



A New Mexico Public Charter School

# The ASK Academy

21<sup>st</sup> Century Design Thinking

## The ASK Academy Governing Council Meeting

The ASK Academy Board Room  
4550 Sundt Road NE, Rio Rancho, NM

Open & Closed Sessions

January 11, 2018

6:30pm

### Minutes

Attendance:

Present	Board Members	Title
X	Mike Smith	Chair
X	Dr. Denise Gonzales	Vice Chair
	Dr. Jeanne Forrester	Secretary
X	Edgar Short	Director
X	David Stoliker	Director
X	Lindsey Bomke	Director
<b>ASK Academy Members</b>		
X	Dan Busse	General Manager
X	Dan Barbour	Assistant Gen Mgr
	Constance Dove Castilleja	Director of Advancement
	Paul Stephenson	E&D Director
X	Melanie Feger	Admin. Assistant
X	Justine Roybal	The Vigil Group

- I. **Call to Order** – 6:32 p.m.
- II. **Establishment of Quorum** – established by introduction
- III. **Pledge of Allegiance**
- IV. **Public Comment** – John Kolessar, former General Council member, reported to the Board that his daughter, Barb McCann taught her first 4 days at ASK, loves teaching here and is thankful to ASK leadership for the opportunity.
- V. **Consent Agenda** – Mr. Stoliker made a motion to approve the consent agenda, Dr. Gonzales seconded, there was no discussion and the motion passed unanimously 5 to 0.
  - a. **Approve Minutes of December 14, 2017**
  - b. **Financial Monthly Report**
  - c. **Direct Grant BAR 520-000-1718-0012-I**

## VI. Reports, Discussion and Possible Action

### a. General Manager Update -

\* Mr. Busse welcomed Michael Malloy who would like to join the ASK Governing Council. Mr. Malloy spoke of his engineering background and his eagerness to assist ASK as a governing council member.

\* Enrollment is currently at 499 scholars with the following waiting lists: 6<sup>th</sup> grade - 131, 7<sup>th</sup> grade - 46, 8<sup>th</sup> grade - 68, 9<sup>th</sup> grade - 10, 10<sup>th</sup> grade - 9, 11<sup>th</sup> grade - 26 and 12<sup>th</sup> grade - 8. Mr. Smith asked what impact 499 has on the budget. Mr. Barbour responded that an average of the 80 and 120 count equals the funding for next year and has zero impact on this year. Mr. Short asked about the effect of losing 10 scholars and Mr. Barbour stated that it is not out of the ordinary and we normally gain more scholars at the beginning of the spring semester.

\* Two 6<sup>th</sup> graders are headed for a robotics competition in China at the end of January. The competition is funded by Sony and the team is also fundraising for the trip; they are holding a fundraiser tonight at Chic-fil-A. Mr. Busse has seen their robot for the competition and they are very excited to go. Custodian James Gachupin's wife is a Jemez potter and is donating pottery as a gift to the Chinese hosts.

\* 95 Galileo motherboards were donated to ASK by a parent who works at the Airforce Research Lab. Robotics managers are very excited about this.

\* The new benches by the front door of the school were donated by an ASK parent who works for Casa di ferro Ironworks.

\* Mrs. Castilleja and Mr. Stephenson are not present tonight because they are attending the Legislators' Public Forum on capital outlay funding. ASK has requested \$83,000.00 this year to fund various outdoor structures. Legislators have toured ASK and responded very positively.

\* We are fully staffed now. We found two people who are a perfect fit for our teaching needs. Seeing that there are over 500 teaching vacancies in New Mexico, we feel very lucky to have them. With the 2 additions, Nadyne Shimada, Director of Special Education can now dedicate her efforts full time to SPED and the position that was vacated at the end of the fall semester is also filled. Also, Ed Garcia will act as Dean of Students in addition to teaching and will take over disciplinary duties, taking pressure off of Mr. Busse and Mr. Barbour.

\* The Boys Basketball team won their first game on Jan. 7 and are working very hard.

\* The school calendar was modified for this semester. There will be 3 full Fridays of classes. Dr. Gonzales asked what caused the need for the changes. Mr. Barbour explained that three versions of the calendar were presented to staff and parents. In order to begin classes on August 8<sup>th</sup> and still have two full weeks of holiday break, curriculum days would need to be added in the spring semester. Mr. Smith noted that he had been approached by a few concerned parents about this. Mr. Barbour stated that this calendar was voted on by staff and parents, and that the way the calendar dates fell should only happen once every seven years. Dr. Gonzales advised that absentee rates should be examined afterward to determine impact of Friday classes.

- b. **Governing Council Candidate Michael Malloy, P.E.** – Mrs. Castilleja, Mr. Busse and Mr. Stephenson interviewed Mr. Malloy and were very impressed with his credentials; he discussed Mr. Malloy's background including having connections to lawmakers in Santa Fe as engineering organizations in the state. ASK Leadership Team fully endorses Mr. Malloy. Mr. Malloy responded that he is excited and honored to join the board. He has worked in multiple phases of engineering, has owned his own company and been very involved in "Math Counts." Mr. Stoliker noted that Mr. Malloy is one of the top three engineers in the state. When asked how he wants to help, Mr. Malloy stated that he hopes his organization and relationship skills he brings to the Board will help continue success of the school. Mr. Stoliker then made a motion to make Mr. Malloy the seventh member of the ASK General Council, Mr. Short seconded, there was no discussion and the motion passed 5 to 0. Mr. Malloy then joined the Board at the table as a member.

- VII. **Closed Session** - Mr. Smith read the statute for going into closed session; Mr. Smith made a motion to go into closed session, Mr. Short seconded, there was no discussion and the motion passed unanimously 6 to 0. Topics a. and b. were discussed in closed session. Mr. Smith read the statute for returning to open session;

Mr. Smith made a motion to return to open session, Dr. Gonzales seconded, there was no discussion and the motion passed unanimously 6 to 0.

- a. **Real Estate Acquisition NM Stat §10-15-1 [H][8]**
- b. **Pending Litigation NM Stat §10-15-1 [H][7]**

**VIII. Announcements**

- a. **Next Governing Council Meeting is February 8, 2018**

- X. **Adjournment – 7:39 p.m.**

### BUDGET AND FORECAST

Income & Variance Axis

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cumulative Actual Variance	\$121,156	\$55,142	(\$87,885)	\$18,642	(\$43,810)	\$49,477	\$136,936	\$2,190,483	\$2,464,293	\$2,738,103	\$3,011,914	\$3,285,724
Cumulative Budgeted Income	\$273,810	\$547,621	\$821,431	\$1,095,241	\$1,369,052	\$1,642,862	\$1,916,672	\$2,190,483	\$2,464,293	\$2,738,103	\$3,011,914	\$3,285,724
Cumulative Income	\$293,647	\$562,429	\$836,430	\$1,227,843	\$1,489,240	\$1,880,001	\$2,240,771	\$2,430,966	\$2,644,293	\$2,838,103	\$3,011,914	\$3,285,724
Budgeted Costs YTD	(\$172,490)	(\$507,287)	(\$924,315)	(\$1,092,000)	(\$1,365,000)	(\$1,638,000)	(\$1,911,000)	(\$2,184,000)	(\$2,457,000)	(\$2,730,000)	(\$3,003,000)	(\$3,276,000)
Actual Cost YTD												

- ◆ Cumulative Actual Variance
- Cumulative Budgeted Income
- Cumulative Income
- Budgeted Costs YTD
- Actual Cost YTD

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**ASK ACADEMY BUDGETING AND FORECASTING WORKSHEET**

BUDGETS	YTD Total	MONTHS														
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
Monthly Budgeted Income	\$ 3,285,724	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810	\$ 273,810
Monthly Budgeted Costs	\$ (3,276,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)	\$ (273,000)
Monthly Budget Variance	\$ 9,724	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810	\$ 810
Cumulative Budgeted Income		\$273,810	\$547,621	\$821,431	\$1,095,241	\$1,369,052	\$1,642,862	\$1,916,672	\$2,190,483	\$2,464,293	\$2,738,103	\$3,011,914	\$3,285,724			
Cumulative Budgeted Costs		\$273,000	\$546,000	\$819,000	\$1,092,000	\$1,365,000	\$1,638,000	\$1,911,000	\$2,184,000	\$2,457,000	\$2,730,000	\$3,003,000	\$3,276,000			
Cumulative Budget Variance		\$810	\$1,621	\$2,431	\$3,241	\$4,052	\$4,862	\$5,672	\$6,483	\$7,293	\$8,103	\$8,914	\$9,724			

**ACTUALS**

Monthly Income	\$ 2,240,721	\$ 293,647	\$ 268,782	\$ 274,001	\$ 391,413	\$ 261,396	\$ 390,762	\$ 360,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Income		\$293,647	\$562,429	\$836,430	\$1,227,843	\$1,489,240	\$1,880,001	\$2,240,721	\$2,240,721	\$2,240,721	\$2,240,721	\$2,240,721	\$2,240,721	\$2,240,721	\$2,240,721	\$2,240,721
Monthly Costs	\$ (2,103,785)	\$ (172,490)	\$ (334,796)	\$ (417,029)	\$ (284,886)	\$ (323,849)	\$ (297,475)	\$ (273,261)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Cost		\$172,490	\$507,287	\$924,315	\$1,209,201	\$1,533,050	\$1,830,524	\$2,103,785	\$2,103,785	\$2,103,785	\$2,103,785	\$2,103,785	\$2,103,785	\$2,103,785	\$2,103,785	\$2,103,785
Monthly Variance	\$136,936	\$121,156	\$66,014	\$143,028	\$106,527	\$62,452	\$87,287	\$87,459	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cumulative Actual Variance		\$121,156	\$187,170	\$230,200	\$336,727	\$409,179	\$497,466	\$584,925	\$584,925	\$584,925	\$584,925	\$584,925	\$584,925	\$584,925	\$584,925	\$584,925

**MONTHLY VARIANCES**

Monthly Income Variance	\$ 19,836	\$19,836	\$55,028	\$191	\$117,603	\$12,414	\$116,951	\$6,910	\$273,810	\$273,810	\$273,810	\$273,810	\$273,810	\$273,810	\$273,810	\$273,810
Cumulative Income Variance		\$19,836	\$14,808	\$14,999	\$132,602	\$120,188	\$237,139	\$324,049	\$50,239	\$50,239	\$50,239	\$50,239	\$50,239	\$50,239	\$50,239	\$50,239
Monthly Cost Variance	\$100,510	\$100,510	\$56,796	\$144,029	\$11,866	\$50,849	\$24,475	\$261	\$273,000	\$273,000	\$273,000	\$273,000	\$273,000	\$273,000	\$273,000	\$273,000
Cumulative Cost Variance		\$100,510	\$157,306	\$201,335	\$213,201	\$168,050	\$192,524	\$193,185	\$80,215	\$80,215	\$80,215	\$80,215	\$80,215	\$80,215	\$80,215	\$80,215

**YEAR TO DATE VARIANCES**

Budgeted Income YTD	\$ 273,810	\$ 547,621	\$ 821,431	\$ 1,095,241	\$ 1,369,052	\$ 1,642,862	\$ 1,916,672	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721
Actual Income YTD	\$ 293,647	\$ 562,429	\$ 836,430	\$ 1,227,843	\$ 1,489,240	\$ 1,880,001	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721	\$ 2,240,721
% Total YTD Income Received	9%	17%	25%	37%	45%	57%	68%	68%	68%	68%	68%	68%	68%	68%	68%	68%
Budgeted Costs YTD	\$ (273,000)	\$ (546,000)	\$ (819,000)	\$ (1,092,000)	\$ (1,365,000)	\$ (1,638,000)	\$ (1,911,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)	\$ (2,184,000)
Actual Cost YTD	\$ (51,334)	\$ (507,287)	\$ (924,315)	\$ (1,209,201)	\$ (1,533,050)	\$ (1,830,524)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)	\$ (2,103,785)
% Total YTD Costs Incurred	2%	15%	28%	37%	47%	56%	64%	64%	64%	64%	64%	64%	64%	64%	64%	64%
% Total YTD Cost Variance	-81%	-7%	13%	11%	12%	17%	10%	-4%	-4%	-4%	-4%	-4%	-4%	-4%	-4%	-4%

**YEAR END PROJECTIONS**

Projected Income Variance	\$ 238,095.36	\$ 88,849.62	\$ 59,995.92	\$ 397,805.43	\$ 288,450.94	\$ 474,278.42	\$ 555,512.49	\$ 75,357.93	\$ 298,095.61	\$ 596,858.45	\$ 841,300.77	\$ 1,045,002.70	\$ 1,045,002.70	\$ 1,045,002.70	\$ 1,045,002.70	\$ 1,045,002.70
Projected Cost Variance	\$ (616,012)	\$ (19,357)	\$ 35,105	\$ 29,300	\$ 39,510	\$ 32,087	\$ 27,541	\$ (10,027)	\$ (39,246)	\$ (62,621)	\$ (81,747)	\$ (97,685)	\$ (97,685)	\$ (97,685)	\$ (97,685)	\$ (97,685)
Year-End Projected Net Variance	\$ (377,917)	\$ 69,493	\$ 95,101	\$ 427,106	\$ 322,061	\$ 506,366	\$ 583,053	\$ 65,331	\$ (337,342)	\$ (659,480)	\$ (923,048)	\$ (1,142,687)	\$ (1,142,687)	\$ (1,142,687)	\$ (1,142,687)	\$ (1,142,687)