



A New Mexico Public Charter School

**The ASK Academy**

*21<sup>st</sup> Century Design Thinking*

**Governing Council Meeting**

The ASK Academy Board Room

4550 Sundt Road NE

Rio Rancho, NM

Open Session

January 17, 2019

6:30pm

*Jeanne Forrester*

**Minutes**

Attendance:

Present	Board Members	Title
X	Dr. Jeanne Forrester	Chair
X	Dr. Denise Gonzales	Vice Chair
X	Michael Malloy	Secretary
X	Edgar Short	Director
X	David Stoliker	Director
X	Lindsey Bomke	Director
X	Michael Smith	Director
<b>ASK Academy Members</b>		
X	Dan Busse	General Manager
X	Dan Barbour	Assistant Gen Mgr
X	Constance Castilleja	Director of Advancement
X	Paul Stephenson	E&D Director
X	Melanie Feger	Admin. Assistant
X	Alyssa Lucero	The Vigil Group

- I. **Call To Order** – 6:31 p.m.
- II. **Establishment of Quorum** – established by introduction
- III. **Pledge of Allegiance**
- IV. **Public Comment** - none
- V. **Meet the Project Manager** - none
- VI. **Scholar Presentation** - none
- VII. **Consent Agenda** – Mr. Smith made a motion to approve the consent agenda, Mr. Stoliker seconded, there was no discussion and the motion passed unanimously 7 to 0.
  - a. **Approve Minutes of December 13, 2018**
  - b. **Financial Monthly Report**

c. **General Fund BAR 520-000-1819-0019-IB**

VIII. **Reports, Discussion and Possible Action**

a. **General Manager Update -**

\* A group of middle school scholars took part in the "Chain Reaction Challenge." They were given a box of materials and 3 hours to create a machine (Rube Goldberg-style) to feed a dog. They took 3<sup>rd</sup> place and won \$250.00 which will go toward the China robotics trip.

\* We are following legislation that could impact charter schools. SB-1 and HB-5 have potentially damaging elements. While the Governor is pro-education, these bills are not necessarily pro-charter. Issues at stake are small school size adjustment, an enrollment cap for charters and a maximum allowable age for being enrolled. The Board members discussed attending the legislative meetings to discuss these issues and Dr. Forrester reminded the members that we must hold to protocols already in place. The Leadership Team stressed that they are in regular contact with our 3 lobbyists and the NM Coalition for Charter Schools and will report back any pertinent information to the Board. Mr. Stoliker stated that Dr. Forrester should direct any efforts by the Board regarding these issues.

\* 2018-2019 Enrollment/Waitlist Numbers – as of December 31<sup>st</sup>, total enrollment was 520 with 154 on the waitlist. The breakdown by grade was reported on a handout provided by Mr. Busse.

\* Staffing – A social studies manager has resigned. We are advertising and have already had one very promising interview. We are continuing to advertise for a high school life sciences manager and have been unable to fill the position. We are looking at alternative solutions if no candidates present.

b. **Academy Growth Plan** – Mr. Busse gave a PowerPoint presentation, showing our growth goals through the school year 2021-2022 where we should be at 585, near our 600 scholar capacity according to our charter. We have been at full capacity in the middle school all along. Our goal is to lessen the pyramid. Current matriculation rate is approximately 70%. We have added extra-curricular activities and have expanded grade sizes over the years. The intent to keep more scholars at ASK.

c. **Facility Update**

- Resolution for Approval of Lease Purchase Arrangement between The ASK Academy Education Foundation and The ASK Academy – Mrs. Castilleja announced that our Lease Purchase Arrangement was approved last week. Dr. Forrester has the final resolution of approval and a vote is needed once more. Dr. Forrester read Resolution Re: Lease Purchase Arrangement – Final Approval (incorporated herein by reference). Dr. Gonzales then made a motion to approve the Lease Purchase Arrangement and Mr. Stoliker seconded. Discussion: Mr. Stoliker asked if there were any changes to it and Mrs. Castilleja said no. Finding an escrow company was a challenge and there were some other last minute issues but it is finally accomplished. The motion passed unanimously 7 to 0. The Resolution was then signed by the Chair, Dr. Forrester and Secretary, Michael Malloy. The Lease Purchase Arrangement was signed by Dr. Forrester and ASK Academy Foundation President, Constance Castilleja and was then notarized by Melanie Feger.
- **Construction** – All permits are complete according to Mrs. Castilleja. Construction officially began this past Monday. We may not be finished by spring break but we should be close. It is a 90 day schedule and we will decide on the moving date based on outcomes.

d. **Capital Outlay Request** – Mrs. Castilleja and Mr. Stephenson attended the meeting for capital outlay requests on January 10<sup>th</sup>. They were invited to present our

request along with 5 other entities. Representatives pool their money, approximately \$1,000,000.00 each. Representative Harper was very helpful with assisting us in crafting our request of \$224,000.00. Dr. Forrester requested that the Board be sent the bulleted items from the capital outlay request letter that states ASK scholar accomplishments and the ways that the funds will be earmarked for use. Mr. Malloy stated that there is another source of funds – severance tax. Mrs. Castilleja said she would check into whether or not any of those funds are available to us.

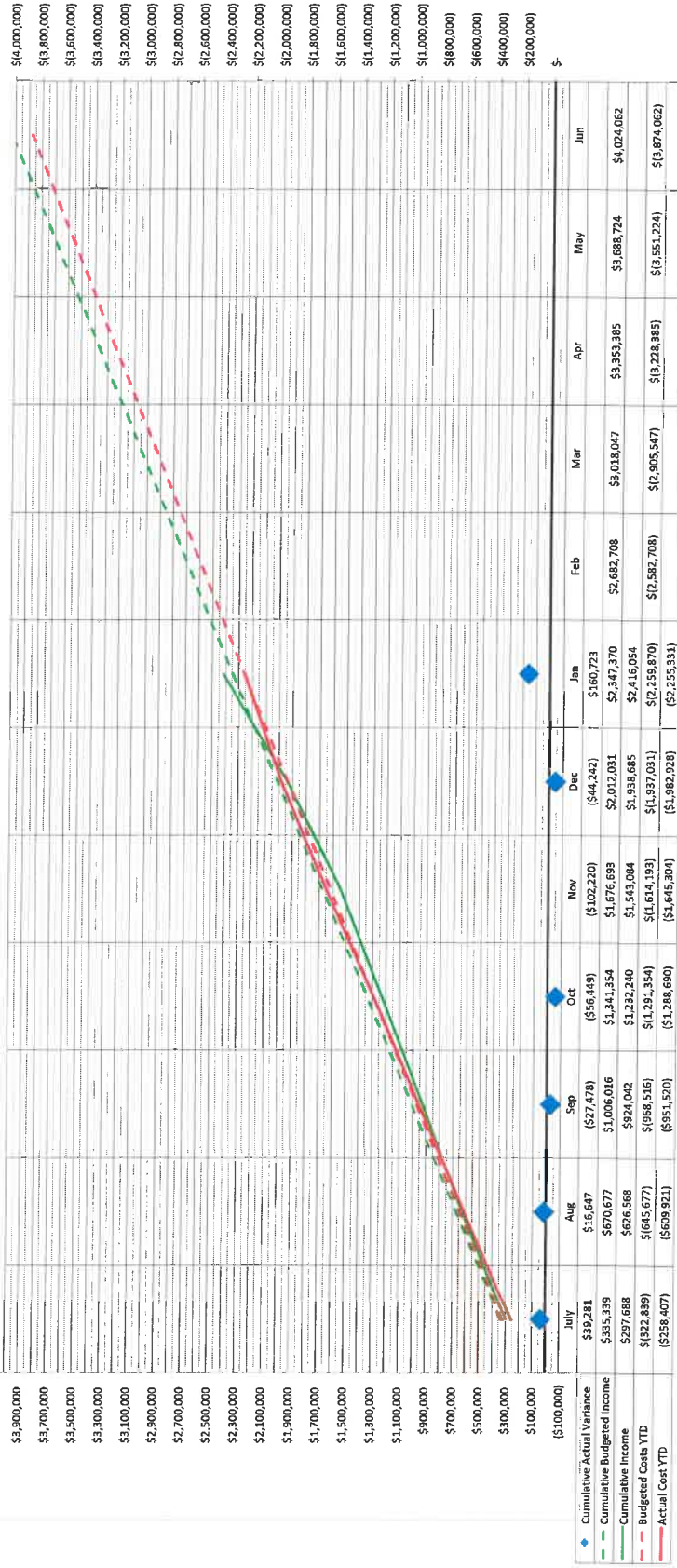
**IX. Announcements**

- a. **Next Governing Council Meeting is February 7, 2019**
- b. There also will be a Finance Committee meeting on February 7 before the Board meeting.
- c. The PED Site Visit will be on January 31<sup>st</sup>; Dr. Forrester will attend.
- d. Our lottery opens on February 1; registration on our website will have instructions available.
- e. Board training – January 22<sup>nd</sup> through 24<sup>th</sup> at NM Highlands in Rio Rancho; this would fulfill requirements for Lindsey Bomke, Mike Smith and Edgar Short. Please let Mrs. Castilleja know tonight if you can attend so she can register you by tomorrow's deadline.
- f. Board members need to use the ASK Academy email provided for them.

**XII. Adjournment – 7:34 p.m.**

### BUDGET AND FORECAST

Income & Variance Axis





**GENERAL MANAGER'S REPORT TO THE GOVERNING BOARD**  
**February 6, 2019**

**Celebrations**

\*HS Robotics team won the Albuquerque Vex Robotics Tournament

\*MUN team won multiple awards at state competition in SF

\*ReCon was held two ago and was much higher quality and quantity from last year

\*Decorations

\*Pat and Susan Werrick have set us up with a \$1,000 dollar credit with a specialty school supply store. They have also donated 2 3 D Printers (Prusa 13 MK3). Wow!

**Challenges/Concerns**

\*Staffing, with a plan, next year

\*Legislative Update, budget planning.

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**Up Coming Events**

\*Connie and I renewal training

\*State Robotics competition

\*Regional Science Fair