



A New Mexico Public Charter School

The ASK Academy

21st Century Design Thinking

Governing Council Meeting

The ASK Academy Board Room

4550 Sundt Road NE

Rio Rancho, NM

Open Session

May 9, 2019

6:30pm

Minutes

- I. **Call To Order** – 6:30 p.m.
- II. **Establishment of Quorum** – established by introduction
- III. **Pledge of Allegiance**
- IV. **Public Comment** - none
- V. **Meet the Project Manager** - none
- VI. **Scholar Presentation** – Instead of a scholar presentation, Mr. Busse introduced Edward Garcia from the Parent Support Committee. Mr. Garcia has volunteered to be the liaison between the committee and the Board. He has been encouraged by the consistent turnout at the committee meetings. Activities this year have included breakfasts and lunches for the staff, bingo night, end of year barbeque and they also helped secure the location for the senior luncheon. The goal is also to get parents involved as this tends to taper off once students leave elementary school. The committee has no budget and projects are self-funded. The Board thanked Mr. Garcia for his commitment to ASK. Mr. Stoliker suggested that their events be announced in the monthly newsletter.
- VII. **Consent Agenda** – Mr. Stoliker made a motion to approve the consent agenda and Mr. Malloy seconded. Discussion: a request was made to give Mr. Barbour authority to approve necessary BARs through the end of the year to prevent having to call a special meeting. Dr. Forrester stated that this needed to be done as a separate motion. At that point, Mr. Stoliker made a motion to allow Mr. Barbour to approve BARs through the end of the year and Ms. Bomke seconded. Discussion: The question was raised as to whether there would be another finance meeting this fiscal year and Mr. Barbour replied that allowing him to approve the BARs will prevent an emergency finance meeting. This motion passed unanimously 5 to 0. The original motion to approve the consent agenda passed unanimously 5 to 0.
 - a. **Approve Minutes of March 14, 2019**
 - b. **Financial Monthly Report**
 - c. **General Fund BAR 520-000-1819-0023-I**
 - d. **General Fund BAR 520-000-1819-0024-I**
 - e. **Flowthrough BAR 520-000-1819-0025-I**

VIII. Reports, Discussion and Possible Action

- a. **Middle School Update** - Dr. Forrester and Mr. Busse have been working on a plan for middle school. They have looked at a full set of considerations, what works best for students at this stage and have looked at finances and standards to come up with workable ideas. Considerations include parental involvement and managers working together in coordination on issues such as homework load to keep all parties on the same page. In June this subject will be part of the general meeting. Ms. Bomke noted that the transition from elementary school where they have daily physical activity to middle school where they don't can be difficult. Mr. Malloy asked if the 6th grade experience is a constant or is it changing as our society is changing. Dr. Forrester responded that both research-based ideas and societal changes need to be considered. Mr. Short expressed his concern about the effect of technology on socialization issues. Dr. Forrester responded that we need to build a set of supports as a group.

b. **General Manager Update** -

Events:

*Graduation is Tuesday the 21st at The UNM Continuing Education (University just north of Indian School). Looking forward to seeing you all there. You are also invited to the end of year celebration from 12-3. This year for the first time we are inviting parents to attend. There will be volleyball, dodge ball, water balloon games and hot dogs and burgers served.

Staffing:

*We have had 2 offers (ELA Cheryl Walker, and MS Science Lindsey Divett) accepted. We have an offer out for PE and they will confirm by tomorrow. We made an offer today to Michelle Nuanez (MA in Biology) who is a scholar parent, contingent on getting into the license program. We still need 1 MS Science, and a gifted endorsed manager. We are feeling much better after today's interview.

Ongoing:

* I met with Dr. Forrester last week to discuss this year and planning for next. We will meet again next week to finalize some of the ideas. The goal is to have self-directed scholars in place by high school.

* Executive Council plus Dean of Students, our Achievement coach and MS Special Ed will be having a 2-day professional development on May 28th and 29th to analyze (modified SWOT analysis of) this year, and to formulate our teaming plan and approach to our new look.

* We are already introducing our Parent Support Committee to scholar government and Governing Council. Our goal is to be much tighter operationally and maximize human capital by both planning and team building.

Enrollment for 2019-2020 so far:

* 6th grade – 93; 7th grade – 33; 8th grade – 37; 9th grade – 22; 10th grade – 13; 11th grade – 8; 12th – 7. Mr. Barbour stated that we have studied matriculation rates and we will not have 100 scholars per grade level.

Shoutouts:

* Congratulations to the Boys Volleyball Team for making the finals.

* 38 scholars participated in RoboRave this past weekend.

- c. **Graduation Change of Venue** – The original venue for graduation had to be changed do to the fire and water damage at the National Hispanic Cultural Center. Graduation will be held at the UNM Continuing Education Center at 1634 University NE. The Board needs to arrive at 6:00 p.m. and commencement begins at 7:00 p.m.

- d. **Approval of 2019-20 School Calendar** – Mr. Stoliker made a motion to approve the 2019-2020 Calendar and Ms. Bomke seconded. Discussion: Mr. Barbour previously presented the Calendar draft to parents and staff. School will begin on August 5th preceded by 5 days of professional development. The calendar meets requirements

for the number of school days and hours. It aligns with RRPS and all area spring breaks are the same. Fall break will be 2 days in October. The motion passed unanimously 5 to 9.

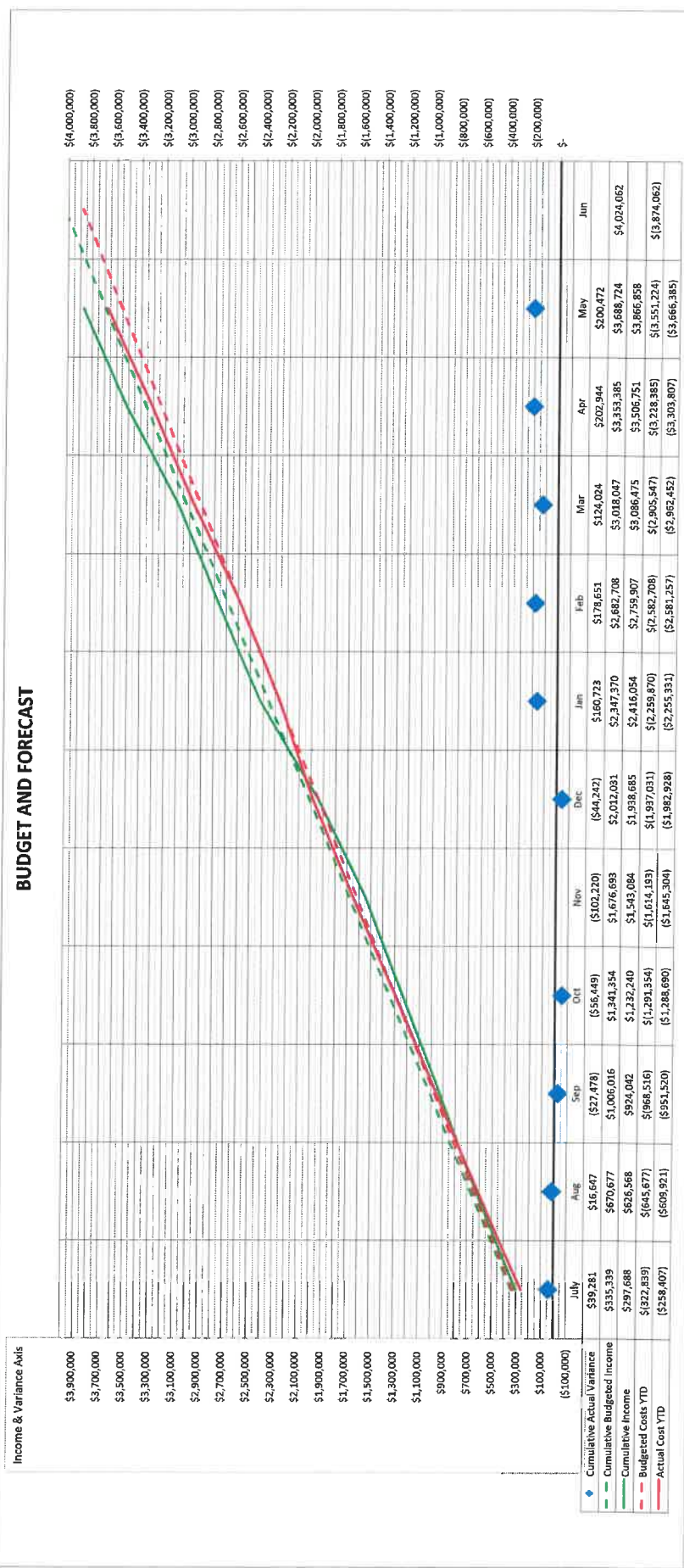
- e. **Approval of 2019-20 Salary Schedule** – Mr. Stoliker made a motion to approve the 2019-20 Salary Schedule and Mr. Short seconded. Discussion: Mr. Barbour noted the state minimums for contracted teachers as \$41,000.00 for Level 1, \$50,000.00 for Level 2 and \$60,000.00 for Level 3. The State will raise minimums each year for 3 years. All employees are entitled to a minimum of a 6% raise and this will be a budget challenge. Mr. Barbour went over the schedule in detail as well as the spreadsheet he provided which shows the increase percentage in each cell. Mr. Stoliker stated that he is very pleased with Mr. Barbour’s work on the schedule and the entire Board thanked him. The motion passed unanimously 5 to 0.
- f. **2019-20 Budget Update** – Mr. Barbour presented the budget to the board. We will receive \$240,000.00 more than expected above the line. These are funds we have discretion over. There was a change in the student funding formula. The State will be shifting to a teacher cost index to determine salaries and this is making many schools nervous. National board certified teachers receive a stipend of about \$6,200.00. The small school size adjustment is going away, although ASK won’t be affected by this. At risk units will be made specific to each school. The unit value for funding is \$4565.41/student. We receive funding from 16 sources but as of now we only know the amount of 2, so that may cause an adjustment. We must give an expense statement to the State. We will have a next generation focus for next year. PSAT cost is now above the line. Mr. Barbour has planned out the budget over the next 2 to 3 years. The amount in the facilities category includes the new 6th Grade Academy. This budget balances with funds from general funds. We need a \$100,000.00 carryover as a bond requirement. Mrs. Castilleja added that the ASK Foundation pays for liability and structure insurance. Ms. Bomke asked why we still use hardback textbooks. The response was that many of them are consumable workbooks and we also provide a class set which ultimately becomes outdated. The budget is due by June 11. The Annual Board Meeting is on June 6th where the budget will be presented by the Finance Committee for approval. Mr. Busse thanked Mr. Barbour for his hard work on the budget.

IX. Announcements

- a. **Next Governing Council Annual Meeting is June 6, 2019**
- b. Mrs. Castilleja announced that it was Dr. Forrester’s birthday. She was presented a card and the attendees sang Happy Birthday.

XII. Adjournment – 7:50 p.m.

BUDGET AND FORECAST



Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0026-D

Fund Type: Flowthrough

Adjustment Type: Decrease

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24101.0000.44500 (\$1,758)

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I - ESEA	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12	\$28,547	(\$1,758)	\$26,789	(0.02)
					Sub Total	(\$1,758)		(0.02)
					Indirect Cost			
					DOC. TOTAL	(\$1,758)		

Justification:

Final Allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

3. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 520-000-1819-0027-I
Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24154.0000.44500 \$2,755

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154	1000 Instruction	53330 Professional Development	1010 Regular Education (K-12) Programs	0000 No Job Class	\$9,566	\$2,755	\$12,321	
Sub Total						\$2,755		
Indirect Cost								
DOC. TOTAL						\$2,755		

Justification:

Final Allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

The ASK Academy
 FY20 Budget Development
 5/29/2019

Revenue Description (Fund)	FY19 Actual Budget	FY20 Proposed Budget	Difference
Cash Carryover	\$ 204,221.00	\$ 76,705.00	-\$127,516.00
Operational Revenue	\$ 2,653.00	\$ -	
State Equalization Guarantee	\$ 3,551,918.00	\$ 4,301,947.31	\$750,029.31
TOTAL OPERATIONAL REVENUES	\$ 3,758,792.00	\$ 4,378,652.31	\$622,513.31

Description	FY19 Budget		FY20 Proposed		Comments
	Actual Budget	FTE	Budget	FTE	
Salaries Expense - Long Term Subs	\$ 39,945.00		\$ 35,552.00		
Salaries Expense - Regular Ed Teachers	\$ 1,315,636.00	26.5	\$ 1,494,165.26	27.2	
Salaries Expense - Special Ed Teachers	\$ 144,562.00	4.2	\$ 360,907.76	6.07	
Additional Compensation Regular Ed Teachers	\$ 28,698.00		\$ 34,552.46		
Additional Compensation Special Ed Teachers	\$ 3,854.00		\$ 3,065.32		
Educational Retirement	\$ 211,218.00		\$ 267,722.00		
ERA - Retiree Health	\$ 30,404.00		\$ 37,855.00		
FICA Payments	\$ 87,299.00		\$ 117,348.00		
Medicare Payments	\$ 20,417.00		\$ 27,445.00		
Health and Medical Premiums	\$ 159,301.00		\$ 231,648.99		
Life	\$ 1,703.00		\$ 1,876.43		
Dental	\$ 7,282.00		\$ 18,922.00		
Vision	\$ 1,313.00		\$ 2,227.00		
Disability	\$ 3,226.00		\$ 2,041.00		
Unemployment Compensation	\$ 3,289.00		\$ 37,855.00		
Workers Compensation Premium	\$ 224.00		\$ 361.28		
Professional Development	\$ 359.00		\$ -		Can come from Title II
Other Professional/Technical Services	\$ 54,033.00		\$ 55,000.00		ACES CES
Other Charges	\$ 2,619.00		\$ 2,000.00		Fees
Employee Travel - Teachers	\$ 2,665.00		\$ 1,000.00		
Other Textbooks	\$ 4,258.00		\$ 50,000.00		Plan to purchase Textbooks
Software	\$ 17,913.00		\$ 20,000.00		Powerschool, Minitab, Project Lead the Way, student softwares can come from SB-9, Naviance
General Supplies and Materials	\$ 41,186.00		\$ 31,550.00		Amazon, Office Supply, Teacher Purchases
Supply Assets (\$5,000 or Less)	\$ 6,180.00		\$ -		
Function 1000 - Instruction	\$ 2,187,584.00		\$ 2,833,094.50		
Salaries Expense - Coordinators/Specialist	\$ 76,933.00	1.26	\$ 85,911.34	1.41	
Salaries Expense - Guidance Counselor	\$ 56,787.00	1	\$ 60,510.00	1	
Salaries Expense - Coordinators/Specialist	\$ 56,547.00	0.8	\$ -	0	
Salaries Expense - Social Worker	\$ 64,260.00	1	\$ 68,115.60	1	
Additional Compensation - Coordinators/Specialist	\$ 2,838.00		\$ -		
Additional Compensation - Guidance Counselor/Social Worker	\$ 2,880.00		\$ -		
Educational Retirement	\$ 36,226.00		\$ 30,357.00		
ERA - Retiree Health	\$ 5,213.00		\$ 4,291.00		
FICA Payments	\$ 15,656.00		\$ 13,302.00		
Medicare Payments	\$ 3,662.00		\$ 3,111.00		
Health and Medical Premiums	\$ 7,932.00		\$ 28,255.00		
Life	\$ 225.00		\$ 192.32		
Dental	\$ 909.00		\$ 2,189.00		
Vision	\$ 158.00		\$ 258.00		
Disability	\$ 333.00		\$ 236.00		
Unemployment Compensation	\$ 468.00		\$ 4,291.00		
Workers Compensation Premium	\$ 29.00		\$ 31.37		
Specialists - Contracted	\$ 42,000.00		\$ 25,000.00		Antonette Eichwald, C. Dayne Williams - Other portion to come from IDEA-B
Professional Development	\$ 2,542.00		\$ 2,500.00		
Other Professional/Technical Services	\$ 41,380.00		\$ 43,000.00		Charter School Nursing
Employee Travel - Non-Teachers	\$ 50.00		\$ 1,000.00		
General Supplies and Materials	\$ 3,000.00		\$ 3,000.00		School Nurse Supply
Function 2100 - Support Services-Students	\$ 420,028.00		\$ 375,550.63		
Support Services-Instruction-General Supplies and Materials	\$ 11,813.00		\$ 7,000.00		Testing Materials
Function 2200 - Support Services-Instruction	\$ 11,813.00		\$ 7,000.00		
Salaries Expense - Principal	\$ 95,000.00	1	\$ 100,700.00	1	
Educational Retirement	\$ 13,206.00		\$ 14,250.00		
ERA - Retiree Health	\$ 1,901.00		\$ 2,014.00		
FICA Payments	\$ 5,371.00		\$ 6,244.00		
Medicare Payments	\$ 1,257.00		\$ 1,461.00		
Health and Medical Premiums	\$ 11,051.00		\$ 13,263.00		
Life	\$ 57.00		\$ 56.40		
Dental	\$ 587.00		\$ 1,028.00		
Vision	\$ 102.00		\$ 121.00		
Disability	\$ 314.00		\$ 111.00		
Unemployment Compensation	\$ 119.00		\$ 2,014.00		
Workers Compensation Premium	\$ 7.00		\$ 9.20		
Auditing	\$ 14,290.00		\$ 13,500.00		
Legal	\$ 27,267.00		\$ 10,000.00		
Advertising	\$ 3,115.00		\$ 1,000.00		
Board Training	\$ 4,400.00		\$ 2,500.00		
Employee Travel - Non-Teachers	\$ 576.00		\$ 1,000.00		
Other Contract Services	\$ 8,828.00		\$ 9,000.00		Consulting Services
Function 2300 - Support Services-General Administration	\$ 187,448.00		\$ 178,271.60		

Description	FY19 Budget		FY20 Proposed		Comments
	Actual Budget	FTE	Budget	FTE	
Salaries Expense - Assistant Principal	\$ 68,880.00	0.84	\$ 75,185.80	0.87	
Salaries Expense - Coordinator/Specialist	\$ 76,500.00	1	\$ 81,090.00	1	
Salaries Expense - Clerical	\$ 74,673.00	2.5	\$ 80,904.00	2.5	
Educational Retirement	\$ 30,586.00		\$ 33,561.00		
ERA - Retiree Health	\$ 4,402.00		\$ 4,744.00		
FICA Payments	\$ 13,126.00		\$ 14,706.00		
Medicare Payments	\$ 3,070.00		\$ 3,440.00		
Health and Medical Premiums	\$ 9,283.00		\$ 20,000.00		
Life	\$ 273.00		\$ 246.47		
Dental	\$ 722.00		\$ 2,420.00		
Vision	\$ 138.00		\$ 285.00		
Disability	\$ 760.00		\$ 261.00		
Unemployment Compensation	\$ 421.00		\$ 3,000.00		
Workers Compensation Premium	\$ 34.00		\$ 40.20		
Professional Development	\$ 1,219.00		\$ 1,500.00		
Other Charges	\$ 3,909.00		\$ 1,200.00		
Employee Travel - Non-Teachers	\$ 1,254.00		\$ 1,500.00		
Software	\$ 1,125.00		\$ 1,000.00		
General Supplies and Materials	\$ 14,111.00		\$ 10,000.00		Office Supplies
Function 2400 - Support Services-School Administration	\$ 304,486.00		\$ 335,083.47		
Other Professional/Technical Services	\$ 129,588.00		\$ 150,650.00		The Vigil Group, Poweron, Edlio
Other Charges	\$ 5,948.00		\$ 1,200.00		Bank Fees, NMCCS
Advertising	\$ 985.00		\$ 1,000.00		
Software	\$ 14,634.00		\$ 15,000.00		Apta
General Supplies and Materials	\$ 200.00		\$ 200.00		W-2, 1099, ACA forms
Function 2500 - Central Services	\$ 151,355.00		\$ 168,050.00		
Salaries Expense	\$ 20,400.00	1	\$ 46,824.00	1.1	
Educational Retirement	\$ 2,836.00		\$ 3,089.00		
ERA - Retiree Health	\$ 408.00		\$ 437.00		
FICA Payments	\$ 1,265.00		\$ 1,354.00		
Medicare Payments	\$ 296.00		\$ 317.00		
Unemployment Compensation	\$ 68.00		\$ 437.00		
Workers Compensation Premium	\$ 7.00		\$ 10.12		
Other Charges	\$ 915.00		\$ 1,000.00		
Maintenance & Repair - Buildings And Grounds	\$ 1,683.00		\$ 2,000.00		Otis
Electricity	\$ 33,985.00		\$ 45,000.00		
Natural Gas (Buildings)	\$ 3,000.00		\$ 4,800.00		
Water/Sewage	\$ 3,278.00		\$ 4,800.00		
Communication Services	\$ 15,729.00		\$ 20,000.00		
Renting Land and Buildings	\$ 168,620.00		\$ 151,616.99		
Rental - Equipment and Vehicles	\$ 17,703.00		\$ 25,000.00		CIT
Property/Liability Insurance	\$ 47,728.00		\$ 69,917.00		NMPSIA Risk
Other Contract Services	\$ 73,231.00		\$ 80,000.00		Security, Contracted Janitorial Service, West Mesa, Pest, Elevator, Plumbing
General Supplies and Materials	\$ 25,821.00		\$ 20,000.00		ACE, Pioneer, True Value, Lowes, Brady
Supply Assets (\$5,000 or Less)	\$ 2,400.00		\$ 5,000.00		
Function 2600 - Operation & Maintenance of Plant	\$ 419,373.00		\$ 481,602.11		
Fund 11000 - Operational	\$ 3,682,087.00	41.10	\$ 4,378,652.31	43.15	
Variance	\$ 76,705.00		\$ (0.00)		



A New Mexico Public Charter School

An Educational Pipeline for

Engineering & Design

& Biomedical Science Careers

With 21st Century Design Thinking

Annual Resolution

Policy 104

WHEREAS, The ASK Academy Governing Council met in regular session at 4550 Sundt Road NE, Rio Rancho, New Mexico 87124 on June 6, 2019, at 6:30 pm as required by law; and

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times: and

WHEREAS, any meeting subject to the Open Meetings Act requires The ASK Academy Governing Council to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by The ASK Academy Governing Council that:

- 1. All meetings shall be held at 4550 Sundt Road NE, Rio Rancho, New Mexico 87124, or as indicated in the meeting notice.*
- 2. Unless otherwise specified, regular meetings shall be held each month on the second Thursday. The agenda will be available at least seventy-two hours prior to the meeting posted on the front door of The ASK Academy. Notice of any other regular meetings will be posted on The ASK Academy website www.theaskacademy.org ten days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.*
- 3. All meetings may be held by telephone conference call or other similar telecommunications or electronic equipment by means of which all persons participating in the meeting can hear each other at the same time. Meetings may also be held with some Directors present, in person, and other directors present via telephonic conference call. All meetings utilizing telephonic conference call shall use such conference telephone, or other equipment, which allows all Directors participating to simultaneously hear each other during the meeting. A Director participating in a meeting by such means shall be deemed to be present in person at the meeting, and any votes therein shall be deemed to carry the same force and validity as an in person vote.*

4. *Special meetings may be called by the Chair or a majority of the members. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.*
5. *For the purposes of regular meetings described in paragraph two of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted on the front doors of The ASK Academy. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.*
6. *For the purposes of regular meetings described in paragraph two of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted on the front doors of The ASK Academy. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.*
7. *For the purposes of special meetings described in paragraph three of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted on the front doors of The ASK Academy. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.*
8. *In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Melanie at 505.891.0757 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various assessable formats. Please contact Melanie at 505.891.0757 if a summary or other type of accessible format is needed.*
9. *The ASK Academy may close a meeting to the public only if the subject matter of such discussion or action is expected from the open meeting requirement under Section 10-15-1 (H) of the Open Meetings Act.*
 - (a) *If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of The ASK Academy Governing Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.*
 - (b) *If a closed meeting is conducted when The ASK Academy Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.*
 - (c) *Following completion of an closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.*

(d) Except as provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of The ASK Academy Governing Council in an open public Meeting.

The ASK Academy

Adopted: October 13, 2011

Reviewed: June 6, 2019

This We Believe

Keys to Educating Young Adolescents



Association for Middle Level Education
www.amle.org

16 Characteristics

Curriculum, Instruction, and Assessment

Educators value young adolescents and are prepared to teach them. *Value Young Adolescents*
Students and teachers are engaged in active, purposeful learning. *Active Learning*

Curriculum is challenging, exploratory, integrative, and relevant. *Challenging Curriculum*
Educators use multiple learning and teaching approaches. *Multiple Learning Approaches*

Varied and ongoing assessments advance learning as well as measure it. *Varied Assessments*

Leadership and Organization

A shared vision developed by all stakeholders guides every decision. *Shared Vision*

Leaders are committed to and knowledgeable about this age group, educational research, and best practices. *Committed Leaders*

Leaders demonstrate courage and collaboration. *Courageous & Collaborative Leaders*

Ongoing professional development reflects best educational practices. *Professional Development*

Organizational structures foster purposeful learning and meaningful relationships. *Organizational Structures*

Culture and Community

The school environment is inviting, safe, inclusive, and supportive of all. *School Environment*

Every student's academic and personal development is guided by an adult advocate. *Adult Advocate*

Comprehensive guidance and support services meet the needs of young adolescents. *Guidance Services*

Health and wellness are supported in curricula, school-wide programs, and related policies. *Health & Wellness*

The school actively involves families in the education of their children. *Family Involvement*
The school includes community and business partners. *Community & Business*

Association for Middle Level Education Successful Schools for Young Adolescents

Essential Attributes

An education for young adolescents must be

Developmentally Responsive

using the nature of young adolescents as the foundation on which all decisions are made.

Challenging

recognizing that every student can learn and everyone is held to high expectations.

Empowering

providing all students with the knowledge and skills they need to take control of their lives.

Equitable

advocating for every student's right to learn and providing challenging and relevant learning opportunities.

This chart is based on *This We Believe*

Keys to Educating Young Adolescents (AMLE/NMSA, 2010). For more information visit us at www.amle.org/twb

General Manager's Report 6/06/2019

Although the weather didn't cooperate (cold, windy) we had a great end of year barbecue. This was the first year where we invited parents, for a small fee which helped with costs but also helped build community. We also held our first 8 200 path grade end of MS celebration. We had over 200 people show up for the celebration and ensuing dance. Looking forward to that as an annual event. Senior graduation luncheon and roast (set up like a Tinder account – but no one got hurt) was a lot of fun and Graduation was the highlight of our year.

Staffing: One of the offers we made for MS was declined. We did hire an additional MS Science but still need one. Hired HS Science and MS/HS ELA. We are making an offer for Computer Science. Need HS Math.

Met with Dr. Forrester in May, and again today to utilize some of her experience with M.S, and she will discuss further.

Executive Counsel plus DOS, and Achievement coach had our 2 day PD on May 28th and 29th. Came away with a strong team concept for organizing areas of responsibility (offices) after going through SWOT analysis, calendar planning, and creating position needs/supports for success. Some immediate take aways are support for transition plans. Barbour out of the classroom, Nadyne out as much as possible, staff assuming larger roles in PD planning and scheduling to align with MS/HS delineation.

6th grade and new family welcome, schedule run, and barbecue fully scheduled out for August 2nd.

2019-2020 Numbers

Grade	Enrolling/Enrolled	Wait List
6	100 93	
7	100 33	
8	100 37	
9	88 22	
10	66 13	
11	48 8	
12	53 7	
Totals:	555 213	Plus 9 invites for 9 th grade