



A New Mexico Public Charter School

The ASK Academy

21st Century Design Thinking

Governing Council Meeting

The ASK Academy Board Room
4550 Sundt Road NE, Rio Rancho, NM

Open Sessions
November 8, 2018
6:30pm

Minutes

Jeanne Forrester

Attendance:

Present	Board Members	Title
X	Dr. Jeanne Forrester	Chair
X	Dr. Denise Gonzales	Vice Chair
X	Michael Malloy	Secretary
X	Edgar Short	Director
X	David Stoliker	Director
X	Lindsey Bomke	Director
	Michael Smith	Director
ASK Academy Members		
X	Dan Busse	General Manager
	Dan Barbour	Assistant Gen Mgr
X	Constance Castilleja	Director of Advancement
X	Paul Stephenson	E&D Director
X	Melanie Feger	Admin. Assistant
X	Alyssa Lucero	The Vigil Group

- I. **Call To Order** – 6:31 p.m.
- II. **Establishment of Quorum** – established by introduction
- III. **Pledge of Allegiance**
- IV. **Public Comment** - none
- V. **Meet the Project Manager** – Mr. Busse introduced Barb McCann. Barb teaches chemistry, AP classes and also a pharmacology class. Mr. Busse stated that Barb is a great addition to the ASK Staff. She has a bachelor's degree in psychology from University of Michigan and a master's degree in education and began teaching in 1995. She has 2 children and likes to travel, especially to the ocean where she can scuba dive with fish such as whale sharks. Her special interest is ocean preservation. In the classroom she stated that she has had to

- expand her curriculum to a higher level because “ASK scholars are better.” Her scholars have enjoyed projects such as Mole Day on Oct. 23rd, the ASK Water Project and have created public service announcements about the dangers of recreational drug use. She sponsors the Eco ASK Club where the goal is to increase education and involvement of scholars in environmental activities.
- VI. **Scholar Presentation** – Scholars Haely Katt, James Sanchez, Kiara Burgos, Daniel Garcia and Emma Easton were chosen to present learning sessions at the annual Water Festival for Rio Rancho 4th graders. They chose and lead activities that focused on the water cycle and emphasized smart water use. They enjoyed working with the younger children and thought it was a great opportunity. They also spoke about their in-house project called Project Green Challenge, where scholars choose different activities and try to reach goal levels of Green, Greener, Greenest. They are working on achievable and realistic projects such as a school recycling program and a nature walk outside. Both Mr. Stoliker and Mr. Busse commended the group and applauded their accomplishments.
- VII. **Consent Agenda** – Dr. Gonzales made a motion to approve the consent agenda and Ms. Bomke seconded. Discussion: Mrs. Castilleja stated that there will be 2 BARs that will need approval with a deadline that will come before the next meeting. She asked that the Board allow Mr. Busse to approve the 2 BARs to alleviate the need for a special meeting. The motion was amended to include approval for Mr. Busse to approve the 2 BARs and the motion passed unanimously 6 to 0.
- a. **Approve Minutes of October 18, 2018**
 - b. **Financial Monthly Report**
 - c. **General Fund BAR 520-000-1819-0010-IB**
- VIII. **Reports, Discussion and Possible Action**
- a. **General Manager Update -**
 - * The Fall Carnival was a great success.
 - * The High School Dance and Middle School Dance were both held recently and were well-attended; scholars had a great time.
 - * Mr. Busse and Dean of Students, Ed Garcia will attend CPI training in December. They will then train the staff.
 - * Update on Danielle Plomaritas – She is improving at a rehab hospital after suffering a brain hemorrhage one week after delivering her third baby. A Go Fund Me page was created and ASK is sponsoring a drive for items needed by her family. We will need to hire a science teacher as Danielle’s recovery will be lengthy.
 - * Mr. Busse asked Mr. Stephenson to report on the new dual credit engineering courses that will be available to ASK scholars. Mr. Stephenson stated that he has been working with the UNM School of Engineering and 7 courses will ultimately be offered. ASK will be the beta test for the program. The first course will be offered this spring on Fridays and UNM will send a bus to ASK to pick up our scholars and take them to UNM. Sophomores will be accepted into the program with juniors and seniors. Dr. Forrester stated that this should be an agenda item this spring.
 - * Dr. Gonzales requested that there be a session presented by the Executive Council to the Board on enrollment strategy.
 - * Mr. Stoliker asked about an open house for the new building this spring and Mrs. Castilleja responded that there will be a ribbon-cutting ceremony. The ASK Foundation will take the lead on this.
 - b. **Real Estate Acquisition Update** – Mrs. Castilleja stated that we closed on the new building on November 1st. She thanked the Board for their support during the acquisition. The change to a 10 year amortization schedule was needed to gain bond holder consent. \$42,000.00 in attorney’s fees were amassed in getting this consent. Currently we are waiting for permits but we should have them all in a

week. The plan is to begin construction on December 1st and we are still optimistic that it will be a 90-day window and that we can move the 6th grade in in March. Mr. Busse added that this will enable us to raise enrollment to 550 scholars next year and still give us breathing room. He thanked Mrs. Castilleja for all her hard work in this process. The Lease Purchase Agreement was submitted on October 23rd. She spoke with the Secretary of Education and is hoping for approval by calendar year end. He mentioned a revolving fund for charter schools that may become available. Mr. Barbour will present to the LESC next week.

IX. Announcements

- a. **Next Governing Council Meeting is December 13, 2018**
- b. Mr. Stephenson invited the Board to the ASK Thanksgiving Pot Luck Lunch on November 20th.
- c. Required training for the Board will be offered this Friday and Saturday.

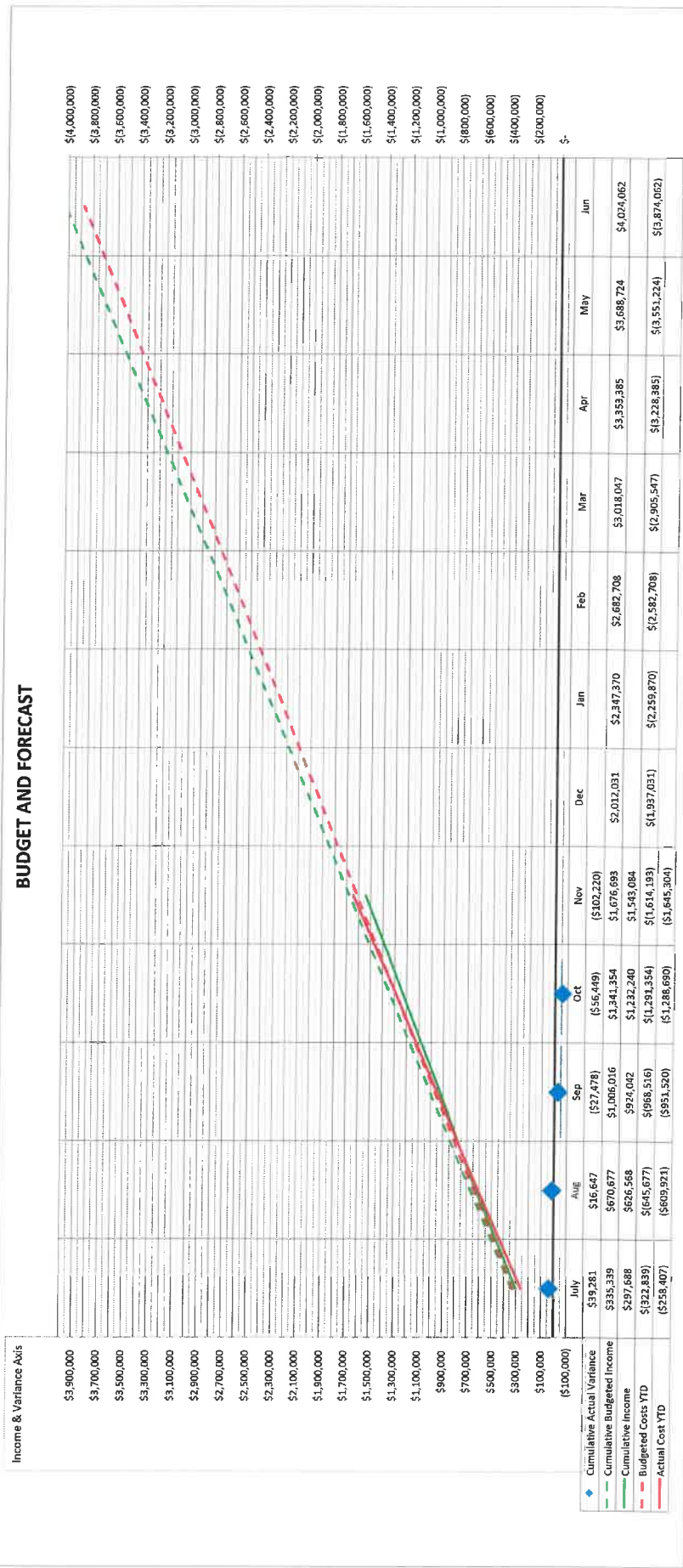
XII. Adjournment – 7:29 p.m.

ASK ACADEMY BUDGETING AND FORECASTING WORKSHEET

BUDGETS	YTD Total	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly Budgeted Income	\$ 4,024,062	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339	\$ 335,339
Monthly Budgeted Costs	\$ (3,874,062)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)	\$ (322,839)
Monthly Budget Variance	\$150,000	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
Cumulative Budgeted Income	\$335,339	\$670,677	\$1,006,016	\$1,341,354	\$1,676,693	\$2,012,031	\$2,347,370	\$2,682,708	\$3,018,047	\$3,353,385	\$3,688,724	\$4,024,062	\$4,359,401
Cumulative Budgeted Costs	\$ (3,228,839)	\$ (645,677)	\$ (968,516)	\$ (1,291,354)	\$ (1,614,193)	\$ (1,937,031)	\$ (2,259,870)	\$ (2,582,708)	\$ (2,905,547)	\$ (3,228,385)	\$ (3,551,224)	\$ (3,874,062)	\$ (4,196,901)
Cumulative Budget Variance	\$150,000	\$166,661	\$333,333	\$500,000	\$662,500	\$825,000	\$987,500	\$1,150,000	\$1,322,500	\$1,500,000	\$1,677,500	\$1,855,000	\$2,032,500

ACTUALS	Monthly Income	Cumulative Income	Monthly Costs	Cumulative Cost	Monthly Variance	Cumulative Actual Variance
	\$ 297,688	\$ 297,688	\$ (258,407)	\$ (258,407)	\$ 39,281	\$ 39,281
	\$ 297,688	\$ 595,376	\$ (258,407)	\$ (516,814)	\$ 39,281	\$ 78,562
	\$ 297,688	\$ 893,064	\$ (516,814)	\$ (785,628)	\$ 39,281	\$ 117,843
	\$ 297,688	\$ 1,190,752	\$ (785,628)	\$ (1,071,256)	\$ 39,281	\$ 157,124
	\$ 297,688	\$ 1,488,440	\$ (1,071,256)	\$ (1,368,512)	\$ 39,281	\$ 196,405
	\$ 297,688	\$ 1,786,128	\$ (1,368,512)	\$ (1,665,024)	\$ 39,281	\$ 235,686
	\$ 297,688	\$ 2,083,816	\$ (1,665,024)	\$ (1,961,536)	\$ 39,281	\$ 274,967
	\$ 297,688	\$ 2,381,504	\$ (1,961,536)	\$ (2,259,072)	\$ 39,281	\$ 314,248
	\$ 297,688	\$ 2,679,192	\$ (2,259,072)	\$ (2,556,608)	\$ 39,281	\$ 353,529
	\$ 297,688	\$ 2,976,880	\$ (2,556,608)	\$ (2,854,144)	\$ 39,281	\$ 392,810
	\$ 297,688	\$ 3,274,568	\$ (2,854,144)	\$ (3,151,680)	\$ 39,281	\$ 432,091
	\$ 297,688	\$ 3,572,256	\$ (3,151,680)	\$ (3,449,216)	\$ 39,281	\$ 471,372
	\$ 297,688	\$ 3,870,000	\$ (3,449,216)	\$ (3,746,752)	\$ 39,281	\$ 510,653
	\$ 297,688	\$ 4,167,688	\$ (3,746,752)	\$ (4,044,288)	\$ 39,281	\$ 549,934
	\$ 297,688	\$ 4,465,376	\$ (4,044,288)	\$ (4,341,824)	\$ 39,281	\$ 589,215
	\$ 297,688	\$ 4,763,064	\$ (4,341,824)	\$ (4,639,360)	\$ 39,281	\$ 628,496
	\$ 297,688	\$ 5,060,752	\$ (4,639,360)	\$ (4,936,900)	\$ 39,281	\$ 667,777
	\$ 297,688	\$ 5,358,440	\$ (4,936,900)	\$ (5,234,440)	\$ 39,281	\$ 707,058
	\$ 297,688	\$ 5,656,128	\$ (5,234,440)	\$ (5,531,980)	\$ 39,281	\$ 746,339
	\$ 297,688	\$ 5,953,816	\$ (5,531,980)	\$ (5,829,520)	\$ 39,281	\$ 785,620
	\$ 297,688	\$ 6,251,504	\$ (5,829,520)	\$ (6,127,060)	\$ 39,281	\$ 824,901
	\$ 297,688	\$ 6,549,192	\$ (6,127,060)	\$ (6,424,600)	\$ 39,281	\$ 864,182
	\$ 297,688	\$ 6,846,880	\$ (6,424,600)	\$ (6,722,140)	\$ 39,281	\$ 903,463
	\$ 297,688	\$ 7,144,568	\$ (6,722,140)	\$ (7,019,680)	\$ 39,281	\$ 942,744
	\$ 297,688	\$ 7,442,256	\$ (7,019,680)	\$ (7,317,220)	\$ 39,281	\$ 982,025
	\$ 297,688	\$ 7,739,944	\$ (7,317,220)	\$ (7,614,760)	\$ 39,281	\$ 1,021,306
	\$ 297,688	\$ 8,037,632	\$ (7,614,760)	\$ (7,912,300)	\$ 39,281	\$ 1,060,587
	\$ 297,688	\$ 8,335,320	\$ (7,912,300)	\$ (8,209,840)	\$ 39,281	\$ 1,100,000
	\$ 297,688	\$ 8,633,008	\$ (8,209,840)	\$ (8,507,380)	\$ 39,281	\$ 1,139,413
	\$ 297,688	\$ 8,930,696	\$ (8,507,380)	\$ (8,804,920)	\$ 39,281	\$ 1,178,826
	\$ 297,688	\$ 9,228,384	\$ (8,804,920)	\$ (9,102,460)	\$ 39,281	\$ 1,218,239
	\$ 297,688	\$ 9,526,072	\$ (9,102,460)	\$ (9,400,000)	\$ 39,281	\$ 1,257,652
	\$ 297,688	\$ 9,823,760	\$ (9,400,000)	\$ (9,697,540)	\$ 39,281	\$ 1,297,065
	\$ 297,688	\$ 10,121,448	\$ (9,697,540)	\$ (10,000,080)	\$ 39,281	\$ 1,336,478
	\$ 297,688	\$ 10,419,136	\$ (9,995,180)	\$ (10,302,620)	\$ 39,281	\$ 1,375,891
	\$ 297,688	\$ 10,716,824	\$ (10,302,620)	\$ (10,605,160)	\$ 39,281	\$ 1,415,304
	\$ 297,688	\$ 11,014,512	\$ (10,605,160)	\$ (10,907,700)	\$ 39,281	\$ 1,454,717
	\$ 297,688	\$ 11,312,200	\$ (10,907,700)	\$ (11,210,240)	\$ 39,281	\$ 1,494,130
	\$ 297,688	\$ 11,609,888	\$ (11,210,240)	\$ (11,512,780)	\$ 39,281	\$ 1,533,543
	\$ 297,688	\$ 11,907,576	\$ (11,512,780)	\$ (11,815,320)	\$ 39,281	\$ 1,572,956
	\$ 297,688	\$ 12,205,264	\$ (11,815,320)	\$ (12,117,860)	\$ 39,281	\$ 1,612,369
	\$ 297,688	\$ 12,502,952	\$ (12,117,860)	\$ (12,420,400)	\$ 39,281	\$ 1,651,782
	\$ 297,688	\$ 12,800,640	\$ (12,420,400)	\$ (12,722,940)	\$ 39,281	\$ 1,691,195
	\$ 297,688	\$ 13,098,328	\$ (12,722,940)	\$ (13,025,480)	\$ 39,281	\$ 1,730,608
	\$ 297,688	\$ 13,396,016	\$ (13,025,480)	\$ (13,328,020)	\$ 39,281	\$ 1,770,021
	\$ 297,688	\$ 13,693,704	\$ (13,328,020)	\$ (13,630,560)	\$ 39,281	\$ 1,809,434
	\$ 297,688	\$ 13,991,392	\$ (13,630,560)	\$ (13,933,100)	\$ 39,281	\$ 1,848,847
	\$ 297,688	\$ 14,289,080	\$ (13,933,100)	\$ (14,235,640)	\$ 39,281	\$ 1,888,260
	\$ 297,688	\$ 14,586,768	\$ (14,235,640)	\$ (14,538,180)	\$ 39,281	\$ 1,927,673
	\$ 297,688	\$ 14,884,456	\$ (14,538,180)	\$ (14,840,720)	\$ 39,281	\$ 1,967,086
	\$ 297,688	\$ 15,182,144	\$ (14,840,720)	\$ (15,143,260)	\$ 39,281	\$ 2,006,499
	\$ 297,688	\$ 15,479,832	\$ (15,143,260)	\$ (15,445,800)	\$ 39,281	\$ 2,045,912
	\$ 297,688	\$ 15,777,520	\$ (15,445,800)	\$ (15,748,340)	\$ 39,281	\$ 2,085,325
	\$ 297,688	\$ 16,075,208	\$ (15,748,340)	\$ (16,050,880)	\$ 39,281	\$ 2,124,738
	\$ 297,688	\$ 16,372,896	\$ (16,050,880)	\$ (16,353,420)	\$ 39,281	\$ 2,164,151
	\$ 297,688	\$ 16,670,584	\$ (16,353,420)	\$ (16,655,960)	\$ 39,281	\$ 2,203,564
	\$ 297,688	\$ 16,968,272	\$ (16,655,960)	\$ (16,958,500)	\$ 39,281	\$ 2,242,977
	\$ 297,688	\$ 17,265,960	\$ (16,958,500)	\$ (17,261,040)	\$ 39,281	\$ 2,282,390
	\$ 297,688	\$ 17,563,648	\$ (17,261,040)	\$ (17,563,580)	\$ 39,281	\$ 2,321,803
	\$ 297,688	\$ 17,861,336	\$ (17,563,580)	\$ (17,866,120)	\$ 39,281	\$ 2,361,216
	\$ 297,688	\$ 18,159,024	\$ (17,866,120)	\$ (18,168,660)	\$ 39,281	\$ 2,400,629
	\$ 297,688	\$ 18,456,712	\$ (18,168,660)	\$ (18,471,200)	\$ 39,281	\$ 2,440,042
	\$ 297,688	\$ 18,754,400	\$ (18,471,200)	\$ (18,773,740)	\$ 39,281	\$ 2,479,455
	\$ 297,688	\$ 19,052,088	\$ (18,773,740)	\$ (19,076,280)	\$ 39,281	\$ 2,518,868
	\$ 297,688	\$ 19,349,776	\$ (19,076,280)	\$ (19,378,820)	\$ 39,281	\$ 2,558,281
	\$ 297,688	\$ 19,647,464	\$ (19,378,820)	\$ (19,681,360)	\$ 39,281	\$ 2,597,694
	\$ 297,688	\$ 19,945,152	\$ (19,681,360)	\$ (19,983,900)	\$ 39,281	\$ 2,637,107
	\$ 297,688	\$ 20,242,840	\$ (19,983,900)	\$ (20,286,440)	\$ 39,281	\$ 2,676,520
	\$ 297,688	\$ 20,540,528	\$ (20,286,440)	\$ (20,588,980)	\$ 39,281	\$ 2,715,933
	\$ 297,688	\$ 20,838,216	\$ (20,588,980)	\$ (20,891,520)	\$ 39,281	\$ 2,755,346
	\$ 297,688	\$ 21,135,904	\$ (20,891,520)	\$ (21,194,060)	\$ 39,281	\$ 2,794,759
	\$ 297,688	\$ 21,433,592	\$ (21,194,060)	\$ (21,496,600)	\$ 39,281	\$ 2,834,172
	\$ 297,688	\$ 21,731,280	\$ (21,496,600)	\$ (21,799,140)	\$ 39,281	\$ 2,873,585
	\$ 297,688	\$ 22,028,968	\$ (21,799,140)	\$ (22,101,680)	\$ 39,281	\$ 2,913,000
	\$ 297,688	\$ 22,326,656	\$ (22,101,680)	\$ (22,404,220)	\$ 39,281	\$ 2,952,413
	\$ 297,688	\$ 22,624,344	\$ (22,404,220)	\$ (22,706,760)	\$ 39,281	\$ 2,991,826
	\$ 297,688	\$ 22,922,032	\$ (22,706,760)	\$ (23,009,300)	\$ 39,281	\$ 3,031,239
	\$ 297,688	\$ 23,219,720	\$ (23,009,300)	\$ (23,311,840)	\$ 39,281	\$ 3,070,652
	\$ 297,688	\$ 23,517,408	\$ (23,311,840)	\$ (23,614,380)	\$ 39,281	\$ 3,110,065
	\$ 297,688	\$ 23,815,096	\$ (23,614,380)	\$ (23,916,920)	\$ 39,281	\$ 3,149,478
	\$ 297,688	\$ 24,112,784	\$ (23,916,920)	\$ (24,219,460)	\$ 39,281	\$ 3,188,891
	\$ 297,688	\$ 24,410,472	\$ (24,219,460)	\$ (24,522,000)	\$ 39,281	\$ 3,228,304
	\$ 297,688	\$ 24,708,160	\$ (24,522,000)	\$ (24,824,540)	\$ 39,281	\$ 3,267,717
	\$ 297,688	\$ 25,005,848	\$ (24,824,540)	\$ (25,127,080)	\$ 39,281	\$ 3,307,130
	\$ 297,688	\$ 25,303,536	\$ (25,127,080)	\$ (25,429,620)	\$ 39,281	\$ 3,346,543
	\$ 297,688	\$ 25,601,224	\$ (25,429,620)	\$ (25,732,160)	\$ 39,281	\$ 3,385,956
	\$ 297,688	\$ 25,898,912	\$ (25,732,160)	\$ (26,034,700)	\$ 39,281	\$ 3,425,369
	\$ 297,688	\$ 26,196,600	\$ (26,034,700)	\$ (26,337,240)	\$ 39,281	\$ 3,464,782
	\$ 297,688	\$ 26,494,288	\$ (26,337,240)	\$ (26,639,780)	\$ 39,281	\$ 3,504,195
	\$ 297,688	\$ 26,791,976	\$ (26,639,780)	\$ (26,942,320)	\$ 39,281	\$ 3,543,608
	\$ 297,688	\$ 27,089,664	\$ (26,942,320)	\$ (27,244,860)	\$ 39,281	\$ 3,583,021
	\$ 297,688	\$ 27,387,352	\$ (27,244,860)	\$ (27,547,400)	\$ 39,281	\$ 3,622,434
	\$ 297,688	\$ 27,685,040	\$ (27,547,400)	\$ (27,849,940)	\$ 39,281	\$ 3,661,847
	\$ 297,688	\$ 27,982,728	\$ (27,849,940)	\$ (28,152,480)	\$ 39,281	\$ 3,701,260
	\$ 297,688	\$ 28,280,416	\$ (28,152,480)	\$ (28,455,020)	\$ 39,281	\$ 3,740,673
	\$ 297,688	\$ 28,578,104	\$ (28,455,020)	\$ (28,757,560)	\$ 39,281	\$ 3,780,086
	\$ 297,688	\$ 28,875,792	\$ (28,757,560)	\$ (29,060,100)	\$ 39,281	\$ 3,819,499
	\$ 297,688	\$ 29,173,480	\$ (29,060,100)	\$ (29,362,640)	\$ 39,281	\$ 3,858,912
	\$ 297,688	\$ 29,471,168	\$ (29,362,640)	\$ (29,665,180)	\$ 39,281	\$ 3,898,325
	\$ 297,688	\$ 29,768,856	\$ (29,665,180)	\$ (29,967,720)	\$ 39,281	\$ 3,937,738
	\$ 297,688	\$ 30,066,544	\$ (29,967,720)	\$ (30,270,260)	\$ 39,281	\$ 3,977,151
	\$ 297,688	\$ 30,364,232	\$ (30,270,260)	\$ (30,572,800)	\$ 39,281	\$ 4,016,564
	\$ 297,688	\$ 30,661,920	\$ (30,572,800)	\$ (30,875,340)	\$ 39,281	

BUDGET AND FORECAST



Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0012-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27125.0000.43202 \$16,148

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27125 Excellence in Teaching Awards	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12		\$15,000	\$15,000	
27125 Excellence in Teaching Awards	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$930	\$930	
27125 Excellence in Teaching Awards	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$218	\$218	
Sub Total						\$16,148		
Indirect Cost								
DOC. TOTAL						\$16,148		

Justification:

FY19 Awards

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 11/8/2018

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name	Role	Date
Alyssa Lucero	Business Manager	11/9/2018 12:11:51 PM
Dan Barbour	Superintendent	11/13/2018 7:44:48 AM
Candace Green	Program Manager	11/15/2018 7:34:46 AM
Bernadette Yazzie	Fund Analyst	11/15/2018 8:26:21 AM
Valerie Padilla	Fiscal Director	11/20/2018 8:32:36 AM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0013-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2018 12:00AM	To: Jun 30 2019 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.11111 \$106,326

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	53414 Other Services	1010 Regular Education (K-12) Programs	0000 No Job Class	\$15,000	\$2,996	\$17,996	
11000 Operational	1000 Instruction	55819 Employee Travel - Teachers	1010 Regular Education (K-12) Programs	0000 No Job Class	\$1,077	\$5,000	\$6,077	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class	\$30,000	\$10,000	\$40,000	
11000 Operational	1000 Instruction	57332 Supply Assets (\$5,000 or less)	1010 Regular Education (K-12) Programs	0000 No Job Class	\$820	\$6,000	\$6,820	
11000 Operational	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	0000 No Job Class	\$10,500	\$7,000	\$17,500	
11000 Operational	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class	\$217	\$15,000	\$15,217	
11000 Operational	2200 Support Services-Instruction	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$10,056	\$3,000	\$13,056	
11000 Operational	2300 Support Services-General Administration	53413 Legal	0000 No Program	0000 No Job Class	\$10,748	\$20,000	\$30,748	
11000 Operational	2300 Support Services-General Administration	55400 Advertising	0000 No Program	0000 No Job Class		\$100	\$100	
11000 Operational	2300 Support Services-General Administration	55812 Board Training	0000 No Program	0000 No Job Class		\$5,000	\$5,000	
11000 Operational	2300 Support Services-General Administration	55813 Employee Travel - Non-Teachers	0000 No Program	0000 No Job Class	\$572	\$500	\$1,072	
11000 Operational	2400 Support Services-School Administration	55813 Employee Travel - Non-Teachers	0000 No Program	0000 No Job Class	\$988	\$300	\$1,288	
11000 Operational	2400 Support Services-School Administration	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$12,652	\$15	\$12,667	
11000 Operational	2500 Central Services	53711 Other Charges	0000 No Program	0000 No Job Class	\$259	\$5,000	\$5,259	
11000 Operational	2500 Central Services	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$125	\$500	\$625	
11000 Operational	2600 Operation & Maintenance of Plant	53711 Other Charges	0000 No Program	0000 No Job Class		\$915	\$915	
11000 Operational	2600 Operation & Maintenance of Plant	54411 Electricity	0000 No Program	0000 No Job Class	\$15,000	\$10,000	\$25,000	

11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	0000 No Job Class	\$57,392	\$10,000	\$67,392	
11000 Operational	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	0000 No Job Class	\$20,382	\$5,000	\$25,382	
					Sub Total	\$106,326		
					Indirect Cost			
					DOC. TOTAL	\$106,326		

Justification:

To budget cash carryover from FY18 draft financials.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0014-I
 Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 14000.0000.11112 \$11,209

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (K- 12) Programs	0000 No Job Class	\$21,732	\$11,209	\$32,941	
Sub Total						\$11,209		
Indirect Cost								
DOC. TOTAL						\$11,209		

Justification:

To budget cash carryover from draft financials FY18 audit

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 520-000-1819-0015-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2018 12:00AM	To: Jun 30 2019 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 26207.0000.11112 \$137

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26207 CNM Foundatio n	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12		\$137	\$137	
Sub Total						\$137		
Indirect Cost								
DOC. TOTAL						\$137		

Justification:

To budget cash carryover from FY18 draft financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

1. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

3. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0016-1
Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31701.0000.11111 \$42,692

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	54640 Rental - Lease To Purchase	0000 No Program	0000 No Job Class		\$35,000	\$35,000	
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$7,692	\$7,692	
Sub Total						\$42,692		
Indirect Cost								
DOC. TOTAL						\$42,692		

Justification:

to budget cash carryover from FY18 draft financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0017-I
Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2018 12:00AM	To: Jun 30 2019 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.11111 \$1,671

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class	\$6,457	\$1,671	\$8,128	
Sub Total						\$1,671		
Indirect Cost								
DOC. TOTAL						\$1,671		

Justification:

to budget cash carryover from FY18 draft financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0018-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2018	To: 06/30/2019
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24189.0000.44500 \$10,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24189	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$10,000	\$10,000	
					Sub Total	\$10,000		
					Indirect Cost			
					DOC. TOTAL	\$10,000		

Justification:

To budget FY19 allocation

compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.