

Jeanne Forrester



A New Mexico Public Charter School

The ASK Academy

21st Century Design Thinking

Governing Council Meeting

The Ask Academy Board Room
4550 Sundt Road NE, Rio Rancho, NM

Open & Closed Sessions

October 18, 2018

6:30pm

Minutes

Attendance:

Present	Board Members	Title
	Dr. Jeanne Forrester	Chair
X	Dr. Denise Gonzales	Vice Chair
X	Michael Malloy	Secretary
	Edgar Short	Director
X	David Stoliker	Director
	Lindsey Bomke	Director
X	Michael Smith	Director
ASK Academy Members		
X	Dan Busse	General Manager
X	Dan Barbour	Assistant Gen Mgr
X	Constance Castilleja	Director of Advancement
X	Paul Stephenson	E&D Director
X	Melanie Feger	Admin. Assistant
X	Alyssa Lucero	The Vigil Group

- I. **Call To Order** – 6:32 p.m.
- II. **Establishment of Quorum** – established by introduction
- III. **Pledge of Allegiance**
- IV. **Public Comment** - none
- V. **Meet the Project Manager** – Mr. Busse introduced Sandie Beudet, Project Manager for Middle School science. She was honored for being an Exemplary Teacher when Secretary of Education, Christopher Ruszkowski, visited ASK and presented her with a \$10,000.00 award. She is in her second year of teaching at ASK, having taught high school chemistry and culinary arts for 8 years previously and was also in administration. She currently sponsors the ASK cooking club. She stated that she likes being at ASK because she can focus on

teaching, challenging the scholars and watching them rise to the challenge. When asked by Mike Smith what she would want if she could choose, her answer was a full blown kitchen, which could be used for chemistry as well as a culinary arts class. Scholars could possibly begin a lunch program. She added that otherwise, she is not lacking for classroom supplies. Mr. Busse noted that Sandie is piloting next generation standards in her classes. When Mr. Stoliker asked her what is different at ASK, she responded that she knows every 7th and 8th grade scholar and feels a sense of community here.

VI. Scholar Presentation - none

VII. Consent Agenda – Mr. Smith made a motion to approve the consent agenda and Mr. Stoliker seconded. Discussion: Mr. Smith stated that the Finance Committee meeting held prior to the GC Meeting yielded good financial information. The motion passed unanimously 4 to 0.

- a. **Approve Minutes of September 13 & 27, 2018**
- b. **Financial Monthly Report**
- c. **General Fund BAR 520-000-1819-0006-M**
- d. **General Fund BAR 520-000-1819-0007-M**
- e. **Flowthrough BAR 520-000-1819-0008-IB**
- f. **General Fund BAR 520-000-1819-0009-I**

VIII. Reports, Discussion and Possible Action

a. **General Manager Update -**

* Secretary of Education Christopher Ruskowski visited on his Straight A Express tour. ASK has received an A grade three years in a row and we are building on our success.

* Enrollment is 529 scholars and with the additional building for 6th grade we will grow to 550. We have experienced growing pains however the quality of education remains high and the community spirit helps.

* Exciting events: ASK just had the largest camping trip to date in the Jemez mountains, Fall Carnival is scheduled for October 25th, we will have our annual pot luck lunch right before Thanksgiving and plans are underway for a Science Night event where Sandia National Labs provides fun and educational projects for scholars and their families.

* The Rio Rancho Observer will be publishing an article, written by our scholars, about the visit from Secretary of Education Christopher Ruskowski where ASK was acknowledged by the state for our A grade.

* The Foundation is nearing closing of its acquisition of the building next door (4500 Sundt Road) and a sincere appreciation goes out to the Foundation for its hard work to acquire space for ASK Academy's 6th grade Academy. .

* Paul Stephenson will attend the UNM Engineering Alumni Dinner where he will be able to network on behalf of ASK.

b. **Policy Review: Policies 100, 101, 102, 103, 104, 200, 201, 202, 203, 204, 205, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 400, 401, 402, 403, 404, 405, 406, 500, 501 and Special Education Policies**

Mrs. Castilleja stated that we have responded to all concerns about the policies and we are in a comfortable place. She recommended a vote to accept the policies.

Mr. Smith made a motion to accept the policies listed in the agenda, Mr. Malloy seconded, there was no discussion and the motion passed unanimously 4 to 0.

IX. Closed Session – Real Estate Acquisition NM Stat §10-15-1 [H][8] - review of Commercial Lease and Lease Purchase Arrangement for 4500 Sundt Road NE, Rio Rancho, NM.

- a. Dr. Gonzales read NM Stat §10-15-1 [H][8] as authority for moving into closed session to discuss entering a commercial lease and lease purchase arrangement for

4500 Sundt Road NE, Rio Rancho, NM. She then made a motion to go into closed session, Mr. Smith seconded, there was no discussion and the motion passed unanimously 4 to 0. After closed session, Dr. Gonzales announced that the Council was reconvening in open session at 7:05 p.m. Dr. Gonzales reiterated the statutory authority for moving into closed session and the reasons therefore and sought confirmation from each council member that the only matter matters discussed in the closed meeting were limited to those specified in the motion for closure. Each council member polled affirmed that only the matters listed on the agenda for closed session were discussed during closed session.

- X. **Possible Action Related to Real Estate Acquisition discussed in closed session (Commercial Lease and Lease Purchase Arrangement for 4500 Sundt Road NE, Rio Ranch, NM, pursuant to NMSA 1978, Sections 22-26A-1, et seq.)** – Mr. Smith made a motion to accept Resolution No. F-10.18.18, approving the Commercial Lease and Lease Purchase Arrangement of 4500 Sundt Road NE, Mr. Stoliker seconded, there was no discussion and the motion passed unanimously 4 to 0.
- XI. **Announcements**
 - a. **Next Governing Council Meeting is November 8, 2018**
 - b. Mrs. Castilleja distributed the GC Training Calendar and asked the Board to let her know if there were trainings they wanted to attend. She will then get them registered. The NMCCS training will be held November 9 and 10 at the APS Rankin Center.
- XII. **Adjournment** – 7:16 p.m.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1819-0010-IB
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Initial Budget

Fiscal Year: 2018-2019

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2018 12:00AM	To: Jun 30 2019 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31200.0000.43209 \$366,284

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	54610 Rental - Land and Buildings	0000 No Program	0000 No Job Class		\$366,284	\$366,284	
Sub Total						\$366,284		
Indirect Cost								
DOC. TOTAL						\$366,284		

Justification:

FY19 allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

1. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

i. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.