



A New Mexico Public Charter School

**The ASK Academy**

*21<sup>st</sup> Century Design Thinking*

## Governing Council Meeting

The ASK Academy Board Room

4550 Sundt Road NE

Rio Rancho, NM

Open Session

May 9, 2019

6:30pm

## Minutes

### Attendance:

Present	Board Members	Title
X	Dr. Jeanne Forrester	Chair
X	Dr. Denise Gonzales	Vice Chair
X	Michael Malloy	Secretary
X	Edgar Short	Director
X	David Stoliker	Director
X	Lindsey Bomke	Director
X	Michael Smith	Director
<b>ASK Academy Members</b>		
X	Dan Busse	General Manager
X	Dan Barbour	Assistant General Manager
X	Constance Dove Castilleja	Director of Advancement
	Paul Stephenson	E&D Director
X	Melanie Feger	Business Admin. Assistant
X	Edward Garcia	Dean

- I. **Call To Order** – 6:30 p.m.
- II. **Establishment of Quorum** – established by introduction
- III. **Pledge of Allegiance**
- IV. **Public Comment** - none
- V. **Meet the Project Manager** - none
- VI. **Scholar Presentation** – Instead of a scholar presentation, Mr. Busse introduced Edward Garcia from the Parent Support Committee. Mr. Garcia has volunteered to be the liaison between the committee and the Board. He has been encouraged by the consistent turnout at the committee meetings. Activities this year have included breakfasts and lunches for the staff, bingo night, end of year barbeque and they also helped secure the location for the

senior luncheon. The goal is also to get parents involved as this tends to taper off once students leave elementary school. The committee has no budget and projects are self-funded. The Board thanked Mr. Garcia for his commitment to ASK. Mr. Stoliker suggested that their events be announced in the monthly newsletter.

- VII. **Consent Agenda** – Mr. Stoliker made a motion to approve the consent agenda and Mr. Malloy seconded. Discussion: a request was made to give Mr. Barbour authority to approve necessary BARs through the end of the year to prevent having to call a special meeting. Dr. Forrester stated that this needed to be done as a separate motion. At that point, Mr. Stoliker made a motion to allow Mr. Barbour to approve BARs through the end of the year and Ms. Bomke seconded. Discussion: The question was raised as to whether there would be another finance meeting this fiscal year and Mr. Barbour replied that allowing him to approve the BARs will prevent an emergency finance meeting. This motion passed unanimously 5 to 0. The original motion to approve the consent agenda passed unanimously 5 to 0.

- a. **Approve Minutes of March 14, 2019**
- b. **Financial Monthly Report**
- c. **General Fund BAR 520-000-1819-0023-I**
- d. **General Fund BAR 520-000-1819-0024-I**
- e. **Flowthrough BAR 520-000-1819-0025-I**

VIII. **Reports, Discussion and Possible Action**

- a. **Middle School Update** - Dr. Forrester and Mr. Busse have been working on a plan for middle school. They have looked at a full set of considerations, what works best for students at this stage and have looked at finances and standards to come up with workable ideas. Considerations include parental involvement and managers working together in coordination on issues such as homework load to keep all parties on the same page. In June this subject will be part of the general meeting. Ms. Bomke noted that the transition from elementary school where they have daily physical activity to middle school where they don't can be difficult. Mr. Malloy asked if the 6<sup>th</sup> grade experience is a constant or is it changing as our society is changing. Dr. Forrester responded that both research-based ideas and societal changes need to be considered. Mr. Short expressed his concern about the effect of technology on socialization issues. Dr. Forrester responded that we need to build a set of supports as a group.
- b. **General Manager Update** -  
**Events:**  
\*Graduation is Tuesday the 21<sup>st</sup> at The UNM Continuing Education (University just north of Indian School). Looking forward to seeing you all there. You are also invited to the end of year celebration from 12-3. This year for the first time we are inviting parents to attend. There will be volleyball, dodge ball, water balloon games and hot dogs and burgers served.  
**Staffing:**  
\*We have had 2 offers (ELA Cheryl Walker, and MS Science Lindsey Divett) accepted. We have an offer out for PE and they will confirm by tomorrow. We made an offer today to Michelle Nuanes (MA in Biology) who is a scholar parent, contingent on getting into the license program. We still need 1 MS Science, and a gifted endorsed manager. We are feeling much better after today's interview.  
**Ongoing:**  
\* I met with Dr. Forrester last week to discuss this year and planning for next. We will meet again next week to finalize some of the ideas. The goal is to have self-directed scholars in place by high school.  
\* Executive Council plus Dean of Students. our Achievement coach and MS Special

Ed will be having a 2-day professional development on May 28<sup>th</sup> and 29<sup>th</sup> to analyze (modified SWOT analysis of) this year, and to formulate our teaming plan and approach to our new look.

\* We are already introducing our Parent Support Committee to scholar government and Governing Council. Our goal is to be much tighter operationally and maximize human capital by both planning and team building.

**Enrollment for 2019-2020 so far:**

\* 6<sup>th</sup> grade – 93; 7<sup>th</sup> grade – 33; 8<sup>th</sup> grade – 37; 9<sup>th</sup> grade – 22; 10<sup>th</sup> grade – 13; 11<sup>th</sup> grade – 8; 12<sup>th</sup> – 7. Mr. Barbour stated that we have studied matriculation rates and we will not have 100 scholars per grade level.

**Shoutouts:**

\* Congratulations to the Boys Volleyball Team for making the finals.

\* 38 scholars participated in RoboRave this past weekend.

- c. **Graduation Change of Venue** – The original venue for graduation had to be changed due to the fire and water damage at the National Hispanic Cultural Center. Graduation will be held at the UNM Continuing Education Center at 1634 University NE. The Board needs to arrive at 6:00 p.m. and commencement begins at 7:00 p.m.
- d. **Approval of 2019-20 School Calendar** – Mr. Stoliker made a motion to approve the 2019-2020 Calendar and Ms. Bomke seconded. Discussion: Mr. Barbour previously presented the Calendar draft to parents and staff. School will begin on August 5<sup>th</sup> preceded by 5 days of professional development. The calendar meets requirements for the number of school days and hours. It aligns with RRPS and all area spring breaks are the same. Fall break will be 2 days in October. The motion passed unanimously 5 to 9.
- e. **Approval of 2019-20 Salary Schedule** – Mr. Stoliker made a motion to approve the 2019-20 Salary Schedule and Mr. Short seconded. Discussion: Mr. Barbour noted the state minimums for contracted teachers as \$41,000.00 for Level 1, \$50,000.00 for Level 2 and \$60,000.00 for Level 3. The State will raise minimums each year for 3 years. All employees are entitled to a minimum of a 6% raise and this will be a budget challenge. Mr. Barbour went over the schedule in detail as well as the spreadsheet he provided which shows the increase percentage in each cell. Mr. Stoliker stated that he is very pleased with Mr. Barbour's work on the schedule and the entire Board thanked him. The motion passed unanimously 5 to 0.
- f. **2019-20 Budget Update** – Mr. Barbour presented the budget to the board. We will receive \$240,000.00 more than expected above the line. These are funds we have discretion over. There was a change in the student funding formula. The State will be shifting to a teacher cost index to determine salaries and this is making many schools nervous. National board certified teachers receive a stipend of about \$6,200.00. The small school size adjustment is going away, although ASK won't be affected by this. At risk units will be made specific to each school. The unit value for funding is \$4565.41/student. We receive funding from 16 sources but as of now we only know the amount of 2, so that may cause an adjustment. We must give an expense statement to the State. We will have a next generation focus for next year. PSAT cost is now above the line. Mr. Barbour has planned out the budget over the next 2 to 3 years. The amount in the facilities category includes the new 6<sup>th</sup> Grade Academy. This budget balances with funds from general funds. We need a \$100,000.00 carryover as a bond requirement. Mrs. Castilleja added that the ASK Foundation pays for liability and structure insurance. Ms. Bomke asked why we still use hardback textbooks. The response was that many of them are consumable workbooks and we also provide a class set which ultimately becomes outdated. The budget is due by June 11. The Annual Board Meeting is on June 6<sup>th</sup> where the budget will be presented by the Finance Committee for approval. Mr. Busse thanked Mr. Barbour for his hard work on the budget.

**IX. Announcements**

- a. **Next Governing Council Annual Meeting is June 6, 2019**
- b. Mrs. Castilleja announced that it was Dr. Forrester's birthday. She was presented a card and the attendees sang Happy Birthday.

**XII. Adjournment – 7:50 p.m.**