



A New Mexico Public Charter School

The ASK Academy

21st Century Design Thinking

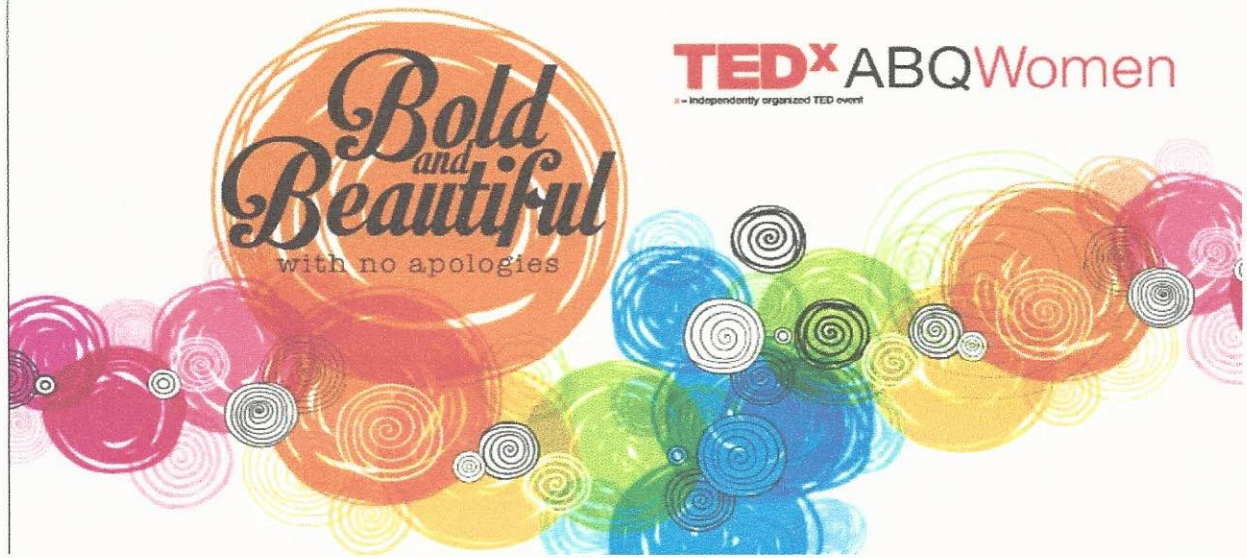
**The ASK Academy
Governing Council Meeting
ASK Academy Commons
4550 Sundt Road NE, Rio Rancho, NM**

Open & Closed Sessions
December 12, 2019
6:30pm

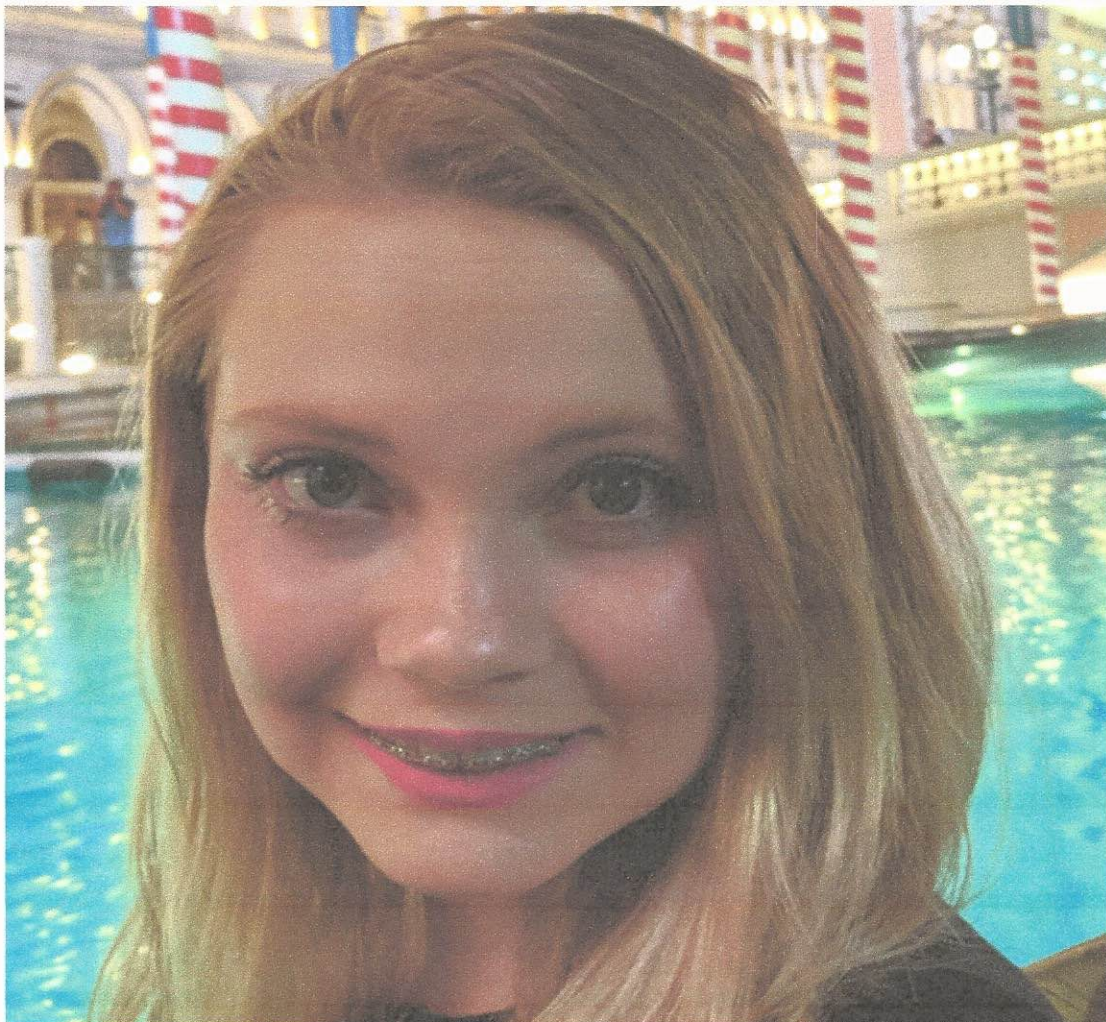
Agenda

- I. Call To Order
- II. Establishment of Quorum
- III. Pledge of Allegiance
- IV. Public Comment
- V. Meet the Project Manager: Mrs. Laurie Erickson, MS Special Education
- VI. Scholar Recognition: Rodney Reichert, Scholarship Recipient
- VII. Scholar Presentation: Garnet Waldrop, TED ABQ Women Talk
- VIII. Consent Agenda
 - a. Approve Minutes of November 14, 2019 Dr. Jeanne Forrester, Chair
 - b. Financial Monthly Report
 - c. General Fund BAR 520-000-1920-0008-T, 0009-I, 0010-I
 - d. Flowthrough BAR 520-000-1920-0011-I, 0012-I
 - e. General Fund BAR 520-000-1920-0013-I
- IX. Reports, Discussion and Possible Action
 - a. General Manager Update Dan Busse, General Manager
- X. Closed Session Susan Fox, Attorney
 - a. Real Estate Acquisition NM Stat §10-15-1 [H][8] - Review of Lease Purchase Arrangement for 4550 Sundt Road NE, Rio Rancho, NM (pursuant to NMSA 1978, Sections 22-26A-1, *et seq*)
- XI. Possible Action Related to Real Estate Acquisition
 - a. Resolution Approving Submittal of Lease Purchase Arrangement with the ASK Academy Education Foundation to Public Education Department
- XII. Announcements
 - a. Next Governing Council Meeting is January 16, 2020
- XIII. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Mackenzie at 505.891.0757 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mackenzie at 505.891.0757 if a summary or other type of accessible format is needed.



Meet our Speakers



Garnet Waldrop

We all want to make a difference in our world, but sometimes it seems overwhelming. Can I make an impact all by myself? I'm too young; I'm too busy. I don't know where to start.

Garnet Waldrop asked these questions as a child at the start of second grade when she witnessed a homeless man one night at the hospital emergency room. After having a talk with her mom about homelessness, she decided she wanted to help. Combining her efforts with those of family and others Garnet put a program in motion to help those in need.

Garnet is an 8th grade Honor Student at ASK Academy who enjoys robotics, science, classical guitar, and Irish dance. Garnet believes that small actions combined can make a massive impact on our society.

Friday, December 6

Doors open at 5:00

South Broadway Cultural Center

1025 Broadway SE, Albuquerque, NM 87102

TICKETS



A New Mexico Public Charter School

The ASK Academy

21st Century Design Thinking

Governing Council Meeting

The ASK Academy – Room 211
 4550 Sundt Road NE
 Rio Rancho, NM

Open Session
 November 14, 2019
 6:30pm

Minutes

Attendance:

| Present | Board Members | Title |
|----------------------------|---------------------------|---------------------------|
| | Dr. Jeanne Forrester | Chair |
| X | Dr. Denise Gonzales | Vice Chair |
| | Michael Malloy | Secretary |
| X | Edgar Short | Director |
| X | David Stoliker | Director |
| | Lindsey Bomke | Director |
| X | Michael Smith | Director |
| ASK Academy Members | | |
| X | Dan Busse | General Manager |
| X | Dan Barbour | Assistant General Manager |
| X | Constance Dove Castilleja | Director of Advancement |
| | Paul Stephenson | E&D Director |
| X | Mackenzie Woods | Business Admin. Assistant |
| X | Nadyne Shimada | Director |
| X | Edward Garcia | Dean of Students |
| X | Cheryl Kemnitz | PSC Representative |

- I. **Call to Order** – 6:38 pm.
 - a. Vice Chair Gonzales is acting Chair in Dr. Forrester’s absence tonight.
- II. **Establishment of Quorum** – established in introductions.
- III. **Pledge of Allegiance.**
- IV. **Public Comment** – none.
- V. **Meet the Project Manager: Edward Garcia, Cheryl Kemnitz – Parent Support Committee Representative**
 - a. Dean Garcia introduces Parent Support Committee (PSC) Representative, Cheryl Kemnitz. Both Mr. Garcia and Ms. Kemnitz discuss the plans for the school property and grounds, the fundraising plans, and upcoming events.
 - i. The PSC plans the following events throughout the year: New Family Orientation in August, Paper Drives to save the school money, Coordinate the Box Tops for Education, Explora Science Night, Balloons Aloft, Thanksgiving Potluck and Bingo, Staff Appreciation Lunches, and an End of Year BBQ.
 - ii. The PSC plans to make a big fundraising push for a Basketball Court for the school. Ideally, the PSC would like to start an annual Fundraising Gala.
 - b. GC Member Short would like to get reminders about PSC events, not just the GC meetings.
- VI. **Scholar Presentation: Governor’s STEM Challenge Competition Team**
 - a. Director of Special Services, Nadyne Shimada, introduces the team of scholars. They are in a competition with a directive to “Use Technology to Make the World Safer”. The team has been working on this for two months, and will be presenting at a showcase in Los Lunas on December 6th. There is a 10-page research paper, a prototype, a summary, and a 20-slide deck that will be presented.
 - b. The team has decided to Address the Problem of Accounting for Students in School Emergency Situations with a scanning device for student id’s.
 - i. This will allow evacuations to become more efficient and to account for students and staff in fires/mass violence/lock down situations.
 - ii. The team has built an impressive and cost efficient tracking system prototype.
- VII. **Consent Agenda - Mr. David Stoliker made a motion to approve the consent agenda, Mr. Michael Smith seconded. The consent agenda was approved unanimously, without discussion.**
 - a. Approve Minutes of October 17, 2019 Meeting
 - b. Financial Monthly Report
 - c. Capital Outlay BAR 520-000-1920-0006-I
 - d. Flowthrough BAR 520-000-1920-0007-I

VIII. Reports, Discussion and Possible Action

a. General Manager Update

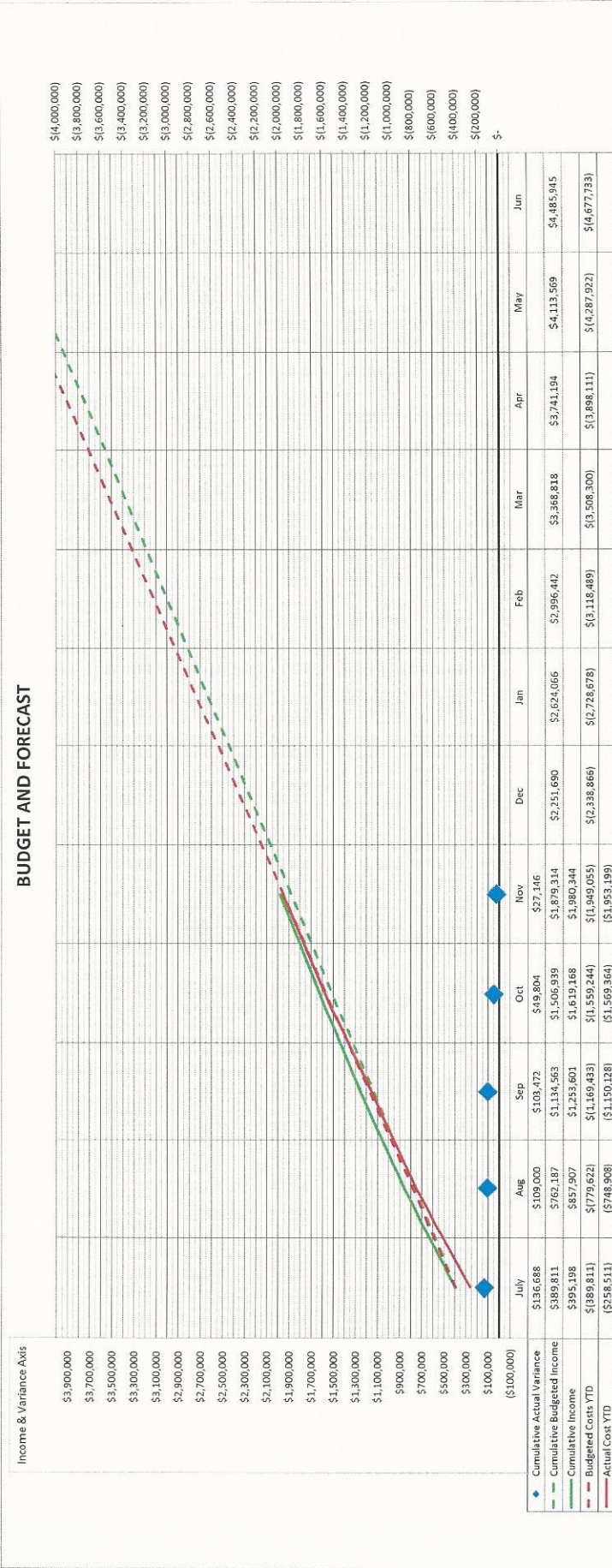
- i. Tomorrow the fiberoptic lines are being installed, and the goal is to be operational by Monday.
- ii. ASK has a new instructor, Mr. Chris Schiotis. He will be a long-term substitute.
- iii. Quarter two is done, and there are only 18 instructional days till the end of the semester. The 40-day reporting has cleared, and the 80th day is December 8th.
- iv. The Site Visit was conducted on October 22nd, and it went extremely well. The team was ready and prepared.
- v. There has not been an official Site Visit Report returned to the school yet.
 1. Administration was told it would be sent by November 12th, but it has still not been received.
- vi. PEC Meetings
 1. There is a regular monthly PEC meeting tomorrow. The ASK Academy's new 6th Grade building is on the agenda for notification purposes. Mr. Dan Busse and Mrs. Constance Dove Castilleja will be attending the PEC meeting. ASK's Attorney will also be on hand if needed.
 2. The PEC Meeting on December 10th will be attended by Dr. Jeanne Forrester and Mr. David Stoliker.
- vii. Submitting the Lease Purchase Agreement – the new Lease Purchase Agreement is anticipated to be ready for the December Governing Council meeting to be voted on.
- viii. Looking ahead to next year – Currently updating Staff and Scholar Handbooks.
- ix. Enrollment and Academic Drops
 1. For the January Agenda, the Chair would like a report of the enrollment trends per grade/year, going back as far as is reasonable to report. (ex. Grade of entry, other correlations, standardized test scores, siblings in school, etc.)

IX. Announcements

- a. Next Governing Council Meeting is December 12, 2019.

X. Adjournment – 7:54 pm.

BUDGET AND FORECAST



ASK ACADEMY BUDGETING AND FORECASTING WORKSHEET

| BUDGETS | YTD Total | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|----------------------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Monthly Budgeted Income | \$ 4,485,945 | \$ 389,811 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 | \$ 372,376 |
| Monthly Budgeted Costs | \$ (4,677,733) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) | \$ (389,811) |
| Monthly Budget Variance | \$(191,788) | \$ 0 | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) | \$(17,435) |
| Cumulative Budgeted Income | | \$389,811 | \$762,187 | \$1,134,563 | \$1,506,939 | \$1,879,314 | \$2,251,690 | \$2,624,066 | \$2,996,442 | \$3,368,818 | \$3,741,194 | \$4,113,569 | \$4,485,945 |
| Cumulative Budgeted Costs | | \$(389,811) | \$(779,622) | \$(1,169,433) | \$(1,559,244) | \$(1,949,055) | \$(2,338,866) | \$(2,728,678) | \$(3,118,489) | \$(3,508,300) | \$(3,898,111) | \$(4,287,922) | \$(4,677,733) |
| Cumulative Budget Variance | | \$ 0 | \$(17,435) | \$(34,871) | \$(52,306) | \$(69,741) | \$(87,176) | \$(104,612) | \$(122,047) | \$(139,482) | \$(156,917) | \$(174,353) | \$(191,788) |

ACTUALS

| | | | | | | | | | | | | | |
|----------------------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Monthly Income | \$ 1,980,344 | \$ 395,198 | \$ 462,709 | \$ 395,693 | \$ 365,568 | \$ 361,176 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Cumulative Income | | \$ 395,198 | \$857,907 | \$1,253,601 | \$1,619,168 | \$1,980,344 | \$1,980,344 | \$1,980,344 | \$1,980,344 | \$1,980,344 | \$1,980,344 | \$1,980,344 | \$1,980,344 |
| Monthly Costs | \$ (1,953,199) | \$ (258,511) | \$ (490,397) | \$ (401,220) | \$ (419,236) | \$ (383,835) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Cumulative Cost | | \$(258,511) | \$(748,908) | \$(1,150,128) | \$(1,569,364) | \$(1,953,199) | \$(1,953,199) | \$(1,953,199) | \$(1,953,199) | \$(1,953,199) | \$(1,953,199) | \$(1,953,199) | \$(1,953,199) |
| Monthly Variance | \$27,146 | \$136,688 | \$(27,688) | \$(55,527) | \$(53,668) | \$(22,659) | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Cumulative Actual Variance | | \$136,688 | \$109,000 | \$103,472 | \$49,804 | \$27,146 | \$27,146 | \$27,146 | \$27,146 | \$27,146 | \$27,146 | \$27,146 | \$27,146 |

MONTHLY VARIANCES

| | | | | | | | | | | | | | |
|----------------------------|----------------|-----------|-------------|------------|------------|-------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|
| Monthly Income Variance | \$ (2,505,601) | \$ 5,387 | \$ 90,333 | \$23,317 | \$(6,808) | \$ (11,200) | \$(372,376) | \$(372,376) | \$(372,376) | \$(372,376) | \$(372,376) | \$(372,376) | \$(372,376) |
| Cumulative Income Variance | | \$5,387 | \$95,721 | \$119,038 | \$112,230 | \$101,030 | \$(271,346) | \$(643,722) | \$(1,016,097) | \$(1,388,473) | \$(1,760,849) | \$(2,133,225) | \$(2,505,601) |
| Monthly Cost Variance | \$2,724,534 | \$131,300 | \$(100,586) | \$(11,409) | \$(29,425) | \$5,976 | \$389,811 | \$389,811 | \$389,811 | \$389,811 | \$389,811 | \$389,811 | \$389,811 |
| Cumulative Cost Variance | | \$131,300 | \$30,714 | \$19,305 | \$(10,120) | \$(4,143) | \$385,668 | \$775,479 | \$1,165,290 | \$1,555,101 | \$1,944,912 | \$2,334,723 | \$2,724,534 |

YEAR TO DATE VARIANCES

| | | | | | | | | | | | | |
|-----------------------------|--------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Budgeted Income YTD | \$ 389,811 | \$ 762,187 | \$ 1,134,563 | \$ 1,506,939 | \$ 1,879,314 | \$ 2,251,690 | \$ 2,624,066 | \$ 2,996,442 | \$ 3,368,818 | \$ 3,741,194 | \$ 4,113,569 | \$ 4,485,945 |
| Actual Income YTD | \$ 395,198 | \$ 857,907 | \$ 1,253,601 | \$ 1,619,168 | \$ 1,980,344 | \$ 1,980,344 | \$ 1,980,344 | \$ 1,980,344 | \$ 1,980,344 | \$ 1,980,344 | \$ 1,980,344 | \$ 1,980,344 |
| % Total YTD Income Received | 9% | 19% | 28% | 36% | 44% | 44% | 44% | 44% | 44% | 44% | 44% | 44% |
| % Total YTD Income Variance | 1% | 13% | 10% | 7% | 5% | -12% | -25% | -34% | -41% | -47% | -52% | -56% |
| Budgeted Costs YTD | \$ (389,811) | \$ (779,622) | \$ (1,169,433) | \$ (1,559,244) | \$ (1,949,055) | \$ (2,338,866) | \$ (2,728,678) | \$ (3,118,489) | \$ (3,508,300) | \$ (3,898,111) | \$ (4,287,922) | \$ (4,677,733) |
| Actual Cost YTD | \$ (121,823) | \$ (748,908) | \$ (1,150,128) | \$ (1,569,364) | \$ (1,953,199) | \$ (1,953,199) | \$ (1,953,199) | \$ (1,953,199) | \$ (1,953,199) | \$ (1,953,199) | \$ (1,953,199) | \$ (1,953,199) |
| % Total YTD Costs Incurred | 3% | 16% | 25% | 34% | 42% | 42% | 42% | 42% | 42% | 42% | 42% | 42% |
| % Total YTD Cost Variance | -69% | -4% | -2% | 1% | 0% | -16% | -28% | -37% | -44% | -50% | -54% | -58% |

YEAR END PROJECTIONS

| | | | | | | | | | | | | |
|---------------------------------|----------------|---------------|---------------|---------------|---------------|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Projected Income Variance | \$ 61,997.61 | \$ 563,374.94 | \$ 470,663.15 | \$ 334,091.99 | \$ 241,159.87 | \$ 150,590.50 | \$ 1,100,467.69 | \$ 1,521,190.02 | \$ 1,848,902.37 | \$ 2,111,377.70 | \$ 2,326,332.52 | \$ 2,505,600.77 |
| Projected Cost Variance | \$ (1,461,876) | \$ (15,357) | \$ (6,435) | \$ 2,550 | \$ 829 | \$ (64,278) | \$ (110,783) | \$ (145,661) | \$ (172,789) | \$ (194,491) | \$ (212,248) | \$ (227,045) |
| Year End Projected Net Variance | \$ (1,399,878) | \$ 548,018 | \$ 464,228 | \$ 336,622 | \$ 241,989 | \$ (604,868) | \$ (1,211,250) | \$ (1,666,851) | \$ (2,021,691) | \$ (2,305,869) | \$ (2,538,580) | \$ (2,732,645) |

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1920-0008-T
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2019-2020

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

| | |
|-----------------------------------|-------------------------|
| FLOWTHROUGH ONLY | |
| Budget Period: Jul 1 2019 12:00AM | To: Jun 30 2020 12:00AM |
| A. Approved Carryover: | |
| B. Total Current Year Allocation: | |
| D. Total Funding Available: | |

| Fund | Function | Object | Program | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|----------------------|---|-----------------------------------|--|-------------------|----------------|-------------|------------|-----------|
| 11000 Operational | 1000 Instruction | 52311 Health and Medical Premiums | 0000 No Program | 0000 No Job Class | \$231,648 | (\$77,000) | \$154,648 | |
| 11000 Operational | 1000 Instruction | 53414 Other Services | 1010 Regular Education (K-12) Programs | 0000 No Job Class | \$70,000 | (\$70,000) | | |
| 11000 Operational | 2100 Support Services-Students | 53414 Other Services | 0000 No Program | 0000 No Job Class | \$43,000 | \$30,000 | \$73,000 | |
| 11000 Operational | 2400 Support Services-School Administration | 51100 Salaries Expense | 0000 No Program | 1112 Principals | \$75,189 | \$11,000 | \$86,189 | 0.13 |
| 11000 Operational | 2500 Central Services | 53711 Other Charges | 0000 No Program | 0000 No Job Class | \$6,500 | \$11,000 | \$17,500 | |
| 11000 Operational | 2600 Operation & Maintenance of Plant | 54610 Rental - Land and Buildings | 0000 No Program | 0000 No Job Class | \$151,617 | \$67,000 | \$218,617 | |
| 11000 Operational | 2600 Operation & Maintenance of Plant | 55915 Other Contract Services | 0000 No Program | 0000 No Job Class | \$80,000 | \$28,000 | \$108,000 | |
| Sub Total | | | | | | \$0 | | 0.13 |
| Indirect Cost | | | | | | | | |
| DOC. TOTAL | | | | | | \$0 | | |

Justification:

regular maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1920-0009-I
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

| | | |
|-----------------------------------|-----------------------------------|-------------------------|
| FLOWTHROUGH ONLY | Budget Period: Jul 1 2019 12:00AM | To: Jun 30 2020 12:00AM |
| A. Approved Carryover: | | |
| B. Total Current Year Allocation: | | |
| D. Total Funding Available: | | |

Revenue 11000.0000.11111 \$84,510

| Fund | Function | Object | Program | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|----------------------|--------------------------------|--------------------------------|-----------------------|-------------------|----------------|-----------------|------------|-----------|
| 11000 Operational | 2100 Support Services-Students | 53218 Specialists - Contracted | 2000 Special Programs | 0000 No Job Class | \$43,296 | \$84,510 | \$127,806 | |
| Sub Total | | | | | | \$84,510 | | |
| Indirect Cost | | | | | | | | |
| DOC. TOTAL | | | | | | \$84,510 | | |

Justification:

To match cash carryover to draft financials.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1920-0010-I
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

| | |
|-----------------------------------|-------------------------|
| FLOWTHROUGH ONLY | |
| Budget Period: Jul 1 2019 12:00AM | To: Jun 30 2020 12:00AM |
| A. Approved Carryover: | |
| B. Total Current Year Allocation: | |
| D. Total Funding Available: | |

Revenue 11000.0000.41702 \$7,224

| Fund | Function | Object | Program | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|----------------------|-----------------------------------|--|--------------------------|----------------------|----------------|----------------|------------|-----------|
| 11000 Operational | 2100 Support Services-Students | 56118 General Supplies and Materials | 2000 Special Programs | 0000 No Job Class | | \$7,224 | \$7,224 | |
| Sub Total | | | | | | \$7,224 | | |
| Indirect Cost | | | | | | | | |
| DOC. TOTAL | | | | | | \$7,224 | | |

Justification:

To budget revenues received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1920-0011-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

| | | |
|--|----------------------------------|-----------------------|
| FLOWTHROUGH ONLY | Budget Period: 07/01/2019 | To: 06/30/2020 |
| A. Approved Carryover: | | |
| B. Total Current Year Allocation: | | |
| D. Total Funding Available: | | |

Revenue 14000.0000.11112 \$12,550

| Fund | Function | Object | Program | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|--|------------------|--|---|----------------------|----------------|-------------|------------|-----------|
| 14000 Total Instructional Materials Sub-Fund | 1000 Instruction | 56111 Instructional Materials Cash - 50% Textbooks | 1010 Regular Education (K- 12) Programs | 0000 No Job Class | \$7,220 | \$12,550 | \$19,770 | |
| | | | | | Sub Total | \$12,550 | | |
| | | | | | Indirect Cost | | | |
| | | | | | DOC. TOTAL | \$12,550 | | |

Justification:

To match cash carryover to draft financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1920-0012-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

| | |
|-----------------------------------|----------------|
| FLOWTHROUGH ONLY | |
| Budget Period: 07/01/2019 | To: 06/30/2020 |
| A. Approved Carryover: | |
| B. Total Current Year Allocation: | |
| D. Total Funding Available: | |

Revenue 31701.0000.11111 \$62,543

| Fund | Function | Object | Program | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|--|---------------------|----------------|--------------------|----------------------|----------------|-------------|------------|-----------|
| 31701 Capital Improvem ents SB-9 Local | 4000 Capital Outlay | 56113 Software | 0000 No Program | 0000 No Job Class | | \$62,543 | \$62,543 | |
| Sub Total | | | | | | \$62,543 | | |
| Indirect Cost | | | | | | | | |
| DOC. TOTAL | | | | | | \$62,543 | | |

Justification:

TO match cash carryover to draft financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 520-000-1920-0013-I
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Alyssa Lucero, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: alyssa@vigilgroup.net

| | |
|-----------------------------------|-------------------------|
| FLOWTHROUGH ONLY | |
| Budget Period: Jul 1 2019 12:00AM | To: Jun 30 2020 12:00AM |
| A. Approved Carryover: | |
| B. Total Current Year Allocation: | |
| D. Total Funding Available: | |

Revenue 23000.0000.11111 \$4,052

| Fund | Function | Object | Program | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|---------------------------------------|------------------|--------------------------------------|--|-------------------|----------------|-------------|------------|-----------|
| 23000 Non-Instructional Support | 1000 Instruction | 56118 General Supplies and Materials | 1010 Regular Education (K-12) Programs | 0000 No Job Class | \$11,475 | \$4,052 | \$15,527 | |
| Sub Total | | | | | | \$4,052 | | |
| Indirect Cost | | | | | | | | |
| DOC. TOTAL | | | | | | \$4,052 | | |

Justification:

To match cash carryover to draft financials

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.