



A New Mexico Public Charter School

**The ASK Academy**

*21<sup>st</sup> Century Design Thinking*

**The ASK Academy**  
**Governing Council Virtual Meeting**  
4550 Sundt Road NE, Rio Rancho, NM

Open Session  
October 14, 2021  
6:30pm

## Agenda

- I. Call To Order Michael Smith, Chair
- II. Establishment of Quorum
- III. Pledge of Allegiance
- IV. Public Comment
- V. Meet the Project Manager: Mr. Mitchell J. Freedman, High School Social Studies
- VI. Scholar Presentation: The Hamilton Project, Hailey Kim, 10<sup>th</sup> Grade Scholar
- VII. Consent Agenda Michael Smith, Chair
  - a. Approve Minutes of September 9, 2021
  - b. Monthly Financial Report
  - c. Capital Outlay BAR#520-000-2122-0006-I
  - d. Flowthrough BAR#520-000-2122-0007-IB
  - e. Capital Outlay BAR#520-000-2122-0008-IB
  - f. Account Summary Reports
- VIII. Reports, Discussion and Possible Action Connie Castilleja, COO
  - a. Refinance Update
  - b. New Facility Update
  - c. CEO Update Dr. Alexandra Boyd, CEO
- IX. Announcements
  - a. Next Governing Council Meeting is November 5, 2021
  - b. Governing Council Trainings
- X. Adjournment

**The public is welcome to attend via Zoom connection below. If you would like to speak during Public Comment, please email Connie Castilleja at [cdove@theaskacademy.org](mailto:cdove@theaskacademy.org) to be added to the list by 5:00 pm, October 13, 2021. You will be given 3 minutes to speak. To maintain Internet safety, a password is now required to join the meeting and is highlighted below.**

**Topic: The ASK Academy Governing Council Meeting**

**Time: Oct 14, 2021 06:00 PM Mountain Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/87605009880?pwd=Z1UvNHJ5b1pCMDJjMDNERXFaZHNlZz09>

Meeting ID: 876 0500 9880

Passcode: 8x8ZPv

One tap mobile

+12532158782,,87605009880#,,,,\*769360# US (Tacoma)

+13462487799,,87605009880#,,,,\*769360# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 876 0500 9880

Passcode: 769360

Find your local number: <https://us02web.zoom.us/j/khxz6wLJU>

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Connie Castilleja at 505.891.0757 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Connie Castilleja at 505.891.0757 if a summary or other type of accessible format is needed.*



A New Mexico Public Charter School

**The ASK Academy**

*21<sup>st</sup> Century Design Thinking*

## Governing Council Meeting

The ASK Academy  
GC Meeting  
Zoom Video Conference Call

Open Session  
September 9, 2021  
6:30pm

## Minutes

*Attendance:*

Present	Board Members	Title
X	Mr. Michael Smith	Chair
X	Dr. Denise Gonzales	Vice Chair
	Michael Malloy	Secretary
X	Jeanne Forrester	Director
X	Lindsey Bomke	Director
X	Andrew Bartkus	Director
X	Tonya Ross	Director
<b>ASK Academy Members</b>		
X	Dr. Alexandra Boyd	Chief Executive Officer
X	Constance Castilleja	Chief Operating Officer
	Edward Garcia	HS Principal
X	Kimberlee Peña-Hanson	MS Principal
X	Mackenzie Woods	Business Admin. Assistant
X	Ashley Woodard	Business Manager
X	Cheryl Kemnitz	Parent Support Committee
X	Daveed Korup	Project Manager
X	Jessica Gallegos	Project Manager

- I. **Call to Order** – call to order at 6:35 pm.
  - a. Chair Smith is having audio issues, hence the slightly delayed call to order.
- II. **Establishment of Quorum** – established in the introductions.
- III. **Pledge of Allegiance.**
- IV. **Public Comment** – none.
- V. **Meet the Project Manager: Ms. Jessica Gallegos, MS Social Studies & Mr. Daveed Korup, English**
  - a. MS Principal Kimberlee Peña-Hanson introduces Mr. Korup and Ms. Gallegos. They teach History, and Mr. Korup teaches Intro to Design as well.
  - b. Ms. Gallegos presents the 7<sup>th</sup> grade project- Living NM Map project.
  - c. It is an 80 x 90-foot grated area in the shape of the State on the northwest corner of the ASK lot. Instead of kids just reading about the state, they're able to 'walk' the state and learn about each region of it. This is a small intimate learning space that is outdoors that students can explore different areas of the State that are important to New Mexican history. The living map includes counties, cities, rivers, other geographical areas, and information about Indigenous Peoples.
  - d. Questions or comments regarding the project?
    - i. Director Forrester looks forward to seeing the documentation of the progress throughout the year. It looks like great work!
    - ii. Chair Smith thanks both project managers for all the work that they are putting into this. Please keep us informed about the project.
    - iii. Dr. Boyd echos the praise for the project managers and The ASK Academy is better for them.
- VI. **Scholar Presentation: Living New Mexico Map, MS Scholars and Mr. Karl, Parent**
  - a. The scholar and father were unable to meet, so the project managers did the presentation about the Living NM Map.
- VII. **Consent Agenda – Director Forrester moves to accept the consent agenda as presented, and Vice Chair Gonzales seconds the motion. Vote 6-0 to approve the consent agenda as presented.**

Any questions or comments about the consent agenda?

Summary from Ms. Ashley Woodard:

  - As of June 30<sup>th</sup>, 286k expected cash carryover, 15k less than we had projected.
  - We don't have audited financial statements yet and we will not have those for quite a while, until about March.
  - One-time expenditures from COVID related expenses – cleaning services, laptops, access control to support laptops, cleaning materials, supplies, etc. Once the audit is complete, we can get a more exact cash carryover estimate.
  - Last year ASK received 30k for COVID related expenses.

- Four BAR's for review and approval this month. Establishing budget authority with these BAR's.
- Next month Ms. Woodard will present RFR's as well.

**VIII. Reports, Discussion and Possible Action**

**a. Refinance Update – Mrs. Constance Castilleja presents**

- i. Mrs. Castilleja met last week with a local banker that has worked with other charter schools. Cautiously optimistic that this could be an option for ASK. By next board meeting there will hopefully be concrete proposals to be presented.

**b. New Facility Plans – Mrs. Constance Castilleja presents**

- i. Mrs. Castilleja screen shares to highlight some potential plans for the site.
- ii. The plans include a new building, a parking lot, and a multi-purpose field (track, grass for soccer/football). There is also a plan to renovate an existing dirt lot into a security/storage area and a basketball court.
- iii. The new building will have classrooms, gymnasium/multi-use space, a makers' space, a warming kitchen area, MS staff offices, a reception area, and a work/breakroom.
- iv. Additional learning space and outdoor space is included in these plans.
- v. Questions?
  1. Dedicated nursing services space? There is a nurse's office in the main building, but not in this new building. Mrs. Castilleja agrees it may make sense to make one of these new offices a nurses' office.
  2. Director Bomke points out that we may want to consider inclusion/diversity of the student body in the locker rooms and restroom designs. (Ex. Transgender scholars) Perhaps there needs to be more single-stall bathrooms.
  3. Vice Chair Gonzales recommends the floor plan is submitted to the Diversity Committee for final review.
  4. Chair Smith asks if ASK will begin to become competitive with other schools in sports, with the addition of the facilities? Mrs. Castilleja responds ASK is currently part of the Charter School League and competes in boys and girls basket ball and volley ball.

**c. Scholar & Parent Handbook 2021-2022 – Dr. Alexandra Boyd presents**

**Director Forrester moves to accept both the handbooks for Scholars & Parents and the Staff as presented, and Director Bartkus seconds the motion. Vote 6-0 to approve the consent agenda as presented.**

- i. The main update that has been made is the addition of a section about masking to the discipline matrix. (PED requirement.) Students remain masked all day with little to no incident. If it becomes a problem, there is now a policy in place.
- ii. The technology contract was updated, so that was one of the few changes made.
- iii. Any questions?

1. The handbook directs parents to the school policies that are posted on the website.
- d. **Staff Handbook 2021-2022**
- e. **CEO Update – Dr. Alexandra Boyd presents**
- i. Celebrations – the Project Managers are doing a great job. All scholars have been assessed in Math three weeks into the school year. The Principals have been doing an amazing job supporting.
  - ii. There is a substitute teaching shortage in NM (potentially everywhere!), and the Project Managers have been covering periods for each other. An unexpected consequence of COVID is when other schools in the area close/quarantine, the parents of those littles need to stay home – which has affected some of ASK's staff, too.
  - iii. Ms. Janisse Vazquez and Mrs. Jessica Gallegos (who just presented) have been awarded honorable positions with the state.
  - iv. Staffing Update – Social Worker, Guidance Counselor, 7<sup>th</sup> Grade Science Project Manager. Unfortunately the current Social Worker needs to leave ASK (unrelated to the school), personal reasons. The wellness team will grow to 3 people (either 2 social worker 1 guidance counselor, or 1 social worker and 2 guidance counselors). Currently we have a long term substitute in the roll of 7<sup>th</sup> grade science; the goal is to eventually have her as a full time teaching staff member. Dr. Boyd is currently in talks with CNM and Highlands to support students who are finishing their education degree, to have them come on staff and start working with ASK and stay on staff with ASK as a science teacher once they are fully qualified. The state is doing an Education Fellows program that may support this.
  - v. New Teacher Leader Roles
  - vi. Reflections on Meeting Performance Standards – Project Managers are working together to make sure any gaps are being filled from last year. Scholars are signing up to take the PSAT, which could qualify them for the National Merit Scholarship.
  - vii. Enrollment – 40 day report is already being prepped, will be submitted on October 13<sup>th</sup>. The numbers are secured for the budget with the 40 day count. Currently at 560 students. ASK needs to get to 567 by October 13<sup>th</sup> to remain on budget. There is no longer a waiting list for 6<sup>th</sup> grade, but an interested 6<sup>th</sup> grader can be immediately enrolled. There are invitations out to 8<sup>th</sup> grade and 9<sup>th</sup> grade. 7<sup>th</sup> grade has been the strongest enrollment, no 7<sup>th</sup> graders have left since the beginning of the school year. There have not been any withdrawals since mid-August. We do not anticipate any further withdrawals. The budget that we planned will remain viable into next year as long as the 567 enrollment number is reached. The 40 day count affects this year AND the following year. Dr. Boyd has increased Facebook advertisements, increase word-of-mouth, potentially put up an electronic billboard on 528. Community engagement will be a priority not only for this enrollment period, but ongoing.

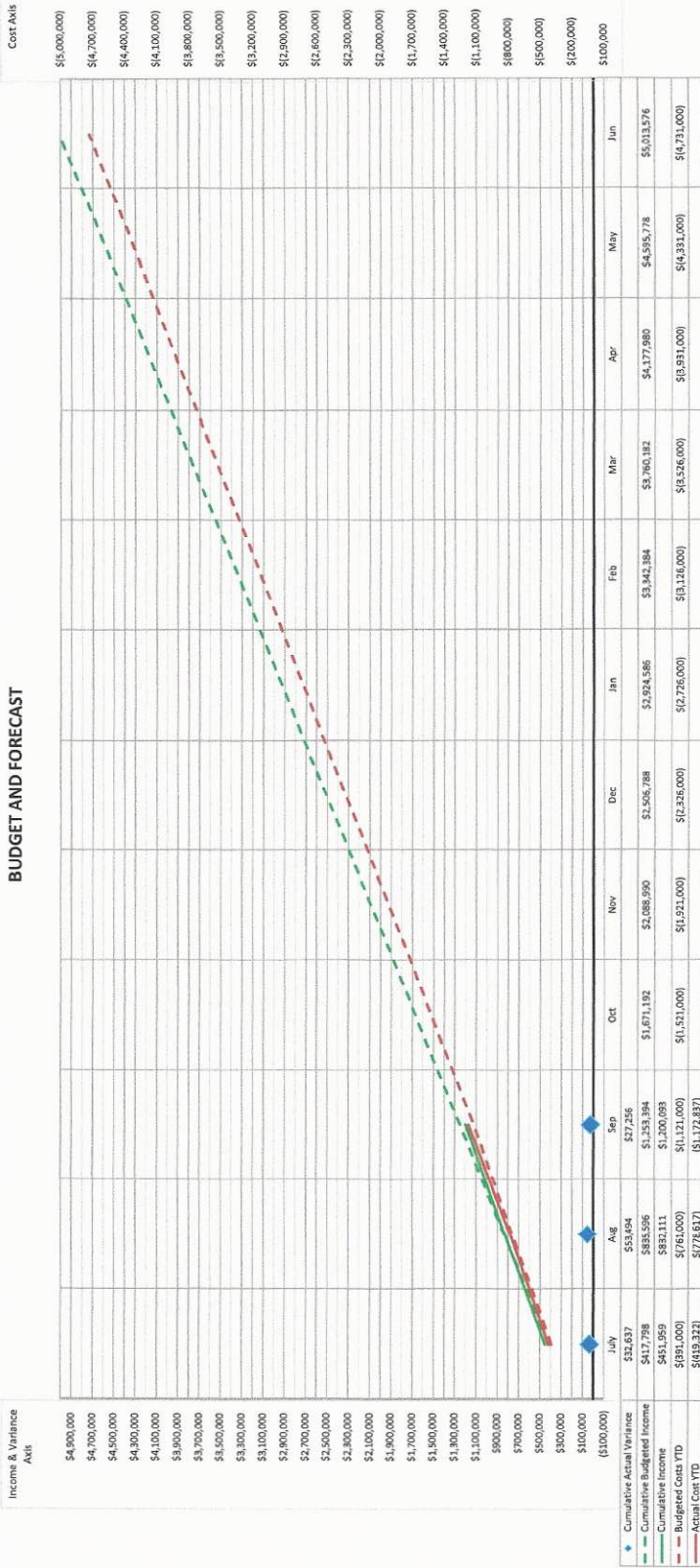
- viii. Dr. Boyd thanks Mrs. Castilleja, Ms. Shimada, and Ms. Peña-Hanson for their work in submitting the massive 23-attachment DASH reports to PED.
- ix. Dr. Boyd is maintaining her CPO certification.
- x. Communications going out to families weekly. Dr. Boyd has been receiving great feedback from parents.
- xi. The Parent Support Committee is meeting again monthly.
- xii. Any questions/comments?
  1. Chair Smith asks that Dr. Boyd please briefly explain the importance of the 40-day count. (See above)
  2. Chair Smith is meeting and speaking with Dr. Boyd regularly. He asks that the board please let Chair Smith know ahead of visits to the school site starting the 30<sup>th</sup>.

IX. **Announcements**

- a. The next regular GC meeting will be on October 14, 2021
- b. Governing Council Trainings

X. **Adjournment** – the meeting is adjourned at 7:52 pm.

### BUDGET AND FORECAST



Income & Variance Axis

Cost Axis

◆ Cumulative Actual Variance	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
— Cumulative Budgeted Income	\$417,798	\$833,596	\$1,253,394	\$1,671,192	\$2,088,590	\$3,595,378	\$5,520,164	\$7,862,548	\$10,622,730	\$13,895,110	\$17,680,888	\$21,994,464
— Cumulative Income	\$491,059	\$892,111	\$1,200,093	\$1,521,000	\$2,326,000	\$3,852,000	\$5,378,000	\$6,666,000	\$8,054,000	\$9,442,000	\$10,830,000	\$12,218,000
— Budgeted Costs YTD	\$1,700,000	\$3,400,000	\$5,100,000	\$6,800,000	\$8,500,000	\$10,200,000	\$11,900,000	\$13,600,000	\$15,300,000	\$17,000,000	\$18,700,000	\$20,400,000
— Actual Cost YTD	\$1,400,000	\$2,800,000	\$4,200,000	\$5,600,000	\$7,000,000	\$8,500,000	\$10,000,000	\$11,500,000	\$13,000,000	\$14,500,000	\$16,000,000	\$17,500,000

ASK ACADEMY BUDGETING AND FORECASTING WORKSHEET

BUDGETS	YTD Total	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Monthly Budgeted Income \$	5,013,576	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798	\$ 417,798
Monthly Budgeted Costs \$	(4,731,000)	\$ (391,000)	\$ (370,000)	\$ (360,000)	\$ (400,000)	\$ (400,000)	\$ (405,000)	\$ (400,000)	\$ (400,000)	\$ (400,000)	\$ (405,000)	\$ (400,000)	\$ (400,000)
Monthly Budget Variance \$	282,576	\$ 26,798	\$ 47,798	\$ 57,798	\$ 117,798	\$ 17,798	\$ 12,798	\$ 17,798	\$ 17,798	\$ 17,798	\$ 12,798	\$ 17,798	\$ 17,798
Cumulative Budgeted Income		\$417,798	\$835,596	\$1,253,394	\$1,671,192	\$2,088,990	\$2,506,788	\$2,924,586	\$3,342,384	\$3,760,182	\$4,177,980	\$4,595,778	\$5,013,576
Cumulative Budgeted Costs		(\$391,000)	(\$761,000)	(\$1,121,000)	(\$1,521,000)	(\$1,921,000)	(\$2,326,000)	(\$2,726,000)	(\$3,126,000)	(\$3,526,000)	(\$3,931,000)	(\$4,331,000)	(\$4,731,000)
Cumulative Budget Variance		\$26,798	\$74,596	\$132,394	\$150,192	\$167,990	\$180,788	\$198,586	\$216,384	\$234,182	\$246,980	\$264,778	\$282,576
<b>ACTUALS</b>													
Monthly Income	\$ 1,200,093	\$ 451,959	\$ 380,152	\$ 367,882	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Income	\$ -	\$ 451,959	\$ 832,111	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093
Monthly Costs	\$ (1,172,837)	\$ (419,322)	\$ (359,294)	\$ (394,220)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Cost	\$ -	\$ (419,322)	\$ (778,617)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)
Monthly Variance	\$ 27,256	\$ 32,637	\$ 20,858	\$ (26,238)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Cumulative Actual Variance	\$ -	\$ 32,637	\$ 53,494	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256	\$ 27,256
<b>MONTHLY VARIANCES</b>													
Monthly Income Variance	\$ (3,813,483)	\$34,161	(\$37,646)	(\$49,816)	(\$417,798)	(\$417,798)	(\$417,798)	(\$417,798)	(\$417,798)	(\$417,798)	(\$417,798)	(\$417,798)	(\$417,798)
Cumulative Income Variance	\$ -	\$34,161	(\$3,485)	(\$53,301)	(\$471,099)	(\$888,897)	(\$1,306,695)	(\$1,724,493)	(\$2,142,291)	(\$2,560,089)	(\$2,977,887)	(\$3,395,685)	(\$3,813,483)
Monthly Cost Variance	\$ 3,556,163	(\$28,322)	\$10,706	(\$34,220)	\$400,000	\$400,000	\$405,000	\$400,000	\$400,000	\$400,000	\$405,000	\$400,000	\$400,000
Cumulative Cost Variance	\$ -	(\$28,322)	(\$17,617)	(\$51,837)	\$348,163	\$748,163	\$1,153,163	\$1,553,163	\$1,953,163	\$2,353,163	\$2,753,163	\$3,153,163	\$3,556,163
<b>YEAR TO DATE VARIANCES</b>													
Budgeted Income YTD	\$ 417,798	\$ 835,596	\$ 1,253,394	\$ 1,671,192	\$ 2,088,990	\$ 2,506,788	\$ 2,924,586	\$ 3,342,384	\$ 3,760,182	\$ 4,177,980	\$ 4,595,778	\$ 5,013,576	
Actual Income YTD	\$ 451,959	\$ 832,111	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	\$ 1,200,093	
% Total YTD Income Received	9%	17%	24%	24%	24%	24%	24%	24%	24%	24%	24%	24%	
Budgeted Costs YTD	\$ (391,000)	\$ (761,000)	\$ (1,121,000)	\$ (1,521,000)	\$ (1,921,000)	\$ (2,326,000)	\$ (2,726,000)	\$ (3,126,000)	\$ (3,526,000)	\$ (3,931,000)	\$ (4,331,000)	\$ (4,731,000)	
Actual Costs YTD	\$ (386,885)	\$ (778,617)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	\$ (1,172,837)	
% Total YTD Costs Incurred	8%	16%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	
% Total YTD Cost Variance	-1%	2%	5%	-23%	-39%	-50%	-57%	-62%	-67%	-70%	-73%	-75%	
<b>YEAR END PROJECTIONS</b>													
Projected Income Variance	\$ 409,934.16	\$ (20,909.46)	\$ (213,203.52)	\$ (1,413,296.64)	\$ (2,133,352.51)	\$ (2,613,389.76)	\$ (2,956,273.51)	\$ (3,213,436.32)	\$ (3,413,451.84)	\$ (3,573,464.26)	\$ (3,704,383.51)	\$ (3,813,482.88)	
Projected Cost Variance	\$ (4,678,794)	\$ 9,051	\$ 17,109	\$ (82,406)	\$ (155,786)	\$ (198,308)	\$ (230,752)	\$ (249,925)	\$ (266,950)	\$ (280,658)	\$ (295,326)	\$ (300,838)	
Year End Projected Net Variance	\$ (4,268,860)	\$ (11,858)	\$ (196,094)	\$ (1,495,702)	\$ (2,289,139)	\$ (2,811,698)	\$ (3,187,026)	\$ (3,463,361)	\$ (3,680,402)	\$ (3,854,122)	\$ (3,999,709)	\$ (4,114,321)	

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 520-000-2122-0006-I  
 Fund Type: Capital Outlay

Adjustment Type: Increase

Fiscal Year: 2021-2022

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Woodard

Total Approved Budget (Flowthrough):

Phone: 5059387717

Email: ashley.w@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31400.0000.43204 \$45,867

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31400 Special Capital Outlay- State	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class		\$45,867	\$45,867	
Sub Total						\$45,867		
Indirect Cost								
<b>DOC. TOTAL</b>						\$45,867		

**Justification:**

PED generated BAR to budget carryover.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 Don Gaspar Santa Fe, NM 87501-2786  
Budget Adjustment Request**

Doc. ID: 520-000-2122-0007-IB  
Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Woodard

Total Approved Budget (Flowthrough): 5,222

Phone: 5059387717

Email: ashley.w@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>		
Budget Period: 07/01/2021	To: 06/30/2022	
A. Approved Carryover:		
B. Total Current Year Allocation: 5,222		
D. Total Funding Available: 5,222		

Revenue 24316.0000.44500 \$5,222

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24316 USDE CRRSA ESSER II 84.425D SHARE ID - PED2431 6GY201 - Air Quality	2600 Operation & Maintenance of Plant	54312 Maintenance & Repair - Buildings and Grounds	0000 No Program	0000 No Job Class		\$4,000	\$4,000	
24316 USDE CRRSA ESSER II 84.425D SHARE ID - PED2431 6GY201 - Air Quality	2600 Operation & Maintenance of Plant	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class		\$1,222	\$1,222	
Sub Total						\$5,222		
Indirect Cost								
<b>DOC. TOTAL</b>						\$5,222		

**Justification:**

To budget Elementary and Secondary School Emergency Relief Fund award for air filters and HVAC repairs. Please see the attached award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 520-000-2122-0008-IB  
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: ASK Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Woodard

Total Approved Budget (Flowthrough):

Phone: 5059387717

Email: ashley.w@vigilgroup.net

<b>FLOWTHROUGH ONLY</b> <p style="text-align: center;">Budget Period: Jul 1 2021 12:00AM      To: Jun 30 2022 12:00AM</p> <p style="text-align: center;">A. Approved Carryover:</p> <p style="text-align: center;">B. Total Current Year Allocation:</p> <p style="text-align: center;">D. Total Funding Available:</p>
--

Revenue 31200.0000.43209      \$425,711

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	54640 Rental - Lease To Purchase	0000 No Program	0000 No Job Class		\$425,711	\$425,711	
Sub Total						\$425,711		
Indirect Cost								
<b>DOC. TOTAL</b>						\$425,711		

**Justification:**

To budget Lease Assistance Award. Please see the attached award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

# The Ask Academy

## Financial Summary Report- September 2021

<u>Revenue</u>	<u>Budget (YTD)</u>	<u>Actual (YTD)</u>	<u>Available (YTD)</u>
<b>Total</b>	<b>\$ 4,668,301.00</b>	<b>\$ 1,111,096.49</b>	<b>\$ 3,557,204.51</b>

<u>Expenditure</u>	<u>Budget (YTD)</u>	<u>Actual (YTD)</u>	<u>Encumbrance (YTD)</u>	<u>Available (YTD)</u>
Fund 11000 - Operational	\$ 4,704,002.00	\$ 1,172,817.21	\$ 3,916,928.92	\$ (385,744.13)
Fund 14000 - Instructional Materials	\$ 4,301.00	\$ -	\$ -	\$ 4,301.00
Fund 23000 - Non-Instructional Support	\$ 42,799.00	\$ -	\$ 1,000.00	\$ 41,799.00
Fund 24101 - Title I	\$ 37,118.00	\$ -	\$ 61,154.83	\$ (24,036.83)
Fund 24106 - IDEA-B	\$ 92,390.00	\$ -	\$ -	\$ 92,390.00
Fund 24189 - Student Achievement Title IV	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Fund 24308 - CRRSA, ESSER II	\$ 119,791.00	\$ -	\$ 42,059.37	\$ 77,731.63
Fund 27109 - Instructional Materials	\$ 3,175.00	\$ -	\$ -	\$ 3,175.00
Fund 31701 - SB-9 Local	\$ -	\$ 19.55	\$ -	\$ (19.55)
<b>Total</b>	<b>\$ 5,013,576.00</b>	<b>\$ 1,172,836.76</b>	<b>\$ 4,021,143.12</b>	<b>\$ (180,403.88)</b>

<u>Check Register Report</u>	<u>Deposit</u>	<u>Withdrawal</u>
ASK- Checking	\$ 388,754.57	\$ 415,599.32

<u>Outstanding PO's</u>	<u>PO Amount</u>	<u>Invoiced Amount</u>	<u>Printed Checks</u>	<u>Remaining Encumbrance</u>
All Open PO's	\$ 1,424,728.03	\$ 320,166.02	\$ 276,583.15	\$ 1,148,144.88

<b><u>Reconciled Bank Balance</u></b>	<b><u>\$ 409,371.69</u></b>
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**The Ask Academy**  
**Account Summary Report- Revenues**

Cycle: FY2022; Begin Date: 07/01/2021; End Date: 09/30/2021; Account Type: Revenue; Subtotal Elements: Fund,Function; Account Expression: ([Fund]  
 >= "11000"); Subtotal By Account Type: No; Include Unposted Transactions: No;

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
11000- Fees - Activities	\$ -	\$ 370.00	\$ (370.00)
11000- Fees - Educational	\$ 10,000.00	\$ 9,579.28	\$ 420.72
11000- Refund of Prior Year's Expenditures	\$ -	\$ 194.86	\$ (194.86)
11000- State Equalization Guarantee	\$ 4,394,002.00	\$ 1,098,500.52	\$ 3,295,501.48
23000- Fees - Activities	\$ 5,000.00	\$ -	\$ 5,000.00
23000- Fees - Activities - Parking Permit	\$ -	\$ 497.00	\$ (497.00)
24101- Title I	\$ 37,118.00	\$ -	\$ 37,118.00
24106- IDEA-B	\$ 92,390.00	\$ -	\$ 92,390.00
24189- Title IV	\$ 10,000.00	\$ -	\$ 10,000.00
24308- CRRSA, ESSER II	\$ 119,791.00	\$ -	\$ 119,791.00
31701- Capital Improvements SB-9 LOCAL	\$ -	\$ 1,954.83	\$ (1,954.83)
	<b>\$ 4,668,301.00</b>	<b>\$ 1,111,096.49</b>	<b>\$ 3,557,204.51</b>

**Total**

**The Ask Academy**  
**Account Summary Report- Expenditures**

Cycle: FY2022; Begin Date: 07/01/2021; End Date: 09/30/2021; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ((Fund) >= "11000") ; Subtotal By Account Type: No; Include Unposted Transactions: No;

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Instruction-Salaries Expense- Substitutes	\$ 16,000.00	\$ 6,262.50	\$ 59,021.61	\$ (49,284.11)
Instruction-Salaries Expense- Teachers-Grades 1-12	\$ 1,710,831.00	\$ 319,889.23	\$ 1,394,731.01	\$ (3,789.24)
Instruction-Salaries Expense- Teachers- Special Education	\$ 166,291.00	\$ 16,986.45	\$ 74,740.39	\$ 74,564.16
Instruction-Salaries Expense- Teachers-Grades 1-12 (At-Risk)	\$ 53,045.00	\$ 9,823.15	\$ 43,221.85	\$ -
Instruction-Additional Compensation- Teachers-Grades 1-12	\$ 20,000.00	\$ 9,424.02	\$ 34,772.33	\$ (24,196.35)
Instruction-Additional Compensation- Teachers- Special Education	\$ 5,000.00	\$ 374.80	\$ 1,649.25	\$ 2,975.95
Instruction-Employee Benefits	\$ 759,749.00	\$ 126,396.77	\$ 581,452.21	\$ 51,900.02
Instruction-Professional Development	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Instruction-Other Charges	\$ 3,100.00	\$ 2,049.96	\$ 2,465.31	\$ (1,415.27)
Instruction-Other Contract Services	\$ 15,000.00	\$ 291.90	\$ 19,708.10	\$ (5,000.00)
Instruction-Other Textbooks	\$ 49,801.00	\$ 23,971.22	\$ 37,159.97	\$ (11,330.19)
Instruction-Other Textbooks (At-Risk)	\$ 38,945.00	\$ -	\$ -	\$ 38,945.00
Instruction-Software	\$ 10,000.00	\$ 51,288.94	\$ 3,325.37	\$ (44,614.31)
Instruction-Software (At-Risk)	\$ 30,000.00	\$ -	\$ 10,000.00	\$ 20,000.00
Instruction-General Supplies and Materials	\$ 20,000.00	\$ 667.31	\$ 12,276.25	\$ 7,056.44
Instruction-"Supply Assets (\$5,000 or Less)	\$ 5,000.00	\$ 3,218.29	\$ 42,502.69	\$ (40,720.98)
<b>Function 1000 - Instruction</b>	<b>\$ 2,907,762.00</b>	<b>\$ 570,644.54</b>	<b>\$ 2,317,026.34</b>	<b>\$ 20,091.12</b>
Support Services-Students-Salaries Expense- Student Success Advisor	\$ -	\$ 9,230.76	\$ -	\$ (9,230.76)
Support Services-Students-Salaries Expense- Special Education Coordinator	\$ 84,245.00	\$ 21,841.33	\$ 62,403.67	\$ -
Support Services-Students-Salaries Expense-Social Worker/ Student Success Advisor	\$ -	\$ 11,111.10	\$ 50,769.24	\$ (61,880.34)
Support Services-Students-Salaries Expense- Special Education Coordinator (At-Risk)	\$ 54,263.00	\$ -	\$ -	\$ 54,263.00
Support Services-Students-Salaries Expense-Guidance Counselors/Social Workers (At-Risk)	\$ 103,514.00	\$ -	\$ -	\$ 103,514.00
Support Services-Students-Additional Compensation- Coordinator/Subject Matter Specialist	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
Support Services-Students-Employee Benefits	\$ 75,998.00	\$ 11,416.26	\$ 32,586.97	\$ 31,994.77
Support Services-Students-Specialists - Contracted	\$ 20,000.00	\$ 1,312.50	\$ 74,190.63	\$ (55,503.13)
Support Services-Students-Professional Development	\$ 1,000.00	\$ -	\$ 500.00	\$ 500.00
Support Services-Students-Other Professional/Technical Services	\$ 35,000.00	\$ 7,874.88	\$ 56,850.12	\$ (29,725.00)
Support Services-Students-Other Charges	\$ 200.00	\$ -	\$ -	\$ 200.00
Support Services-Students-Employee Travel - Non-Teachers	\$ 600.00	\$ -	\$ 500.00	\$ 100.00
Support Services-Students-General Supplies and Materials	\$ 1,000.00	\$ 748.47	\$ 1,251.53	\$ (1,000.00)
<b>Function 2100 - Support Services-Students</b>	<b>\$ 379,820.00</b>	<b>\$ 63,535.30</b>	<b>\$ 279,052.16</b>	<b>\$ 37,232.54</b>
Support Services-Instruction-General Supplies and Materials	\$ 9,000.00	\$ 569.90	\$ 500.00	\$ 7,930.10
<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 9,000.00</b>	<b>\$ 569.90</b>	<b>\$ 500.00</b>	<b>\$ 7,930.10</b>
Support Services-General Administration-Salaries Expense- Superintendent	\$ 106,575.00	\$ 27,630.54	\$ 78,944.46	\$ -
Support Services-General Administration-Employee Benefits	\$ 44,005.00	\$ 8,559.38	\$ 20,735.14	\$ 14,710.48
Support Services-General Administration-Auditing	\$ 18,000.00	\$ 4,854.38	\$ 12,405.62	\$ 740.00
Support Services-General Administration-Legal	\$ 15,000.00	\$ 749.28	\$ 10,202.91	\$ 4,047.81
Support Services-General Administration-Other Charges	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
Support Services-General Administration-Advertising	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Support Services-General Administration-Board Training	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
Support Services-General Administration-Employee Travel - Non-Teachers	\$ -	\$ -	\$ 500.00	\$ (500.00)
Support Services-General Administration-Other Contract Services	\$ 15,000.00	\$ 889.98	\$ 10,733.57	\$ 3,376.45
Support Services-General Administration-General Supplies and Materials	\$ -	\$ -	\$ 500.00	\$ (500.00)
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 203,080.00</b>	<b>\$ 42,683.56</b>	<b>\$ 135,021.70</b>	<b>\$ 25,374.74</b>
Support Services-School Administration-Salaries Expense- Principals	\$ 199,955.00	\$ 50,524.46	\$ 144,355.54	\$ 5,075.00
Support Services-School Administration-Salaries Expense- Director of Advancement	\$ 99,470.00	\$ 25,788.49	\$ 73,681.51	\$ -
Support Services-School Administration-Salaries Expense- Secretarial/Clerical/Technical Assistants	\$ 87,060.00	\$ 20,512.94	\$ 64,322.66	\$ 2,224.40
Support Services-School Administration-Employee Benefits	\$ 112,685.00	\$ 26,473.62	\$ 78,499.99	\$ 7,711.39
Support Services-School Administration-Professional Development	\$ 1,500.00	\$ -	\$ 1,000.00	\$ 500.00
Support Services-School Administration-Other Charges	\$ 1,530.00	\$ 1,200.00	\$ 250.00	\$ 80.00
Support Services-School Administration-Employee Travel - Non-Teachers	\$ 1,500.00	\$ -	\$ 750.00	\$ 750.00
Support Services-School Administration-General Supplies and Materials	\$ 20,000.00	\$ 2,613.81	\$ 14,673.30	\$ 2,712.89
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 523,700.00</b>	<b>\$ 127,113.32</b>	<b>\$ 377,533.00</b>	<b>\$ 19,053.68</b>
Central Services-Other Professional/Technical Services	\$ 150,000.00	\$ 36,862.83	\$ 127,301.15	\$ (14,163.98)
Central Services-Other Charges	\$ 12,000.00	\$ 10,054.28	\$ 600.00	\$ 1,345.72
Central Services-Advertising	\$ 2,000.00	\$ 1,669.91	\$ 2,419.80	\$ (2,089.71)
Central Services-Other Contract Services	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
Central Services-Software	\$ 20,000.00	\$ 17,747.18	\$ 252.82	\$ 2,000.00
<b>Function 2500 - Central Services</b>	<b>\$ 189,000.00</b>	<b>\$ 71,334.20</b>	<b>\$ 130,573.77</b>	<b>\$ (12,907.97)</b>

**The Ask Academy**  
**Account Summary Report- Expenditures**

Cycle: FY2022; Begin Date: 07/01/2021; End Date: 09/30/2021; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ((Fund) >= "11000") ; Subtotal By Account Type: No; Include Unposted Transactions: No;

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Operation & Maintenance of Plant-Salaries Expense- Custodial	\$ 43,046.00	\$ 5,974.78	\$ 17,070.80	\$ 20,000.42
Operation & Maintenance of Plant-Employee Benefits	\$ 17,783.00	\$ 1,503.80	\$ 4,296.90	\$ 11,982.30
Operation & Maintenance of Plant-Other Charges	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Operation & Maintenance of Plant-Maintenance & Repair Furniture/Fixtures/Equipment	\$ -	\$ 202.27	\$ -	\$ (202.27)
Operation & Maintenance of Plant-Maintenance & Repair - Buildings And Grounds	\$ 10,000.00	\$ 2,867.87	\$ 2,687.90	\$ 4,444.23
Operation & Maintenance of Plant-Electricity	\$ 40,000.00	\$ 13,308.76	\$ 23,465.37	\$ 3,205.87
Operation & Maintenance of Plant-Natural Gas (Buildings)	\$ 10,000.00	\$ 371.52	\$ 4,707.06	\$ 4,921.42
Operation & Maintenance of Plant-Water/Sewage	\$ 20,000.00	\$ 1,609.02	\$ 8,439.87	\$ 9,951.11
Operation & Maintenance of Plant-Communication Services	\$ 50,000.00	\$ 6,473.76	\$ 38,526.24	\$ 5,000.00
Operation & Maintenance of Plant-Renting Land and Buildings	\$ 105,000.00	\$ 163,356.42	\$ 486,643.58	\$ (545,000.00)
Operation & Maintenance of Plant-Rental - Equipment and Vehicles	\$ 25,000.00	\$ 2,143.93	\$ 14,072.13	\$ 8,783.94
Operation & Maintenance of Plant-Property/Liability Insurance	\$ 80,811.00	\$ 80,890.00	\$ -	\$ (79.00)
Operation & Maintenance of Plant-Other Contract Services	\$ 40,000.00	\$ 13,267.25	\$ 16,153.24	\$ 10,579.51
Operation & Maintenance of Plant-General Supplies and Materials	\$ 45,000.00	\$ 2,496.31	\$ 57,100.07	\$ (14,596.38)
Operation & Maintenance of Plant-"Supply Assets (\$5,000 or Less)"	\$ 4,000.00	\$ 2,470.70	\$ 4,038.79	\$ (2,509.49)
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 491,640.00</b>	<b>\$ 296,936.39</b>	<b>\$ 677,221.95</b>	<b>\$ (482,518.34)</b>
<b>Fund 11000 - Operational</b>	<b>\$ 4,704,002.00</b>	<b>\$ 1,172,817.21</b>	<b>\$ 3,916,928.92</b>	<b>\$ (385,744.13)</b>
<b>Instructional Materials Fund</b>				
Instruction-Instructional Materials Cash - 50% Textbooks	\$ 4,301.00	\$ -	\$ -	\$ 4,301.00
<b>Function 1000 - Instruction</b>	<b>\$ 4,301.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,301.00</b>
<b>Fund 14000 - Total Instructional Materials Sub-Fund</b>	<b>\$ 4,301.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,301.00</b>
<b>Non-Instructional Support</b>				
Instruction-Other Charges	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Instruction-Student Travel	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Instruction-Employee Travel - Teachers	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Instruction-General Supplies and Materials	\$ 16,799.00	\$ -	\$ 1,000.00	\$ 15,799.00
<b>Function 1000 - Instruction</b>	<b>\$ 42,799.00</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ 41,799.00</b>
<b>Fund 23000 - Non-Instructional Support</b>	<b>\$ 42,799.00</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ 41,799.00</b>
<b>Title I</b>				
Instruction-Salaries Expense- Teachers-Grades 1-12	\$ 12,118.00	\$ -	\$ -	\$ 12,118.00
<b>Function 1000 - Instruction</b>	<b>\$ 12,118.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,118.00</b>
Support Services-Students-Salaries Expense- Counselor	\$ 25,000.00	\$ -	\$ 48,888.90	\$ (23,888.90)
Support Services-Students-Employee Benefits	\$ -	\$ -	\$ 12,265.93	\$ (12,265.93)
<b>Function 2100 - Support Services-Students</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ 61,154.83</b>	<b>\$ (36,154.83)</b>
<b>Fund 24101 - Title I - IASA</b>	<b>\$ 37,118.00</b>	<b>\$ -</b>	<b>\$ 61,154.83</b>	<b>\$ (24,036.83)</b>
<b>IDEA-B</b>				
Support Services-Students-Specialists - Contracted	\$ 92,390.00	\$ -	\$ -	\$ 92,390.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 92,390.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 92,390.00</b>
<b>Fund 24106 - Entitlement IDEA-B</b>	<b>\$ 92,390.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 92,390.00</b>
<b>Title IV</b>				
Support Services-Students-Salaries Expense- Social Worker	\$ 7,400.00	\$ -	\$ -	\$ 7,400.00
Support Services-Students- Employee Benefits	\$ 2,600.00	\$ -	\$ -	\$ 2,600.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
<b>Fund 24189 - Title IV Student Support and Academic Achievement</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
<b>CRRSA, ESSER II</b>				
Instruction-Salaries Expense- Teachers-Grades 1-12	\$ 83,913.00	\$ -	\$ -	\$ 83,913.00
Instruction-Employee Benefits	\$ 34,878.00	\$ -	\$ -	\$ 34,878.00
<b>Function 1000 - Instruction</b>	<b>\$ 118,791.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 118,791.00</b>
Operation & Maintenance of Plant-Other Contract Services	\$ 1,000.00	\$ -	\$ 42,059.37	\$ (41,059.37)
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>\$ 42,059.37</b>	<b>\$ (41,059.37)</b>
<b>Fund 24308 - CRRSA, ESSER II</b>	<b>\$ 119,791.00</b>	<b>\$ -</b>	<b>\$ 42,059.37</b>	<b>\$ 77,731.63</b>

**The Ask Academy**  
**Account Summary Report- Expenditures**

Cycle: FY2022; Begin Date: 07/01/2021; End Date: 09/30/2021; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] >= "11000"); Subtotal By Account Type: No; Include Unposted Transactions: No;

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b><u>Instructional Materials Fund</u></b>				
Instruction-Instructional Materials Cash - 50% Textbooks	\$ 3,175.00	\$ -	\$ -	\$ 3,175.00
<b>Function 1000 - Instruction</b>	<b>\$ 3,175.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,175.00</b>
<b>Fund 27109- Instructional Materials</b>	<b>\$ 3,175.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,175.00</b>
<b><u>SB-9 Local</u></b>				
Support Services-General Administration-County Tax Collection Costs	\$ -	\$ 19.55	\$ -	\$ (19.55)
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ -</b>	<b>\$ 19.55</b>	<b>\$ -</b>	<b>\$ (19.55)</b>
Capital Outlay-Rentals - Lease to Purchase	\$ -	\$ -	\$ -	\$ -
Capital Outlay-"Supply Assets (\$5,000 or Less)"	\$ -	\$ -	\$ -	\$ -
<b>Function 4000 - Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund 31701 - Capital Improvements SB-9 LOCAL</b>	<b>\$ -</b>	<b>\$ 19.55</b>	<b>\$ -</b>	<b>\$ (19.55)</b>
<b>Total</b>	<b>\$ 5,013,576.00</b>	<b>\$ 1,172,836.76</b>	<b>\$ 4,021,143.12</b>	<b>\$ (180,403.88)</b>

**The Ask Academy  
Check Register Report**

Bank: Wells Fargo Bank; Bank Account: [All]; Begin Date: 09/01/2021; End Date: 09/30/2021; Status: Non-Void;

Bank	Account Number
Wells Fargo Bank	

Date	Number	Type	Payee/From	Deposit	Withdrawal
9/1/2021		Payroll Liability Check	EFTPS		\$ 19,721.65
9/1/2021	09-001	Cash Receipt	PSAT Fees	\$ 87.90	
9/2/2021	09-002	Cash Receipt	Computer Fees/PSAT	\$ 138.00	
9/2/2021	9306	AP Warrant	ACES		\$ 6,742.19
9/2/2021	9307	AP Warrant	Johnson Controls Fire Protection LP		\$ 882.33
9/2/2021	9308	AP Warrant	McGraw Hill Education		\$ 4,866.06
9/2/2021	9310	AP Warrant	Redline Mechanical, LLC		\$ 766.61
9/2/2021	9311	AP Warrant	Sandia Office Supply		\$ 594.92
9/2/2021	9312	AP Warrant	SEAS Education Inc.		\$ 1,200.00
9/2/2021	9314	AP Warrant	West Mesa Lock & Safe		\$ 91.53
9/2/2021	9315	AP Warrant	The ASK Academy Foundation		\$ 9,252.14
9/2/2021	9316	AP Warrant	Waste Management of New Mexico		\$ 537.02
9/2/2021	9317	AP Warrant	Waste Management of New Mexico		\$ 91.23
9/7/2021	09-003	Cash Receipt	PSAT Fees	\$ 35.16	
9/8/2021	09-004	Cash Receipt	PSAT Fees	\$ 35.16	
9/9/2021	09-005	Cash Receipt	Computer Fees/PSAT Fees	\$ 118.00	
9/9/2021	9318	AP Warrant	Accountability and Compliance		\$ 617.34
9/9/2021	9319	AP Warrant	Anthony Montano		\$ 60.00
9/9/2021	9320	AP Warrant	Charter School Nursing Services		\$ 7,874.88
9/9/2021	9321	AP Warrant	CliftonLarsonAllen, LLP		\$ 4,854.38
9/9/2021	9322	AP Warrant	LSG & Associates, Inc.		\$ 1,312.50
9/9/2021	9323	AP Warrant	Matthews Fox		\$ 342.64
9/9/2021	9324	AP Warrant	Pacific Office Automation		\$ 241.66
9/9/2021	9325	AP Warrant	Pioneer ACE Hardware		\$ 9.18
9/9/2021	9326	AP Warrant	Public Charter Schools of New Mexico		\$ 5,000.00
9/9/2021	9327	AP Warrant	Sandia Office Supply		\$ 35.82
9/9/2021	9328	AP Warrant	Select Security - ART		\$ 114.35
9/9/2021	9329	AP Warrant	The Vigil Group, LLC		\$ 5,339.64
9/9/2021	9330	AP Warrant	Unite Private Networks, LLC		\$ 1,537.34
9/9/2021	9331	AP Warrant	Vanguard Cleaning Systems of NM		\$ 4,428.11
9/10/2021		Payroll Liability Check	NM Retiree Health Care Authority		\$ 5,947.56
9/10/2021		Payroll Liability Check	NMPSIA		\$ 35,093.26
9/10/2021		Payroll Liability Check	Wells Fargo		\$ 62,579.66
9/10/2021	09-006	Cash Receipt	SEG September 2021	\$ 366,166.84	
9/10/2021	9332	Payroll Liability Check	Minnesota Child Support Payment Center		\$ 409.00
9/10/2021	9355	AP Warrant	The ASK Academy Foundation		\$ 5,121.69
9/13/2021	09-007	Cash Receipt	Computer Fees/PSAT Fees	\$ 175.71	
9/14/2021		Payroll Liability Check	Insight Financial Services, Inc.		\$ 740.73
9/14/2021	09-008	Cash Receipt	PSAT Fees/Student Activities/Computer Fees	\$ 259.00	

**The Ask Academy  
Check Register Report**

Bank: Wells Fargo Bank; Bank Account: [All]; Begin Date: 09/01/2021; End Date: 09/30/2021; Status: Non-Void;

Bank	Account Number
Wells Fargo Bank	

Date	Number	Type	Payee/From	Deposit	Withdrawal
9/15/2021		Payroll Liability Check	EFTPS		\$ 19,390.14
9/15/2021		Payroll Liability Check	NM Educational Retirement Board		\$ 50,956.34
9/15/2021		AP Warrant	The ASK Academy Foundation		\$ 45,200.00
9/15/2021	9356	Payroll Liability Check	Security Benefit		\$ 615.00
9/15/2021	9357	Payroll Liability Check	Aspire Financial Services		\$ 1,350.00
9/16/2021	09-009	Cash Receipt	Sandoval County SB-9 - August 2021 To record TAX_REV_GRT_ECKS TRD PMNT 210917.; Temp Transaction Number T0025184	\$ 375.03	
9/20/2021	00025028	Journal Entry			\$ 5.00
9/20/2021	09-010	Cash Receipt	Computer Fees/PSAT Fees	\$ 142.09	
9/20/2021	09-011	Cash Receipt	Computer Fees	\$ 20.00	
9/21/2021	09-012	Cash Receipt	Computer Fees	\$ 150.07	
9/22/2021	9358	AP Warrant	ACES		\$ 6,742.19
9/22/2021	9359	AP Warrant	Amazon.com		\$ 915.31
9/22/2021	9360	AP Warrant	AMLE		\$ 264.98
9/22/2021	9361	AP Warrant	Barnes & Noble		\$ 300.00
9/22/2021	9362	AP Warrant	CIT		\$ 1,891.97
9/22/2021	9364	AP Warrant	Johnson Controls Fire Protection LP		\$ 318.93
9/22/2021	9366	AP Warrant	Otis Elevator Company		\$ 167.67
9/22/2021	9367	AP Warrant	Pioneer ACE Hardware		\$ 25.75
9/22/2021	9369	AP Warrant	Popfizz Corp.		\$ 500.00
9/22/2021	9370	AP Warrant	Riverside Assessments, LLC		\$ 499.86
9/22/2021	9371	AP Warrant	Sandia Office Supply		\$ 222.10
9/22/2021	9372	AP Warrant	SG Consulting Services, LLC		\$ 593.32
9/22/2021	9373	AP Warrant	Smith, Bonnie		\$ 278.15
9/22/2021	9374	AP Warrant	Sparklight		\$ 620.50
9/22/2021	9375	AP Warrant	Vanguard Cleaning Systems of NM		\$ 3,512.52
9/22/2021	9376	AP Warrant	City of Rio Rancho Water and Wastewater		\$ 100.53
9/22/2021	9377	AP Warrant	NM Gas Co.		\$ 35.56
9/22/2021	9378	AP Warrant	PNM		\$ 592.28
9/22/2021	9379	AP Warrant	City of Rio Rancho Water and Wastewater		\$ 697.40
9/22/2021	9380	AP Warrant	NM Gas Co.		\$ 70.24
9/22/2021	9381	AP Warrant	PNM		\$ 3,989.72
9/23/2021	09-013	Cash Receipt	Student Activities	\$ 30.00	
9/24/2021		Payroll Liability Check	NM Department of Taxation and Revenue		\$ 5,017.76
9/24/2021		Payroll Liability Check	Wells Fargo		\$ 62,884.22
9/24/2021	9382	Payroll Liability Check	Minnesota Child Support Payment Center		\$ 409.00
9/27/2021		Payroll Liability Check	Wells Fargo		\$ 560.92
9/27/2021	09-014	Cash Receipt	Computer Fees	\$ 20.00	
9/27/2021	9400	AP Warrant	ISGA Electric		\$ 900.00
9/29/2021		Payroll Liability Check	EFTPS		\$ 19,463.26

**The Ask Academy**  
**Check Register Report**

Bank: Wells Fargo Bank; Bank Account: [All]; Begin Date: 09/01/2021; End Date: 09/30/2021; Status: Non-Void;

Bank	Account Number
Wells Fargo Bank	

Date	Number	Type	Payee/From	Deposit	Withdrawal
9/29/2021		Payroll Liability Check	EFTPS		\$ 103.28
9/30/2021	09-015	Cash Receipt	Computer Fees/Document Solutions	\$ 21,001.61	
<b>Sub Total</b>				<b>\$ 388,754.57</b>	<b>\$ 415,599.32</b>
<b>Grand Total</b>				<b>\$ 388,754.57</b>	<b>\$ 415,599.32</b>

**The Ask Academy**  
**Outstanding Purchase Orders Report**

Accounting Cycle: FY2022; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ((Fund] >= "11000") ; Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: Yes;

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Printed Checks	Remaining Encumbrance
ASK220001	Dollar	ACES	7/1/2021	\$ 20,000.00	\$ 291.90	\$ 291.90	\$ 19,708.10
ASK220002	Dollar	Action Security	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220003	Dollar	Albuquerque Publishing Company	7/1/2021	\$ 1,500.00	\$ 89.71	\$ 89.71	\$ 1,410.29
ASK220004	Dollar	Alexandra Boyd	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220005	Dollar	Alexandra Boyd	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220006	Dollar	All Power Electric	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220007	Dollar	Amazon.com	7/1/2021	\$ 20,000.00	\$ 1,390.88	\$ 1,390.88	\$ 18,609.12
ASK220008	Dollar	AMLE	7/1/2021	\$ 300.00	\$ 264.98	\$ 264.98	\$ 35.02
ASK220009	Dollar	Archway	7/1/2021	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
ASK220010	Dollar	Smith, Bonnie	7/1/2021	\$ 1,000.00	\$ 278.15	\$ 278.15	\$ 721.85
ASK220011	Dollar	Brady Industries Inc.	7/1/2021	\$ 30,000.00	\$ 452.47	\$ 399.47	\$ 29,600.53
ASK220012	Dollar	C. Dayne Williams	7/1/2021	\$ 16,171.88	\$ 4,645.08	\$ -	\$ 16,171.88
ASK220013	Dollar	Campus Specialties - Herff Jones	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220014	Dollar	Central New Mexico Community College	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220015-1	Dollar	Charter School Nursing Services	7/1/2021	\$ 64,725.00	\$ 7,874.88	\$ 7,874.88	\$ 56,850.12
ASK220016-2	Dollar	CIT	7/1/2021	\$ 17,027.67	\$ -	\$ -	\$ 17,027.67
ASK220017	Dollar	City of Rio Rancho Water and Wastewater	7/1/2021	\$ 10,000.00	\$ 1,560.13	\$ 1,560.13	\$ 8,439.87
ASK220018	Dollar	CliftonLarsonAllen, LLP	7/1/2021	\$ 17,260.00	\$ 10,787.51	\$ 4,854.38	\$ 12,405.62
ASK220019	Dollar	CNM	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220021	Dollar	College Board	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220022	Dollar	Constance Dove	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220023	Dollar	Constance Dove	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220024	Dollar	Crisis Prevention Institute, Inc.	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220027	Dollar	Edgenuity, Inc.	7/1/2021	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
ASK220028	Dollar	Edlio, LLC	7/1/2021	\$ 5,350.00	\$ 4,750.00	\$ 4,750.00	\$ 600.00
ASK220029	Dollar	Erica Davis Crump	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220031	Dollar	Harris School Solutions	7/1/2021	\$ 18,000.00	\$ 17,747.18	\$ 17,747.18	\$ 252.82
ASK220032	Dollar	Horizons of New Mexico	7/1/2021	\$ 970.88	\$ 66.53	\$ -	\$ 970.88
ASK220033	Dollar	Intrado (formerly West Corp.)	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220036	Dollar	Kylee Gordley-Shurter	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220037	Dollar	Lowe's	7/1/2021	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
ASK220038-1	Dollar	LSG & Associates, Inc.	7/1/2021	\$ 58,018.75	\$ 3,745.00	\$ -	\$ 58,018.75
ASK220039	Dollar	Mackenzie Woods	7/1/2021	\$ 250.00	\$ -	\$ -	\$ 250.00
ASK220040	Dollar	Mackenzie Woods	7/1/2021	\$ 250.00	\$ 110.00	\$ 110.00	\$ 140.00
ASK220041	Dollar	Mark's Plumbing & Heating	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220042	Dollar	Mary Lou Lopez	7/1/2021	\$ 500.00	\$ 391.27	\$ 391.27	\$ 108.73
ASK220043	Dollar	Mathews Fox	7/1/2021	\$ 10,843.75	\$ 640.84	\$ 640.84	\$ 10,202.91
ASK220044	Dollar	Michael Chavez Consulting, LLC	7/1/2021	\$ 3,775.63	\$ -	\$ -	\$ 3,775.63
ASK220045	Dollar	Millennium Communications Corporation	7/1/2021	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
ASK220047	Dollar	Shimada, Nadyne	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220048	Dollar	Shimada, Nadyne	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220049	Dollar	NASSP	7/1/2021	\$ 1,000.00	\$ 385.00	\$ -	\$ 1,000.00
ASK220050	Dollar	Nevelyn Headrick	7/1/2021	\$ 500.00	\$ -	\$ -	\$ 500.00
ASK220051	Dollar	NM Gas Co.	7/1/2021	\$ 5,000.00	\$ 292.94	\$ 292.94	\$ 4,707.06
ASK220052	Dollar	NM Association of School Business Officials	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220053	Dollar	Otis Elevator Company	7/1/2021	\$ 2,500.00	\$ 335.34	\$ 335.34	\$ 2,164.66
ASK220054	Dollar	Pacific Office Automation	7/1/2021	\$ 20,000.00	\$ 293.09	\$ 293.09	\$ 19,706.91
ASK220055	Dollar	Pioneer ACE Hardware	7/1/2021	\$ 1,000.00	\$ 42.92	\$ 42.92	\$ 957.08
ASK220056	Dollar	PNM	7/1/2021	\$ 35,000.00	\$ 11,514.63	\$ 11,514.63	\$ 23,485.37
ASK220057	Dollar	Powerschool Group, LLC	7/1/2021	\$ 10,000.00	\$ 9,274.63	\$ 9,274.63	\$ 725.37
ASK220058	Dollar	Preventive Pest Control	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220061	Dollar	Public Charter Schools of New Mexico	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220062	Dollar	Rio Rancho Regional Chamber of Commerce	7/1/2021	\$ 250.00	\$ -	\$ -	\$ 250.00
ASK220063	Dollar	Romero Consulting, LLC	7/1/2021	\$ 3,775.63	\$ -	\$ -	\$ 3,775.63
ASK220064	Dollar	Sandia Office Supply	7/1/2021	\$ 10,000.00	\$ 2,634.39	\$ 1,678.85	\$ 8,321.15
ASK220065	Dollar	School Nurse Supply Inc.	7/1/2021	\$ 1,000.00	\$ 748.47	\$ 748.47	\$ 251.53
ASK220066	Dollar	SEAS Education Inc.	7/1/2021	\$ 1,600.00	\$ -	\$ -	\$ 1,600.00

**The Ask Academy  
Outstanding Purchase Orders Report**

Accounting Cycle: FY2022; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ((Fund) >= "11000"); Include Tax and Shipping: Yes; Include Closed POs: No; Show Detail: Yes;

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Printed Checks	Remaining Encumbrance
ASK220067	Dollar	Select Security - ART	7/1/2021	\$ 1,500.00	\$ 343.05	\$ 228.70	\$ 1,271.30
ASK220068	Dollar	SG Consulting Services, LLC	7/1/2021	\$ 3,775.63	\$ 889.98	\$ 593.32	\$ 3,182.31
ASK220069	Dollar	Sparklight	7/1/2021	\$ 6,000.00	\$ 1,861.74	\$ 1,861.74	\$ 4,138.26
ASK220070	Dollar	The ASK Academy Foundation	7/1/2021	\$ 550,000.00	\$ 137,894.88	\$ 137,894.88	\$ 412,105.12
ASK220071	Dollar	The ASK Academy Foundation	7/1/2021	\$ 100,000.00	\$ 25,461.54	\$ 25,461.54	\$ 74,538.46
ASK220072	Dollar	The ASK Academy Foundation	7/1/2021	\$ 1,500.00	\$ 147.16	\$ 147.16	\$ 1,352.84
ASK220073	Dollar	The Vigil Group, LLC	7/1/2021	\$ 70,908.75	\$ 16,018.92	\$ 10,679.28	\$ 60,229.47
ASK220074	Dollar	The Vigil Group, LLC	7/1/2021	\$ 150.00	\$ -	\$ -	\$ 150.00
ASK220076	Dollar	Turbo Threads	7/1/2021	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
ASK220077	Dollar	Unite Private Networks, LLC	7/1/2021	\$ 36,000.00	\$ 6,149.36	\$ 4,612.02	\$ 31,387.98
ASK220078-1	Dollar	Waste Management of New Mexico	7/1/2021	\$ 7,080.00	\$ 754.87	\$ 628.25	\$ 6,451.75
ASK220079	Dollar	West Mesa Lock & Safe	7/1/2021	\$ 1,000.00	\$ 91.53	\$ 91.53	\$ 908.47
ASK220080	Dollar	ACES	7/1/2021	\$ 75,000.00	\$ 13,484.38	\$ 13,484.38	\$ 61,515.62
ASK220081	Dollar	Rachel Matthew Development	7/1/2021	\$ 4,000.00	\$ 2,470.70	\$ 2,470.70	\$ 1,529.30
ASK220082	Dollar	SEAS Education Inc.	7/1/2021	\$ 1,600.00	\$ 1,200.00	\$ 1,200.00	\$ 400.00
ASK220085-1	Dollar	McGraw Hill Education	7/26/2021	\$ 4,958.34	\$ 4,866.06	\$ 4,866.06	\$ 92.28
ASK220086	Dollar	Mike's Pro Painting LLC	7/1/2021	\$ 1,000.00	\$ 403.83	\$ 403.83	\$ 596.17
ASK220087	Dollar	Accountability and Compliance	7/1/2021	\$ 6,173.40	\$ 1,234.68	\$ 617.34	\$ 5,556.06
ASK220090	Dollar	McGraw Hill Education	8/3/2021	\$ 9,732.50	\$ -	\$ -	\$ 9,732.50
ASK220092	Dollar	Crystal Bolton	7/1/2021	\$ 88.00	\$ 44.00	\$ 44.00	\$ 44.00
ASK220093	Regular	Talia Montoya	7/1/2021	\$ 44.00	\$ -	\$ -	\$ 44.00
ASK220094	Regular	Sharon Abeyta	7/1/2021	\$ 44.00	\$ -	\$ -	\$ 44.00
ASK220095	Regular	Sessyon Crawford	7/1/2021	\$ 44.00	\$ -	\$ -	\$ 44.00
ASK220096	Regular	Laurie Hall	7/1/2021	\$ 44.00	\$ -	\$ -	\$ 44.00
ASK220097	Regular	Larry Hartwick	7/1/2021	\$ 44.00	\$ -	\$ -	\$ 44.00
ASK220098	Dollar	Kimberlee Peña-Hanson	7/1/2021	\$ 88.00	\$ 44.00	\$ 44.00	\$ 44.00
ASK220099	Dollar	Jessica Gallegos	7/1/2021	\$ 88.00	\$ 44.00	\$ 44.00	\$ 44.00
ASK220100	Dollar	Gina Paulson	7/1/2021	\$ 88.00	\$ -	\$ -	\$ 88.00
ASK220101	Dollar	Johnson Controls Fire Protection LP	8/5/2021	\$ 3,889.16	\$ 1,201.26	\$ 1,201.26	\$ 2,687.90
ASK220103-1	Regular	Dell Marketing LP	8/13/2021	\$ 41,624.86	\$ -	\$ -	\$ 41,624.86
ASK220104	Dollar	Project Lead the Way, Inc.	8/18/2021	\$ 14,482.35	\$ 12,769.75	\$ -	\$ 14,482.35
ASK220107-1	Dollar	Redline Mechanical, LLC	8/1/2021	\$ 1,000.00	\$ 209.99	\$ 209.99	\$ 790.01
ASK220108	Regular	Marcia Haper Clhouski	8/18/2021	\$ 30.00	\$ -	\$ -	\$ 30.00
ASK220113-1	Dollar	Vanguard Cleaning Systems of NM	7/1/2021	\$ 42,059.37	\$ 4,428.11	\$ -	\$ 42,059.37
ASK220114	Dollar	The ASK Academy Foundation	7/1/2021	\$ 7,500.00	\$ 4,974.53	\$ 4,974.53	\$ 2,525.47
ASK220115	Regular	MyBinding LLC	9/22/2021	\$ 596.12	\$ -	\$ -	\$ 596.12
ASK220117	Regular	Albuquerque Office Systems, LLC	7/20/2021	\$ 2,509.49	\$ 2,509.49	\$ -	\$ 2,509.49
ASK220118	Dollar	Clear Channel Outdoor Holdings, Inc	10/1/2021	\$ 2,456.58	\$ -	\$ -	\$ 2,456.58
ASK220119	Regular	Daniella Martinez	9/30/2021	\$ 60.29	\$ 60.29	\$ -	\$ 60.29
<b>Sub Total</b>				<b>\$ 1,424,728.03</b>	<b>\$ 320,166.02</b>	<b>\$ 276,583.15</b>	<b>\$ 1,148,144.88</b>

**BANK RECONCILIATION**

School: **The Ask Academy**  
Bank: **Wells Fargo**  
Account Description: **Main Checking Account**  
Statement Date: **September 30, 2021**

Beginning balance per bank:	\$ 446,000.13
Cleared transactions:	\$ (410,794.89)
Deposits and credits:	\$ 388,798.57
Other bank adjustments	
Ending balance per bank	<u>\$ 424,003.81</u>
Plus: Outstanding Deposits	
Plus: Cleared items prior to entry	
Less: Outstanding checks	\$ (14,632.12)
Expected Balance per GL	<u>\$ 409,371.69</u>

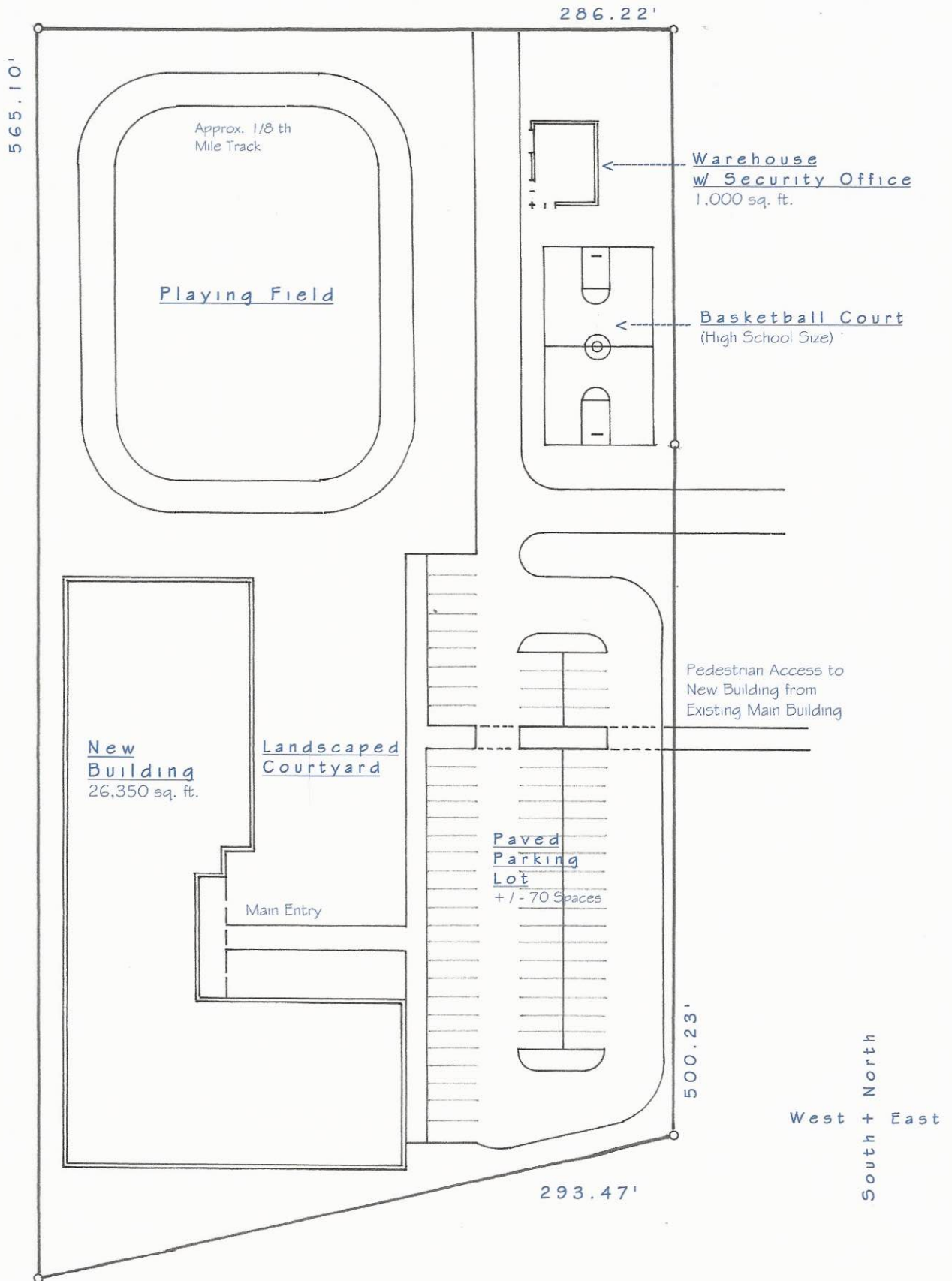
**The Ask Academy**  
**Outstanding Checks Report**

Accounting Cycle: FY2021; Bank: Wells Fargo Bank - ; Bank Account:- Main Bank Acct; Statement Date: 09/30/2021; Include Unposted Transactions: No;

Last Reconciled	Beginning Balance	Statement Date
8/31/2021	\$ (9,783.69)	09/30/2021

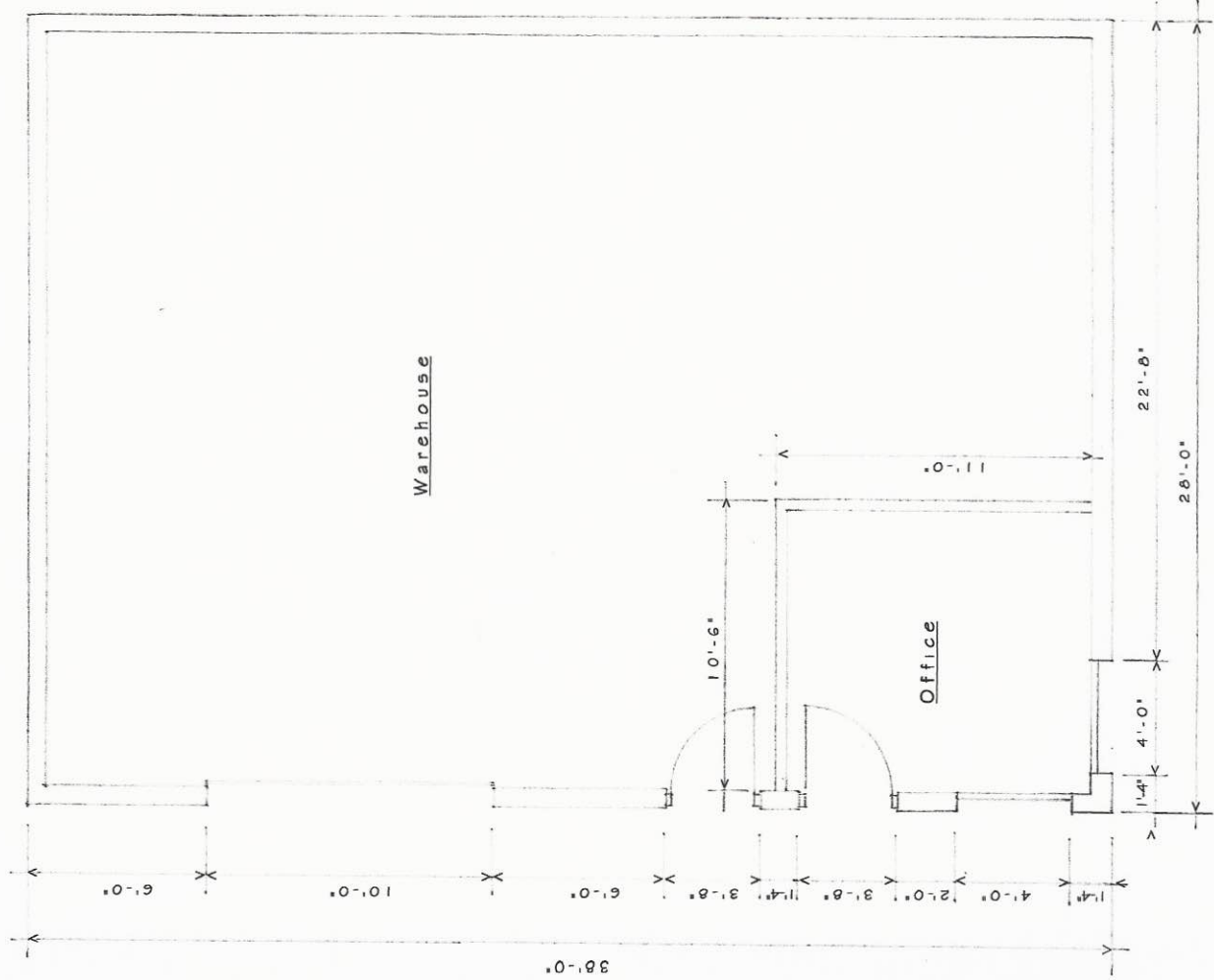
Date	Source Document	Item Number	Description	Withdrawal
10/1/2020	APV21-021	8527	Gavin Phillip	\$ 15.00
2/12/2021	APV21-049	8705	Aiden Jennings-Quattropani	\$ 17.00
2/12/2021	APV21-049	8735	Ty Arnot	\$ 17.00
2/12/2021	APV21-049	8739	Zachariah Seth Robredo	\$ 17.00
6/17/2021	APV21-079	9034	Michael Chavez Consulting, LLC	\$ 2,669.94
8/20/2021	APV22-011	9275	Jamie Hall	\$ 121.18
9/9/2021	APV22-017	9324	Pacific Office Automation	\$ 241.66
9/22/2021	APV22-020	9358	ACES	\$ 6,742.19
9/22/2021	APV22-020	9359	Amazon.com	\$ 915.31
9/22/2021	APV22-020	9360	AMLE	\$ 264.98
9/22/2021	APV22-020	9361	Barnes & Noble	\$ 300.00
9/22/2021	APV22-020	9364	Johnson Controls Fire Protection LP	\$ 318.93
9/22/2021	APV22-020	9366	Otis Elevator Company	\$ 167.67
9/22/2021	APV22-020	9367	Pioneer ACE Hardware	\$ 25.75
9/22/2021	APV22-020	9369	Popfizz Corp.	\$ 500.00
9/22/2021	APV22-020	9370	Riverside Assessments, LLC	\$ 499.86
9/22/2021	APV22-020	9373	Smith, Bonnie	\$ 278.15
9/22/2021	APV22-020	9374	Sparklight	\$ 620.50
9/27/2021	APV22-023	9400	ISGA Electric	\$ 900.00
<b>Sub Total</b>				<b>\$ 14,632.12</b>

Sundt Road N.E.



Preliminary Site Plan - Tract 2-A-1  
1" = 60' - 0" Revised September 17, 2021

Ask Academy



Preliminary Building Construction Notes

Foundation: Reinforced Turn Down Slab on Grade

Exterior Walls: 8" Reinforced Split Face C.M.U.

Roof: T.J.L.s at 2'-0" o.c., Sloped 1/4" per 1'-0"; Minimum Joist Bearing 10'-0" 5/8" Plywood Deck, 60 Mil TPO Roofing

Interior Walls: 2" x 4" at 16" o.c., 3 1/2" Batt Insulation, 1/2" Gypsum Board Each Side

Ceilings: Warehouse - None, Office Ceiling 1/2" Gypsum Board attached to 9 1/2" T.J.s at 2'-0" o.c., 6" Batt Insulation, Plywood Deck on top

Exterior Doors: 30 70 Insulated Steel Doors, Garage Door - 100 70 Uninsulated Steel

Windows: 40 30 Steel Frame Double Pane Picture

Finishes: Flooring - Exposed Concrete, Interior Walls - Warehouse - Exposed Block, Office - Framed Walls - Bedded, Taped, Textured and Painted.  
Ceiling - Warehouse - None, Office Bedded, Taped, Textured and Painted.

Plumbing: None

Mechanical: No HVAC in Warehouse, Mini Split System in Office.

Electrical: Power - (1) Surface Mounted Duplex Outlet on Each Wall of Warehouse, (1) Duplex Outlet on Each Framed Wall of Office, (1) Exterior Water Proof Duplex Outlet Between Garage Door and Warehouse Entry Door. Power to Mini Split. Lighting - (5) Switched Joist Mounted Light Fixtures in Warehouse, (1) Switched Ceiling Mounted Light Fixture in Office, (2) Exterior Building Mounted Light Fixtures (1) on West Wall and (1) on South Wall, Motion Activated with a Switch Override.

Preliminary Floor Plan  
1/4" = 1'-0"

West + East  
South + North

## August 2021

Wednesday 4 <sup>th</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices
Saturday 7 <sup>th</sup>	10 am – 12 pm	Academic Understanding
Wednesday 11 <sup>th</sup>	4 pm – 5 pm	Fiscal #1
Tuesday 17 <sup>th</sup>	12 pm – 1 pm	Ethics & Responsibilities
Thursday 19 <sup>th</sup>	4 pm – 5 pm	Open Governance, Legal & Organizational Performance Requirements
Wednesday 25 <sup>th</sup>	4 pm – 5 pm	Fiscal # 2
Tuesday 31 <sup>st</sup>	12 pm – 1 pm	Fiscal #3

***To register, please email [Charter.Schools@state.nm.us](mailto:Charter.Schools@state.nm.us), please be sure to request which sessions you would like to attend, as well as the school you serve.***

## September 2021

Wednesday 8 <sup>th</sup>	4 pm – 6 pm	Academic Understanding
Saturday 11 <sup>th</sup>	10 am – 12 pm	Fiscal #1 @10 & Fiscal 2 @11
Tuesday 14 <sup>th</sup>	12 pm – 1 pm	Equity & Culturally & Linguistically Responsive Practices
Thursday 16 <sup>th</sup>	4 pm – 5 pm	Fiscal # 3
Wednesday 22 <sup>nd</sup>	4 pm – 5 pm	Ethics & Responsibilities
Tuesday 28 <sup>th</sup>	12 pm – 1 pm	Open Governance, Legal & Organizational Performance Requirements
Thursday 30 <sup>th</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices

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## October 2021

### Start of the second quarter of the fiscal year

Wednesday 6 <sup>th</sup>	4 pm – 5 pm	Fiscal #1
Tuesday 12 <sup>th</sup>	12 pm – 1 pm	Fiscal #2
Thursday 14 <sup>th</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices
Saturday 16 <sup>th</sup>	10 am – 12 pm	Academic Understanding
Wednesday 20 <sup>th</sup>	4 pm – 5 pm	Fiscal #3
Tuesday 26 <sup>th</sup>	12 pm – 1 pm	Open Governance, Legal & Organizational Performance Requirements
Thursday 28 <sup>th</sup>	4 pm – 5 pm	Ethics & Responsibilities

***To register, please email [Charter.Schools@state.nm.us](mailto:Charter.Schools@state.nm.us), please be sure to request which sessions you would like to attend, as well as the school you serve.***

## November 2021

Wednesday 3 <sup>rd</sup>	4 pm – 6 pm	Academic Understanding
Saturday 6 <sup>th</sup>	10 am – 12 pm	Fiscal #'s 1 & 2
Tuesday 9 <sup>th</sup>	12 pm – 1 pm	Equity & Culturally & Linguistically Responsive Practices
Tuesday 9 <sup>th</sup>	4 pm – 5 pm	Fiscal #3
Wednesday 17 <sup>th</sup>	4 pm – 5 pm	Open Governance, Legal & Organizational Performance Requirements
Tuesday 30 <sup>th</sup>	12 pm – 1 pm	Ethics & Responsibilities

## December 2021

Thursday 2 <sup>nd</sup>	4 pm – 5 pm	Fiscal #1
Saturday 4 <sup>th</sup>	10 am – 12 pm	Fiscal #2 & Fiscal #3
Tuesday 14 <sup>th</sup>	12 pm – 1 pm	Open Governance, Legal & Organizational Performance Requirements
Wednesday 15 <sup>th</sup>	4 pm – 6 pm	Academic Understanding
Thursday 16 <sup>th</sup>	4 pm – 6 pm	Equity & Culturally & Linguistically Responsive Practices and Ethics & Responsibilities

**To register, please email [Charter.Schools@state.nm.us](mailto:Charter.Schools@state.nm.us), please be sure to request which sessions you would like to attend, as well as the school you serve.**

## January 2022

### Start of the third quarter of the fiscal year!

Wednesday 5 <sup>th</sup>	4 pm – 5 pm	Ethics & Responsibilities
Tuesday 11 <sup>th</sup>	12 pm – 1 pm	Fiscal #1
Thursday 13 <sup>th</sup>	4 pm – 5 pm	Fiscal #2
Wednesday 19 <sup>th</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices
Tuesday 25 <sup>th</sup>	12 pm – 1 pm	Fiscal #3
Thursday 27 <sup>th</sup>	4 pm – 5 pm	Open Governance, Legal & Organizational Performance Requirements
Saturday 29 <sup>th</sup>	10 am – 12 pm	Academic Understanding

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## February 2022

Wednesday 2 <sup>nd</sup>	4 pm – 5 pm	Fiscal #1
Tuesday 8 <sup>th</sup>	12 pm – 1 pm	Fiscal #2
Thursday 10 <sup>th</sup>	12 pm – 1 pm	Fiscal #3
Wednesday 16 <sup>th</sup>	4 pm – 5 pm	Ethics & Responsibilities
Saturday 19 <sup>th</sup>	10 am – 12 pm	Academic Understanding
Tuesday 22 <sup>nd</sup>	12 pm – 1 pm	Open Governance, Legal & Organizational Performance Requirements
Thursday 24 <sup>th</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices

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## March 2022

Wednesday 2 <sup>nd</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices
Tuesday 8 <sup>th</sup>	12 pm – 1 pm	Fiscal #1
Thursday 10 <sup>th</sup>	4 pm – 5 pm	Ethics & Responsibilities
Wednesday 16 <sup>th</sup>	4 pm – 5 pm	Fiscal #2
Saturday 19 <sup>th</sup>	10 am – 12 pm	Academic Understanding
Tuesday 22 <sup>nd</sup>	12 pm – 1 pm	Open Governance, Legal & Organizational Performance Requirements

Thursday 24 <sup>th</sup>	4 pm – 5 pm	Fiscal #3
Wednesday 30 <sup>th</sup>	4 pm – 5 pm	Fiscal #1

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### April 2022

**Start of the fourth quarter of the fiscal year!!**

**Try to hold off on designating any new members until July 1**

Tuesday 5 <sup>th</sup>	12 pm – 1 pm	Ethics & Responsibilities
Thursday 7 <sup>th</sup>	4 pm – 5 pm	Equity & Culturally & Linguistically Responsive Practices
Wednesday 13 <sup>th</sup>	4 pm – 5 pm	Fiscal #1
Tuesday 19 <sup>th</sup>	12 pm – 1 pm	Open Governance, Legal & Organizational Performance Requirements
Thursday 21 <sup>st</sup>	4 pm – 5 pm	Fiscal #2
Saturday 23 <sup>rd</sup>	10 am – 12 pm	Fiscal #3 and Ethics and Responsibilities
Wednesday 27 <sup>th</sup>	4 pm - 6 pm	Academic Understanding

*To register, please email [Charter.Schools@state.nm.us](mailto:Charter.Schools@state.nm.us), please be sure to request which sessions you would like to attend, as well as the school you serve.*

### May 2022

Tuesday 3 <sup>rd</sup>	12 pm – 1 pm	Fiscal #1
Thursday 5 <sup>th</sup>	4 pm – 5 pm	Fiscal #2
Wednesday 11 <sup>th</sup>	4 pm – 5 pm	Ethics & Responsibilities
Saturday 14 <sup>th</sup>	10 am – 12 pm	Open Governance, Legal & Organizational Performance Requirements and Equity & Culturally & Linguistically Responsive Practices
Tuesday 17 <sup>th</sup>	12 pm – 1 pm	Fiscal #3
Thursday 19 <sup>th</sup>	4 pm – 6 pm	Academic Understanding
Wednesday 25 <sup>th</sup>	4 pm - 5 pm	Fiscal #1

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### June 2022

No Scheduled trainings		
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# The ASK Academy September Board Report

Presented by Alexandra M. Boyd, PhD

Contact Information: 505-891-0757; [aboyd@theaskacademy.org](mailto:aboyd@theaskacademy.org)

## Celebrations:

- **Principals and managers continue to support one another in developing many opportunities for scholar success and community building.**
  - **We have a National Merit Semi-finalist! Thank you to Ms. Pierce and Ms. Shimada for all you do to make sure our scholars have this opportunity!**
  - **Student Government hosted two game nights for scholars. Thank you to Scholar Government for organizing and all ASK staff who volunteered to chaperone the events!**
  - **Eighth grade Project Managers have initiated an early warning system for scholars who need additional support. Their system is working extremely well for eighth grade scholars. Thank you to the eighth grade scholars and their Project Managers for making this a possibility!**
  - **National Honor Society and National Junior Honor Society Scholars have racked up over 100 volunteer hours through tutoring their peers. Thank you NHS & NJHS Scholars, Ms. Donlin, and Ms. Walker!**
  - **Research In Action (RIA) is underway! Thank you Ms. Donlin and Ms. McCann for driving this program!**
  - **Model United Nation Scholars are preparing for an upcoming competition.**
    - **In preparation, they were able to participate in a mini mock competition in late September. The scholars performed well, learned a lot, and enjoyed themselves.**
    - **MUN Scholars have been fundraising for their competition through various ventures. We want to thank Kona Ice and Panera for supporting these efforts!**
    - **Thank you Ms. Pink and Ms. Vollmar for your support of these scholars and their competition goals!**
  - **Steven Harper, a scholar working towards his Eagle Scout status, has reached half of his fundraising goal to build fidget boxes and balance boards for scholars use. Thank you Steven for designing a project to support your fellow scholars! Thank you Ms. Donlin and Ms. Castilleja for your support of the project!**
- **The ASK Academy was able to kick off Balloon Fiesta on campus with its very own celebration. Thank you to the Welz family, Ms. Vollmar, and Ms. Pink for helping make that event a success! Thank you to Mr. Forsythe and Mr. Korup for an impromptu concert at the event as well!**
- **Our PPP Loan has been completely forgiven! Thank you Ms. Castilleja for your efforts on securing the loan and following it through to being forgiven!**

## Operation Updates:

- **Staffing**
  - **We are currently advertising to fill the following position for this school year:**
    - **Social Worker**
    - **Guidance Counselor**
    - **7<sup>th</sup> Grade Science Project Manager**
  - **New Teacher Leadership Roles**

- Ms. Peirce, High School SAT Coordinator
  - Ms. Vollmar, Middle School SAT Coordinator
- Reflections on performance framework: Meeting Standards
  - Academic Framework Indicators
    - Meet State Academic Standards
    - Participate in State-required Assessments
    - Submit timely data
    - Meet NMPED standards of excellence
    - Execute comprehensive education program
  - Organizational Framework Indicators
    - Remain compliant with rules, regulations, and statutes
    - Timely reporting
    - Meet Public Education Commission organizational performance standards
  - Financial Framework Indicators
    - Meet generally accepted standards of fiscal management
    - Timely data submissions and reporting
    - Comply with audit process
    - Maintain Certified Purchasing Officer certification
  - Mission Specific Goal: Each year, at least 70% of 6th-11th grade scholars, enrolled on both the 40th day and included on the end of year (EOY) report to the state, will complete two STEM credits (Science, Technology, Engineering, Mathematics & Biomedical) with a C or better and will demonstrate proficiency on end of course exams. Exams may include traditional tests or other demonstrations of proficiency.
- Enrollment Summary:

Grade	Scholar Count
6	110
7	114
8	97
9	77
10	59
11	63
12	41
<b>Totals</b>	<b>561</b>

- We are currently advertising for remaining openings with Clear Channel billboards on 528 & Sundt, 528 at Perfection Honda and in front of Rust Medical Center. Wait list scholars have been contacted for virtual openings where physical seats are unavailable.
- Communication:
  - Emails have been going out at least once a week to provide updates to staff, scholars, and families.
  - Communication between leadership and staff has been open and responsive.
  - Invites are going out to families with scholars on the waitlist this week.
  - A teacher pipeline discussion has been initiated with CNM. ASK is looking forward to hosting more student teachers in the Spring.