



A New Mexico Public Charter School
The ASK Academy
21st Century Design Thinking

Annual Resolution

Policy 104

WHEREAS, The ASK Academy Governing Council met in regular session at the ASK Academy on June 20, 2024, at 6:30 pm as required by law; and

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times: and

WHEREAS, any meeting subject to the Open Meetings Act requires The ASK Academy Governing Council to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by The ASK Academy Governing Council that:

1. All meetings shall be held at 4550 Sundt Road NE, Rio Rancho, New Mexico, virtually, or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the third Thursday. The agenda will be available at least seventy-two hours prior to the meeting posted on the Academy website and on the front doors of The ASK Academy (when school is in session). Notice of any other regular meetings will be posted on The ASK Academy website www.theaskacademy.org and posted on the front doors of The ASK Academy (when school is in session) at least seventy-two hours in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. All meetings may be held by telephone conference call or other similar telecommunications or electronic equipment by means of which all persons participating in the meeting can hear each other at the same time. Meetings may also be held with some Directors present, in person, and other directors present via telephonic, or other equipment, which allows all Directors participating to simultaneously hear each other during the meeting. A Director participating in the meeting by such means shall be deemed to be in person at the meeting, and any votes therein shall be deemed to carry the same force and validity as an in person vote.
4. Special meetings may be called by the Chair or a majority of the members. The notice shall include an agenda for the meeting or information on how members of the public may obtain a

copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.

5. *For the purposes of regular meetings described in paragraph two of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by posting on The ASK Academy website and on the front doors of The ASK Academy Academy (when school is in session).*
6. *For the purposes of special meetings described in paragraph four of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by posting on The ASK Academy website and posting on the front doors of The ASK Academy (when school is in session).*
7. *In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Stephany Munoz at 505.891.0757 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Stephany Munoz at 505.891.0757 if a summary or other type of accessible format is needed.*
8. *The ASK Academy may close a meeting to the public only if the subject matter of such discussion or action is expected from the open meeting requirement under Section 10-15-1 (H) of the Open Meetings Act.*
 - (a) *If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of The ASK Academy Governing Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.*
 - (b) *If a closed meeting is conducted when The ASK Academy Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.*
 - (c) *Following completion of a closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.*
 - (d) *Except as provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of The ASK Academy Governing Council in an open public meeting.*

The ASK Academy

Adopted: October 13, 2011

Reviewed & Approved: June 20, 2024