



COLTON JOINT UNIFIED SCHOOL DISTRICT
Purchasing Department

RFP 25-026JB
ADDENDUM NO. 1
EXPANDED LEARNING OPPORTUNITIES CORE PROGRAM (ELOP) PROVIDERS

June 20, 2025

Addendum No. 1 is issued in response to questions received from providers.

Question No. 1: We would appreciate clarification on whether enrichment providers 1-hour after-school programs are eligible to apply under this RFP.

Response: *No, one 1-hour enrichment providers will not be accepted under this RFP. This RFP is specifically requesting proposals to meet the needs outlined in the Scope of Work Services to be performed 1-4. Please respond to RFP 25-027JB Expanded Learning Opportunities Programs Enrichment Providers.*

Question No. 2: Will these sites be funded with ASES an 21st CCLC in addition to ELOP?

Response: *Yes.*

Question No. 3: You mention budgets must delineate use of funds outside of ELOP. Can you share the amounts allocated so we can include in our budget? Or give guidance on how we can delineate without knowing that information?

Response: *See District Change No. 1*

Question No. 4: CAN advises braiding funds. Are you braiding or blending these various funding types? In other words, will each funding source maintain its own reporting rules and caps or will they all be blended to the strictest requirements.

Response: *Yes, the district will be blending funds and will hold the provider to the strictest requirements of all funding sources.*

Question No. 5: Is the initial enrollment for TK/K guaranteed by Colton? These models work best with volume.

Response: *The initial enrollment is not guaranteed; rather, it is the enrollment goal based on past enrollment history. Proposals should include a budget for staff based on the student-to-staff ratios for both TK/K and 1st through 6th grade.*

Question No. 6: For Terrace View, can you elaborate on "modeled after ASES structure"? Does this mean ASES rules and reporting? Or ASES after school operations? Is the 85-student guaranteed?

Response: *Both. Staff for this program must meet the LEA's minimum requirements for instructional aides, and all program staff and volunteers must be subjected to health screening*

and fingerprint clearance requirements. The program will need to operate from after-school until 6:00 pm daily, maintain a staff-to-pupil ratio of 1:20, or 1:10 for TK/K pupils, be required to engage in continuous quality improvement, and the attendance goal will be 85 students daily. The initial enrollment is not guaranteed; rather, it is the enrollment goal based on past enrollment history. Proposals should include a budget or staff for the terms outlined in the RFP.

Question No. 7: Do you have a specific budget format you'd like to see?

Response: *Please refer to the Cost Proposal section of the RFP on page 12. ...*

Question No. 8: By what date do you plan to award?

Response: *The District anticipates issuing contracts to the awarded providers beginning July 7, 2025, however per the RFP the District has 90 days from the submittal to award contracts.*

Question No. 9: When do programs at schools need to be up and running?

Response: *August 4, 2025, is the first day of school.*

Question No. 10: Can we respond to individual components listed in the Scope of Work of this RFP (i.e.- 2 & 4), or are we expected to provide services for all schools (i.e.- 1-4)?

Response: *Providers must be able to provide services at all locations listed under the Scope of Work. The District will award this contract to only one provider.*

Question No. 11: We as a consultant aren't entitled for reimbursement. Could you provide clarity around this? Is there any reimbursement or reporting requirements for all funding types?

Response: *Any and all cost should be included in your proposal, the District will not reimburse the providers for anything outside of the price proposal.*

Question No. 12: Per the Scope of Work part 4, is this a staffing only request (to support existing programs)? Or, are you looking for ELO-P core providers to provide staffing for their own programs?

Response: *Part 4 is meant to inform the provider should the number of students enrolled exceed the project enrollment listed under items 1, 2, and 3 and the ASES core program, the provider must provide additional staff to support the program needs.*

Question No. 13: What are the funding sources for #2 TK/K After? And reporting requirements?

Response: *The funding source is ELOP, monthly attendance reports.*

Question No. 14: In Scope of Work part 1: what grade levels are being served for the 21st CCLC schools and non-21st CCLC schools?

Response: *TK through 6th grade.*

Question No. 15: Can you please share your 21st CCLC goals and compliance?

Response: *The District is currently in partnership with a co-applicant identified in the original 21st CCLC application, in alignment with federal compliance requirements. The 21st CCLC Grant is not part of this RFP.*

Question No. 16: In the 4th program listed on page 7 of the RFP, "Staffing to Eliminate Waitlists at CJUSD's Expanded Learning Sites," can you clarify the meaning of "responsive staffing"? What are the required staffing hours? What are the key responsibilities or tasks the staff need to provide? When and how will the district notify vendors if extra staffing is needed?

Response: *Responsive staffing- As enrollment and waitlists are evaluated on a monthly basis, a plan is made to add new staff in response to current needs. Staffing hours will vary based on maintaining a staff-to-pupil ratio of 1:20, or 1:10 for TK/K pupils. All staff members must meet the LEA's minimum requirements for instructional aides, and all program staff must demonstrate proficiency in reading, writing, and mathematics skills. Specific training requirements may include, but are not limited to, First Aid/CPR certification, school safety protocols, anti-bullying measures, COVID-19 protocols, mandated reporter training, sexual harassment awareness, classroom management, youth engagement strategies, de-escalation techniques, and social-emotional learning. Enrollment and waitlists will be evaluated on a monthly basis to determine additional staffing needs.*

Question No. 17: RFP#25-026JB, the RFP For Expanded Learning Opportunities Core Program (ELOP) Providers-- is this only for providers or something that we as a management system would be eligible to apply for as well?

Response: *RFP 25-026JB Expanded Learning Opportunities Core Program is requesting proposals from providers.*

District Clarification

District Clarification No.1

Cost Proposal

Proposals must include a detailed budget that reflects the total cost of program operations, including staffing, materials, administrative costs, and any other expenses. Costs for facilities will be covered by the District and should not be included.

District Clarification No. 2

The attached forms were missing from the original RFP Document, please submit these forms as listed in the RFP.

- RFP Cover Page
- Executive Summary
- Table of Contents
- Contractor's Certificate Regarding Workers Compensation (see attached)
- Non-Collusion Declaration (see attached)
- References