

Review of Web-Based Platforms for Board Meeting Agenda and Documentation

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June 17, 2025



ISSAQUAH
SCHOOL DISTRICT 411

Board Meeting Management Platform Review

Background

- Our previous in-house system (Event Planner) served the district well for many years.
- Due to escalating security concerns, costly and outdated server and software updates, an immediate transition was necessary. Application was beyond its useful life.

Current Approach

- We temporarily shifted to our existing district website (Finalsite) to maintain compliance and public access.
- Our team evaluated seven external board management systems for:
 - ✓ Web and ADA compliance
 - ✓ Functionality and usability
 - ✓ Scalability and long-term fit
 - ✓ Cost and implementation effort

Board Meeting Management Platform Review

Platform Evaluation & Recommendation

- Besides the districts current website platform (Finalsite), only two external platforms met our base criteria: BoardDocs (Diligent) and eScribe

Criteria	Finalsite (Current Platform)	BoardDocs / eScribe
Cost	No added cost	BoardDocs: \$12,075 (WSSDA Discount) eScribe: \$7800 (base)
Integration with Website	Seamless, same platform	External system or custom-coded integration needed
Web & ADA Accessibility	Built-in translation and accessibility tools	Requires users to adjust browser settings or limited options
Searchability	Indexed search; unique meeting URLs	Inconsistent unique links (some BoardDocs apps)
Training & Implementation	Staff already trained	Requires time, staff training and new workflows
Security	Meets FERPA, SSO and password protected	Meets FERPA, SSO and password protected
Extra Features (Not Needed)	N/A	Provide additional resources such as policy/committee management, task/meeting prep development, and real-time meeting supports (motions, voting, public speakers, livestreaming)

- Recommendation:** Continue using our current Finalsite platform, based on performance, value and alignment with district needs.



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