

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
June 23, 2025

- I. Call to Order
- II. Roll Call of Members

Gregory Lalevee, President
Adam Beder, Vice President
Matthew Loper
Lily Wong
Roger Jinks

Also Present:

Robert Presuto, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, High School Principal
Melonie Marano, Somerset County Commissioner Liaison
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 12, 2025.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on May 19, 2025.

- A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on May 19, 2025 were approved.

IV. Correspondence

V. Presentations/Recognitions

A. Presentation of Student of the Month – Kristina Zalewski, Culinary Arts, Grade 10

B. Presentation CTE Stellar Students for 4th Quarter

| CTE Program | Stellar Student | Grade |
|---|------------------------|--------------|
| Academy for Health & Medical Sciences | Jessy Dong | 12 |
| Agricultural Science | Jake Meier | 9 |
| Auto Body | Yunus Hassan | 12 |
| Automotive Diesel Technology | Michael Van Dyke | 12 |
| Automotive Diesel Technology | Esteban Tamayo Heras | 11 |
| Business Entrepreneurship & Management | Ariana Jain | 9 |
| Carpentry | Alexander Arguello | 11 |
| Computer Science Technology | Ryan Zahajkewycz | 9 |
| Cosmetology / Advanced | Diamond Dorsey | 11 |
| Cosmetology / Novice | Miranda Verbist | 11 |
| Culinary Arts | Alyssa Robinson | 12 |
| Dance | Stella Boucher | 10 |
| Electrical Construction | Edward Callahan | 11 |
| Graphic Communications | Anthony Torres | 12 |
| Health Occupations | Estefania Carino | 11 |
| Law & Public Safety | Justin Oursler | 11 |
| Mechanics & Repair | Jacob Rivera | 12 |
| Mechatronics, Engineering, and Advanced Manufacturing | Josh Gant | 11 |
| Plumbing | Ariston Triano | 9 |
| Theater Arts / Acting | Shubham Roy | 12 |
| Theater Arts / Vocal | Evan Andrews | 11 |
| Welding | George Dalrymple | 12 |

C. Presentation of Honorarium to SCVTS from VFW Post 2290 – National Teacher of the Year VFW

VI. Old or Unfinished Business

A. Construction Projects

VII. Committee Reports

- Board of School Estimate – Mr. Lalevee, Mr. Beder
- NJSBA (Delegate) – Ms. Wong
- SCESC (Representative) – Mr. Lalevee; (Alternate) – Mr. Loper
- SCJIF – (Commissioner) – Ms. Sipple; (Alternate) – Mr. Beder – The district was awarded the Safety Incentive Award – 1st place - \$1,000. Mr. D'Alessandro and Ms. Fresco were recognized for their participation as safety committee members.
- SSRHIF – (Commissioner) – Mr. Beder; (Alternate) – Ms. Sipple

VIII. School Communications Report

IX. Open to the Public – Action Items Only

Individuals and/or groups are invited to present their comments regarding the following action items to the Board of Education at this time. In accordance with Board policy, members of the public are allotted one opportunity to address the Board for a maximum of three (3) minutes during this period of the meeting.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

X. Superintendent's Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Mr. Hector Montes, effective June 30, 2025.

The Superintendent recommends that the Board of Education accept the resignation of Ms. Sara Webb, effective June 30, 2025.

B. Employment of Full-Time Personnel – 2025-26 School Year

The Superintendent recommends that the Board of Education appoint Ms. Stephanie Baier to the position of Computer Science Instructor (UPC# TCH-HS-COMP-FL-03) at a salary of \$103,735.00, Step 32/D, effective September 1, 2025. (11-310-100-101-11-000)

The Superintendent recommends that the Board of Education appoint Mr. Philip Burns to the position of Global Logistics Instructor (UPC# TCH-HS-GLOBAL-FL-01) at a salary of \$103,735.00, Step 32/D, effective September 1, 2025. (11-310-100-101-11-000)

The Superintendent recommends that the Board of Education appoint Mr. Stephen Palmer to the position of Health Occupations Instructor (UPC# TCH-HS-HEAL-FL-02) at a salary of \$91,585.00, Step 26/D, effective September 1, 2025. (11-310-100-101-11-000)

The Superintendent recommends that the Board of Education appoint Mr. David Kettner to the position of Finance Instructor (UPC# TCH-HS-FINANCE-FL-01) at a salary of \$79,335.00, Step 12-13/D, effective September 1, 2025. (11-310-100-101-11-000)

The Superintendent recommends that the Board of Education appoint Mr. Jonathan Grotz to the position of Mechanical Engineering Instructor (UPC# TCH-HS-MECH-FL-02) at a salary of \$77,425.00, Step 14-15/B, effective September 1, 2025. (11-310-100-101-11-000)

The Superintendent recommends that the Board of Education appoint Mr. David McGowan to the position of Heating, Ventilation and Air Conditioning Instructor (UPC# TCH-HS-HVAC-FL-01) at a salary of \$90,540.00, Step 29/A, effective September 1, 2025. (11-310-100-101-11-000)

Employment of Full-Time Personnel – 2025-26 School Year (cont.)

The Superintendent recommends that the Board of Education appoint Ms. Maria Patullo to the position of Administrative Secretary (UPC# SEC-HS-SCHS-FL-03) at a salary of \$48,910.00 (prorated) (credential/degree stipend added to base), Step C/1 (Support Staff), effective at a mutually agreed upon date. (11-000-219-105-05-000)

C. Position Change

The Superintendent recommends that the Board of Education appoint Ms. Johanna Scholl to the position of Biomedical Instructor (UPC# TCH-HS-BIOMED-FL-01) at a salary of \$99,685.00, Step 30/D, effective September 1, 2025. (11-310-100-101-11-000)

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

D. Employment Contract – School Business Administrator/Board Secretary – 2025-26 School Year

The Superintendent recommends that the Board of Education approve the annual employment contract and salary in the amount of \$158,574.00 for Ms. Raelene Sipple for the period of July 1, 2025 through June 30, 2026. (As reviewed and approved by the Morris Executive County Superintendent.)

E. Employment Contract - Assistant Superintendent for Instruction – 2025-26 School Year

The Superintendent recommends that the Board of Education approve the annual employment contract and salary in the amount of \$137,909.00 for Mr. Patrick Pelliccia for the period of July 1, 2025 through June 30, 2026. (As reviewed and approved by the Morris Executive County Superintendent.)

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

F. Exempt Staff Salaries – 2025-26 School Year

The Superintendent recommends that the Board of Education approve salaries for exempt personnel for the 2025-26 school year as listed below:

| | <u>2025-26 Salary</u> |
|----------------------|-----------------------|
| Nzinga Basir | \$ 64,823.11 |
| Michelle Fresco | \$ 83,122.05 |
| Karen Gleeson | \$ 66,493.60 |
| Valerie Hart | \$111,134.82 |
| John Heinbach | \$104,566.33 |
| Elaine Howe | \$ 88,754.56 |
| Carene Jegou | \$108,220.67 |
| Sandra Renzetti | \$ 88,881.00 |
| Brian Schmitt | \$ 70,444.68 |
| Duane Wallace, Ph.D. | \$121,047.29 |

G. Employment of Part-Time Personnel – 2024-25 School Year

The Superintendent recommends that the Board of Education approve the following part-time personnel for the 2024-25 school year:

SkillsUSA

| | | |
|--|--|-------------------------------------|
| Daysi Lakhliif (replacing Rafael Catalan) | Chaperone–Atlanta, GA Conference (+5 nights) +Departing June 23 and returning June 28 | \$1,250.00 (20-362-200-100-029-000) |
|--|--|-------------------------------------|

H. Employment of Part-Time Personnel – Summer 2025

The Superintendent recommends that the Board of Education approve the following part-time personnel for Summer 2025 as listed below and as listed on Addendum #1:

High School

| | | |
|--------------------|--|---------------------------------------|
| Christopher Miller | Staff Development Leader (not to exceed 200 hours) | \$ 37.13/hr (11-000-223-102-03-000) |
| Johanna Scholl | Staff Development Leader (not to exceed 200 hours) | \$ 37.13/hr (11-000-223-102-03-000) |
| Samantha Carter | Guidance Counselor (5 days) | \$360.98/diem (11-000-218-104-05-001) |
| Susan Kiser | Guidance Counselor (5 days) | \$385.08/diem (11-000-218-104-05-001) |
| Maureen Lawler | Guidance Counselor (5 days) | \$504.10/diem (11-000-218-104-05-001) |
| Karen Winfield | Guidance Counselor (5 days) | \$457.10/diem (11-000-218-104-05-001) |
| Melissa Norrbom | School Psychologist (5 days) | \$435.88/diem (11-000-219-104-05-001) |
| Maria Santiago | LDT/C (5 days) | \$486.25/diem (11-000-219-104-05-001) |
| Gerald Mazzetta | Cooperative Education Coordinator (15 hrs) Student site visits summer Coop Ed | \$ 64.61/hr (11-000-218-110-05-000) |

Employment of Part-Time Personnel – Summer 2025 (cont.)High School

| | | |
|--------------|---|---------------------------------------|
| Seohyun Lee | School Nurse (not to exceed 10 days) | \$322.40/diem (11-000-213-100-05-001) |
| Mark Queen | Substitute Security Officer | \$ 27.51/hr (11-000-266-100-02-000) |
| Taylor Ricks | Substitute Security Officer | \$ 25.75/hr (11-000-266-100-02-000) |

I. Employment of Part-Time Personnel - 2025-26 School Year

The Superintendent recommends that the Board of Education approve the following part-time personnel for the 2025-26 school year:

District

| | | |
|-------------------|-----------------------------------|--|
| Elaine Howe | Emergency Preparedness Mgt. Chair | \$258.76/month (11-000-266-100-02-000) |
| Patrick Pelliccia | Affirmative Action Officer | \$497.27/month (11-000-230-100-08-001) |

High School

| | | |
|------------------------|---|---|
| Christopher Lemongelli | CST Case Manager for Social Assessments (School Social Worker) (approx. 3-6 assessments annually) Special Education-IEP's | \$644.30/assessment (11-000-219-104-05-001) |
| Joanne May | Aide – Cosmetology (20 hrs/week) | \$ 36.32/hr (11-310-100-106-11-000) |

J. Extra-Curricular Appointments – 2025-26 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2025-26 school year as follows:

| | | |
|-------------------|--|-------------|
| Daniel Dalfonzo | FIRST Robotics Club Advisor | \$2,725.26 |
| Michael McClain | SkillsUSA Advisor | \$3,496.73 |
| Jessica Hernandez | After Hours Detention Monitor (Saturday's) | \$ 44.80/hr |

K. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as follows:

| DATE(S) | PARTICIPANT | REG. FEE | EXPENSES | WORKSHOP DESCRIPTION | LOCATION |
|------------------|---------------|----------|----------|--|------------------|
| July 22-23, 2025 | Richard Menke | \$350.00 | N/A | Miller Welding Northeast Instructor Conference | Phoenixville, PA |

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

L. Clinical Practice Experience

The Superintendent recommends that the Board of Education approve clinical practice experience as follows:

Rutgers, The State University

Graduate School of Social Work

Ashley Elmadolar, Clinical Intern

Christopher Lemongelli, On-site Task Supervisor/Field Instructor

Fall Semester 2025 and Spring Semester 2026

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

M. District Evaluation Instruments

The Superintendent recommends that the Board of Education approve the following evaluation instruments for the 2025-26 school year pursuant to AchieveNJ as follows:

Instructional Staff – Danielson Framework 2013

In-Class Support Staff – Danielson Framework 2013

Administrative Staff – Stronge Leader Effectiveness Performance Evaluation System

N. District Emergency Virtual or Remote Instruction Plan

The Superintendent recommends that the Board of Education approve the district's Emergency Virtual or Remote Instruction Plan for the 2025-26 school year as it appears on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

O. NJSIAA Membership Renewal

The Superintendent recommends that the Board of Education approve membership renewal into the New Jersey State Interscholastic Athletic Association (NJSIAA) athletic program.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

P. Book Approval

The Superintendent recommends that the Board of Education approve the following books:

Code Talker (A Novel About the Navajo Marines of World War II), Penguin

Don't Call Me a Hurricane, Bloomsbury Publishing

Educated (A Memoir), Random House

Shackled (A Tale of Wronged Kids, Rogue Judges, and a Town that Looked Away), Random House

The Hysterical Girls of St. Bernadette's, Scribner & Sons

The Poet X, Harper Collins

They Called Us Enemy, Random House

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

Q. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 23, 2025 meeting authorized application for funds for the following:

| | | |
|------------------|---------------------------|--------------|
| NJ Department of | Carl D. Perkins (FY 2026) | \$288,553.00 |
| Education | Federal Funds | \$263,992.00 |
| | Reserve Funds | \$ 24,561.00 |

Motion_____ Second_____

Discussion

Call the Roll

| | | |
|------------------|------------|-----------|
| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

R. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 23, 2025 meeting authorized acceptance of funds for the following:

| | | |
|---------------------|----------------------|--------------|
| NJ Department of | School Based Program | \$383,520.00 |
| Children & Families | | |

Motion_____ Second_____

Discussion

Call the Roll

| | | |
|------------------|------------|-----------|
| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

S. Resolution – Harassment, Intimidation or Bullying Decision – Case #2425-011

Whereas, the Somerset County Vocational Board of Education has received and accepted the HIB Investigation Report (Case #2425-011) at its regularly scheduled meeting held on **May 19, 2025**; and

Whereas, the HIB Investigation Report indicated each reported case of Harassment, Intimidation or Bullying and the results of the investigation known as the Superintendent’s decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent’s decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent’s decisions on reported cases of Harassment, Intimidation or Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent’s decision in the case (#2425-011) listed in the HIB Investigation Report previously accepted by the Board at its regularly scheduled Board of Education meeting held on May 19, 2025.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

T. Harassment, Intimidation or Bullying Investigation Report

It is recommended that the Board of Education acknowledge receipt of the following HIB Investigation Report:

Case #2425-012

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

U. Superintendent's Update

- HIB Report – New cases submitted for June Review – 1; HIB Cases Submitted Month Prior for Board Decision in June – 1; Total YTD Reports Submitted for Review - 12
- Student Suspension Report

| Incident Number | Grade | Out of School/In School Suspension | Total # Days | Suspension Dates | Reason |
|-----------------|-------|------------------------------------|--------------|------------------------------|------------|
| 1220202164 | 11 | Out | 3 | 06/02/25, 06/03/25, 06/04/25 | Misconduct |
| 1220202163 | 11 | Out | 3 | 06/02/25, 06/03/25, 06/04/25 | Misconduct |

- Student Enrollment Report

| Enrollment Report - June 13, 2025 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | Totals |
|-----------------------------------|---------|----------|----------|----------|--------|
| Full-Time Students Enrolled | 71 | 95 | 84 | 78 | 328 |
| Shared-Time Students Enrolled | 106 | 107 | 79 | 62 | 354 |
| Totals | 177 | 202 | 163 | 140 | 682 |

V. Submission of Bills

It is recommended the Board of Education approve the bills list for June 23, 2025 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

XI. Report of the School Business Administrator/Board Secretary

A. Board Secretary Report/Cash Report

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary and the Cash Report for the month of May 2025, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

B. Budget Transfers – April and May 2025

It is recommended the Board of Education approve budget transfers for the 2024-25 school year as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

C. Approval to Perform Budget Transfers for the 2024-25 School Year Budget

It is recommended the Board of Education designate the district's Superintendent to approve the necessary budget transfers to close out the 2024-25 school year budget, pursuant to NJSA 18A:22-8.1. (The Board will formally ratify these transfers at the July meeting as required by law.)

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

D. Bills List and Payroll – June 30, 2025

It is recommended the Board of Education authorize the School Business Administrator to create a supplemental bills list and payroll dated June 30, 2025.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

E. Transfer of Current Year Surplus to Reserve – 2024-25 School Year

It is recommended the Board of Education approve the following:

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Somerset County Vocational Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the following reserve accounts at year end:

Capital Reserve – Not to exceed \$250,000.00

Maintenance Reserve – Not to exceed \$200,000.00

NOW THEREFORE BE IT RESOLVED by the Somerset County Vocational Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2024-25 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold for the 2024-25 school year which are year to date amounts and are in compliance with law.

| | | | |
|-------------------------------|--------------|-------|--|
| CDW-G | \$407,871.63 | Co-Op | District Wide Technology |
| Egan Visual Corp. c/o Dancker | \$ 67,808.13 | Co-Op | New CTE Building Equipment |
| Ki c/o Dancker | \$363,447.12 | Co-Op | New CTE Building Furniture |
| MAP Restaurant Supplies | \$ 49,270.76 | Co-Op | New CTE Building Equipment & Culinary Arts Equipment |

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

G. Revised Contract Amount – School Office Solutions, LLC

It is recommended the Board of Education revise the contract amount with School Office Solutions, LLC, Madison, NJ not to exceed \$29,400.00 through June 30, 2025.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

H. Purchase of Replacement Walk-In Refrigerator & Freezer

It is recommended the Board of Education approve purchase of replacement walk-in refrigerator and freezer in the amount of \$165,404.72, Magic Touch Construction Co., Inc., Keyport, NJ. (Co-op Monmouth/Ocean ESC)

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

I. Resolution – 2024-25/6-A – Authorizing the Purchase of Electricity Supply Services for Public Use On an Online Auction Website

It is recommended the Board of Education adopt Resolution 2024-25/6-A Authorizing the Purchase of Electricity Supply Services for Public Use On an Online Auction Website as it appears on Addendum #5.

J. Resolution – 2024-25/6-B – Authorizing the Purchase of Natural Gas Supply Services for Public Use On an Online Auction Website

It is recommended the Board of Education adopt Resolution 2024-25/6-B Authorizing the Purchase of Natural Gas Supply Services for Public Use On an Online Auction Website as it appears on Addendum #6.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

K. Change Order – New CTE Building and Gymnasium

It is recommended the Board of Education approve the following change order:

Change Order No. 8

The contractor shall provide all labor, materials and equipment necessary to make the following changes in the contract: Add M2 lights at CTE vestibule, additional corner guards, provide additional hook ups to toilet facility sink.

| | |
|---------------------------|-----------------|
| Current Contract Amount | \$21,875,297.92 |
| Change Order No. 8 Amount | \$ 13,362.20 |
| Revised Contract Amount | \$21,888,660.12 |

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

L. Check Signature Authorization

It is recommended the Board of Education authorize the following to sign all checks and pay all bills from these accounts when properly audited beginning July 1, 2025.

| | |
|-------------------------------|---|
| Operating #000011199 | Board of Education President Superintendent School Business Administrator |
| Payroll #0092755868 | Superintendent |
| Agency #019311 | Superintendent |
| Cafeteria #011253 | Superintendent School Business Administrator |
| Scholarship #210100656 | Superintendent School Business Administrator |
| Student Activity #000061043 | Superintendent School Business Administrator |
| Flexible Spending #1101035189 | Superintendent |
| Summer Savings #1101036028 | School Business Administrator Bookkeeper/Accountant (Payroll) |
| Foundation #00003390 | Superintendent School Business Administrator |
| Credit Card #0095483861 | Superintendent School Business Administrator |

M. Authorization Petty Cash Accounts – 2025-26 School Year

It is recommended the Board of Education authorize the establishment of the following petty cash accounts for the 2025-26 school year:

| <u>Account Name</u> | <u>Custodian</u> | <u>Amount</u> |
|---------------------|---|---------------|
| District Office | Accountant | \$400.00 |
| High School | High School Principal | \$400.00 |
| Performing Arts | Administrative Secretary to High School Principal | \$800.00 |

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

N. Payroll Services – 2025-26 School Year

It is recommended the Board of Education renew the agreement with R&L to provide payroll related services from July 1, 2025 through June 30, 2026.

O. Custodial and Management Services – 2025-26 School Year

It is recommended the Board of Education award the Custodial and Management Services contract to Pritchard Industries, Inc. of Florham Park, New Jersey in the amount of \$702,013.95 for year two (2) with a possible three (3) additional years.

P. Renew Professional Service Contract – September 1, 2025 - June 30, 2026

It is recommended the Board of Education renew the professional service contract for the Athletic Trainer for year two (2) with a possible one (1) year renewal to JAG-ATC, LLC for September 1, 2025 through June 30, 2026 in the amount of \$49,316.40.

Q. Audit/Consulting Services – 2025-26 School Year

It is recommended the Board of Education appoint Suplee, Clooney & Company to provide audit/consulting services as per their proposal and fee of \$41,875.00 from July 1, 2025 to June 30, 2026.

R. Architectural Services – 2025-26 School Year

It is recommended the Board of Education appoint USA Architects, Planners + Interior Designers, P.A. to provide architectural services as per their proposal and fee schedule not to exceed \$50,000.00 from July 1, 2025 to June 30, 2026.

S. Legal Services- 2025-26 School Year

It is recommended the Board of Education appoint The Busch Law Group, LLC to provide legal services as per their proposal and fee of \$195.00 hourly rate for the school year July 1, 2025 to June 30, 2026.

T. Health and Medical Services – 2025-26 School Year

It is recommended the Board of Education appoint Jersey Irish Medical d/b/a AFC Urgent Care to provide health and medical services as per their proposal and fee schedule not to exceed \$20,000.00 from July 1, 2025 to June 30, 2026.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

U. Cooperative Purchasing Agreements – 2025-26 School Year

It is recommended the Board of Education authorize to continue memberships for a Cooperative Pricing System for the 2025-26 school year with the following:

Bergen County Coop
Educational Data Services, Inc.
Hunterdon County Educational Services Commission
Middlesex County Educational Services Commission
Monmouth-Ocean Educational Services Commission
The Educational Service Commission of New Jersey

V. Coordinated Transportation Services – 2025-26 School Year

It is recommended the Board of Education approve the Joint Transportation Agreement for participation in coordinated transportation services with Delaware Valley Regional High School for the 2025-26 school year. Delaware Valley High School shall serve as the lead Educational Authority and Host District. The Board will pay \$300.00 for the first 3 hours and \$90.00 per hour each additional hour billed in quarter hour increments plus tolls and parking when applicable. Billed from garage to garage.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

W. Maintenance Contract Agreements – 2025-26 School Year

It is recommended the Board of Education approve the maintenance contract agreements for the 2025-26 school year effective July 1, 2025 through June 30, 2026 as they appear on Addendum #7.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

X. Report of Awarded Contracts – 2025-26 School Year

Pursuant to PL 2015, Chapter 47 the Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education as they appear on Addendum #8. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq. NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | — | — |
| Mr. Beder | — | — |
| Mr. Loper | — | — |
| Ms. Wong | — | — |
| Mr. Jinks | — | — |

Y. Purchase of Goods and Services/Qualified Purchasing Agent – 2025-26 School Year

It is recommended the Board of Education appoint Ms. Raelene Sipple, School Business Administrator as the Qualified Purchasing Agent and adopted the following resolution for the 2025-26 school year.

WHEREAS, NJSA 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, NJSA 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$44,000.00 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$6,600.00 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-10 provides that a board of education may purchase without advertising for vendors pursuant to the Federal Supply Schedules of the General Services Administration as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Somerset County Vocational Board of Education pursuant to the statutes cited above hereby appoints the School Business Administrator as its duly authorized purchasing agent and is duly assigned the authority of the Somerset County Vocational Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold of \$6,600.00 but less than the bid threshold of \$44,000.00; and

BE IT FURTHER RESOLVED, that pursuant to NJSA 18A:18A-10 that the School Business Administrator is authorized to purchase goods and services pursuant to the following: a contract or contracts for such goods or services entered into on behalf of the State by the New Jersey Division of Purchase and Property, and the Federal Supply Schedules of the General Services Administration, as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder, as promulgated by the Director of the Division of Purchasing and Property in the Department of Treasury.

Z. Public Agency Compliance Officer (PACO) – 2025-26 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the Public Agency Compliance Officer (PACO) for the 2025-26 school year as required annually by law.

AA. Open Public Records Act (OPRA) Officer – 2025-26 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the primary custodian of records and the Superintendent as the secondary custodian of records for the 2025-26 school year.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Lalevee | ___ | ___ |
| Mr. Beder | ___ | ___ |
| Mr. Loper | ___ | ___ |
| Ms. Wong | ___ | ___ |
| Mr. Jinks | ___ | ___ |

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

July 28, 2025

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

- XIV. Remarks from the Public - Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Personnel and student matters. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

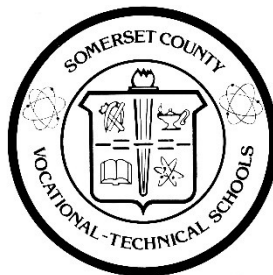
Agenda - June 23, 2025
Part-time Personnel - Summer 2025

| Last Name | First Name | Program | Hours | Purpose | Hourly Rate (37.13/hr unless otherwise listed) | Account Code (11-000-221- 104-04-001 unless otherwise listed) |
|-----------------|------------|------------------------|-------|--|--|---|
| Kreiss-Papalski | Mary | Special Ed | 7 | IEP Reviews/Amendments | | 11-310-100-101-05-001 |
| McNerney | Kristen | Special Ed | 7 | IEP Reviews/Amendments | | 11-310-100-101-05-001 |
| Sortor | Janeen | Special Ed | 7 | IEP Reviews/Amendments | | 11-310-100-101-05-001 |
| Schade | Charles | Special Ed | 7 | IEP Reviews/Amendments | | 11-310-100-101-05-001 |
| Tirrito | Joseph | Special Ed | 7 | IEP Reviews/Amendments | | 11-310-100-101-05-001 |
| Perchinske | Marlene | Special Ed | 7 | IEP Reviews/Amendments | | 11-310-100-101-05-001 |
| Seamon | David | Theater Arts | 50 | Theater Arts Program Coordination | | |
| Sullivan | Sheila | Dance | 50 | Dance Program Coordination | | |
| Glennon Clayton | Maureen | Dance | 10 | Little Steps Coordination | | |
| McAnally | MaryLynne | Dance | 10 | Tap Company Coordination | | |
| Alfieri | Joseph | Graphic Communications | 30 | Summer printing, bi-weekly equipment maintenance, New Student Orientation Printing | | 11-310-100-101-11-002 |
| Burns | Philip | Global Logistics | 15 | Room set-up; curriculum | | |
| Grotz | Jonathan | MEAM | 15 | Room set-up; curriculum | | |
| Dalfonzo | Dan | MEAM | 20 | Room set-up; curriculum | | |
| Baier | Stephanie | Computer Science | 15 | Room set-up; curriculum | | |
| Phillips | Sharon | Computer Science | 20 | Room set-up; curriculum | | |
| Scholl | Johanna | Biomedical | 15 | Room set-up; curriculum | | |
| McGowan | David | HVAC | 20 | Room set-up; curriculum | | |
| Kettner | David | Finance | 15 | Room set-up; curriculum | | |
| Palmer | Stephen | Health Occupations | 15 | Room set-up; curriculum | | |
| Vasaturo | Kim | Health Occupations | 20 | Room set-up; curriculum | | |
| Strickhart | James | BE&M | 5 | Classroom move | | |
| Mehta | Ushma | Science | 5 | Classroom move | | |
| Hannan | Selma | Math | 5 | Classroom move | | |
| Susana | Wenny | Science | 5 | Classroom move | | |
| Catalan | Rafael | Spanish | 5 | Classroom move | | |
| Graf | Ed | Social Studies | 5 | Classroom move | | |
| Joseph | Tirrito | Financial Lit | 2 | Classroom move | | |

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SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

Emergency Virtual/Remote Instruction Programs for 2025-2026



WWW.SCVTHS.ORG

County: Somerset

Name of District: Somerset County Vocational and Technical School

Chief School Administrator: Robert Presuto

Phone Number: 908-526-8900, ext. 7212

Equitable Access and Opportunity to Instruction

The Superintendent shall develop, maintain, and supervise a remote educational program consistent with N.J.A.C. 6A:16-10.1. The remote educational program shall provide an opportunity for students to participate in an educational program delivered by the District in a location outside of a school. The remote educational program shall align its curriculum with the NJ State Learning Standards and Board policies.

In the event that the school district has to close, the district will follow Policy 8220 - School Day, and Regulation 8220 - School Closings.

The district will enact the following Home Instruction Due to Health Conditions Policy 2412 to ensure that the educational process is not disrupted for ill students:

1. The District has administered a technology accessibility survey so we have (and if need be, will again) determine home Wi-Fi/Internet access and digital device availability. We also will provide instructions on how publicly available hotspots (e.g.: Optimum) can be accessed.
2. All full-time students receive a district-issued Chromebook at the start of the school year. The district also has a database of the various technologies that share-time students are supplied with by their home district which was developed during the COVID-19 pandemic. If said technologies change, we will update/modify our database to ensure a seamless use of other district's provided device(s). Fortunately, all Somerset county sending high schools are using Chromebooks which makes this process significantly easier.
3. Somerset County Vocational and Technical School will review making modifications to the school schedule depending on length of remote learning in order to help teachers and students with the delivery of virtual instruction.
4. The district will make preparations through digital applications such as Google Classroom and/or learning packets and various online learning resources. Instructors may provide instructional video, post assessments and initiate discussions on Google Classrooms.
5. Synchronous instruction will be provided through the use of the Zoom platform which SCVTS has an educational license for.
6. When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to their counselors/CST members by email, phone call or in-person meeting with the student and parent via Zoom. Supervisors call home on an as-needed basis. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support.

7. SCVTS will measure student growth and learning when placed in a virtual or remote environment via online tasks, assessments or synchronous student work delivered via Zoom or Google Classroom.

Addressing Special Education Needs

Somerset County Vocational and Technical School uses in-class resource teachers to meet the needs of students with disabilities. These teachers are responsible for modifying lesson assignments consistent with in school instruction. The school will switch to an A/B schedule if needed to prevent students from being overwhelmed with assignments. The administrative staff checks in with teachers regularly to identify struggling students. These students will then receive follow up emails or calls from the school's child study team and/or pupil services department to determine the best course of action. CST Members will also reach out to parents by email, phone-call or in-person meeting with the student and parent via Zoom. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support.

Following a No Harm Policy, the school district will extend marking periods so that students can better meet assigned deadlines. Students cannot get a score lower than what they achieved prior to remote instruction. The school will consider a Pass/Fail system and/or extended time for the students to hand in work, if needed. The school will continue to rely on the Linkages mental health program for students needing additional mental health or related support.

The special education teachers use breakout sessions to meet with students to discuss subject area difficulties. When administering tests and quizzes, the teachers invite the students into small Zoom group meetings. In addition, teachers call home and take oral instead of written tests. Teachers will modify assignments to align with “quality over quantity” methodologies.

Modifications are added to the teacher lesson plans in order to track progress and implementation. The special education teachers track services via Google Classroom, Zoom meetings, email communications and telephone calls. Similarly, case managers/school counselors are following up with students. Student progress is monitored by the teachers who will make adjustments to assignments on an as needed basis.

The case managers will host virtual annual reviews. Parents have been very receptive to the process in the past. The CST secretary makes initial contact with the parents and ensures e-signatures of parents are collected and maintained. Parents receive a copy of the updated document in their parent portal.

IEP meetings, evaluation or related functions will be conducted via Zoom meetings.

Addressing English Language Learners (ELL) Plan Needs

Somerset County Vocational and Technical School has instructors who are trained in teaching ELL students. These teachers will either push into the classroom or work with the instructional teacher on providing additional support after school. ELL teachers will modify instruction as necessary. This includes getting handouts previous to class and making modifications so it is easier for the ELL students to follow along with their non-ELL peers. When possible ELL teachers will review vocabulary terms prior to class starting so the students have an easier time following along.

We have staff members who are able to assist with native Spanish speaking families and who are able to help translate documents into their native language. We also rely on Google Translate to help translate documents. Publishing as much material online in native HTML (versus static PDF documents) will allow ELL families to be able to translate school related information “on the fly” on their device’s browser.

The school has made a major initiative over the last couple of years to make SEL part of our regular teaching procedures. We currently have a PLC dedicated to this topic which is attended by our ELL teacher(s). We have conducted training at various times throughout the past two school years. The school has also made an effort to be culturally responsive. We are in the process of seeking training for trauma-informed teaching from a qualified provider (e.g.: ASCD) for all staff to better understand the hardships and related challenges that displaced students and their families experience in order to better provide for them both academically and socially-emotionally.

Attendance Plan

Somerset County Vocational and Technical School uses the Genesis Information System to track attendance. All students are marked as present in the system and the teachers will need to go in and switch them to absent if the students fail to show up to class.

When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to the counselors/CST members by email, phone call or in-person meeting with the student and parent via Zoom.

Letters for attendance are automatically generated through Genesis when set numbers of absences are met and sent out to parents. When a student reaches six absences an attendance officer will contact parents and arrange for a meeting to come up with a plan to make sure the student is attending school. Supervisors are required to have a meeting with a parent and student when the student reaches 10 absences. At this meeting a formal action plan is created for the student.

Attendance will continue to be a factor in student promotion, retention and graduation as the school follows state policy. Allowances may be made for the social and emotional health of the students. This will be determined on a case by case basis as parents are contacted by school staff. Extended school day or school year programs may be used for students who need it.

Safe Delivery of Meals Plan

Due to the unique nature of a vocational high school district (e.g.: having both full and share-time students) our meal delivery plan will be dependent on the type of emergency.

If only SVTHS is compromised due to an emergency situation and our students cannot physically come to our campus (or we have no power), we will coordinate with each student’s home district for them to pick up meals at that location. This was also the mode of meal acquisition for us during 100% remote instruction during the COVID pandemic.

If the emergency event is akin to when we and surrounding districts were all on a hybrid schedule (i.e.: students coming to school in-person on certain days of the week, remote learning on others), we will provide meals for our full time students and will again coordinate with sending districts to provide meals for our share-time students.

Facilities Plan

Depending on the nature of the closing the school will remain open to a limited number of people. All people who enter the school will need to have the appropriate approval of their supervisor. The Building and Grounds staff will report to school to maintain the cleaning and maintenance of the school buildings. The B&G staff will follow the cleaning procedures that are laid out by the NJ Department of Health and the CDC.

In the event of the facility(ies) having no power, we do have an on-site generator which will supply power to certain facets of building and network operations deemed mission-critical. It cannot however power the entire campus.

Other Considerations

a. Accelerated learning opportunities

SCVTHS has invested in training over the last couple of years into making SEL part of our standard teaching practices. When we first came back from COVID, we brought willing students in over the summer prior to the regular school year so they could get acclimated. We also conducted professional development training for parents over the summer in order to help them with their children. Students identified as needing extra support were given the opportunity to come in over the summer for extra classes. These are the same strategies we will implement again should the need arise.

b. Social and emotional health of staff and students

Staff members have received professional development training on best practices for Social and Emotional Learning. The school currently has a Professional Learning Community dedicated to sharing SEL practices. During the pandemic the school also held zoom meetings dedicated to the staff who felt isolated and vulnerable so they could share their feelings and experiences.

When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to their counselors/CST members by email, phone call or in-person meeting with the student and parent via Zoom in order to check on the student. Supervisors call home on an as-needed basis. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support. The school will continue to rely on the Linkages mental health program for students needing additional mental health or related support.

If the school is going to be out for an extended period of time, changes to the school schedule and grading system will be adjusted to help promote the social and emotional health of the students.

c. Title I Extended Learning Programs

The school uses Title I funds to provide the students with extra tutoring after school and during the summer. These programs can be provided remotely through the Zoom learning platform.

d. 21st Century Community Learning Center Programs

N/A

e. Credit recovery

The school uses Educere which is an online learning platform for credit recovery. The classes that the students are able to register for are originally approved by administration. The counselors and child study team members make sure that the students sign up for the correct class.

f. Other extended student learning opportunities

Depending upon the duration of the virtualized learning period and/or the availability of additional funds, SCVTS would provide remote learning opportunities beyond the school day as we did during the pandemic.

g. Transportation

As a county vocational school transportation is provided by the sending districts. We are able to provide transportation for athletic events.

h. Extra-curricular programs

The school is a member of the New Jersey Interscholastic Athletic Association and the Greater Middlesex Conference and will follow the guidance that they provide in relation to athletic activities. Any other extra-curricular programs that are able to will be switched to Zoom.

i. Childcare

SCVTS does not offer any childcare services as a county vocational high school district.

j. Community programming

SCVTS does not offer community programs in our district at this time.

Essential Employees

In the event that the school needs to switch to remote learning the Superintendent will identify the essential employees and make that list available to the county office.

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Interim Balance SheetASSETS AND RESOURCES

ASSETS

| | | |
|------------------------------------|-----------------|-----------------|
| 101 Cash in checking account | \$ 1,928,310.70 | |
| 102-106 Other cash equivalents | \$ 0.00 | |
| Total cash | | \$ 1,928,310.70 |
| 111 Investments | | \$ 0.00 |
| 114 Investment interest receivable | | \$ 0.00 |
| 116 Capital reserve account | | \$ 1,552,193.01 |
| 117 Maintenance reserve account | | \$ 431,685.83 |
| 121 Tax levy receivable | | \$ 1,096,729.00 |
| Accounts receivable | | |
| 132 Interfund | \$ 0.00 | |
| 141 Intergovernmental - state | \$ 185,613.94 | |
| 142 Intergovernmental - federal | \$ 0.00 | |
| 143 Intergovernmental - other | \$ 13,417.35 | |
| 153 Other Accounts Receivable | \$ 0.00 | |
| | | \$ 199,031.29 |
| Loans receivable | | |
| 131 Interfund | \$ 0.00 | |
| 151 Other Loans Receivable | \$ 0.00 | |
| | | \$ 0.00 |
| 199 Other current assets | | \$ 0.00 |

RESOURCES

| | | |
|---|--------------------|-----------------|
| 301 Estimated revenues (from adjusted budget) | \$ 15,676,766.00 | |
| 302 Less: revenues collected or accrued | \$ (15,508,837.53) | |
| | | \$ 167,928.47 |
| TOTAL ASSETS AND RESOURCES | | \$ 5,375,878.30 |

LIABILITIES AND FUND EQUITY

LIABILITIES

| | |
|--|-----------|
| 401 Interfund loans payable | \$ 0.00 |
| 402 Interfund accounts payable | \$ 0.00 |
| 411 Intergovernmental accounts payable - state | \$ 0.00 |
| 412 Intergovernmental accounts payable - federal | \$ 0.00 |
| 413 Intergovernmental accounts payable - other | \$ 0.00 |
| 421 Accounts payable | \$ 795.64 |
| 422 Judgments payable | \$ 0.00 |
| 430 Compensated absences payable | \$ 0.00 |
| 431 Contracts payable | \$ 0.00 |
| 451 Loans payable | \$ 0.00 |
| 471 Payroll deductions and withholdings | \$ 0.00 |
| 481 Deferred revenues | \$ 0.00 |
| 499 Other current liabilities | \$ 0.00 |
| 580 Unemployment Trust Liability | \$ 0.00 |
| Total liabilities | \$ 795.64 |

| | | | | |
|---|----|---------------|---------------|-----------------|
| FUND EQUITY | | | | |
| Appropriated: | | | | |
| 753 Reserve for encumbrances - current year | | \$ | 1,391,053.29 | |
| 754 Reserve for encumbrances - prior year | | \$ | 0.00 | |
| | | | | |
| 761 Reserved fund balance Capital Reserve - July 1, 2024 | \$ | 1,552,193.01 | | |
| 604 Add: Increase in capital reserve | \$ | 0.00 | | |
| 307 Less: Budgeted withdrawal from capital reserve - eligible costs | \$ | 0.00 | | |
| 309 Less: Budgeted withdrawal from capital reserve - excess costs | \$ | 0.00 | | |
| 317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc | \$ | 0.00 | | |
| Subtotal - capital reserve | | | \$ | 1,552,193.01 |
| 764 Reserved fund balance Maintenance Reserve - July 1, 2024 | \$ | 611,685.83 | | |
| 606 Add: Increase in maintenance reserve | \$ | 0.00 | | |
| 310 Less: Budgeted withdrawal from maintenance reserve | \$ | (180,000.00) | | |
| Subtotal - maintenance reserve | | | \$ | 431,685.83 |
| 769 Reserved fund balance Unemployment Fund | \$ | 0.00 | | |
| 320 Less: Budgeted withdrawal from Unemployment Fund Balance | \$ | 0.00 | | |
| Subtotal - Unemployment Reserve | | | \$ | 0.00 |
| 760 Other reserves | | | \$ | 605,818.98 |
| 771 Designated Fund Balance | | | \$ | 0.00 |
| 772 Designated Fund Balance - ARRA/SEMI | | | \$ | 0.00 |
| | | | | |
| 601 Appropriations | | \$ | 16,414,491.55 | |
| 602 Less: expenditures | \$ | 14,257,218.35 | | |
| 603 Less: encumbrances | \$ | 1,391,053.29 | \$ | (15,648,271.64) |
| Appropriations less expenditures | | | \$ | 766,219.91 |
| | | | | \$ 4,746,971.02 |
| | | | | |
| Unappropriated: | | | | |
| 770 Fund Balance, July 1, 2024 | | | \$ | 1,146,561.64 |
| 303 Less: budgeted fund balance | | | \$ | (518,450.00) |
| Unappropriated fund balance | | | | \$ 628,111.64 |
| Total fund equity | | | | \$ 5,375,082.66 |
| TOTAL LIABILITIES AND FUND EQUITY | | | | \$ 5,375,878.30 |

| | | | |
|--|--------------------|--------------------|-----------------|
| RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY | | | |
| | Budgeted | Actual | Variance |
| Appropriations | \$ 16,414,491.55 | \$ 15,648,271.64 | \$ 766,219.91 |
| Less: Revenues | \$ (15,676,766.00) | \$ (15,508,837.53) | \$ (167,928.47) |
| Subtotal | \$ 737,725.55 | \$ 139,434.11 | \$ 598,291.44 |
| Change in capital reserve | | | |
| Plus - Increase in reserve | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Less - Withdrawal from reserve | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Change in maintenance reserve | | | |
| Plus - Increase in reserve | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Less - Withdrawal from reserve | \$ (180,000.00) | \$ (180,000.00) | \$ 0.00 |
| Less: adjustment to appropriations for Prior Year Encumbrances | \$ (39,275.55) | \$ (39,275.55) | \$ 0.00 |
| Total current year budgeted fund balance | \$ 518,450.00 | \$ (79,841.44) | \$ 598,291.44 |
| Add: Unappropriated fund balance | | | \$ 628,111.64 |
| Total of budgeted and unappropriated fund balance | | | \$ 1,226,403.08 |

Revenues/Sources of Funds

| Acct Group | Group Title | Budgeted Est. | Transfers | Adj. Budget | Act to Date | Unrealized Under/(Over) |
|---------------------|----------------------------|----------------------|-------------------|----------------------|----------------------|-------------------------|
| Recap | From Recap of Fund Balance | 518,450.00 | 39,275.55 | 557,725.55 | (40,565.89) | 598,291.44 |
| 307/309/317 | Bgtd wdrwl from cap rsv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 310 | Bgtd wdrwl from maint rsv | 0.00 | 180,000.00 | 180,000.00 | 180,000.00 | 0.00 |
| 52xx | From Transfers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1xxx | From Local Sources | 14,248,204.00 | 0.00 | 14,248,204.00 | 14,080,275.53 | 167,928.47 |
| 2xxx | From Intermediate Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3xxx | From State Sources | 1,428,562.00 | 0.00 | 1,428,562.00 | 1,428,562.00 | 0.00 |
| 4xxx | From Federal Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5xxx | From Other Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals | | 16,195,216.00 | 219,275.55 | 16,414,491.55 | 15,648,271.64 | 766,219.91 |

Fund 11 (Current Expense Fund)

| Account Group | Group Title | Original Bgt | New App/Tmsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|--------------------------------------|-----------------------|----------------------|-------------------|----------------------|----------------------|---------------------|-------------------|--------------------|
| Regular Programs-Instruction | | 2,134,822.00 | (109,971.49) | 2,024,850.51 | 1,856,870.95 | 160,848.39 | 7,131.17 | 1,197.99 |
| Regular Programs-Home Instruction | | 12,000.00 | 4,192.00 | 16,192.00 | 5,931.00 | 9,679.00 | 582.00 | 0.00 |
| Vocational Programs | | 3,854,282.00 | (13,653.76) | 3,840,628.24 | 3,451,556.27 | 353,014.94 | 36,057.03 | 385,356.78 |
| Co/Extra-Curricular Activities-Instr | | 89,300.00 | 570.00 | 89,870.00 | 57,836.63 | 18,184.85 | 13,848.52 | 0.00 |
| Athletic Programs-Instruction | | 195,784.00 | (4,000.00) | 191,784.00 | 153,087.69 | 33,165.20 | 5,531.11 | 276.30 |
| Attendance and Social Work Svcs | | 44,098.00 | 0.00 | 44,098.00 | 34,930.90 | 9,165.35 | 1.75 | 0.00 |
| Health Services | | 180,625.00 | 3,904.74 | 184,529.74 | 137,269.44 | 45,792.47 | 1,467.83 | 0.00 |
| Speech, O/T, P/T & Related Svcs | | 3,000.00 | (3,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Undistributed Exp-Guidance | | 750,362.00 | (6,016.78) | 744,345.22 | 666,328.27 | 73,752.61 | 4,264.34 | 0.00 |
| Undistributed Exp-Child Study Team | | 274,261.00 | (2,200.00) | 272,061.00 | 238,638.91 | 32,314.95 | 1,107.14 | 0.00 |
| Improvement of Instructional Svcs | | 451,633.00 | (2,500.00) | 449,133.00 | 392,308.66 | 56,324.34 | 500.00 | 0.00 |
| Library and Educ Media | | 55,948.00 | 1,311.90 | 57,259.90 | 48,586.66 | 5,944.76 | 2,728.48 | 0.00 |
| Instr. Staff Training Svcs | | 71,505.00 | 1,650.00 | 73,155.00 | 62,690.65 | 7,443.96 | 3,020.39 | 0.00 |
| Support Svc-General Admin | | 740,847.00 | 32,459.28 | 773,306.28 | 681,611.44 | 78,146.09 | 13,548.75 | 21,061.67 |
| Support Svc-School Admin | | 719,474.00 | 25,387.44 | 744,861.44 | 675,556.16 | 60,732.27 | 8,573.01 | 0.00 |
| Central Services | | 477,756.00 | 70,263.33 | 548,019.33 | 500,342.57 | 44,574.93 | 3,101.83 | 0.00 |
| Admin Inform Tech Support Svcs | | 378,265.00 | (9,486.53) | 368,778.47 | 319,231.04 | 48,044.36 | 1,503.07 | 0.00 |
| Required Maint. of School Fac. | | 874,080.00 | 187,052.39 | 1,061,132.39 | 720,728.00 | 110,000.46 | 230,403.93 | 29,150.00 |
| Custodial Services | | 1,085,997.00 | 145,336.85 | 1,231,333.85 | 1,162,075.93 | 45,371.55 | 23,886.37 | 1,979.12 |
| Care & Upkeep of Grounds | | 12,500.00 | (5,000.00) | 7,500.00 | 5,573.90 | 0.00 | 1,926.10 | 0.00 |
| Security | | 154,863.00 | 8,500.00 | 163,363.00 | 138,630.28 | 19,453.78 | 5,278.94 | 0.00 |
| Student Transportation Svcs | | 108,756.00 | 0.00 | 108,756.00 | 77,940.24 | 9,113.41 | 21,702.35 | 285.96 |
| Employee Benefits | | 3,314,220.00 | (132,018.65) | 3,182,201.35 | 2,841,901.09 | 161,082.46 | 179,217.80 | 810,235.96 |
| 606 | Increase in Maint Rsv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals for fund 11: | | 15,984,378.00 | 192,780.72 | 16,177,158.72 | 14,229,626.68 | 1,382,150.13 | 565,381.91 | ,249,543.78 |

Fund 12 (Capital Outlay Fund)

| Account Group | Group Title | Original Bgt | New App/Tmsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|--|---------------------|----------------------|-------------------|----------------------|----------------------|---------------------|-------------------|--------------------|
| 604 | Increase in Cap Rsv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Non-Inst. Equipment | | 10,000.00 | 26,494.83 | 36,494.83 | 27,591.67 | 8,903.16 | 0.00 | 0.00 |
| Facil Acquis/Construction Svcs | | 200,838.00 | 0.00 | 200,838.00 | 0.00 | 0.00 | 200,838.00 | 0.00 |
| Grand Totals for fund 12: | | 210,838.00 | 26,494.83 | 237,332.83 | 27,591.67 | 8,903.16 | 200,838.00 | 0.00 |
| Grand Totals for all Subfunds of Fund 10: | | 16,195,216.00 | 219,275.55 | 16,414,491.55 | 14,257,218.35 | 1,391,053.29 | 766,219.91 | ,249,543.78 |

Revenues Summary

| Acct Group | Group Title | Budgeted Est. | Transfers | Adj. Budget | Act to Date | Unrealized Under/(Over) |
|-----------------|-------------------------------|---------------|------------|---------------|---------------|-------------------------|
| Recap | From Recap of Fund Balance | 518,450.00 | 39,275.55 | 557,725.55 | (40,565.89) | 598,291.44 |
| 307/309/317 | Bgtd wdrwl from cap rsv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 310 | Bgtd wdrwl from maint rsv | 0.00 | 180,000.00 | 180,000.00 | 180,000.00 | 0.00 |
| 10-1210-000-000 | County Tax Levy | 12,838,254.00 | 0.00 | 12,838,254.00 | 12,838,254.00 | 0.00 |
| 10-1310-000-000 | ALTERNATIVE SCHOOL | 421,200.00 | 0.00 | 421,200.00 | 404,445.00 | 16,755.00 |
| 10-1311-000-000 | ACADEMY SCHOOL | 147,000.00 | 0.00 | 147,000.00 | 114,000.00 | 33,000.00 |
| 10-1315-000-000 | TUITION-VOCATIONAL | 766,750.00 | 0.00 | 766,750.00 | 613,150.00 | 153,600.00 |
| 10-1510-000-000 | INTEREST ON INVESTMENTS | 75,000.00 | 0.00 | 75,000.00 | 60,661.91 | 14,338.09 |
| 10-1980-000-000 | Refund of Prior Year's Expend | 0.00 | 0.00 | 0.00 | 43,229.04 | (43,229.04) |
| 10-1990-907-000 | MISC REVENUE LOCAL SOUR | 0.00 | 0.00 | 0.00 | 4,914.62 | (4,914.62) |
| 10-1990-908-000 | OTHER | 0.00 | 0.00 | 0.00 | 300.96 | (300.96) |
| 10-1990-909-000 | CREATIVE ARTS FOR KIDS | 0.00 | 0.00 | 0.00 | 1,320.00 | (1,320.00) |
| 10-1990-910-000 | OUT OF COUNTY CHARGEBA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-3132-000-000 | CATEGORICAL SPEC ED AID | 430,108.00 | 0.00 | 430,108.00 | 430,108.00 | 0.00 |
| 10-3140-000-000 | VOC EXPANSION STABLIZATI | 758,269.00 | 0.00 | 758,269.00 | 758,269.00 | 0.00 |
| 10-3176-000-000 | EQUALIZATION AID | 175,460.00 | 0.00 | 175,460.00 | 175,460.00 | 0.00 |
| 10-3177-000-000 | CATEGORICAL SECURITY AID | 64,725.00 | 0.00 | 64,725.00 | 64,725.00 | 0.00 |
| 10-3178-000-000 | ADJUSTMENT AID | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-3190-000-000 | OTHER STATE AID | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-3199-000-000 | OTHER STATE AID | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-3200-000-000 | OTHER STATE AID | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-3256-000-000 | ST REIMB SOCFBA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals | | 16,195,216.00 | 219,275.55 | 16,414,491.55 | 15,648,271.64 | 766,219.91 |

Minimum Expense General Ledger Report

Fund 11 (Current Expense Fund)

| Expend. Account # | Account Title | Original Bgt | New App/Tmsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|--------------------------------------|-------------------------------|--------------|--------------|--------------|--------------|--------------|---------------|------------|
| | | 2,134,822.00 | (109,971.49) | 2,024,850.51 | 1,856,870.95 | 160,848.39 | 7,131.17 | 1,197.99 |
| Regular Programs-Instruction | | 2,134,822.00 | (109,971.49) | 2,024,850.51 | 1,856,870.95 | 160,848.39 | 7,131.17 | 1,197.99 |
| | | 12,000.00 | 4,192.00 | 16,192.00 | 5,931.00 | 9,679.00 | 582.00 | 0.00 |
| Regular Programs-Home Instruction | | 12,000.00 | 4,192.00 | 16,192.00 | 5,931.00 | 9,679.00 | 582.00 | 0.00 |
| 11-310-100-610 | Auto Shop - GS | 3,843,237.00 | (13,482.76) | 3,829,754.24 | 3,441,351.79 | 352,818.37 | 35,584.08 | 385,076.78 |
| | | 11,045.00 | (171.00) | 10,874.00 | 10,204.48 | 196.57 | 472.95 | 280.00 |
| Vocational Programs | | 3,854,282.00 | (13,653.76) | 3,840,628.24 | 3,451,556.27 | 353,014.94 | 36,057.03 | 385,356.78 |
| | | 89,300.00 | 570.00 | 89,870.00 | 57,836.63 | 18,184.85 | 13,848.52 | 0.00 |
| Co/Extra-Curricular Activities-Instr | | 89,300.00 | 570.00 | 89,870.00 | 57,836.63 | 18,184.85 | 13,848.52 | 0.00 |
| | | 195,784.00 | (4,000.00) | 191,784.00 | 153,087.69 | 33,165.20 | 5,531.11 | 276.30 |
| Athletic Programs-Instruction | | 195,784.00 | (4,000.00) | 191,784.00 | 153,087.69 | 33,165.20 | 5,531.11 | 276.30 |
| | | 44,098.00 | 0.00 | 44,098.00 | 34,930.90 | 9,165.35 | 1.75 | 0.00 |
| Attendance and Social Work Svcs | | 44,098.00 | 0.00 | 44,098.00 | 34,930.90 | 9,165.35 | 1.75 | 0.00 |
| | | 170,525.00 | 5,904.74 | 176,429.74 | 130,046.15 | 45,482.11 | 901.48 | 0.00 |
| 11-000-213-610 | SUPPLIES HEALTH SERVICES | 9,900.00 | (2,008.50) | 7,891.50 | 7,014.79 | 310.36 | 566.35 | 0.00 |
| 11-000-213-890 | MEMBERSHIPS | 200.00 | 8.50 | 208.50 | 208.50 | 0.00 | 0.00 | 0.00 |
| Health Services | | 180,625.00 | 3,904.74 | 184,529.74 | 137,269.44 | 45,792.47 | 1,467.83 | 0.00 |
| | | 3,000.00 | (3,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Speech, O/T, P/T & Related Svcs | | 3,000.00 | (3,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 735,952.00 | (8,376.17) | 727,575.83 | 651,562.68 | 73,329.91 | 2,683.24 | 0.00 |
| 11-000-218-104 | Salaries-Guidance | 7,000.00 | 6,059.39 | 13,059.39 | 12,675.12 | 0.00 | 384.27 | 0.00 |
| 11-000-218-610 | SUPPLIES GUIDANCE | 7,160.00 | (3,700.00) | 3,460.00 | 2,090.47 | 422.70 | 946.83 | 0.00 |
| 11-000-218-890 | Guidance Dues & Memberships | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| Undistributed Exp-Guidance | | 750,362.00 | (6,016.78) | 744,345.22 | 666,328.27 | 73,752.61 | 4,264.34 | 0.00 |
| | | 269,119.00 | (800.00) | 268,319.00 | 235,109.24 | 32,314.95 | 894.81 | 0.00 |
| 11-000-219-610 | SUPPLIES - CST | 4,542.00 | (1,400.00) | 3,142.00 | 3,099.67 | 0.00 | 42.33 | 0.00 |
| 11-000-219-890 | MEMBERSHIPS/FEES | 600.00 | 0.00 | 600.00 | 430.00 | 0.00 | 170.00 | 0.00 |
| Undistributed Exp-Child Study Team | | 274,261.00 | (2,200.00) | 272,061.00 | 238,638.91 | 32,314.95 | 1,107.14 | 0.00 |
| | | 451,133.00 | (2,500.00) | 448,633.00 | 392,308.66 | 56,324.34 | 0.00 | 0.00 |
| 11-000-221-890 | MEMBERSHIPS | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Improvement of Instructional Svcs | | 451,633.00 | (2,500.00) | 449,133.00 | 392,308.66 | 56,324.34 | 500.00 | 0.00 |
| | | 49,873.00 | 160.00 | 50,033.00 | 41,567.11 | 5,792.83 | 2,673.06 | 0.00 |
| 11-000-222-610 | AVA MATERIALS - HS | 6,000.00 | 1,151.90 | 7,151.90 | 6,979.55 | 151.93 | 20.42 | 0.00 |
| 11-000-222-800 | MEMBERSHIPS/FEES | 75.00 | 0.00 | 75.00 | 40.00 | 0.00 | 35.00 | 0.00 |
| Library and Educ Media | | 55,948.00 | 1,311.90 | 57,259.90 | 48,586.66 | 5,944.76 | 2,728.48 | 0.00 |
| | | 71,505.00 | 1,650.00 | 73,155.00 | 62,690.65 | 7,443.96 | 3,020.39 | 0.00 |
| Instr. Staff Training Svcs | | 71,505.00 | 1,650.00 | 73,155.00 | 62,690.65 | 7,443.96 | 3,020.39 | 0.00 |
| | | 740,847.00 | 32,459.28 | 773,306.28 | 681,611.44 | 78,146.09 | 13,548.75 | 21,061.67 |
| Support Svc-General Admin | | 740,847.00 | 32,459.28 | 773,306.28 | 681,611.44 | 78,146.09 | 13,548.75 | 21,061.67 |
| | | 718,274.00 | 25,387.44 | 743,661.44 | 674,912.97 | 60,732.27 | 8,016.20 | 0.00 |
| 11-000-240-105 | Salaries-Princ. Admin Assist. | 1,200.00 | 0.00 | 1,200.00 | 643.19 | 0.00 | 556.81 | 0.00 |
| Support Svc-School Admin | | 719,474.00 | 25,387.44 | 744,861.44 | 675,556.16 | 60,732.27 | 8,573.01 | 0.00 |
| | | 477,756.00 | 55,030.63 | 532,786.63 | 485,109.87 | 44,574.93 | 3,101.83 | 0.00 |
| 11-000-251-100 | Salaries | 0.00 | 15,232.70 | 15,232.70 | 15,232.70 | 0.00 | 0.00 | 0.00 |
| Central Services | | 477,756.00 | 70,263.33 | 548,019.33 | 500,342.57 | 44,574.93 | 3,101.83 | 0.00 |
| | | 378,265.00 | (9,486.53) | 368,778.47 | 319,231.04 | 48,044.36 | 1,503.07 | 0.00 |
| Admin Inform Tech Support Svcs | | 378,265.00 | (9,486.53) | 368,778.47 | 319,231.04 | 48,044.36 | 1,503.07 | 0.00 |
| | | 874,080.00 | 187,052.39 | 1,061,132.39 | 720,728.00 | 110,000.46 | 230,403.93 | 29,150.00 |
| Required Maint. of School Fac. | | 874,080.00 | 187,052.39 | 1,061,132.39 | 720,728.00 | 110,000.46 | 230,403.93 | 29,150.00 |
| | | 1,085,997.00 | 145,336.85 | 1,231,333.85 | 1,162,075.93 | 45,371.55 | 23,886.37 | 1,979.12 |
| Custodial Services | | 1,085,997.00 | 145,336.85 | 1,231,333.85 | 1,162,075.93 | 45,371.55 | 23,886.37 | 1,979.12 |
| | | 12,500.00 | (5,000.00) | 7,500.00 | 5,573.90 | 0.00 | 1,926.10 | 0.00 |
| Care & Upkeep of Grounds | | 12,500.00 | (5,000.00) | 7,500.00 | 5,573.90 | 0.00 | 1,926.10 | 0.00 |

Fund 11 (Current Expense Fund)

| Expend. Account # | Account Title | Original Bgt | New App/Tnsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|-----------------------------|-------------------------------|---------------|--------------|---------------|---------------|--------------|---------------|------------|
| | | 154,863.00 | 8,500.00 | 163,363.00 | 138,630.28 | 19,453.78 | 5,278.94 | 0.00 |
| Security | | 154,863.00 | 8,500.00 | 163,363.00 | 138,630.28 | 19,453.78 | 5,278.94 | 0.00 |
| | | 108,756.00 | 0.00 | 108,756.00 | 77,940.24 | 9,113.41 | 21,702.35 | 285.96 |
| Student Transportation Svcs | | 108,756.00 | 0.00 | 108,756.00 | 77,940.24 | 9,113.41 | 21,702.35 | 285.96 |
| 11-000-291-210 | GROUP INSURANCE | 13,820.00 | 0.00 | 13,820.00 | 7,370.93 | 834.41 | 5,614.66 | 0.00 |
| 11-000-291-220 | Social Security Contribns | 283,200.00 | (829.81) | 282,370.19 | 202,334.31 | 79,866.42 | 169.46 | 0.00 |
| 11-000-291-241 | Other Retirement Cont Regular | 434,100.00 | (19,800.00) | 414,300.00 | 414,010.05 | 0.00 | 289.95 | 299,902.12 |
| 11-000-291-250 | Unemployment Compensation | 33,600.00 | 11,750.00 | 45,350.00 | 41,291.94 | 0.00 | 4,058.06 | 0.00 |
| 11-000-291-260 | Workmen's Compensation | 280,000.00 | 7,307.25 | 287,307.25 | 287,307.25 | 0.00 | 0.00 | 0.00 |
| 11-000-291-270 | Health Benefits | 2,080,500.00 | (115,338.39) | 1,965,161.61 | 1,795,071.09 | 7,418.07 | 162,672.45 | 510,333.84 |
| 11-000-291-280 | Tuition Reimbursement | 80,000.00 | 0.00 | 80,000.00 | 25,342.00 | 54,658.00 | 0.00 | 0.00 |
| 11-000-291-290 | Other Employee Benefits | 59,000.00 | 125.00 | 59,125.00 | 51,993.51 | 718.27 | 6,413.22 | 0.00 |
| 11-000-291-299 | UNUSED SICK PAY RETIRED | 50,000.00 | (15,232.70) | 34,767.30 | 17,180.01 | 17,587.29 | 0.00 | 0.00 |
| Employee Benefits | | 3,314,220.00 | (132,018.65) | 3,182,201.35 | 2,841,901.09 | 161,082.46 | 179,217.80 | 810,235.96 |
| 606 | Increase in Maint Rsv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Grand Totals for fund 11: | 15,984,378.00 | 192,780.72 | 16,177,158.72 | 14,229,626.68 | 1,382,150.13 | 565,381.91 | 249,543.78 |

Fund 12 (Capital Outlay Fund)

| Expend. Account # | Account Title | Original Bgt | New App/Tnsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|--------------------------------|---------------------------|--------------|--------------|-------------|--------------|--------------|---------------|---------|
| 604 | Increase in Cap Rsv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | \$0.00 |
| | | 10,000.00 | 26,494.83 | 36,494.83 | 27,591.67 | 8,903.16 | 0.00 | 0.00 |
| Non-Inst. Equipment | | 10,000.00 | 26,494.83 | 36,494.83 | 27,591.67 | 8,903.16 | 0.00 | 0.00 |
| | | 200,838.00 | 0.00 | 200,838.00 | 0.00 | 0.00 | 200,838.00 | 0.00 |
| Facil Acquis/Construction Svcs | | 200,838.00 | 0.00 | 200,838.00 | 0.00 | 0.00 | 200,838.00 | 0.00 |
| | Grand Totals for fund 12: | 210,838.00 | 26,494.83 | 237,332.83 | 27,591.67 | 8,903.16 | 200,838.00 | 0.00 |

| | | | | | | | |
|---|---------------|------------|---------------|---------------|--------------|------------|------------|
| Grand Totals for all Subfunds of Fund 10: | 16,195,216.00 | 219,275.55 | 16,414,491.55 | 14,257,218.35 | 1,391,053.29 | 766,219.91 | 249,543.78 |
|---|---------------|------------|---------------|---------------|--------------|------------|------------|

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

| | | |
|------------------------------------|----------------|---------------|
| 101 Cash in checking account | \$ 150,677.57 | |
| 102-106 Other cash equivalents | \$ 0.00 | |
| Total cash | | \$ 150,677.57 |
| 111 Investments | | \$ 0.00 |
| 114 Investment interest receivable | | \$ 0.00 |
| 121 Tax levy receivable | | \$ 0.00 |
| Accounts receivable | | |
| 132 Interfund | \$ 0.00 | |
| 141 Intergovernmental - state | \$ (12,882.78) | |
| 142 Intergovernmental - federal | \$ 56,738.68 | |
| 143 Intergovernmental - other | \$ (12,817.00) | |
| 153 Other Accounts Receivable | \$ 0.00 | |
| | | \$ 31,038.90 |
| Loans receivable | | |
| 131 Interfund | \$ 0.00 | |
| 151 Other Loans Receivable | \$ 0.00 | |
| | | \$ 0.00 |
| 199 Other current assets | | \$ 0.00 |

RESOURCES

| | | |
|---|-----------------|---------------|
| 301 Estimated revenues (from adjusted budget) | \$ 1,035,006.71 | |
| 302 Less: revenues collected or accrued | \$ (808,150.19) | |
| | | \$ 226,856.52 |
| TOTAL ASSETS AND RESOURCES | | \$ 408,572.99 |

LIABILITIES AND FUND EQUITY

LIABILITIES

| | |
|--|----------------|
| 401 Interfund loans payable | \$ 0.00 |
| 402 Interfund accounts payable | \$ 0.00 |
| 411 Intergovernmental accounts payable - state | \$ 170,656.51 |
| 412 Intergovernmental accounts payable - federal | \$ 0.00 |
| 413 Intergovernmental accounts payable - other | \$ 0.00 |
| 421 Accounts payable | \$ (57,966.47) |
| 422 Judgments payable | \$ 0.00 |
| 430 Compensated absences payable | \$ 0.00 |
| 431 Contracts payable | \$ 0.00 |
| 451 Loans payable | \$ 0.00 |
| 481 Deferred revenues | \$ (695.00) |
| 499 Other current liabilities | \$ 0.00 |
| Total liabilities | \$ 111,995.04 |

| | | | | |
|--|----------------------|--------------------------|---------------------|----------------------|
| FUND EQUITY | | | | |
| Appropriated: | | | | |
| 753 Reserve for encumbrances - current year | | | \$ 181,369.25 | |
| 754 Reserve for encumbrances - prior year | | | \$ 58,860.47 | |
| 758 Reserved fund balance Student Activities | | | \$ 0.00 | |
| 759 Reserved fund balance Scholarships | | | \$ 0.00 | |
| 760 Other reserves | | | \$ 0.00 | |
| 771 Designated Fund Balance | | | \$ 0.00 | |
| 601 Appropriations | | \$ 1,093,867.18 | | |
| 602 Less: expenditures | \$ 797,289.23 | | | |
| 603 Less: encumbrances | <u>\$ 240,229.72</u> | <u>\$ (1,037,518.95)</u> | <u>\$ 56,348.23</u> | |
| Appropriations less expenditures | | | | \$ 296,577.95 |
| Unappropriated: | | | | |
| 770 Fund Balance, July 1, 2024 | | | \$ 0.00 | |
| 303 Less: budgeted fund balance | | | <u>\$ 0.00</u> | |
| Unappropriated fund balance | | | | \$ 0.00 |
| Total fund equity | | | | <u>\$ 296,577.95</u> |
| TOTAL LIABILITIES AND FUND EQUITY | | | | <u>\$ 408,572.99</u> |

Revenues/Sources of Funds

| Acct Group | Group Title | Budgeted Est. | Transfers | Adj. Budget | Act to Date | Unrealized Under/(Over) |
|--------------|---------------------------|---------------|-----------|--------------|--------------|-------------------------|
| Info Only | Revenue Req'd to Balance | 0.00 | 58,860.47 | 58,860.47 | 229,368.76 | (170,508.29) |
| 52xx | From Transfers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1xxx | From Local Sources | 0.00 | 10,000.00 | 10,000.00 | 5,000.00 | 5,000.00 |
| 2xxx | From Intermediate Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3xxx | From State Sources | 542,020.00 | 495.52 | 542,515.52 | 515,789.00 | 26,726.52 |
| 4xxx | From Federal Sources | 465,054.00 | 17,437.19 | 482,491.19 | 287,361.19 | 195,130.00 |
| 5xxx | From Other Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals | | 1,007,074.00 | 86,793.18 | 1,093,867.18 | 1,037,518.95 | 56,348.23 |

Fund 20 (Special Revenue Fund)

| Account Group | Group Title | Original Bgt | New App/Trnsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|----------------------------------|-------------|--------------|---------------|--------------|--------------|--------------|---------------|---------|
| Sustainable Jersey Grant | | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| Title I Improving Basic Programs | | 41,766.00 | 2,328.00 | 44,094.00 | 40,624.67 | 3,469.33 | 0.00 | 0.00 |
| IDEA Part B | | 92,053.00 | 0.00 | 92,053.00 | 92,053.00 | 0.00 | 0.00 | 0.00 |
| Title IIA | | 8,758.00 | 235.00 | 8,993.00 | 8,788.00 | 0.00 | 205.00 | 0.00 |
| Title IV DFSCA Carryover | | 10,000.00 | 5,500.00 | 15,500.00 | 7,465.00 | 0.00 | 8,035.00 | 0.00 |
| CTSO Statewide | | 158,500.00 | 495.52 | 158,995.52 | 120,309.84 | 36,620.72 | 2,064.96 | 0.00 |
| C Perkins Grant | | 297,973.00 | 0.00 | 297,973.00 | 180,565.15 | 82,696.88 | 34,710.97 | 0.00 |
| C Perkins Grant Reserve | | 14,504.00 | 0.00 | 14,504.00 | 13,764.20 | 0.00 | 739.80 | 0.00 |
| School Based Linkages | | 383,520.00 | 0.00 | 383,520.00 | 324,345.18 | 58,582.32 | 592.50 | 0.00 |
| ARP ESSER Grant | | 0.00 | 9,374.19 | 9,374.19 | 9,374.19 | 0.00 | 0.00 | 0.00 |
| Grand Totals for fund 20: | | 1,007,074.00 | 27,932.71 | 1,035,006.71 | 797,289.23 | 181,369.25 | 56,348.23 | 0.00 |

Revenues Summary

| Acct Group | Group Title | Budgeted Est. | Transfers | Adj. Budget | Act to Date | Unrealized Under/(Over) |
|-----------------|--------------------------------|---------------|-----------|--------------|--------------|-------------------------|
| Info Only | Revenue Req'd to Balance | 0.00 | 58,860.47 | 58,860.47 | 229,368.76 | (170,508.29) |
| 20-1920-111-000 | Contrib&Donation frm Priv Srcs | 0.00 | 10,000.00 | 10,000.00 | 5,000.00 | 5,000.00 |
| 20-3257-492-000 | SDA EMERGENT/CAP MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-3260-334-000 | CTSO - SKILLS C/O | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-3260-335-000 | CTSO-SKILLS | 158,500.00 | 495.52 | 158,995.52 | 132,269.00 | 26,726.52 |
| 20-3290-431-000 | LINKAGES - C/O | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-3290-432-000 | SCHOOL BASED-LINKAGES | 383,520.00 | 0.00 | 383,520.00 | 383,520.00 | 0.00 |
| 20-4411-231-000 | TITLE I A IMPR BASIC PRO | 41,766.00 | 2,328.00 | 44,094.00 | 38,682.00 | 5,412.00 |
| 20-4412-231-000 | TITLE IA CO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4420-250-000 | IDEA Part B | 92,053.00 | 0.00 | 92,053.00 | 92,053.00 | 0.00 |
| 20-4430-362-000 | C. PERKINS SECONDARY | 297,973.00 | 0.00 | 297,973.00 | 119,735.00 | 178,238.00 |
| 20-4430-363-000 | C. PERKINS RESERVE | 14,504.00 | 0.00 | 14,504.00 | 13,764.00 | 740.00 |
| 20-4451-273-000 | TITLE II A TRAIN/RECRUIT | 8,758.00 | 235.00 | 8,993.00 | 6,288.00 | 2,705.00 |
| 20-4451-274-000 | TITLE II CO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4471-281-000 | TITLE IV SAFE/DRUG FREE | 10,000.00 | 5,500.00 | 15,500.00 | 7,465.00 | 8,035.00 |
| 20-4534-483-000 | CRRSA ACT-ESSER II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4535-484-000 | CRRSA ACT-LEARN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4536-485-000 | CRRSA ACT-MENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4540-487-000 | ARP ESSER | 0.00 | 9,374.19 | 9,374.19 | 9,374.19 | 0.00 |
| 20-4541-488-000 | ARP ESSER ACC LEARN COA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4542-489-000 | ARP ESSER EVD-BASE SUMMI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4543-490-000 | ARP ESSER EVD BASE BTSD | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-4544-491-000 | ARP ESSER NJTSS MEN HEAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals | | 1,007,074.00 | 86,793.18 | 1,093,867.18 | 1,037,518.95 | 56,348.23 |

Minimum Expense General Ledger Report**Fund 20 (Special Revenue Fund)**

| Expend. Account # | Account Title | Original Bgt | New App/Tnsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|----------------------------------|--------------------------|--------------|--------------|--------------|--------------|--------------|---------------|---------|
| 20-011-100-600 | Instructional Supplies | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| Sustainable Jersey Grant | | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| | | 41,766.00 | 2,328.00 | 44,094.00 | 40,624.67 | 3,469.33 | 0.00 | 0.00 |
| Title I Improving Basic Programs | | 41,766.00 | 2,328.00 | 44,094.00 | 40,624.67 | 3,469.33 | 0.00 | 0.00 |
| | | 92,053.00 | 0.00 | 92,053.00 | 92,053.00 | 0.00 | 0.00 | 0.00 |
| IDEA Part B | | 92,053.00 | 0.00 | 92,053.00 | 92,053.00 | 0.00 | 0.00 | 0.00 |
| | | 8,758.00 | 235.00 | 8,993.00 | 8,788.00 | 0.00 | 205.00 | 0.00 |
| Title IIA | | 8,758.00 | 235.00 | 8,993.00 | 8,788.00 | 0.00 | 205.00 | 0.00 |
| | | 10,000.00 | 5,500.00 | 15,500.00 | 7,465.00 | 0.00 | 8,035.00 | 0.00 |
| Title IV DFSCA Carryover | | 10,000.00 | 5,500.00 | 15,500.00 | 7,465.00 | 0.00 | 8,035.00 | 0.00 |
| 20-335-200-100 | CTSO-PERSONAL SVC SALARY | 143,316.00 | (700.00) | 142,616.00 | 105,995.28 | 36,620.72 | 0.00 | 0.00 |
| 20-335-200-200 | CTSO-EMPLOYEE BENEFITS | 10,965.00 | 0.00 | 10,965.00 | 10,965.00 | 0.00 | 0.00 | 0.00 |
| 20-335-200-580 | CTSO-TRAVEL | 3,723.00 | 1,195.52 | 4,918.52 | 3,349.56 | 0.00 | 1,568.96 | 0.00 |
| 20-335-200-600 | CTSO-SUPPLIES | 496.00 | 0.00 | 496.00 | 0.00 | 0.00 | 496.00 | 0.00 |
| CTSO Statewide | | 158,500.00 | 495.52 | 158,995.52 | 120,309.84 | 36,620.72 | 2,064.96 | 0.00 |
| | | 297,973.00 | 0.00 | 297,973.00 | 180,565.15 | 82,696.88 | 34,710.97 | 0.00 |
| C Perkins Grant | | 297,973.00 | 0.00 | 297,973.00 | 180,565.15 | 82,696.88 | 34,710.97 | 0.00 |
| | | 14,504.00 | 0.00 | 14,504.00 | 13,764.20 | 0.00 | 739.80 | 0.00 |
| C Perkins Grant Reserve | | 14,504.00 | 0.00 | 14,504.00 | 13,764.20 | 0.00 | 739.80 | 0.00 |
| | | 383,520.00 | 0.00 | 383,520.00 | 324,345.18 | 58,582.32 | 592.50 | 0.00 |
| School Based Linkages | | 383,520.00 | 0.00 | 383,520.00 | 324,345.18 | 58,582.32 | 592.50 | 0.00 |
| | | 0.00 | 9,374.19 | 9,374.19 | 9,374.19 | 0.00 | 0.00 | 0.00 |
| ARP ESSER Grant | | 0.00 | 9,374.19 | 9,374.19 | 9,374.19 | 0.00 | 0.00 | 0.00 |
| Grand Totals for fund 20: | | 1,007,074.00 | 27,932.71 | 1,035,006.71 | 797,289.23 | 181,369.25 | 56,348.23 | 0.00 |

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

| | | |
|------------------------------------|-----------------|-----------------|
| 101 Cash in checking account | \$ 5,889,456.67 | |
| 102-106 Other cash equivalents | \$ 0.00 | |
| Total cash | | \$ 5,889,456.67 |
| 111 Investments | | \$ 0.00 |
| 114 Investment interest receivable | | \$ 0.00 |
| 121 Tax levy receivable | | \$ 0.00 |
| Accounts receivable | | |
| 132 Interfund | \$ 0.00 | |
| 141 Intergovernmental - state | \$ 0.00 | |
| 142 Intergovernmental - federal | \$ 0.00 | |
| 143 Intergovernmental - other | \$ 1,920,665.10 | |
| 153 Other Accounts Receivable | \$ 0.00 | |
| | | \$ 1,920,665.10 |
| Loans receivable | | |
| 131 Interfund | \$ 0.00 | |
| 151 Other Loans Receivable | \$ 0.00 | |
| | | \$ 0.00 |
| 199 Other current assets | | \$ 0.00 |

RESOURCES

| | | |
|---|---------|-----------------|
| 301 Estimated revenues (from adjusted budget) | \$ 0.00 | |
| 302 Less: revenues collected or accrued | \$ 0.00 | |
| | | \$ 0.00 |
| TOTAL ASSETS AND RESOURCES | | \$ 7,810,121.77 |

LIABILITIES AND FUND EQUITY

LIABILITIES

| | |
|--|---------|
| 401 Interfund loans payable | \$ 0.00 |
| 402 Interfund accounts payable | \$ 0.00 |
| 411 Intergovernmental accounts payable - state | \$ 0.00 |
| 412 Intergovernmental accounts payable - federal | \$ 0.00 |
| 413 Intergovernmental accounts payable - other | \$ 0.00 |
| 421 Accounts payable | \$ 0.00 |
| 422 Judgments payable | \$ 0.00 |
| 430 Compensated absences payable | \$ 0.00 |
| 431 Contracts payable | \$ 0.00 |
| 451 Loans payable | \$ 0.00 |
| 481 Deferred revenues | \$ 0.00 |
| 499 Other current liabilities | \$ 0.00 |
| Total liabilities | \$ 0.00 |

| | | | | |
|--|--------------------|--------------------|-------------------|-----------------|
| FUND EQUITY | | | | |
| Appropriated: | | | | |
| 753 Reserve for encumbrances - current year | | | \$ 939,099.13 | |
| 754 Reserve for encumbrances - prior year | | | \$ 4,134,838.79 | |
| 760 Other reserves | | | \$ 0.00 | |
| 771 Designated Fund Balance | | | \$ 0.00 | |
| 601 Appropriations | | \$ 26,914,768.09 | | |
| 602 Less: expenditures | \$ 19,124,961.09 | | | |
| 603 Less: encumbrances | \$ 5,073,937.92 | \$ (24,198,899.01) | \$ 2,715,869.08 | |
| Appropriations less expenditures | | | | \$ 7,789,807.00 |
| Unappropriated: | | | | |
| 770 Fund Balance, July 1, 2024 | | | \$ 3,895,151.63 | |
| 303 Less: budgeted fund balance | | | \$ (3,874,836.86) | |
| Unappropriated fund balance | | | | \$ 20,314.77 |
| Total fund equity | | | | \$ 7,810,121.77 |
| TOTAL LIABILITIES AND FUND EQUITY | | | | \$ 7,810,121.77 |
| RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY | | | | |
| | Budgeted | Actual | Variance | |
| Appropriations | \$ 26,914,768.09 | \$ 24,198,899.01 | \$ 2,715,869.08 | |
| Less: Revenues | \$ 0.00 | \$ 0.00 | \$ 0.00 | |
| Subtotal | \$ 26,914,768.09 | \$ 24,198,899.01 | \$ 2,715,869.08 | |
| Less: adjustment to appropriations for Prior Year Encumbrances | \$ (23,039,931.23) | \$ (23,039,931.23) | \$ 0.00 | |
| Total current year budgeted fund balance | \$ 3,874,836.86 | \$ 1,158,967.78 | \$ 2,715,869.08 | |
| Add: Unappropriated fund balance | | | \$ 20,314.77 | |
| Total of budgeted and unappropriated fund balance | | | \$ 2,736,183.85 | |

Revenues/Sources of Funds

| Acct Group | Group Title | Budgeted Est. | Transfers | Adj. Budget | Act to Date | Unrealized Under/(Over) |
|--------------|----------------------------|---------------|---------------|---------------|---------------|-------------------------|
| Recap | From Recap of Fund Balance | 0.00 | 26,914,768.09 | 26,914,768.09 | 24,198,899.01 | 2,715,869.08 |
| 52xx | From Transfers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1xxx | From Local Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2xxx | From Intermediate Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3xxx | From State Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4xxx | From Federal Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5xxx | From Other Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals | | 0.00 | 26,914,768.09 | 26,914,768.09 | 24,198,899.01 | 2,715,869.08 |

Fund 30 (Capital Projects Fund)

| Account Group | Group Title | Original Bgt | New App/Tnsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|---------------------------|-------------|--------------|---------------|---------------|---------------|--------------|---------------|---------|
| Capital Projects | | 0.00 | 26,933,773.84 | 26,933,773.84 | 19,124,961.09 | 5,092,943.67 | 2,715,869.08 | 0.00 |
| Grand Totals for fund 30: | | 0.00 | 26,933,773.84 | 26,933,773.84 | 19,124,961.09 | 5,092,943.67 | 2,715,869.08 | 0.00 |

Revenues Summary

| Acct Group | Group Title | Budgeted Est. | Transfers | Adj. Budget | Act to Date | Unrealized Under/(Over) |
|-------------------|----------------------------|---------------|---------------|---------------|---------------|-------------------------|
| Recap | From Recap of Fund Balance | 0.00 | 26,914,768.09 | 26,914,768.09 | 24,198,899.01 | 2,715,869.08 |
| 30-1210-000-000 | NEW CTE BUILDING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30-1210-218-000 | COUNTY CAPITAL 2018 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30-1210-219-000 | COUNTY CAPITAL 2019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30-1210-221-000 | COUNTY CAPITAL 2021 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30-1210-GYM-00AUX | GYM CAP PROJ | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Totals | | 0.00 | 26,914,768.09 | 26,914,768.09 | 24,198,899.01 | 2,715,869.08 |

Minimum Expense General Ledger Report

Fund 30 (Capital Projects Fund)

| Expend. Account # | Account Title | Original Bgt | New App/Tnsf | Revised Bgt | Expenditures | Encumbrances | Avail Balance | Refunds |
|---------------------------|---------------|--------------|---------------|---------------|---------------|--------------|---------------|---------|
| | | 0.00 | 26,933,773.84 | 26,933,773.84 | 19,124,961.09 | 5,092,943.67 | 2,715,869.08 | 0.00 |
| Capital Projects | | 0.00 | 26,933,773.84 | 26,933,773.84 | 19,124,961.09 | 5,092,943.67 | 2,715,869.08 | 0.00 |
| Grand Totals for fund 30: | | 0.00 | 26,933,773.84 | 26,933,773.84 | 19,124,961.09 | 5,092,943.67 | 2,715,869.08 | 0.00 |

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Board of Education

Somerset County Vocational
All Funds
For Month Ended: MAY 2025

CASH REPORT

| Governmental Funds | Beginning Balance | Deposits | Disbursements | Ending Balance |
|---------------------------------|-------------------------|------------------------|------------------------|-------------------------|
| General Fund (10) | \$ 1,602,151.39 | \$ 1,508,425.88 | \$ 1,182,266.57 | \$ 1,928,310.70 |
| Capital Reserve (10-116) | \$ 1,552,193.01 | \$ - | \$ - | \$ 1,552,193.01 |
| Maintenance Reserve (10-117) | \$ 611,685.83 | \$ - | \$ 180,000.00 | \$ 431,685.83 |
| Special Revenue Fund (20) | \$ 151,743.31 | \$ 50,810.00 | \$ 51,875.74 | \$ 150,677.57 |
| Capital Project Fund (30) | \$ 6,570,885.60 | \$ 2,680,081.58 | \$ 3,361,510.51 | \$ 5,889,456.67 |
| Total Governmental Funds | \$ 10,488,659.14 | \$ 4,239,317.46 | \$ 4,775,652.82 | \$ 9,952,323.78 |
| Cafeteria Acct #1253 | \$ 17,665.49 | \$ 20,733.72 | \$ 13,153.64 | \$ 25,245.57 |
| Student Activities Acct #1043 | \$ 305,267.55 | \$ 25,893.75 | \$ 156,273.71 | \$ 174,887.59 |
| Payroll Fund Acct #5868 | \$ 39.00 | \$ 546,082.83 | \$ 546,121.83 | \$ - |
| Agency Fund Acct #9311 | \$ 12,370.95 | \$ 473,644.97 | \$ 463,721.89 | \$ 22,294.03 |
| Summer Savings Acct #6028 | \$ 201,401.11 | \$ 25,181.92 | \$ - | \$ 226,583.03 |
| Total Trust & Agency | \$ 536,744.10 | \$ 1,091,537.19 | \$ 1,179,271.07 | \$ 449,010.22 |
| Grand Totals | \$ 11,025,403.24 | \$ 5,330,854.65 | \$ 5,954,923.89 | \$ 10,401,334.00 |

X 
Robert Presuto
Superintendent


Date

Bank Reconciliation
Operating Account #1199
May 31, 2025

Books

| | |
|-------------------|------------------------|
| Beginning Balance | \$ 10,488,659.14 |
| Deposits | \$ 4,239,317.46 |
| Disbursements | \$ 4,775,652.82 |
| | \$ 9,952,323.78 |

Bank

| | |
|--------------------|------------------|
| Ending Balance | \$ 10,004,003.02 |
| Outstanding Checks | \$ (51,679.24) |

| | |
|-----------------------|------------------------|
| Ending Balance | \$ 9,952,323.78 |
|-----------------------|------------------------|

Outstanding Checks:

| Date | Check # | Amount | Date | Check # | Amount |
|-----------|---------|-------------|------|---------|--------|
| 2/26/2024 | 80161 | \$79.98 | | | |
| 6/24/2024 | 80702 | \$407.00 | | | |
| 8/26/2024 | 80866 | \$20.68 | | | |
| 4/28/2025 | 81812 | \$613.20 | | | |
| | 81853 | \$22.09 | | | |
| | 81908 | \$297.00 | | | |
| 5/19/2025 | 81924 | \$95.00 | | | |
| | 81927 | \$39.00 | | | |
| | 81929 | \$1,596.00 | | | |
| | 81930 | \$31.44 | | | |
| | 81932 | \$200.00 | | | |
| | 81938 | \$407.50 | | | |
| | 81939 | \$1,039.44 | | | |
| | 81943 | \$3,150.00 | | | |
| | 81944 | \$321.15 | | | |
| | 81949 | \$960.00 | | | |
| | 81954 | \$220.00 | | | |
| | 81957 | \$95.00 | | | |
| | 81964 | \$279.00 | | | |
| | 81968 | \$1,155.76 | | | |
| | 81969 | \$310.00 | | | |
| | 81970 | \$900.00 | | | |
| | 81990 | \$200.00 | | | |
| | 81993 | \$5,215.00 | | | |
| | 81994 | \$7,800.00 | | | |
| | 81996 | \$600.00 | | | |
| | 82004 | \$22,274.00 | | | |
| | 82005 | \$1,251.00 | | | |
| | 82006 | \$100.00 | | | |
| | 82007 | \$2,000.00 | | | |

Subtotal \$ -

| | | | |
|----------|-------------|-------|--------------|
| Subtotal | \$51,679.24 | Total | \$ 51,679.24 |
|----------|-------------|-------|--------------|

Bank Reconciliation
Cafeteria Account #1253
May 31, 2025

| | | |
|-----------------------|-----------|------------------|
| Books | | |
| Beginning Balance | \$ | 17,665.49 |
| Deposits | \$ | 20,733.72 |
| Disbursements | \$ | 13,153.64 |
| Ending Balance | \$ | 25,245.57 |

| | | |
|-----------------------|-----------|------------------|
| Bank | | |
| Ending Balance | \$ | 25,292.62 |
| Outstanding Checks | \$ | 47.05 |
| Ending Balance | \$ | 25,245.57 |

| Outstanding Checks | Year | Month | Check # | Amount |
|---------------------------|-------------|--------------|----------------|-----------------|
| | 2024 | June | 1795 | \$ 47.05 |
| Total | | | | \$ 47.05 |

Bank Reconciliation
Student Activities Account # 1043
May 31, 2025

Books

| | |
|-----------------------|----------------------|
| Beginning Balance | \$ 305,267.55 |
| Deposits | \$ 25,893.75 |
| Disbursements | \$ 156,273.71 |
| Ending Balance | \$ 174,887.59 |

Bank

| | |
|-----------------------|----------------------|
| Ending Balance | \$ 238,211.57 |
| DIT | |
| Outstanding Checks | \$ 63,323.98 |
| Ending Balance | \$ 174,887.59 |

Outstanding Checks:

| Date | Check # | Amount | Date | Check # | Amount |
|----------|---------|--------------|--------|--------------|---------------------|
| Jan-24 | 6774 | \$ 39.49 | May-25 | 7209 | \$ 750.00 |
| Mar-24 | 6825 | \$ 36.96 | | 7210 | \$ 230.40 |
| May-24 | 6899 | \$ 5.00 | | 7211 | \$ 1,164.94 |
| Jun-24 | 6916 | \$ 325.00 | | 7212 | \$ 259.37 |
| Jun-24 | 6953 | \$ 31.80 | | 7213 | \$ 4,700.48 |
| Aug-24 | 5430 | \$ 470.00 | | 7214 | \$ 7,414.90 |
| Sep-24 | 6971 | \$ 333.00 | | 7215 | \$ 5,970.15 |
| Oct-24 | 6985 | \$ 400.00 | | 7216 | \$ 5,546.28 |
| Mar-25 | 7107 | \$ 94.74 | | 7217 | \$ 10.00 |
| Apr-25 | 7131 | \$ 814.00 | | N0016 | \$ 114.64 |
| May-25 | 7140 | \$ 250.00 | | | |
| | 7156 | \$ 1,360.00 | | | |
| | 7165 | \$ 55.00 | | | |
| | 7170 | \$ 2,500.00 | | | |
| | 7176 | \$ 1,525.00 | | | |
| | 7190 | \$ 56.00 | | | |
| | 7193 | \$ 75.00 | | | |
| | 7200 | \$ 110.00 | | | |
| | 7202 | \$ 300.00 | | | |
| | 7203 | \$ 1,741.50 | | | |
| | 7205 | \$ 23,525.00 | | | |
| | 7207 | \$ 1,050.33 | | | |
| | 7208 | \$ 2,065.00 | | | |
| | | | | Subtotal | \$ 26,161.16 |
| Subtotal | | \$ 37,162.82 | | Total | \$ 63,323.98 |

Bank Reconciliation
Payroll Account #5868
May 31, 2025

| | |
|-----------------------|---------------|
| Books | |
| Beginning Balance | \$ 39.00 |
| Deposits | \$ 546,082.83 |
| Disbursements | \$ 546,121.83 |
| Ending Balance | \$ - |
| Bank | |
| Ending Balance | \$ 39.00 |
| Outstanding Checks | \$ 39.00 |
| Ending Balance | \$ - |

| Outstanding Checks | Year | Month | Check # | Amount |
|--------------------|------|-------|---------|-----------------|
| | | | EFT | \$ 39.00 |
| Total | | | | \$ 39.00 |

Bank Reconciliation
Agency Account # 9311
May 31, 2025

| | |
|-----------------------|---------------------|
| Books | |
| Beginning Balance | \$ 12,370.95 |
| Deposits | \$ 473,644.97 |
| Disbursements | \$ 463,721.89 |
| Ending Balance | \$ 22,294.03 |

| | |
|-----------------------|---------------------|
| Bank | |
| Ending Balance | \$ 37,947.05 |
| Outstanding Checks | \$ 15,653.02 |
| Ending Balance | \$ 22,294.03 |

| Outstanding Checks | Date | Check # | Amount |
|--------------------|-----------|---------|---------------------|
| | 5/30/2025 | 1019 | \$ 1,307.00 |
| | | 1020 | \$ 1,481.28 |
| | | 1021 | \$ 11,087.68 |
| | | EFT | \$ 294.07 |
| | | EFT | \$ 1,482.99 |
| Total | | | \$ 15,653.02 |

Bank Reconciliation
Summer Savings Account # 6028
May 31, 2025

| | | |
|-----------------------|-----------|-------------------|
| Books | | |
| Beginning Balance | \$ | 201,401.11 |
| Deposits | \$ | 25,181.92 |
| Disbursements | \$ | - |
| Ending Balance | \$ | 226,583.03 |

| | | |
|-----------------------|-----------|-------------------|
| Bank | | |
| Ending Balance | \$ | 226,583.03 |
| Outstanding Checks | \$ | - |
| Ending Balance | \$ | 226,583.03 |

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Somerset County Vocational Board of Education Budget Transfers printed on 5/8/2025

Report Includes Effective Dates from Apr 01, 2025 to Apr 30, 2025

| <u>Date</u> | <u>Source Account/Title</u> | <u>Target Account/Title</u> | <u>Comments</u> | <u>Amount</u> |
|---|--|---|-----------------|------------------|
| 04/08/25 | 11-000-230-590-008-000 OTHER PURCH SERV (400-50 | 11-310-100-500-011-000 OTHER PURCHD SERV | April Transfers | 4,285.00 |
| 04/23/25 | 11-140-100-610-016-000 HIGH SCH TECH SUPPLIES | 11-310-100-500-011-000 OTHER PURCHD SERV | April Transfers | 4,000.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-262-490-002-000 PUBLIC WATER & SEWER | April Transfers | 21,000.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-218-104-005-001 EXTRA HOURS | April Transfers | 1,700.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-240-500-003-000 PRINTING EXPENSE - HS | April Transfers | 1,300.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-240-580-003-000 TRAVEL - H.S. | April Transfers | 600.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-251-100-008-000 SALARIES-BUSINESS OFFICE | April Transfers | 100.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-251-330-008-001 ACCOUNT/PAYROLL SOFTWARE | April Transfers | 800.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-251-592-008-000 BUS OFFICE TRAVEL/COPIER | April Transfers | 900.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-262-621-002-000 ENERGY - NATURAL GAS | April Transfers | 6,000.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-262-622-002-000 ENERGY - ELECTRICITY | April Transfers | 3,000.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-291-241-000-000 OTHER RETIREMENT CONTRIBUTION | April Transfers | 350.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-291-250-000-000 UNEMPLOYMENT | April Transfers | 3,750.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-310-100-101-011-001 VOC. SAL - SUBSTITUTES | April Transfers | 400.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 12-310-100-730-011-000 VOCATIONAL PROGRAM EQUIP | April Transfers | 42.00 |
| 04/30/25 | 11-000-291-270-000-000 MEDICAL PREMIUM | 11-000-251-340-008-000 PURCHASED TECHNICAL SERV | April Transfers | 20,000.00 |
| The total of all transfers within fund 10 is: | | | | 68,227.00 |

Report Includes Effective Dates from May 01, 2025 to May 31, 2025

| <u>Date</u> | <u>Source Account/Title</u> | <u>Target Account/Title</u> | <u>Comments</u> | <u>Amount</u> |
|-------------|--|--|-----------------|---------------|
| 05/14/25 | 11-000-252-500-016-000 OTHER PURCH SCVS | 11-000-252-500-016-002 E-RATE CONSULTING | May Transfers | 1,200.00 |
| 05/15/25 | 11-000-230-590-008-000 OTHER PURCH SERV (400-50 | 11-310-100-500-011-000 OTHER PURCHD SERV | May Transfers | 2,350.00 |
| 05/30/25 | 11-000-218-610-005-000 SUPPLIES GUIDANCE | 11-000-262-490-002-000 PUBLIC WATER & SEWER | May Transfers | 600.00 |
| 05/30/25 | 11-140-100-610-003-001 SUPPLIES - PHYSICAL ED | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 1,500.00 |
| 05/30/25 | 11-140-100-610-003-000 SUPPLIES - HS | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 1,000.00 |
| 05/30/25 | 11-140-100-500-016-000 SITE LICENSING | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 600.00 |
| 05/30/25 | 11-140-100-500-016-000 SITE LICENSING | 11-000-262-621-002-000 ENERGY - NATURAL GAS | May Transfers | 4,400.00 |
| 05/30/25 | 11-140-100-320-016-000 PURCHASED SERVICES | 11-000-262-621-002-000 ENERGY - NATURAL GAS | May Transfers | 5,000.00 |
| 05/30/25 | 11-000-230-590-008-000 OTHER PURCH SERV (400-50 | 11-000-262-621-002-000 ENERGY - NATURAL GAS | May Transfers | 300.00 |
| 05/30/25 | 11-000-219-610-005-000 SUPPLIES - CST | 11-000-262-621-002-000 ENERGY - NATURAL GAS | May Transfers | 1,400.00 |
| 05/30/25 | 11-000-218-610-005-000 SUPPLIES GUIDANCE | 11-000-262-621-002-000 ENERGY - NATURAL GAS | May Transfers | 2,400.00 |
| 05/30/25 | 11-140-100-610-016-000 HIGH SCH TECH SUPPLIES | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 3,000.00 |
| 05/30/25 | 11-000-218-390-005-000 PURCH. PROF. SVS | 11-000-262-490-002-000 PUBLIC WATER & SEWER | May Transfers | 2,900.00 |
| 05/30/25 | 11-000-218-390-005-000 PURCH. PROF. SVS | 11-000-240-580-003-000 TRAVEL - H.S. | May Transfers | 100.00 |
| 05/30/25 | 11-000-216-320-005-000 SPEECH/OT/PT/RELATED SVC | 11-000-240-580-003-000 TRAVEL - H.S. | May Transfers | 50.00 |
| 05/30/25 | 11-000-216-320-005-000 SPEECH/OT/PT/RELATED SVC | 11-000-240-500-003-000 PRINTING EXPENSE - HS | May Transfers | 300.00 |
| 05/30/25 | 11-000-216-320-005-000 SPEECH/OT/PT/RELATED SVC | 11-000-223-580-010-000 DANCE OOD TRAINING | May Transfers | 650.00 |
| 05/30/25 | 11-000-213-610-005-000 SUPPLIES HEALTH SERVICES | 11-000-223-580-010-000 DANCE OOD TRAINING | May Transfers | 1,000.00 |
| 05/30/25 | 11-000-213-610-005-000 SUPPLIES HEALTH SERVICES | 11-000-218-104-005-001 EXTRA HOURS | May Transfers | 1,000.00 |
| 05/30/25 | 11-000-219-320-005-000 INDEPENDENT EVALUATIONS | 11-000-262-621-002-000 ENERGY - NATURAL GAS | May Transfers | 1,500.00 |
| 05/30/25 | 11-310-100-610-011-021 SUPPLIES-MEAM | 11-000-291-250-000-000 UNEMPLOYMENT | May Transfers | 1,200.00 |
| 05/30/25 | 11-000-230-530-008-003 POSTAGE | 12-310-100-730-011-000 VOCATIONAL PROGRAM EQUIP | May Transfers | 3,053.16 |
| 05/30/25 | 12-000-252-730-016-000 IT EQUIPMENT | 12-310-100-730-011-000 VOCATIONAL PROGRAM EQUIP | May Transfers | 5,850.00 |
| 05/30/25 | 12-000-252-730-016-000 IT EQUIPMENT | 11-310-100-101-011-001 VOC. SAL - SUBSITUTES | May Transfers | 4,000.00 |
| 05/30/25 | 12-000-252-730-016-000 IT EQUIPMENT | 11-140-100-101-003-002 EXTRA HOURS | May Transfers | 150.00 |
| 05/30/25 | 11-402-100-610-003-000 SUPPLIES-ATHLETICS | 11-140-100-101-003-002 EXTRA HOURS | May Transfers | 4,000.00 |

| <u>Date</u> | <u>Source Account/Title</u> | <u>Target Account/Title</u> | <u>Comments</u> | <u>Amount</u> |
|---|--|---|-----------------|------------------|
| 05/30/25 | 11-310-100-640-060-000 ACADEMY TEXTBOOKS | 11-140-100-101-003-002 EXTRA HOURS | May Transfers | 275.00 |
| 05/30/25 | 11-310-100-640-011-000 TEXTBOOKS - VOCATIONAL | 11-140-100-101-003-002 EXTRA HOURS | May Transfers | 575.00 |
| 05/30/25 | 11-310-100-640-011-000 TEXTBOOKS - VOCATIONAL | 11-000-291-290-000-000 WAIVERS / OTHER | May Transfers | 125.00 |
| 05/30/25 | 11-140-100-610-003-003 SUPPLIES - SCIENCE | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 1,000.00 |
| 05/30/25 | 11-310-100-640-009-000 TEXTBOOKS - THEATER | 11-000-291-250-000-000 UNEMPLOYMENT | May Transfers | 500.00 |
| 05/30/25 | 11-140-100-610-003-008 SUPPLIES - PHOTOGRAPHY | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 1,000.00 |
| 05/30/25 | 11-310-100-610-011-019 SUPPLIES-LAW&PUBLIC SAFE | 11-000-291-250-000-000 UNEMPLOYMENT | May Transfers | 1,000.00 |
| 05/30/25 | 11-310-100-610-009-000 SUPPLIES - THEATER | 11-000-291-250-000-000 UNEMPLOYMENT | May Transfers | 4,700.00 |
| 05/30/25 | 11-310-100-610-009-000 SUPPLIES - THEATER | 11-000-291-241-000-000 OTHER RETIREMENT CONTRIBUTION | May Transfers | 300.00 |
| 05/30/25 | 11-310-100-320-060-000 PAYMENT - RVCC | 11-000-291-241-000-000 OTHER RETIREMENT CONTRIBUTION | May Transfers | 300.00 |
| 05/30/25 | 11-310-100-320-060-000 PAYMENT - RVCC | 11-000-266-100-002-001 OVERTIME | May Transfers | 1,000.00 |
| 05/30/25 | 11-310-100-320-060-000 PAYMENT - RVCC | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 20,700.00 |
| 05/30/25 | 11-140-100-640-003-000 TEXTBOOKS - REG INSTRUC | 11-000-262-622-002-000 ENERGY - ELECTRICITY | May Transfers | 1,200.00 |
| 05/30/25 | 11-000-230-530-008-003 POSTAGE | 11-000-230-590-008-001 TRAVEL - SUPERINTENDENT | May Transfers | 50.00 |
| 05/30/25 | 11-310-100-640-011-000 TEXTBOOKS - VOCATIONAL | 11-000-291-250-000-000 UNEMPLOYMENT | May Transfers | 600.00 |
| The total of all transfers within fund 10 is: | | | | 82,828.16 |

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Resolution 2024-25/6-A

A RESOLUTION OF the Somerset County Vocational Board of Education AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Somerset County Vocational Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure electricity for Somerset County Vocational & Technical School District; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Somerset County Vocational Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.12950/kWh or less for a 12 month term, a price of \$0.1305/kWh or less for an 18 month term, a price of \$0.12814/kWh or less for a 24 month term; the Somerset County Vocational Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Somerset County Vocational & Technical School District hereby is authorized to execute on behalf of the Somerset County Vocational Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.12950/kWh or less for a 12 month term, a price of \$0.1305/kWh or less for an 18 month term, a price of \$0.12814/kWh or less for a 24 month term; the Somerset County Vocational Board of Education may award a contract to the winning supplier for the selected term.

Raelene Sipple
Board Secretary

Date

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Gregory Lalevee
Board President

Resolution 2024-25/6-B

A RESOLUTION OF the Somerset County Vocational Board of Education AUTHORIZING THE PURCHASE OF NATURAL GAS SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Somerset County Vocational Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure natural gas for Somerset County Vocational & Technical School District; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, the Somerset County Vocational Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.8271/therm or less for a 12 month term, a price of \$0.8220/therm or less for an 18 month term, a price of \$0.8098/therm or less for a 24 month term; a price of \$0.8132/therm or less for a 36 month term; the Somerset County Vocational Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Somerset County Vocational & Technical School District hereby is authorized to execute on behalf of the Somerset County Vocational Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.8271/therm or less for a 12 month term, a price of \$0.8220/therm or less for an 18 month term, a price of \$0.8098/therm or less for a 24 month term; a price of \$0.8132/therm or less for a 36 month term; the Somerset County Vocational Board of Education may award a contract to the winning supplier for the selected term.

Raelene Sipple
Board Secretary

Date

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Gregory Lalevee
Board President

Maintenance Contract Agreements
2025-26 School Year

| Vendor | Amount | Description of Services |
|--|---------------|--|
| ACT | \$11,003.76 | Fire Alarm -NFPA72 Test/Inspection |
| ACT | \$8,236.00 | Alarm Services- Burglar-Elevator Mont. |
| Active Disposal | \$10,000.00 | Waste -Trash -Bulk -Material |
| Chem Aqua | \$5,085.56 | Water Treatment |
| East Coast Elevators | \$5,250.00 | Elevator Maintenance |
| FFP | \$6,460.00 | Fire Ext.Hydrants,Kitchen Fire |
| Honeywell | \$32,219.27 | Flex Automation Service |
| Industrial Combustion Associates | \$6,300.00 | Boiler Maintenance |
| Johnson Controls | \$9,245.00 | Chiller System & Control Service |
| Karl Group | \$3,395.00 | RTK |
| Karl Group | \$980.00 | AERA-2 Visits |
| Somerset County | \$11,000.00 | Vehicles Repairs/Gas |
| Safe Schools.Intergrated Pest Management | \$4,800.00 | Pest Control & IPM Services |
| Vent-Tech -Degrease Service | \$5,485.00 | Kitchen Vent Degrease Service |
| Warshauer | \$2,400.00 | Emergency Generator |

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Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2025-2026 SY

| Vendor | Description of Services |
|--|---|
| 504 Frontline | 504 Software - General Education |
| ACT | Fire Alarm -NFPA72 Test/Inspection |
| ACT | Alarm Services-Fie, Elevator and Burglar |
| Active Disposal | Waste -Trash -Bulk -Material |
| Active Internet Technologies | Website and Content Management |
| Adobe Creative Cloud | Illustrator, Photoshop, After Effects, Premiere 100 seats |
| Advance Septic Service | Grease Trap, Sewer Code Service |
| ADP | Easy Labor Management |
| Aetna | Employee Medical & Prescription Plan |
| Atlantic Tomorrow's Office | Copier Leases |
| American Wear | Rag supply and Servicing |
| APS Contracting, Inc. | New CTE Building & Gymnasium Construction Project |
| Bergen County Co-Op | Cooperative Purchasing |
| Bridgeway/PESS | Beside and Homebound Instruction |
| Brightly | Work Order Request System |
| Charles Nechtam Associates, Inc. | Employee Assitance Program |
| Chem Aqua | Water Treatment |
| Fairview Insurance Agency Associates, Inc. | Health Insurance Brokerage Services |
| Constant Contact | Email Marketing Solution |
| Delaware Valley Regional High School | Technology Services |
| Delaware Valley Regional High School | Transportation Services |
| Delta Dental | Employee Dental Program |
| Dr. Steven R. Budoff | Pyschiatric Evaluation Services |
| e2e Exchange, LLC | E-Rate Funding Consultant |
| East Coast Elevators | Elevator Maintenance |
| Edpuzzle | Student Assesment Software |
| Epic Management, Inc. | Construction Management Services |
| Educational Data Services, Inc. | Cooperative Purchasing |
| Exacqvision | IP NVR Support |
| Family & Community Services of Somerset County | Mental Health Counselor and Substance Abuse Counselor |
| FFP | Fire Extinguisher, Hydrants,Kitchen Fire |
| First Children Services | Mental Health Counselor |
| Frontline - VeriTime & Aesop | Absence Tracking, Sub Placement and Timekeeping |
| Genesis Educational Services | Student Information System |
| GoGuardian Admin Teacher Bundle | Chromebook Management |
| Grammarly | Student Writing Assistant |
| Honeywell | Flex Automation Service |
| Hunterdon County Educational Services Commission | Cooperative Purchasing |
| IEP Direct Frontline | IEP Software - Special Education |
| Industrial Combustion Associates | Boiler Maintenance |
| Intrado | Alert Notification/Communication Service |
| Janus Remote Communications | Emergency/Panic Button |
| Jersey Irish Medical d/b/a AFC Urgent Care | Health & Medical Services |
| Jersey Mail Systems | Postage & Mailing Machine Lease |

Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2025-2026 SY

| | |
|---|--|
| Johnson Controls | Chiller System & Control Service |
| Kahoot | Student Assesment Software |
| Karl Group | Right To Know |
| Karl Group | AERA-2 Visits |
| Kensington Bus Company, Inc. | Student Transportation |
| Kissler O'Brien | Oil Clean Up |
| Kroll | Fixed Asset Reporting |
| Learning Technologies Group, Inc. | Learning Management System |
| LearnWell | Beside and Homebound Instruction |
| Learning Ally | CST Special Education Software |
| Linde Gas & Equipment, Inc. | Gases for Welding |
| Lincoln Center for Family & Youth | Mental Health Counselor |
| Maschio's Food Services, Inc. | Food Service Management |
| Matrix New World Engineering | New CTE Building Project |
| Metro Special Inspections, Inc. | Inspections |
| Microsoft | Microsoft Office Professional Plus |
| Middlesex County Educational Services Commission | Cooperative Purchasing |
| Monmouth-Ocean County Educational Services Commission | Cooperative Purchasing |
| Pay Schools | Point of Sale for Cafeteria - Hosted |
| Plan Connect | Third Party Administration Services |
| Prestige Medical Solutions | Rental of School Space |
| Pritchards Industries, Inc. | Custodial Cleaning Services |
| Rutgers University Behavioral Health Care | Beside and Homebound Instruction |
| Safe Schools.Intergrated Pest Management | Pest Control & IPM Services |
| SCOIR | Student College and Career Readiness |
| Safety Kleen | Environmental Services |
| SAVVAS Learning | Math Solftware (Algebra 1) |
| Scale Maintenance | Server Virtulization Sftware and Support |
| Schoolmint | Online Registration |
| Silvergate Prep | Beside and Homebound Instruction |
| Someret County Joint Insurance Fund | District Wide Joint Insurance |
| Somerset County | Vehicles Repairs and /Gas |
| Sophos Cloud Protection | Server Cloud Antivirus |
| Southern Skyland Regional Health Insurance Fund | Health Insuraance Joint Insurance Fund |
| Strauss Esmay Associates, LLP | Board Policy Updates |
| Stronge and Associates | Administrator Evaluation System |
| Suplee, Clooney & Company | Audit/Consulting Services |
| Systems 3000 | Financial /Accounting Software |
| Teamviewer | Remote Access |
| Telecenter U | Paging System |
| The Educational Service Commission of New Jersey | Cooperative Purchasing |
| Toast | Point of Sale for Cafeteria - Hosted |
| USA Architects | Architectural Services |
| Vent-Tech -Degrease Service | Kitchen Vent Degrease Service |
| Vision Service Plan | Employee Vision Plan |

Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2025-2026 SY

| | |
|--|--|
| Warshauer | Emergency Generator |
| WeVideo | Student Video Editing |
| William Paterson University | Professional Development School Services |
| ZOOM Video Learning and Misc. Technology | Video Conferencing and Distance Learning |

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