

**Agenda for the Board of Education Meeting Following the Parental Involvement Hearing and Wellness Hearing–
June 23, 2025, at 6:00pm**

Mission: *The mission of Papillion La Vista Community Schools, an organization dedicated to greatness, is to prepare all students to realize their unique aspirations through rigorous instructional and innovative educational pathways, delivered by highly qualified, passionate educators through bold partnerships with families and community.*

Strategic Alignment: **Goal #1**-Curriculum & Instruction- **Goal #2**-Mental Health- **Goal #3**-Human Resources or **General Operations**

Nebraska Open Meetings Law: Posted at entrance to room.

Notes Regarding Agenda: The Board will generally follow the sequence of the published agenda but may change the order of items when appropriate and may elect to act on any of the items listed.

I. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Excused Absences (*Motion Needed*)

II. Communications (*Reports and Celebrations*)

- A. Military Advisory Report: Colonel Patrick Kolesiak
- B. Reports
 - 1. Superintendent's Report
 - 2. Board Member Reports
- C. Committee Reports
 - 1. Buildings, Grounds, & Finance
 - 2. Human Resources & Student Services
 - 3. Curriculum & Americanism
- E. Public Comment for Items on the Agenda*
Requests to speak to items on the agenda will be heard when the agenda item is presented for discussion

III. Action Items (*Motion Needed*)

- A. Action by Consent
 - 1. Approval of Meeting Agenda
 - 2. Finance
 - 3. Out-of-State Travel
 - 4. Personnel
 - 5. Board Meeting Minutes of June 9, 2025
- B. 2025 Student iPad Purchase for Elementary Refresh (Goal #1)
- C. Adoption of the Amended Budget 2024-25 (General Operations)
- D. Golden Hills Playground Bid (General Operations)

IV. Discussion/Information Items

- A. Athletics and Activities Yearly Report (General Operations)
- B. Policy 5000 – Students (General Operations)

V. Public Comment for Items Not on the Agenda*

During this time the Board will listen only to all comments and will not answer questions or engage the speaker as required by the Nebraska Open Meetings Law.

VI. Future Board Calendar

July 4, 2025	Office Closed - Holiday
July 14, 2025	Board of Education Meeting @ 6:00pm - Central Office
July 28, 2025	Board of Education Meeting @ 6:00pm - Central Office

VII. Adjournment

The Papillion La Vista Community Schools Board of Education reserves the right to go into
Closed Session for purposes in accordance with Nebraska Open Meetings Act NE REV STAT 84-1407 through 1414.

***Public Comment Categories: Items on the Agenda and Items Not on the Agenda:** Comments may take place as provided on this agenda. Individuals wishing to address the Board must complete the appropriate *Guidelines for Public Comment Form* with the date, topic, name, address and organization representation (if appropriate) and give it to the Board Clerk prior to the initial Call to Order. When called upon by the presiding officer, the individual shall proceed to the podium and state their name and address. An individual may not exceed three (3) minutes and total time for all individuals who want to speak shall not exceed 30 minutes per category unless a majority vote of the Board approves extending allocated time. This time for public comment shall not be used to address specific individual student discipline or employee performance issues. Complaint and grievance processes are in place to deal with issues of this nature. Information may also be shared with the Board through email. Contact information is located on the district webpage: <https://www.plcschools.org>

**PAPILLION-LA VISTA PUBLIC SCHOOL DISTRICT #27
FINANCIAL STATEMENT
05/31/25**

BEGINNING G/L BALANCE AS OF 5/1/2025		12,749,850.30
REVENUE:		
State Aid		2,126,122.00
Property Taxes Sarpy		20,804,848.22
Douglas Taxes		53.63
Special Ed		1,080,555.00
Grant Revenue		23,811.00
MIPS/MAPS		0.00
Interest Earned on Bank Accounts		134,489.98
School Lunch Program Receipts		973,306.71
Tuition Express (preschool tuition)		1,191.20
Misc. Items		83,463.38
	TOTAL REVENUE	\$25,227,841.12
DISBURSEMENTS:		
Payroll		5,642,621.80
Payroll Taxes		1,966,769.32
Vendor Payments/Mileage Reimb. General Fund		5,757,201.23
Payflex Fees		835.20
Health Savings Acct.		38,207.41
Retirement ACH		1,493,667.16
	TOTAL DISBURSEMENTS	14,899,302.12
ENDING BALANCE AS OF 05/31/25		23,078,389.30

Treasurer

RETURN TO AGENDA

PAPILLION-LA VISTA PUBLIC SCHOOL DISTRICT #27
BOND FUND FINANCIAL STATEMENT
05/31/25

BOND FUND #3

Balance 5/1/2025 \$ 7,198.19

REVENUE:

Sarpy County Property Tax	0.00	
Interest	24.75	
Deposit	0.00	
Internal Transfer		
TOTAL REVENUE	\$	24.75

DISBURSEMENTS:

Principal/ Interest Payments	0.00	
Internal Transfer	0.00	
TOTAL DISBURSEMENTS		\$0.00

ENDING BALANCE THRU 5/31/2025 \$ 7,222.94

BOND FUND #4

Balance 5/1/2025 \$3,971,382.78

REVENUE:

Sarpy County Property Tax	454,468.98	
Interest	14,425.87	
Internal Transfer	0.00	
Deposit	0.00	
TOTAL REVENUE	\$	468,894.85

DISBURSEMENTS:

Principal/ Interest Payments	187,437.50	
Internal Transfer	0.00	
Fee	0.00	
TOTAL DISBURSEMENTS		\$187,437.50

ENDING BALANCE THRU 5/31/2025 \$ 4,252,840.13

BOND FUND #5

Balance 5/1/2025 \$3,842,130.53

REVENUE:

Sarpy County Property Tax	505,769.48	
Interest	13,992.43	
Internal Transfer	0.00	
Deposit	0.00	
TOTAL REVENUE	\$	519,761.91

DISBURSEMENTS:

Principal/ Interest Payments	379,651.35
Internal Transfer	0.00

TOTAL DISBURSEMENTS	\$379,651.35
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ENDING BALANCE THRU 5/31/2025	\$3,982,241.09
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BOND FUND #6

Balance 5/1/2025	\$5,091,767.29
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REVENUE:

Sarpy County Property Tax	922,490.66
Interest	18,533.37
Internal Transfer from bond 7	0.00
Deposit	0.00

TOTAL REVENUE	\$ 941,024.03
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DISBURSEMENTS:

Principal/ Interest Payments	1,591,571.89
Internal Transfer	0.00

TOTAL DISBURSEMENTS	\$1,591,571.89
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ENDING BALANCE THRU 5/31/2025	\$4,441,219.43
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BOND FUND #7

Balance 5/1/2025	\$2,935,238.49
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REVENUE:

Sarpy County Property Tax	422,185.63
Interest	10,123.10
Internal Transfer	
Deposit	

TOTAL REVENUE	\$ 432,308.73
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DISBURSEMENTS:

Principal/ Interest Payments	1,713,443.75
Internal Transfer to Bond 6	0.00

TOTAL DISBURSEMENTS	\$1,713,443.75
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ENDING BALANCE THRU 5/31/2025	\$1,654,103.47
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RETURN TO AGENDA

**PAPILLION-LA VISTA DISTRICT #27
BUILDING FUND FINANCIAL STATEMENT**

BUILDING FUND

Beginning Balance 5/01/2025 3,107,599.23

Receipts:

Tax Revenue - Sarpy County/LC	369,396.43
Interest	9,039.84
Internal Transfer	0.00
Misc. Deposits - NDE Deposit	0.00

	378,436.27

Disbursements:

A/P Checks	246,177.00
Internal Transfer	300,000.00

	546,177.00

Ending Balance 5-31-25 Per G/L 2,939,858.50

CONSTRUCTION FUND

Beginning Balance 5/01/2025 15,762,023.46

Receipts:

Tax Revenue - Sarpy County/LC	0.00
Interest	45,970.48
Bond Refunding/Misc. Receipts	0.00
Internal Transfer from gen fund	0.00

	45,970.48

Disbursements:

A/P Checks	4,506,761.94
Internal Transfers To Gen Fund	0.00
Investing Fees	
Transfer to Five Points	4,500,000.00

	9,006,761.94

Ending Balance 5-31-25 Per G/L 6,801,232.00

Treasurer

RETURN TO AGENDA

**PAPILLION LA VISTA COMMUNITY SCHOOLS #27
MONTHLY STAFF TRAVEL REQUEST
BOARD OF EDUCATION
July 11, 2024**

STAFF MEMBER	DATE AND DESTINATION	CONFERENCE / WORKSHOP	ESTIMATED REGISTRATION / TRANSPORTATION / LODGING / MEALS	ESTIMATED SUB COST
OUT-OF STATE TRAVEL FOR STUDENTS AND STAFF Estimated General Fund Expenditures				
Shannon Stenger, Jeremy Haselhorst and 30 Students	November 9, 2025 Sioux Fall, SD	Nike Heartland Regional Cross Country Meet	\$929.00 (A)	\$0.00
Shannon Stenger, Tyler Petersen, Kathryn Gehring and 7 Students	September 20, 2025 Pella, IA	Heartland Classic Cross Country Meet	\$721.00 (A)	\$0.00

Expenses are estimated until travel is completed and bills submitted.

[Return to](#)

Agenda

(D) District (G) Grant (A) Activity (O) Other

**PAPILLION LA VISTA COMMUNITY SCHOOLS #27
PERSONNEL ACTIONS
BOARD OF EDUCATION
June 23, 2025**

Resignations

New Contracts

Johnnie Anderson	Certified Staff	TBD
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Johnnie's contract will be continuing on in the school district with no break in service as previously approved.

Margaret Skradski	English	Papillion Middle School
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Margaret's contract will be continuing on in the school district with no break in service as previously approved.

Jodianne Lundmark	Music	Rumsey Station
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Jodianne received her Masters from Walden University in September 2013. She was previously a Music Specialist at the Park City School District in Utah. She is currently a substitute teacher with PLCS.

PAPILLION LA VISTA COMMUNITY SCHOOL DISTRICT #27
Board of Education Proceedings
June 9, 2025

The Board of Education of the School District of Papillion La Vista, in the County of Sarpy, in the State of Nebraska, met in open and public session at 6:00pm., Monday, June 9, 2025. The meeting was held at the Papillion La Vista Community Schools Administration Office, 420 South Washington Street, Papillion, Nebraska.

Notice of the meeting was provided in advance by publication in the *Sarpy Times*, June 4, 2025. Notice of the meeting was simultaneously given to all members of the Board of Education. Their acknowledgment of receipt of the agenda is maintained at the Papillion La Vista Community Schools Administration Office. The proceedings, hereafter shown, were taken while the convened meeting was open to the attendance of the public.

Call to Order

Board President SuAnn Witt called the hearing to order, led the group in the Pledge of Allegiance and publicly stated a copy of the Nebraska Open Meetings Law is posted at the entrance to the Board Room. Roll Call was taken. Board members present at the meeting were: Ms. SuAnn Witt, Ms. Lisa Wood, Mr. Skip Bailey, and Mr. Marcus Madler.

A motion was made by Ms. Wood and seconded by Mr. Bailey to approve the absence of Ms. Elizabeth Butler and Mr. Brian Lodes from the June 9, 2025, board meeting. Roll call vote was taken. Ayes: Witt, Wood, Bailey and Madler. Nays: None. Motion carried.

Communication

There were no public testifiers.

Recognition

Dr. Rikli recognized three groups for State titles at this year's State Track and Field Championship. The groups include: Alexis Chadek, a Junior at Papillion La Vista High School, in the 800 Meter Race. The girls 3200 Meter Team from Papillion La Vista South High School, Ashlyn Carter (Sophomore), Elizabeth Heisler (Junior), Grace Hovey (Senior/graduate), and Marissa Garcia (Senior/graduate). Dr. Rikli also recognized the Papillion La Vista South High School's Girls track and field team for winning the Class A Team State Championship. Dr. Rikli recognized Communications Director, Christopher Villarreal, and his team for their many NSPRA awards won this year for NSPRA's national competition. Dr. Rikli recognized Board Member Lieutenant Colonel Skip Bailey for winning the 2025 National Coach of the Year at the 2025 Safecon National Intercollegiate Flying Association.

Superintendent's Report

Dr. Rikli wished all a happy summer and provided a report of highlights and activities. Dr. Rikli thanked the community for attending the meeting and the community members that are watching the meeting on YouTube. Summer School is in session with over 300 students combined at the two high schools, and around 400 students at our elementary level for summer school. Dr. Rikli also welcomed back our curriculum Toolbox teams. Dr. Rikli welcomed the conclusion of the legislative session, cutting it short by one day. Dr. Rikli spoke about Strategic Planning, and Ms. Shureen Seery and her team for their work on the planning. Dr. Rikli reminded all about the

annual Swing for Kids golf tournament tomorrow. Dr. Rikli recognized the district's new SRO Supervisor who was in attendance, Sergeant Kurt McClannan.

Board Comments

Ms. Witt attended the IDEAL Graduation. Ms. Witt also talked about the Papillion La Vista Community Schools Annual Safety meeting.

Committee Reports

- Building & Grounds & Finance: Mr. Madler reported the committee had met. Agenda items discussed were the proposed amended budget. Also the future elementary school colors and names.
- HR & Student Services Committee: Ms. Wood reported that the committee will meet next Thursday.
- Curriculum and Instruction Committee: Mr. Bailey reported the committee will meet next Monday.

Action Items

A motion was made by Mr. Bailey and seconded by Mr. Madler to approve the Action by Consent Items: The meeting agenda, bills, out of state travel, personnel items, the Board meeting minutes of May 12, 2025, and the Policy 4000 - Personnel. There were no comments from the Board or audience. Roll call vote was taken. Ayes: Madler, Witt, Bailey, and Wood. Nays: None. The motion carried.

A motion was made by Mr. Madler and seconded by Mr. Bailey to approve entering into a purchase agreement with CDW-G respectively as presented for total purchase cost to PLCS of \$21,470. There were no comments from the Board or audience. Roll call vote was taken. Ayes: Witt, Bailey, Wood, and Madler. Nays: None. The motion carried.

Discussion/Information Items

The district's lobbyist, Tim Gay from Catalyst Public Affairs, provided a list of bills that the district has been following during the 109th Legislature session. Mr. Gay shared there were 24 late nights until 9pm or later. Mr. Gay shared there are 16 new senators this year. Mr. Gay then discussed the bills that passed. Mr. Gay discussed the bill LB303. Mr. Gay discussed the 2025 Interim Studies and the carry-over legislation. Mr. Bailey asked a question regarding the TEEOSA Committee. Mr. Madler asked a question about the carry-over bills. Dr. Rikli mentioned the bill LB653. Mr. Madler discussed future bills and how to plan for them. Mr. Richards stated the bills that passed will be taken to Cabinet, to look at policies and discuss in subcommittees. Any policy changes will be brought to the Board.

Mr. Matt Moore shared the next phase of the student technology cycle is to refresh student devices for the elementary schools. Ms. Wood asked a question to clarify which grades this impacted. Ms. Seery discussed this is part of the tech audit and will be earmarked for K-2. Dr. Rikli asked a question about tariffs. Mr. Moore expressed no changes in prices for i-Pads.

Ms. Seery shared the review of Policy 6000 Series - Instruction. Ms. Seery stated she made a folder to send out the policies for suggestions and recommended changes made by the Board. Ms. Seery stated she would place recommended changes from KSB and NCSA in those documents.

Board President Witt reviewed the future board calendar.
Board President Witt adjourned the meeting at 6:49pm.

Lisa Wood, Secretary
Papillion La Vista Community School District
Board of Education



Apple Inc. Education Price Quote

Customer:

Matt Moore
PAPILLION-LAVISTA PUBLIC SCHOOLS
Email: matt.moore@plcschools.org

Apple Inc:

Brent Sallee
Phone: (402) 981-8967
Email: brent_sallee@apple.com

Apple Quote:

2213497698

Quote Date:

May 27, 2025

Quote Valid Until:

June 27, 2025

Quote Comments:

Item #	Details	Qty	Unit List Price	Extended List Price
1	iPad Wi-Fi 128GB - Blue (Packaged in a 10-pack) Part Number: MD6M4LL/A	1660	\$324.00	\$537,840.00

Education List Price Total	\$537,840.00
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
Extended Total Price*	\$537,840.00

**In most cases Extended Total Price does not include Sales Tax
If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

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MATT MOORE,

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QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PMCG096	6/18/2025	MAX CASES	4543425	\$33,847.40

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MAXCases Extreme Folio X2 - flip cover	1660	7300321	\$20.39	\$33,847.40
Mfg. Part#: AP-EFX-IP10-BLK				
Contract: Sourcwell 121923-State of Nebraska (111216 O4)				

SUBTOTAL	\$33,847.40
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$33,847.40

PURCHASER BILLING INFO	DELIVER TO
Billing Address: PAPILLION-LA VISTA PUBLIC SCHOOLS ACCTS PAYABLE 420 S WASHINGTON ST PAPILLION, NE 68046-2667 Phone: (402) 537-9998 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: PAPILLION-LA VISTA PUBLIC SCHOOLS INFO TECH-ADMIN. ASST. 8130 GILES RD LAVISTA, NE 68128-6049 Shipping Method: UPS Ground
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Dan Behnke | (877) 325-6415 | danbehn@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$33,847.40	\$978.19/Month	\$33,847.40	\$1,116.63/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
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Subject: Adoption of 2024-25 Amended Special Building Fund Budget

Meeting Date: June 23, 2025

Prior Meeting Discussion Date: *Hearing:* June 9, 2025

Department: Business Services

Action Desired: Approval X Discussion _____ Information Only _____

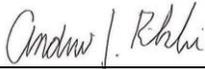
Background:

As required, the Board must formally adopt the amended budget as presented. The public hearing was held June 9, 2025 at 6:00 PM. The budget hearing information was published in the Sarpy Times and copies were available at the hearing. Actions recommended are as follows:

- Approval of the Special Building Fund budget amount to change to \$68,058,561 in the 2024-25 school year.
- All other budget funds remain unchanged from the previous budget adoption.

Recommendation: Motion to approve the adoption of the amended Special Building Fund budget for 2024-25 for Papillion La Vista Community Schools to the amount of \$68,058,561 and as presented within the attached State Budget Forms.

Responsible Person: Brett Richards

Superintendent's Approval _____

 Signature

RETURN TO AGENDA

**2024-2025
STATE OF NEBRASKA
SCHOOL DISTRICT BUDGET FORM**

This budget is for the Period **SEPTEMBER 1, 2024** through **AUGUST 31, 2025**

County-District #: 77-0027-00 Class #: III
Papillion La Vista Community Schools
TO THE COUNTY BOARD AND COUNTY CLERK OF
Saryp County

Upon Filing, The School Certifies the Information Submitted on this Form to be Correct:

AMOUNT OF PERSONAL AND REAL PROPERTY TAX REQUIRED FOR:	Principal and Interest on Bonds		TOTAL
		All Other Purposes	
General Fund	\$ -	\$ 86,996,784.00	\$ 86,996,784.00
Bond Fund(s) <i>[If More Than 1 Bond Fund - Total All Together]</i>	\$ 18,434,106.00		\$ 18,434,106.00
Special Building Fund	\$ -	\$ 1,600,000.00	\$ 1,600,000.00
Qualified Capital Purpose Undertaking Fund	\$ -	\$ -	\$ -
Total All Funds	\$ 18,434,106.00	\$ 88,596,784.00	\$ 107,030,890.00

Outstanding Bonded Indebtedness as of September 1, 2024
(Include Bond Fund(s) and Qualified Capital Purpose Undertaking Fund)

\$ 185,040,000.00	Principal
\$ 63,753,469.00	Interest
\$ 248,793,469.00	Total Outstanding Bonded Indebtedness

County Clerk's Use Only

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2023 through June 30, 2024?
 YES NO
If YES, Please submit Interlocal Agreement Report by September 30th.

Did the subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2023 through June 30, 2024?
 YES NO
If YES, Please submit Trade Name Report by September 30th.

Has your School District held a successful election to override the levy limits provided in Statute 77-3442, which is in effect for 2024-2025 school fiscal year?
 YES NO

APA Contact Information	Submission Information
Auditor of Public Accounts PO Box 98917 Lincoln, NE 68509 Telephone: (402) 471-2111 FAX: (402) 471-3301 Website: auditors.nebraska.gov	<p align="center">Budget Due by 9-30-2024</p> <p align="center">Submit budget to:</p> <ol style="list-style-type: none"> Auditor of Public Accounts - Electronically on Website or Mail County Board (SEC: 13-508), C/O County Clerk Nebraska Dept. of Education - Upload to NIDE Portal only
<p>Questions - E-Mail: Jeff.Schreier@nebraska.gov</p>	

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # 77-0027-00
 Papillion La Vista Community Schools

2024-2025 BUDGET ADOPTED									
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	NECESSARY CASH RESERVE (Column 8)	TOTAL REQUIREMENTS (Col 7 + Col 8) (Column 9)
General	31,982,197.00	92,439,946.00	86,126,817.00	178,566,763.00	24,986,812.00	140,563,904.00	165,550,716.00	13,016,047.00	178,566,763.00
Depreciation	2,568,468.00	2,700,000.00		2,700,000.00			2,700,000.00		2,700,000.00
Employee Benefit	-	-		-			-		-
Contingency	-	-		-			-		-
Activities	729,129.00	4,429,129.00		4,429,129.00			3,700,000.00	729,129.00	4,429,129.00
School Nutrition	10,280,675.00	17,901,675.00		17,901,675.00			8,700,000.00	9,201,675.00	17,901,675.00
Bond	19,818,254.00	20,823,499.00	18,249,765.00	39,073,264.00			19,397,039.00	19,676,225.00	39,073,264.00
Special Building	12,310,026.00	66,474,561.00	1,584,000.00	68,058,561.00			68,058,561.00		68,058,561.00
Qualified Capital Purpose Undertaking	-	-		-			-		-
Cooperative	15,202.00	190,202.00		190,202.00			190,202.00		190,202.00
Student Fee	160,253.00	1,660,253.00		1,660,253.00			1,500,000.00	160,253.00	1,660,253.00
TOTAL ALL FUNDS	77,864,204.00	206,619,265.00	105,960,582.00	312,579,847.00	24,986,812.00	140,563,904.00	269,796,518.00	42,783,329.00	312,579,847.00

PERSONAL AND REAL PROPERTY TAX RECAP

	General Fund	Bond Fund(s) (Total Of All Bond Funds)	Special Building Fund	Qualified Capital Purpose Undertaking Fund
PERSONAL AND REAL PROPERTY TAXES FROM COLUMN 3 (Line A)	86,126,817.00	18,249,765.00	1,584,000.00	-
COUNTY TREASURER'S COMMISSION 1% OF TAXES COLLECTED (Line B)	869,967.00	184,341.00	16,000.00	-
TOTAL PERSONAL AND REAL PROPERTY TAXES (Line A + Line B) (Line C)	86,996,784.00	18,434,106.00	1,600,000.00	-

CERTIFIED STATE AID	MOTOR VEHICLE TAXES
\$ 21,053,217.00	\$ 7,700,000.00

COUNTY TREASURER'S BALANCE, 9-1-2024		
2,627,999.00	818,254.00	100,000.00
		-

NOTICE OF HEARING TO AMEND THE 2024-25 BUDGET FOR PAPILLION LAVISTA COMMUNITY SCHOOLS

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 13-511, that the Papillion La Vista School Board will meet on the 9th day of June, at 6 PM o'clock at 420 S. Washington St., Papillion, NE 68046 for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to amending the budget which was originally adopted on the 23rd day of September, 2024. Actual expenditures for the current fiscal year will exceed **Special Building Fund** budgeted expenditures unless the current fiscal year budget of expenditures is revised. The district underestimated the amount of expenditures for construction projects for Sept. 1, 2024 through Aug. 31, 2025 and is ahead of schedule on most ongoing construction projects that were approved by voters through a Bond election in May of 2023. The budget is proposed to be increased from \$33,058,561 to \$68,058,561. The originally adopted budget of expenditures cannot be reduced during the remainder of the current fiscal year to meet the need for additional money because of the continuing construction schedule.

Summary of Proposed Amended Budget

FUNDS	Actual Disbursements	Actual/Estimated Disbursements	Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Total Personal and Real Property Tax Requirement
	2022-2023 (1)	2023-2024 (2)	2024-2025 (3)			
Special Building	\$ 14,278,772.00	\$ 25,200,000.00	\$ 68,058,561.00		\$ 66,474,561.00	\$ 1,584,000.00

Breakdown of Property Tax	Bond Purposes	Non-Bond Purposes	Total
		\$ 18,434,106.00	\$ 88,596,784.00

Summary of Originally Adopted Budget

FUNDS	Actual Disbursements	Actual/Estimated Disbursements	Budgeted Disbursements & Transfers	Necessary Cash Reserve	Total Available Resources Before Property Taxes	Total Personal and Real Property Tax Requirement
	2022-2023 (1)	2023-2024 (2)	2024-2025 (3)			
General	\$ 142,805,763.00	\$ 148,169,995.00	\$ 165,550,716.00	\$ 13,016,047.00	\$ 92,439,946.00	\$ 86,126,817.00
Depreciation	\$ 1,167,008.00	\$ 1,100,000.00	\$ 2,700,000.00		\$ 2,700,000.00	\$ -
Employee Benefit						\$ -
Contingency						\$ -
Activities	\$ 2,658,529.00	\$ 3,000,000.00	\$ 3,700,000.00	\$ 729,129.00	\$ 4,429,129.00	\$ -
School Nutrition	\$ 6,394,578.00	\$ 7,000,000.00	\$ 8,700,000.00	\$ 9,201,675.00	\$ 17,901,675.00	\$ -
Bond	\$ 19,299,761.00	\$ 17,184,298.00	\$ 19,397,039.00	\$ 19,676,225.00	\$ 20,823,499.00	\$ 18,249,765.00
Special Building	\$ 14,278,772.00	\$ 25,200,000.00	\$ 33,058,561.00		\$ 31,474,561.00	\$ 1,584,000.00
Qualified Capital Purpose Undertaking						\$ -
Cooperative	\$ 82,861.00	\$ 190,202.00	\$ 190,202.00		\$ 190,202.00	\$ -
Student Fee	\$ 1,082,872.00	\$ 1,250,000.00	\$ 1,500,000.00	\$ 160,253.00	\$ 1,660,253.00	\$ -
TOTALS	\$ 187,770,144.00	\$ 203,094,495.00	\$ 234,796,518.00	\$ 42,783,329.00	\$ 171,619,265.00	\$ 105,960,582.00

Breakdown of Property Tax	Bond Purposes	Non-Bond Purposes	Total
		\$ 18,434,106.00	\$ 88,596,784.00

Subject: Golden Hills Playground Project

Meeting Date: June 23, 2025

Prior Meeting Discussion: March 10, 2025

Department: Business Services

Action Desired: Approval Discussion Information Only

Background:

Bids were opened at Lamp Rynearson on June 6, 2025 for the project designated as Playground Replacement for Golden Hills Elementary School. The general nature of the project is to replace the playground structures and resurface the playground area.

Two bids were received for the project with the low bid coming from Dostals Construction Company, Inc. for \$326,730. The bid was within the estimate for the project given by the engineers of Lamp Rynearson. Dostals has completed several playground projects within the district in the past as well as in the Omaha metro area and we are confident in their ability to do the projects. The project will be completed in early fall 2025.

Recommendation:

Motion to (1) approve the lump sum bid of \$326,730 from Dostals Construction Company for the Golden Hills Playground project as presented and (2) delegates authority to and authorizes, approves and directs the President of the Board of Education, Superintendent of Schools, Assistant Superintendent of Business Services or a designee for the school district to sign, execute and deliver such construction contract, sign and approve any change orders, retain necessary professionals for assistance, pay the contract price, change order increases, and expenses related to the construction project and site preparation work and take all other action necessary to complete any requirements or obligations under the construction project and contract.

Responsible Person: Brett Richards

Superintendent's Approval _____
Andrew J. Rishi
Signature

June 11, 2025

14710 W. Dodge Rd., Ste. 100
Omaha, NE 68154
[P] 402.496.2498
[F] 402.496.2730
LampRynearson.com

Mr. Dan Kauk
Director of Buildings & Grounds
Papillion La Vista Community Schools
420 South Washington Street
Papillion, NE 68046

REFERENCE: Papillion-LaVista Community Schools - Golden Hills Elementary School
Playground Replacement 2025
Job No. 0125079.01-020

Dear Members of the Board:

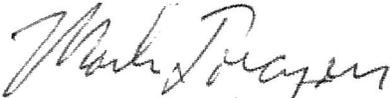
Enclosed are the tabulation of bids and a copy of the proposal of the low bidder for the Golden Hills Elementary School playground replacement project. Dostals Construction Co., Inc. submitted the low bid of \$326,730.00.

The low bidder has previously successfully completed this type of work for our clients and is qualified to complete this project within the required time. We recommend award of the work to Dostals Construction Co., Inc.

Please inform us if award of the work is to be made, so we can make the necessary arrangements.

Sincerely,

LAMP RYNEARSON



Mark Torczon, P.E.
Senior Construction Engineer

Enclosures

ITEM NO.	DESCRIPTION	APPROXIMATE QUANTITY	UNIT PRICE	DOSTALS		JENSEN	
				AMOUNT	UNIT PRICE	AMOUNT	
1	DISCOVERY ALLOWANCE	1	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	
2	REMOVE LARGE PLAY STRUCTURE	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
3	REMOVE SMALL PLAY STRUCTURE	4	\$500.00	\$2,000.00	\$500.00	\$2,000.00	
4	REMOVE SWINGS	2	\$500.00	\$1,000.00	\$250.00	\$500.00	
5	REMOVE RUBBER MATS	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	
6	REMOVE MULCH	400	\$20.00	\$8,000.00	\$10.00	\$4,000.00	
7	REMOVE TIMBER WALL	1	\$2,000.00	\$2,000.00	\$750.00	\$750.00	
8	REMOVE RETAINING WALL	1	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	
9	CONSTRUCT 5" PCC SIDEWALK	30	\$15.00	\$450.00	\$11,750.00	\$352,500.00	
10	CONSTRUCT 12" NDS LOW-PROFILE CATCH BASIN	5	\$150.00	\$750.00	\$1,000.00	\$5,000.00	
11	CONSTRUCT 4" STORM SEWER WITH PIPE BEDDING	126	\$25.00	\$3,150.00	\$27.00	\$3,402.00	
12	CONSTRUCT 4" STORM SEWER OUTLET WITH PC CONCRETE CURB WALL AND RODENT GUARD	1	\$300.00	\$300.00	\$200.00	\$200.00	
13	CONSTRUCT POURED IN PLACE PLAYGROUND SURFACING WITH CONCRETE BASE	4,890	\$28.00	\$136,920.00	\$28.00	\$136,920.00	
14	CONSTRUCT 8" X 10" PC CONCRETE CURB	340	\$60.00	\$20,400.00	\$55.00	\$18,700.00	
15	CONSTRUCT PLAY STRUCTURE (NUCLEUS NU-3562)	1	\$90,000.00	\$90,000.00	\$90,250.00	\$90,250.00	
16	CONSTRUCT CLIMBING STRUCTURE (NUCLEUS CORE NU-3093)	1	\$26,000.00	\$26,000.00	\$30,500.00	\$30,500.00	
17	CONSTRUCT SWING SET (BURKE 3.5" ARCH)	1	\$8,800.00	\$8,800.00	\$8,000.00	\$8,000.00	
18	CONSTRUCT SILT FENCE	150	\$1.00	\$150.00	\$4.00	\$600.00	
19	REMOVE SILT FENCE	150	\$1.00	\$150.00	\$1.00	\$150.00	
20	SEEDING - TYPE "A" & ROLLED EROSION CONTROL, TYPE 1	1	\$8,500.00	\$8,500.00	\$10,000.00	\$10,000.00	
21	INSTALL, MAINTAIN AND REMOVE SAFETY FENCE (ORANGE)	330	\$2.00	\$660.00	\$1.50	\$495.00	
TOTAL BID AMOUNT				\$326,130.00		\$333,217.00	
				\$326,730.00		\$677,967.00	

ENGINEERS ESTIMATE:\$315,070.00
BID BOND AMOUNT:.5% OF BID AMOUNT

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1 - BID RECIPIENT

1.01 This Bid is submitted to:

PAPILLION-LA VISTA COMMUNITY SCHOOLS
c/o Lamp Rynearson
14710 West Dodge Road, Suite 100
Omaha, NE 68154-2027

PLAYGROUND REPLACEMENT 2025
GOLDEN HILLS ELEMENTARY SCHOOL
2912 COFFEY AVE
0125079.01-020

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - ATTACHMENTS TO THIS BID

2.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Proposed Subcontractors;
- C. List of Proposed Suppliers;
- D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;

ARTICLE 3 - BASIS OF BID—LUMP SUM BID AND UNIT PRICES

3.01 *Unit Price Bids*

A. Bidder will perform the following Work at the indicated unit prices:

ITEM NO.	BID ITEM DESCRIPTION	APPROXIMATE QUANTITY		UNIT PRICE	TOTAL
1.	DISCOVERY ALLOWANCE	1	LS	\$7,500.00	\$7,500.00
2.	REMOVE LARGE PLAY STRUCTURE	1	EA	3,000	3,000
3.	REMOVE SMALL PLAY STRUCTURE	4	EA	500	2,000
4.	REMOVE SWINGS	2	EA	500	1,000
5.	REMOVE RUBBER MATS	1	LS	3,000	3,000
6.	REMOVE MULCH	400	CY	20	8,000
7.	REMOVE TIMBER WALL	1	LS	2,000	2,000

EJCDC® C-410, Bid Form for Construction Contract.

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B-1 of B-6

ITEM NO.	BID ITEM DESCRIPTION	APPROXIMATE QUANTITY		UNIT PRICE	TOTAL
8.	REMOVE, SALVAGE AND REINSTALL RETAINING WALL	1	LS	4,000	4,000
9.	CONSTRUCT 5" PCC SIDEWALK	30	SF	15	450
10.	CONSTRUCT 12" NDS LOW-PROFILE CATCH BASIN	5	EA	150	150
11.	CONSTRUCT 4" STORM SEWER WITH PIPE BEDDING	126	LF	25	3150
12.	CONSTRUCT 4" STORM SEWER OUTLET WITH PC CONCRETE CURB WALL AND RODENT GUARD	1	EA	300	300
13.	CONSTRUCT POURED IN PLACE PLAYGROUND SURFACING WITH CONCRETE BASE	4,890	SF	28	136,920
14.	CONSTRUCT 8" X 10" PC CONCRETE CURB	340	LF	60	20,400
15.	CONSTRUCT PLAY STRUCTURE (NUCLEUS NU-3562)	1	EA	90,000	90,000
16.	CONSTRUCT CLIMBING STRUCTURE (NUCLEUS CORE NU-3093)	1	EA	26,000	26,000
17.	CONSTRUCT SWING SET (BURKE 3.5" ARCH)	1	EA	8,800	8,800
18.	CONSTRUCT SILT FENCE	150	LF	1	150
19.	REMOVE SILT FENCE	150	LF	1	150
20.	SEEDING - TYPE "A" & ROLLED EROSION CONTROL, TYPE 1	1	AC	8,500	8,500
21.	INSTALL, MAINTAIN AND REMOVE SAFETY FENCE (ORANGE)	330	LF	2	660
	TOTAL BID AMOUNT				326,130

TOTAL OF ALL ESTIMATED PRICES

Three hundred twenty six thousand one hundred thirty dollars (use words and figures)

B. Bidder acknowledges that:

- Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
- Estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4 - TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of working days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5 - BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
0	0

ARTICLE 6 - BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

6.01 *Bidder's Representations*

- A. In submitting this Bid, Bidder represents the following:
 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 6.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 7 - LIST OF SUBCONTRACTORS AND SUPPLIERS

<u>Name of Subcontractor or Supplier</u>	<u>Item of Work</u>
BCI Burke	Playground
Ecoturf	PTP

BIDDER hereby submits this Bid as set forth above:

Bidder: Dostals Const Co Inc
(typed or printed name of organization)

By: [Signature]
(individual's signature)

Name: Bodie Dostal
(typed or printed)

Title: President & Secretary of Corp
(typed or printed)

Date: June 5, 2025
(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest: [Signature]
(individual's signature)

Name: Bodie Dostal
(typed or printed)

Title: same
(typed or printed)

Date: June 5 2025
(typed or printed)

Address for giving notices:
[Signature]

Bidder's Contact:
Name: Dostals Const.
(typed or printed)

Title: same
(typed or printed)

Phone: 402-332-4537

Email: bodie.dostal@hotmail.com

Address: 13680 S. 220th St Omaha NE 68028

Bidder's Contractor License No.: (if applicable) 20025

Subject: Athletic Activities Yearly Review

Meeting Date: June 23, 2025

Prior Meeting Discussion Date:

Department: Student Services

Action Desired: Approval _____ Discussion _____ Information Only X

Background:

The extracurricular program of activities and athletics provide rich experiences and learning opportunities for high school students. The Activity Directors of the two high schools have compiled a report of the 2024-25 activities and Omaha Metro Conference updates.

Recommendation: Information only.

Responsible Person: Mr. Jeremy Van Ackeren, Mr. Bubba Penas, and Dr. Jeff Govier

Superintendent's Approval Andrew J. Rikli
Signature

RETURN TO AGENDA

Subject: Policy 5000 - Students

Meeting Date: June 23, 2025

Prior Meeting Discussion Date: May 12, 2025, Board of Education Meeting
June 19, 2025, HR/SS Board Subcommittee

Department: Human Resources & Student Services

Action Desired: Approval _____ Discussion Information Only _____

Background:

After an extensive review of the policy 5000 series, the following are recommended policy changes:

- 5008:** Preschool Enrollment- New policy to provide clarification regarding preschool enrollment eligibility
- 5208:** Title IX- Condensed policy language per legal counsel recommendation.
- 5209:** Student Cell Phones and Other Electronic Devices- Required policy pursuant to state statute.
- 5210:** Handbooks- New policy requiring handbook approval by Board of Education.
- 5211:** Student Appearance- New policy pursuant to state law and NDE regulation.
- 5212:** Behavioral Intervention- New policy pursuant to state law.
- 5213:** Protection of Pupil Rights- Aligned with federal and state regulations.
- 5403:** Participation and Assignment of Athletic Teams- New policy pursuant to Nebraska State Statute.
- 5601:** School Health and Welfare- Policy and procedural language moved to new policies
- 5602:** School Wellness- Per District Wellness Committee recommendation, incorporated into policy language that had previously been in student handbooks
- 5603:** Illness or Accidents - Eliminated emergency card language
- 5604:** Medication Administration - New policy aligned with state statute and DHHS recommendations
- 5606:** Self-Management of Diabetes or Asthma/Anaphylaxis- New policy with updated language consistent with State Statute and DHHS recommendations.
- 5610:** Emergency Response to Life Threatening Asthma/Anaphylaxis- New policy with updated language consistent with State Statute and DHHS recommendations.

Recommendation:

Responsible Person: Dr. Kati Settles & Ms. Lisa Wood

Superintendent’s Approval _____
Andrew J. Rikli
Signature

Series Name: 5000 - Students

Topic: 5008 - Preschool Enrollment

Policy: 5008 - Preschool Enrollment

The Superintendent of Schools shall develop and administer procedures for determining all requirements of admission of Preschool students into the District and the assignment of all Preschool students to individual school buildings and classrooms.

Procedure 5008

- I. Qualified children may apply for participation in the District's preschool programs. Qualified children meet the following criteria:
 - A. Resident Requirement: Children must reside in the District or have one parent residing in the District.
 - B. Age Requirement: The district provides preschool programming for students who have reached the age of four (4) on or before July 31 of the current school year. The District does not provide preschool programming for students who have reached the age of five (5) years on or before July 31 of the current school year.
- II. The district accepts Preschool applications between January 1 and March 31 of the prior enrollment year. Parents or legal guardians must complete and submit a preschool enrollment application and engage in the Preschool Roundup/Screening process. Applications and all required enrollment documentation as referenced in Board Policy 5001 will be reviewed. Enrollment decisions will be based on available space, eligibility criteria, placement priorities, and other factors deemed appropriate by District staff. Parents will be notified of their child's enrollment status within a reasonable timeframe after Preschool roundups have been held.
- III. Applications for a preschool program will be approved and placements will be made in the following order:
 - A. Qualified children whose family income qualifies them for participation in the federal free or reduced lunch program; English learner; children who demonstrate an academic need; children whose parents are younger than eighteen; children who were born prematurely or at a low birth weight as verified by a physician; children enrolled in Head Start; children of homeless families; foster children; and children of migrant families.
 - B. Remaining slots are available for parent pay and placement will be made in the following order: Qualified children in the school attendance area, Qualified siblings of children enrolled in the building or program, Qualified children from elsewhere in the District.
 - C. In the event that the applications for a preschool program exceed capacity, then a random drawing in the order outlined in Section III(A) above will determine which applications are approved.
 - D. The District reserves the right to accept preschool enrollment on an as available basis once the school year begins.
- IV. Limitations and Restrictions on Student Eligibility
 - A. Qualified resident children accepted into a preschool program will be assigned to their home school for kindergarten. If parents wish to enroll their child in a building other than the assigned school, they may apply for an in-district transfer pursuant to Board Policy 5004.
 - B. Students who move out of the district do not meet eligibility requirements and are no longer qualified to participate in the District's preschool programs. Such students will be allowed to remain in their Preschool classroom through the end of the current semester and then will be disenrolled.
- V. Transportation
 - A. Transportation for children must be provided by the child's parent or legal guardian unless otherwise required by law.
- VI. Program Qualifications
 - A. All Early Childhood Programs shall comply with Nebraska Department of Education Rule 11.

- B. Nebraska Department of Education Rule 11 states that grant funds shall be targeted toward serving children regardless of their abilities, disabilities, or the social, linguistic, or economic diversity of the children's families.
- C. Early Childhood Special Education services are provided for eligible children from birth to age five based upon evaluation of the child's development. This program is only available to resident children, and children who have at least one parent residing in the District.

Policy Revision History: (Adopted xx-xx-xx)

Series Name: 5000 - Students

Topic: 5200 - Student Rights and Responsibilities

Policy: 5208 –Title IX

As required by Title IX of the Education Amendments of 1972, it is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the district's programs or activities, or in regards to admission or employment. Any person may report sex discrimination, including sexual harassment. This report must be made by any means to the district's Title IX Coordinator whose contact information can be found on the district's website and in the district's student and staff handbooks. Any other inquiries regarding the application of this policy should be referred to the Title IX Coordinator.

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~~**Nondiscrimination.** The school district does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates including in admission and employment. Inquiries about Title IX may be referred to the school district's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The school district's Title IX Coordinator may be contacted at Title IX Coordinator, Dr. Trent Steele, Director of Secondary Human Resources and Student Services, 420 South Washington Street, Papillion, NE 68046 (402) 537-6214. The school district's nondiscrimination policy and grievance procedures are included this policy, or can be accessed at: <https://www.plcschools.org/>. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact the Title IX Coordinator.~~

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~~**Publication Notice.** The school district will include the following notice on its website and in each handbook, catalog, announcement, bulletin, application form, and other places as required by law:~~

~~The school district prohibits sex discrimination in any education program or activity that it operates and individuals may report concerns or questions to the Title IX Coordinator. The school district's Title IX policy, notice, and other information may be accessed at the following link: <https://www.plcschools.org/>.~~

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~~**Retaliation Prohibited.** Retaliation, including peer retaliation, is prohibited in the school district's education program or activity. If the school district has information about conduct that reasonably may constitute retaliation under Title IX, it may be required to treat it as an allegation of sex discrimination. Upon receiving a complaint alleging retaliation, the school district will initiate its grievance procedures or informal resolution process.~~

~~**Definitions.** As used in this policy, the following terms are defined as follows:~~

~~**Complainant** means an employee, a student, or a parent, guardian, or other individual with the legal right to act on behalf of a complainant who is alleged to have been subjected to conduct that could constitute sex discrimination, including sex-based harassment; or any other person who may have been subjected to sex discrimination when that person was participating or attempting to participate in the school district's education program or activity.~~

~~**Complaint** means an oral or written request to the school district that objectively can be understood as a request for the school district to investigate and make a determination about alleged sex discrimination under Title IX.~~

~~**Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance~~

is required to establish that an individual did not consent. School district officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.

Respondent means a person who is alleged to have violated the school district's prohibition on sex discrimination. When a sex discrimination complaint alleges that the school district's policy or practice discriminates on the basis of sex, the school district is not considered a respondent.

Sex-based harassment prohibited by this part is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex that is:

Quid pro quo harassment. An employee, agent, or other person authorized by the school district to provide an aid, benefit, or service under the school district's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;

Hostile environment harassment. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the school district's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

- The degree to which the conduct affected the complainant's ability to access the school district's education program or activity;
- The type, frequency, and duration of the conduct;
- The parties' ages, roles within the school district's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
- The location of the conduct and the context in which the conduct occurred; and
- Other sex-based harassment in the school district's education program or activity.

Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;

Sex Offenses, Forcible—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.

- **Rape**—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
- **Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
- **Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
- **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses, Non-forcible—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.

- ~~_____ **Incest**— Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law~~
- ~~_____ **Statutory Rape**— Non-Forcible sexual intercourse with a person who is under the statutory age of consent~~

Dating violence meaning violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length and type of relationship and the frequency of interaction between the persons involved in the relationship;

Domestic violence meaning felony or misdemeanor crimes committed by a person who:

- ~~_____ Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction of the school district, or a person similarly situated to a spouse of the victim;~~
- ~~_____ Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;~~
- ~~_____ Shares a child in common with the victim; or~~
- ~~_____ Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction~~

Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.

Response to Sex-based Harassment.

All Employees. All school district employees must notify the Title IX Coordinator when the employee has information about conduct that reasonably may constitute sex discrimination, including sex-based harassment under Title IX.

Title IX Coordinator. The school district will designate and authorize at least one employee as the school district's "Title IX Coordinator," to coordinate the school district's efforts to comply with its responsibilities under Title IX and this policy. The superintendent or Title IX Coordinator is authorized to delegate specific duties to one or more designees.

For conduct that could constitute sex-based harassment, the Title IX Coordinator must take the following actions:

- ~~_____ Offer and coordinate supportive measures for the complainant and for the respondent;~~
- ~~_____ Notify the complainant or the individual who reported the conduct of the grievance procedures and, if appropriate, the informal resolution process.~~
- ~~_____ Take other appropriate steps to avoid the recurrence of sex discrimination and restore or maintain equal access to the school district's programs and activities.~~

Supportive Measures. The school district will provide supportive measures, as appropriate, in cases involving sex-based harassment. These measures may include but are not limited to: counseling; extending deadlines; increased supervision; no contact directives; leaves of absence; changes in class, work, or activities, regardless of whether there is a comparable alternative; and training and education programs related to sex-based harassment. Supportive measures may be continued, modified, or discontinued at the conclusion of any grievance process. Supportive

measures will not be disclosed to anyone other than the person to whom they apply and others, including school officials, who need to know the supportive measures to implement them.

Requests to Modify Supportive Measures. A complainant or respondent may request modification or reversal of the school district's decision to provide, deny, change, or terminate supportive measures applicable to them. Requests must be made to the Title IX Coordinator in writing, and an impartial individual will review the request.

Students with Disabilities. If the complainant or respondent is a student with a disability, the Title IX Coordinator will consult with one or more members of the student's IEP or Section 504 team to determine compliance with those laws while implementing supportive measures and all other requirements of this policy and Title IX.

Emergency Removal. The school district is authorized to remove a respondent from the school district's education program or activity on an emergency basis, provided that the school district undertakes an individualized safety and risk analysis; determines that an imminent and serious threat to the health or safety of a complainant or other persons arising from the allegations of sex discrimination justifies removal; and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.

Administrative Leave. The school district is authorized to place an employee respondent on administrative leave from employment responsibilities during the pendency of the school district's grievance procedures.

Informal Resolution. The school district may offer an informal resolution process unless the complaint includes allegations that an employee engaged in sex-based harassment of a student or informal resolution would be contrary to law. Prior to initiating informal resolution, the parties will be provided with notice of the allegations. Participation in informal resolution is voluntary, and any informal resolution will include consent from the complainant and respondent, the ability to withdraw from the process, and the right to resume the grievance process. If an agreement is reached, it precludes the parties from initiating or resuming the grievance process.

The informal resolution facilitator will not be the same person as the investigator or the decisionmaker in the school district's grievance procedures. Potential terms that may be included in an informal resolution agreement include but are not limited to restrictions on contact, restrictions on participation in programs or activities, and disciplinary sanctions.

If informal resolution is offered, the school district will maintain all evidence gathered, communications about the informal resolution process, and the agreement reached. This information will be disclosed to outside individuals only as permitted by law and if required to implement the requirements of the agreement or Title IX. If no agreement is reached, only relevant and permissible evidence received during the informal resolution process will be considered during the grievance process.

Grievance Procedures to Resolve Complaints of Sex Discrimination. Any person designated as Title IX Coordinator, investigator, or decision maker will not have a conflict of interest or bias for or against any party, generally or specifically. The decisionmaker may be the same person as the Title IX Coordinator or investigator.

Complaint. Complaints of sex-based harassment may only be made by a complainant; a parent, guardian, or other individual with the legal right to act on behalf of a complainant; or the Title IX Coordinator. Complaints of sex discrimination (excluding complaints of sex-based harassment) may be made by any person who was participating or attempting to participate in the school district's education program or activity at the time of the alleged sex discrimination.

Complaint by Coordinator. In the absence of a complaint made by any other individual, the Title IX Coordinator will determine whether to initiate a complaint of sex discrimination. The Title IX Coordinator must consider, at a minimum, the following factors:

- The complainant's request not to proceed with the initiation of a complaint;
- The complainant's reasonable safety concerns regarding the initiation of a complaint;
- The risk that additional acts of sex discrimination would occur if a complaint is not initiated;
- The severity of the alleged sex discrimination, including whether the discrimination, if established, would require the removal of a respondent from campus or imposition of another disciplinary sanction to end the discrimination and prevent its recurrence;
- The age and relationship of the parties, including whether the respondent is an employee of the school district;
- The scope of the alleged sex discrimination, including information suggesting a pattern, ongoing sex discrimination, or sex discrimination alleged to have impacted multiple individuals;
- The availability of evidence to assist a decisionmaker in determining whether sex discrimination occurred; and
- Whether the school district could end the alleged sex discrimination and prevent its recurrence without initiating its grievance procedures.

If the Title IX Coordinator initiates a complaint, they will notify the complainant prior to doing so and address reasonable concerns about the complainant's safety or the safety of others, including by providing supportive measures.

Consolidation of Complaints. The school district may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances. When more than one complainant or more than one respondent is involved, references in this section to a party, complainant, or respondent include the plural, as applicable.

Complaint Investigation. Complaints alleging violations of this policy will be investigated using the procedures outlined in Board Policy 2102. Any appeals will follow the appeal process outlined in Board Policy 2102.

Relevant and Permissible Evidence. When investigating complaints made under this policy using the processes outlined in Board Policy 2102, the school district will consider relevant and permissible evidence. Relevant evidence is evidence related to the allegations of sex discrimination under investigation as part of the grievance procedure. Questions are relevant when they seek evidence that may aid in showing whether the alleged sex discrimination occurred, and evidence is relevant when it may aid a decisionmaker in determining whether the alleged sex discrimination occurred.

Generally relevant evidence is permissible, but does not include:

- Evidence that is protected under a privilege as recognized by Federal or State law;
- A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional in connection with the provision of treatment to the party or witness unless the school district obtains that party's or witness's voluntary, written consent for use in this grievance procedure; and
- Evidence that relates to the complainant's sexual interests or prior sexual conduct, unless that evidence is offered to prove that someone other than the respondent committed the alleged conduct or is evidence about specific incidents of the complainant's prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between

the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the alleged sex-based harassment or preclude a determination that sex-based harassment occurred.

Dismissal of a Complaint. A complaint of sex discrimination may be dismissed for any of the following reasons:

- The school district is unable to identify the respondent after taking reasonable steps to do so;
- The respondent is not participating in the school district's education program or activity and is not employed by the school district;
- The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint, and the school district determines that without the complainant's withdrawn allegations, the remaining alleged conduct would not constitute sex discrimination even if proven;
- The school district determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint under this paragraph, the school district must make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, the school district will promptly notify the complainant of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the school district must also notify the respondent of the dismissal and the basis for the dismissal promptly following notification to the complainant, or simultaneously if notification is in writing.

The school district will notify the complainant that a dismissal may be appealed and provide the complainant with an opportunity to appeal the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the school district must also notify the respondent that the dismissal may be appealed on the bases set out in this policy. Upon the dismissal of a complaint, at a minimum, the school district will:

- Offer supportive measures to the complainant, and offer supportive measures to the respondent if the respondent has been notified of the complaint;
- Require its Title IX Coordinator to take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the school district's education program or activity.

Superintendent Authorized to Contract. The board authorizes the Superintendent to contract for, designate, and appoint individuals to serve in the roles of the school district's investigator(s), decision-maker(s), informal resolution facilitator(s), or appellate decision-maker(s) as contemplated by this policy.

Recordkeeping. The school district will maintain the following documents for a period of at least seven years:

- For each complaint of sex discrimination, records documenting the informal resolution process or grievance procedures and the outcome.
- Records documenting the actions the school district took to meet its obligations under Title IX for any allegation of sex discrimination.
- All materials used to provide training as required by this policy. The school district will make these training materials available upon request for inspection by members of the public.

Series Name: 5000 - Students

Topic: 5200 - Student Rights and Responsibilities

Policy: 5209 Student Cell Phones and Other Electronic Devices

Students are prohibited from using electronic communication devices while on school property or attending a school instructional function, except as deemed appropriate by the building administration or a student's education team. "Electronic communication device" is defined as any device that transmits by electronic means any writing, sound, visual image, or data of any nature to another electronic communication device. "Electronic communication device" includes a cell phone. Building-level rules shall be reflected in the student handbook. Violations of this policy shall be addressed in accordance with the Nebraska Student Discipline Act and/or relevant school building rules.

Students are not prohibited from using an electronic communication device while on school property or attending a school instructional function under any of the following circumstances:

1. When required by a student's IEP developed under the Special Education Act and any rules and regulations adopted or promulgated pursuant to the act or a plan developed under section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794;
2. When authorized by the school district for educational purposes during instructional time;
3. In the case of an emergency or perceived threat of danger;
4. When necessary to monitor or manage a student's health care; or
5. When determined appropriate by the school board or otherwise allowed by an appropriate school employee.

Series Name: 5000 - Students

Topic: 5200 - Student Rights and Responsibilities

Policy: 5210 Handbooks

The school district's handbooks for students and staff are intended to convey information and explain school regulations and procedures that are necessary for the school to run smoothly and efficiently. The district's handbooks are an extension of these policies and have the force and effect of board policy when approved by the board of education. Although the board may approve the handbooks annually, the administration has the authority to change the contents of any handbook without board approval so long as the changes are consistent with board policy.

The administration may provide only the amendment to the individuals affected by the change without providing them with the full handbook unless required by law. None of the district's handbooks creates a "contract" between the school district, staff members, parents or students.

If any information contained in any handbook conflicts with board policy or state statute, the policy or statute will govern.

Series Name: 5000 - Students

Topic: 5200 - Student Rights and Responsibilities

Policy: 5211 Student Appearance

General Regulations. The District prohibits student attire or appearance that:

- Causes or is likely to cause a material and substantial disruption to the District's programs and activities.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities.

Altering a student's appearance or removing or altering a student's attire without consent from their parent/guardian/caregiver is not allowed. Additionally, students' hair should not be permanently or temporarily altered by school personnel.

Cultural and Religious Attire. Students are allowed to wear religious attire, adornments, and other attire associated with race, national origin or religion, or tribal regalia. Additionally, students are permitted to wear natural and protective hairstyles including but are not limited to braids, locks, twists, tight coils or curls, cornrows, Bantu knots, afros, weaves, wigs, or head wraps.

Any person who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any public or private location where the person is otherwise authorized to be on school grounds or at any school function.

Health and Safety Considerations. Students may be required to wear protective clothing or equipment or otherwise modify their attire or secure their hair to ensure the safety of themselves and others. In such cases, a good faith effort to reasonably accommodate students will be made to ensure safety without compromising religious beliefs, grooming practices, or requiring students to permanently alter their appearance. The least restrictive means appropriate to address the identified health or safety concern shall be used.

Health and Safety Accommodation Process. If a health and safety standard accommodation is necessary, the District will:

1. Engage in a good-faith effort to reasonably accommodate the student
2. Notify the student's parent or guardian of such an attempt to accommodate the student's appearance or any attire, tribal regalia, hairstyles, adornment, or other characteristic associated with race, national origin, or religion
3. Attempt to obtain consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire, tribal regalia, hairstyle, adornment, or other characteristic associated with race, national origin, or religion.

Recordkeeping. The District will record efforts made to accommodate a student's appearance, attire, hairstyle, adornment, or other characteristics associated with race, religion, sex, disability, or national origin. Each record must include: the student's name; federally identified demographic characteristics; date of the occurrence; the health and safety standard relating to the accommodation; the nature of the accommodation requested; staff involved; communication with parents/guardians/caregivers, and; the

outcome of the effort.

Enforcement. Violations of this policy shall be addressed in a manner consistent with the board's policies regarding student discipline.

Series Name: 5000 - Students

Topic: 5200 Student Rights & Responsibilities

Policy: 5212 Behavioral Intervention

General Approach. The district utilizes a tiered system of support to foster a positive school climate and culture, encourage appropriate student behavior, and provide the necessary supports for academic and behavioral success.

Interaction with Student Discipline Policy. This policy does not replace the Student Discipline policy or limit the District's authority under the Student Discipline Act when behaviors warrant action under that policy or Act.

Classroom Removal. Students may be removed from the classroom if the student poses a threat to their own safety, the safety of others, or the environment or if the student's behavior is disruptive to the learning environment. When appropriate, prior to removal staff should consider the use of de-escalation techniques, behavior redirection, or other Tier 1, Tier 2 or comparable interventions.

When classroom removal is appropriate, the District will consider whether the student requires additional support to transition back to the classroom and continue to monitor the student's behavior to adjust interventions and supports as needed.

Required Training. The School District, independently or through the educational service unit, will develop and provide behavioral awareness and intervention training to employees with behavioral management responsibilities. Each employee with behavior management responsibilities must complete the behavioral awareness and intervention training during the 2026-27 school year or during the first year of employment with the district if hired after the 2026-2027 school year. The length of such training will be approximately 1 hour.

Behavioral Awareness Point of Contact (BAPC). Each school building must designate one or more school employees as a BAPC. Each BAPC must have knowledge of community services providers and other resources available for students and families. Each BAPC must coordinate access to support services for students.

The BAPC will be identified on the district website and in the school directory.

Series Name: 5000 - Students

Topic: 5200 Student Rights & Responsibilities

Policy: 5213 Protection of Pupil Rights

The Protection of Pupil Rights Amendment (PPRA) affords parents the following rights regarding the District's use of surveys, collection and use of information for marketing purposes, and certain physical exams.

Surveys

Surveys Created by a Third Party.

A "third-party survey" refers to a survey that is created by a person or entity other than a district staff member or student regardless of whether the student answering the questions can be identified and regardless of the subject matter of the questions. Parents have the right to inspect any survey created by a third party before that survey is distributed to their student.

Surveys Requesting Particular Sensitive Information.

No student shall be required to submit to a survey, analysis, or evaluation that requests sensitive information. If a survey requesting sensitive information is funded, in whole or in part, by a program administered by the U.S. Department of Education, the school district must obtain the written consent of a student's parent(s) before the student participates in the survey. School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey (created by any person or entity, including the district) containing any sensitive information. Parents have the right to inspect any survey which requests sensitive information before that survey is distributed to their student.

Sensitive information shall include:

- a. Political affiliations or beliefs of the student or the student's parent(s);
- b. Mental or psychological problems of the student or the student's family;
- c. Sexual behavior or attitudes;
- d. Illegal, anti-social, self-incriminating, or demeaning behavior;
- e. Critical appraisals of other individuals with whom respondents have close family relationships;
- f. Legally recognized privileged or analogous relationships, such as those of lawyers; physicians, and ministers;
- g. Religious practices, affiliations, or beliefs of the student or student's parent(s); or
- h. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without prior written consent of the parent or eligible student.

Survey Inspection Requests.

School officials shall inform parents of their right to inspect surveys requesting sensitive information before the surveys are distributed to any student. All survey inspection requests must be in writing to the building principal and delivered to the building principal prior to the date on which the survey is scheduled to be administered to the students. The district will also comply with any survey requirements found in Board Policy 6404 Parental Involvement in Education Practices.

Collection of Personal Information from Students for Marketing

"Personal information" refers to individually identifiable information including: a student's and parent(s) first and last name; home or other physical address; telephone number; and/or social security number. No school official or staff member shall administer or distribute to students a survey or other instrument for the purpose of collecting personal information for marketing or for selling that information.

This policy does not apply to the collection, disclosure or use of personal information for the exclusive purpose of providing educational services to students, such as post-secondary education recruitment; military recruitment; tests and assessments to provide cognitive, evaluative, diagnostic or achievement

information about students; and/or student recognition programs.

Physical Examinations

Parents will receive notice of any non-emergency physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, or any physical exam or screening permitted or required under State law.

Notification of Rights and Procedures

The superintendent shall notify parents of this policy and its availability upon request from the office of the district; how to opt their child out of participation in activities as provided for in this policy; the approximate dates during the school year when a survey requesting personal information is scheduled or expected to be scheduled; and how to request access to any survey or other material described in this policy. This notification shall be given to parents at least annually, at the beginning of the school year and within a reasonable period after any substantive change in this policy.

Series Name: 5000 - Students

Topic: 5400 - Student Activities

Policy: 5403 Participation and Assignment of Athletic Teams

Designation of Athletic Team or Sport. The terms male, female, and coed are defined as provided by state law. All athletic and sports teams of the district are hereby designated as male, female, or coed as follows:

Sport/Team	Designation
Football	Male
Volleyball	Female
Cross Country	Male and Female Teams
Golf	Male and Female Teams
Tennis	Male and Female Teams
Basketball	Male and Female Teams
Wrestling	Male and Female Teams
Swimming and Diving	Male and Female Teams
Track	Male and Female Teams
Track and Unified Track	Male, Female, and Coed Teams
Soccer	Male and Female Teams
Bowling and Unified Bowling	Male, Female, and Coed Teams
Baseball	Male
Softball	Female
Cheerleading	Coed
Dance Team	Coed

Participation on Assigned Teams. Males shall not participate on teams designated for females. Females may only participate on male teams when there is no female team offered or available for such sport. Males and females may participate on coed teams and in coed events as long as their participation is consistent with the eligibility and other rules of that team or event.

Determination of Student Sex. To determine eligibility, a student and the student's parent or guardian shall provide the district with confirmation of the student's sex on a document signed by a doctor or signed under authority of a doctor.

Conduct of Visitors and the Public. Visitors and members of the public attending district interscholastic team activities are expected to comply with all district policies and practices, including sportsmanship rules.

Series Name: 5000 - Students

Topic: 5600 - Student Health and Well-being

Policy: 5601 School Health and Welfare

The District will consider local, state, and national recommendations, and cooperate with the health department in developing procedures for the control of communicable disease in the schools. All procedures shall conform to standards set by the state health department.

The District will assist community welfare agencies in identifying and referring pupils who are in apparent need of assistance.

~~The District shall maintain a plan for emergency response to life-threatening Asthma and Anaphylaxis. This plan is an emergency measure only and in no way infers that the Papillion La Vista Community Schools are assuming the responsibilities of a healthcare facility or health care provider.~~
The Papillion La Vista Community Schools shall provide Automated External Defibrillators (AEDs) in each of its school buildings in which students are located. The Superintendent will develop procedures to guide the installation, use, and staff training required to implement this policy.

Procedure 5601A
School Health and Welfare - Communicable Diseases

Immunizations

Pursuant to Neb. Rev. Stat. 79-217, ~~s~~Schools in Nebraska are required to obtain written proof of each student's immunization status (~~including the name of the vaccine and the month, day, and year of administration~~)— prior to the child attending classes. ~~The school must also~~ and maintain an immunization history on file for each child enrolled.

~~It is the parent's/guardian's responsibility to make certain their child has met these immunization requirements. A waiver from immunization requirements may be permitted for medical and/or religious reasons as defined in Nebraska Rev. Stat. 79-221 and 79-222. By law, students without proof of immunizations must be excluded from school until such proof has been presented unless a medical and/or religious waiver is provided. A waiver from immunization requirements may be permitted for medical and/or religious reasons as defined in Nebraska Rev. Stat. 79-221 and 79-222.~~

Waiver forms may be obtained from the school's health office. Students without immunizations may be excluded from school during outbreaks of illnesses that may put them at risk.

Current immunization requirements may be found at the Department of Health and Human Services: (<http://dhhs.ne.gov>)

~~It is the parent(s)/guardian(s)'s responsibility to make certain their child/children have met these immunization requirements. By law, students who do not present proof of immunizations must be excluded from school until such proof has been presented unless a medical and/or religious waiver is provided.~~

Physical and Vision Examination Requirements:

Nebraska law requires that all students entering kindergarten or a beginning grade and seventh grade have a physical examination and a vision exam prior to the start of the school year. A physical examination is also required in the case of a transfer from out of state to any other grade at the local school. The ~~results of~~ physical examinations must be completed within six months prior to entry to school.

~~A printed form signed by a licensed physician, physician assistant or advanced practice nurse—nurse practitioner indicating that a physical examination was administered on a specific date, shall constitute sufficient evidence of a physical examination. These physicals may be used for sports physicals if completed after May 1 providing that the licensed healthcare provider clears the student for physical activity.~~

In addition, children entering school for the first time, or transferring from out-of-state must obtain a vision assessment from their physician or a licensed optometrist. The school nurse at each building can be contacted for a list of low-cost or free health clinics available in the area to conduct physical and vision exams.

Any parent(s)/guardian(s) who do not want their children to have a physical or vision assessment may sign a physical waiver, available at the school health office. The requirement for sports physicals (NSAA activities) may not be waived.

Procedure 5601B

School Health and Welfare

Emergency Response to Life-Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)

DEFINITION: *Life-threatening asthma consists of an acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.*

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or medication, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, **AND DEATH CAN OCCUR.** Immediate allergic reactions may require emergency treatment and medications.

LIFE-THREATENING ASTHMA SYMPTOMS: Any of these symptoms may occur:

- Chest tightness
- Wheezing
- Severe shortness of breath
- Retractions (chest or neck "sucked in")
- Cyanosis (lips and nail beds exhibit a grayish or bluish color)
- Change in mental status, such as agitation, anxiety, or lethargy
- A hunched-over position
- Breathlessness causing speech in one to two word phrases or complete inability to speak

ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM: Any of the symptoms may occur within seconds. The more immediate the reactions, the more severe the reaction may become. Any of the symptoms present requires several hours of monitoring.

- Skin: warmth, itching, and/or tingling of underarms/groin, flushing, hives
- Abdominal: pain, nausea and vomiting, diarrhea
- Oral/Respiratory: sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat, hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing reaction
- Cardiovascular: headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid heart rate, ventricular fibrillation (no pulse)
- Mental status: apprehension, anxiety, restlessness, irritability

EMERGENCY PROTOCOL:

1. **CALL 911**
2. Summon school health office staff if available. If not, summon designated trained, non-medical staff to implement emergency protocol
3. Check airway patency, breathing, respiratory rate, and pulse
4. Administer medications (EpiPen and albuterol) per standing order
5. Determine cause as quickly as possible
6. Monitor vital signs (pulse, respiration, etc.)
7. Contact parent(s)/guardian(s) immediately and physician as soon as possible
8. Any individual treated for symptoms with epinephrine at school will be transferred to medical facility

~~STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS:~~

- ~~— Administer an IM EpiPen Jr. for a child less than 50 pounds or an adult EpiPen for any individual over 50 pounds~~
- ~~— Follow with nebulized albuterol (premixed) while awaiting EMS. If not better, may repeat times two, back-to-back~~
- ~~— Administer CPR, if indicated~~

PHYSICIAN _____ Date _____

~~Revisions approved by Attack on Asthma Nebraska Board of Directors: August 1, 2002
Revisions approved by the Nebraska State Board of Education: September 6, 2002~~

Procedure 5601C

Do Not Resuscitate/Do Not Intubate Requests:

The school district is not qualified under law to comply with directives to physicians limiting medical treatment and will not accept such directives. School district staff members will not honor “do not resuscitate/do not intubate” (DNR/DNI) orders, requests for transport to particular medical facilities, and any similar requests. Parents/Guardians must arrange for all such requests with rescue squads and medical providers directly.

Procedure 5601CD

Automated External Defibrillators (AEDs)

Distribution and Placement:

- A. Introduction: ~~An automatic external defibrillator (AED) is a portable device used to induce electrical stimulation to the heart muscle in the event of a potential cardiac arrest. Sudden cardiac arrest (SCA) is an electrical malfunction of the heart. It strikes suddenly, often without prior symptoms. A shock to the heart from a defibrillator within minutes of the collapse is the only way to save someone in SCA that has been caused by ventricular fibrillation.~~ AED units will be placed in each secondary and elementary school. Designated building staff will be trained to administer CPR/AED. ~~However, the district does not make any promise, express or implied, that a trained staff member will be available to operate the AED in the event of a potential cardiac arrest.~~
- B. AEDs will be distributed to each school within the District in the following manner:
 - 1. High schools will have AEDs readily accessible in designated areas where they are available for students, staff and visitors.
 - 2. Middle schools and elementary schools will have an AED readily accessible in a designated area where it is available for students, staff and visitors.
 - 3. The IDEAL Program and YATP Program will each have an AED readily accessible in a designated area where it is available for students, staff and visitors.
 - 4. The placement and signage of AEDs will take into consideration access for school and community activities being conducted within the school building and on the school campus.
 - 5. AEDs will not be taken on field trips or other extracurricular activities off of the school campus.

AED Maintenance and Use:

The following procedures will govern the maintenance and use of AEDs:

- A. AEDs will be maintained and tested in accordance with the operational guidelines of the manufacturer and monitored by school health office staff or other designated employees.
- B. The AED will be inspected by the school nurse on a monthly basis to assure it is in proper working order and ready for use. The AED will be inspected after each use to ensure the equipment is in proper working order. (A key will be stored in a separate location designated by the building administrator to disengage the alarm.)
- C. AEDs will be stored with the carrying case, razor, vinyl gloves, mouth barrier and towels designated for use.
- D. AED pads exceeding the manufacturer's recommended shelf life will be replaced.
- E. AED batteries exceeding the manufacturer's recommended shelf life will be replaced.
- F. AEDs will be properly marked with a District identifying code.

Operating Procedures:

- A. Unless the patient's medical condition and/or circumstances dictate otherwise, the following standard procedures for emergency response to cardiac arrest will be followed:
 - 1. Assess the patient
 - 2. Call 911 and get the AED. Inform 911 if CPR and AED are used.
 - 3. Administer CPR until emergency responders arrive.
- B. Notify Parent(s) or Guardian(s). Notify parent(s)/guardian(s) immediately at the first sign of an emergency. If trained, designated staff is involved in the life-saving procedure; personnel not administering emergency treatment should make the parent contact.
- C. The AED will be administered only by designated staff certified in CPR/AED to students, staff or visitors when emergency life-threatening events occur resulting from cardiac arrest.

AED Training and Implementation:

- A. The following staff shall be included in CPR/AED training:
 - 1. School Administrators, designated Head Teachers and/or Administrative Assistants
 - 2. Coaches & Assistant Coaches
 - 3. Athletic Trainers
 - 4. Physical Education Teachers
 - 5. School Resource Officers (S.R.O.)
 - 6. School Nurses
 - 7. Health Paraprofessionals
- B. A minimum of three staff members in each building, as designated by the building principal will maintain current certification in CPR/AED.
- C. CPR/AED training will be provided by certified CPR/AED instructors.
- D. A notice will be placed in the student handbooks that in the event of a cardiac arrest, an AED may be administered by designated staff certified in CPR/AED.
- E. Training classes will be provided at no cost to staff designated by the building principal as requiring CPR/AED training. Classes will be scheduled with consideration to staff availability and time during teacher in-service days, staff work days, and before or after school hours.
- F. CPR/AED training will be coordinated by the school nurses through the Director of Student Services' office.

Purchasing AEDs and Replacements:

- ~~A. Initial purchases of AEDs will be made through private donations and/or public resources outside of the District's general fund budget.~~
- ~~B. Replacement of AEDs and/or consumable supplies associated with the use of an AED will be made through district funds.~~
- ~~C. Requests for AEDs and replacement supplies should be processed through the Director of Student ServicesService's office.~~
- ~~D. The District will keep a set of pads for immediate replacement after any AED has been used.~~
- ~~E. AEDs will meet district specifications.~~
- ~~F. AEDs will be from the same manufacturer, and of the same, or similar model.~~
- ~~G. AEDs will be labeled with a District identification code.~~
- ~~H. When using any AED for training, do not remove the seals. Simulate placement and use.~~

Post Administration Actions:

As soon as possible following the use of an AED, the designated staff certified in CPR/AED should complete an Accident/Incident Report Form available in the school office.

- A. The school nurse will review the documentation, sign the form, file and/or submit the information within 24 hours to their building principal.
- B. A copy of the Accident/Incident Report will be forwarded to the Assistant Superintendent of Human Resources for final review.

Annual Review:

The procedures outlined herein will be reviewed annually by the District Safety Committee. Any recommended changes to these procedures made by this Committee shall be forwarded by the Director of Student Services to the Superintendent of Schools.

Procedure 5601E

Administering Medication:

~~The District follows medication administration guidelines established by the Nebraska Department of Health. No employees of the District will administer prescription medication to students, or allow students to take any prescription medication without a written order from the child's physician. No over-the-counter medication shall be administered by school personnel without written authorization from the parent(s)/guardian(s). No personnel of the District will make recommendations of, or prescribe any medications for students. Decisions regarding any medications taken by students are entirely up to the parent(s)/guardian(s) and their physician.~~

~~When a student is required to take medication during the school hours that has been prescribed by a duly licensed physician or authorized in writing by the parent(s)/guardian(s), the following procedures are to be followed:~~

~~Parent(s)/guardian(s) must first sign a permission form, granting authority for school staff to administer medication to their student.~~

~~All prescription medication brought to school must be in the original prescription container, properly labeled, including the student's name, physician's name, and complete directions on administration of the medicine.~~

~~Over the counter medication will not be administered without written approval from the student's parent(s)/guardian(s). All over the counter medication brought to school must be in the original product container with the label intact.~~

~~The student may deliver medications to the school, provided that a parental permission form is on file in the school office.~~

~~All medications administered at school must be stored in a locked container and/or refrigerator, unless otherwise authorized as an exception for Asthma, Anaphylaxis or Diabetes.~~

~~No more than one month's supply of the student's medication should be provided to the school personnel.~~

~~All nutritional or dietary supplements will be administered following the same procedures as outlined above. Any other supplements brought to school shall be housed in the health office for safety purposes and the parent and/or student will be responsible for administration of the supplement.~~

~~All medications not picked up will be properly disposed of at the end of the school year or when the student is no longer enrolled in the District.~~

~~Student Self-Medicating & Monitoring of Asthma, Anaphylaxis or Diabetes:~~

~~The school, working in collaboration with the student, his/her parents, and his/her doctor may allow the student to self-medicate and/or monitor a medical condition related to Asthma, Anaphylaxis or Diabetes as an exception to the requirements listed above. Such monitoring and/or self-medication may be permitted in the classroom or any part of the school or on school grounds during any school-related activity or in any private location specified in the student's medical management plan (Action Plan), under the following conditions:~~

~~The student's physician has authorized self-medication and/or self-monitoring of Asthma, Anaphylaxis or Diabetes. Such authorization states when the medication is to be taken, the correct dosage, time and/or frequency of administration.~~

Health Action Plan

The school personnel and the parent or guardian, in consultation with the student's physician, shall develop a medical management plan (Action Plan) for the student, which shall be on file in the health office and remain in effect for no more than one school year. This may supplement or be incorporated by reference into any applicable individualized student plan, such as an IEP or Section 504 plan. The plan will:

- Identify the health care services the student may receive at school relating to the diagnosed health condition;
- Evaluate the student's understanding of, and ability to self-manage his/her medical condition;
- Permit regular monitoring of the student's self-management of his/her medical condition by an appropriately credentialed health care professional; and
- Be signed by the student's parent or guardian and the physician responsible for treatment of the student's medical condition.

The District's Medical Self-Management Plan Authorization Form is on file in the health office, with the necessary signatures of the physician, parent(s)/guardian(s), student and school nurse.

The District may prohibit any student from possessing the necessary medical supplies to self-manage, or self-monitor his/her medical condition or place other necessary and appropriate restrictions on the student's self-management of his/her condition if the school personnel determine that the student has endangered himself, herself or others through the misuse or threatened misuse of such medical supplies. School personnel shall promptly notify the parent(s)/guardian(s) of any prohibition, restriction, or condition imposed upon the student as a result of such behavior.

If a student for whom a medical management plan has been developed under this policy injures school personnel or another student as the result of the misuse of necessary medical supplies, the parent/guardian of the student for whom such plan has been developed shall be responsible for any and all costs associated with such injury. Additional disciplinary sanctions may also be imposed upon the student as a result of such misuse.

Medical Self-Management Plans may be obtained from each school's health office.

Series Name: 5000 - Students

Topic: 5600 - Student Health and Well-being

Policy: 5602 School Wellness

The District seeks to prepare all students to become productive, responsible citizens in a changing society, the District will provide curriculum, instruction, and experiences in a health-promoting school environment to instill habits of lifelong learning and health.

Goals to Promote Student Wellness:

The District has established the following student wellness goals that are designed to promote student wellness and address preventable health problems, such as obesity among children and adolescents. to comply with Section 204 of the Healthy, Hunger-Free Kids Act of 2010, Public Law 111-296, added Section 9A to the Richard B. Russell National School Lunch Act (NSLA) (42 U.S.C. 1758b).

- A. Nutrition Education and Promotion. The District will teach, model, encourage and support healthy eating by all students. The District will implement a curriculum that includes information on good nutrition and healthy living habits, and that meets or exceeds the health and nutrition education objectives established by the Nebraska Department of Education. In addition, the District will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards
- B. Physical Activity. The District's curriculum shall include instruction on physical activity and habits for healthy living. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so. €
- C. Other Student Wellness Goals. The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District will coordinate and integrate initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Nutritional Guidelines & Assurance for Reimbursable School Meals:

The District will ensure that nutritional guidelines are in place for all foods available in each school building during the school day with the objective of promoting student health and reducing childhood obesity. The guidelines are as follows:

- A. School meals offered through the National School Lunch Program (NSLP), School Breakfast Program (SBP), and other supplemental programs will be accessible to all students and meet or exceed the requirements of federal and state law and regulatory authorities.
- B. No foods in competition with the school breakfast or lunch program shall be sold or otherwise made available to students anywhere on school premises during the period of one-half hour prior to the serving period for breakfast and lunch and lasting until one-half hour after the serving of breakfast and lunch.
- C. Foods and beverages sold to students on school campuses during the school day outside of the school meals programs, (e.g. "competitive" foods and beverages), from midnight until one-half hour after the official end of school day, will meet the USDA Smart Snacks in School nutrition

standards, at a minimum. This includes all foods and beverages sold through fundraisers on the school campus during the school day.

- D. Marketing and advertising is allowed on school premises only for those foods and beverages that meet the Smart Snacks in School nutrition standards during the specified time period above. School Breakfast and Lunch Menus are posted on the District Website and District App.
- E. Students have access to free drinking water during meal times and throughout the school day. They have access to water fountains and permission to carry water in personal containers.
- F. Meals offered to students will be appealing, served in clean and pleasant settings, and allow for adequate time to eat breakfast and lunch.
- G. Qualified nutrition professionals will administer the school meals programs. All nutrition staff will participate in annual training and continued professional development in accordance with the USDA Professional Standards. Staff development programs will include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their level of responsibility.
- H. The District will make every effort to eliminate any social stigma attached to, and prevent overt identification of, students who are eligible for free and reduced-priced meals. Information regarding qualification for free or reduced lunch shall be communicated to families. (The District shall protect the identity of students qualifying for free or reduced lunch by only disclosing those students' free/reduced status after a parent/guardian has expressly waived their right to such non-disclosure.)
- I. All students shall be offered a full reimbursable meal each day regardless of meal balance status.
- J. Consideration shall be given to local food providers during the procurement process.

The District gives the assurances that the District's guidelines for reimbursable meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C. 1779) and sections 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758(f)(1), 1766(a)), as those regulations and guidance apply to the District.

[Regarding student allergies, building administrators have the authority to restrict foods, pets or other materials from school campus.](#)

Community Involvement, Outreach and Communications:

The District Wellness Committee will include representation from parents, students, school food service personnel, teachers, school nurses, administrators, board of education members and community representatives. This committee will meet quarterly to review policies and activities. Additional opportunities for community/public input are provided at the annual public hearing before the Board of Education. The policy is available to view on the District website.

Implementation and Monitoring:

At least once every three years, the District will conduct a Triennial Progress Assessment and develop a report that reviews District compliance with the policy and include:

- The extent to which the District's schools are in compliance with the wellness policy;
- The extent to which the District's wellness policy aligns with the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is the Superintendent or the Superintendent's designee.

The District will notify families of the availability of the triennial progress report.

The School Wellness Policy will be assessed and updated at least every three years, following the triennial assessment discussed above. The Local Wellness Committee will update or modify this policy based on the results of the District annual self-assessment, the USDA triennial administrative review, and on other variables, including if/when the District's health priorities change; the community's health needs change; the wellness goals are met; new health science arises, new technology emerges; and new federal or state guidance/standards are issued.

Series Name: 5000 - Students

Topic: 5600 - Student Health and Well-being

Policy: 5603 Illness or Accidents

If a student is injured or develops an apparent illness at school, a parent, guardian or another adult designated ~~by the student's emergency card~~ as an emergency contact by a parent or guardian shall be notified. If deemed advisable by school officials, the adult shall be requested to come to school and take the child home. If that is not possible, the building principal should be notified. The administration will notify the proper authorities if unable to reach the parent(s)/guardian(s) or designated party by the end of the school day. In the event of an emergency injury or illness, school officials may call a physician or emergency medical personnel.

Series Name: 5000 - Students

Topic: 5600 - Student Health and Well-being

Policy: 5604 Medication Administration

Whenever possible, the parent/guardian should arrange medication schedules to eliminate the need for giving medication during school hours. When it is necessary for school personnel to administer medication to students, the school district will comply with the Nebraska Medication Aide Act, the requirements of Title 92, Nebraska Administrative Code, Chapter 59, (promulgated by the Nebraska Department of Education and entitled *Methods of Competency Assessment of School Staff Who Administer Medication*), and all state and federal regulations. Parents and guardians who wish to have their child receive medication from school personnel must comply with school district procedures.

The district reserves the right to review and decline requests to administer or provide medications that are not consistent with standard pharmacological references, are prescribed in doses that exceed those recommended in standard pharmacological references, or that could be taken in a manner that would eliminate the need for giving them during school hours. The district may request parental authorization to consult with the student's licensed healthcare provider regarding any medication prescribed by such licensed healthcare provider.

Procedure 5604

Prescription Medication

1. Whenever possible, prescription medications should be given at home by the parent/guardian.
2. A parent/guardian must provide written authorization for the administration of the medication from the prescribing licensed healthcare provider.
3. A parent/guardian must complete a medication administration permit to serve as permission to administer the medication.
4. The medication must be brought to school in the prescription-labeled container, including the student's name, the licensed healthcare provider's name, and directions for administering the medication.
5. Any changes in the type, dosage, or frequency of medication administered will require a new medication administration permit completed by the parent/guardian and verified by the prescribing licensed healthcare provider.
6. No more than one month's supply of the student's medication should be provided to school.

Non-Prescription Medication

1. Whenever possible, non-prescribed medications should be given at home by the parent/guardian.
2. A parent/guardian must complete a medication administration permit to serve as permission to administer the medication.
3. The medication must be brought to the school in the manufacturer's container with the dosage label intact.
4. Any dosage outside the recommendation on the manufacturer's label will require a written order from the licensed healthcare provider.

Series Name: 5000 - Students

Topic: 5600 - Student Health and Well-being

Policy: 5606 Self-Management of Diabetes or Asthma/Anaphylaxis

Upon receiving the written request of a student's parent or guardian and the written medical authorization described in the applicable provisions below, the school district will work with the parent or guardian in consultation with appropriate medical professionals to develop a medical management plan (health plan) for a student with diabetes, asthma, or anaphylaxis (referred to herein as "medical condition").

A student with diabetes must obtain written authorization to self-manage from the student's physician. The plan for a student with diabetes will (a) identify the health care services the student may receive at school, (b) evaluate the student's understanding of and ability to self-manage his or her medical condition, (c) permit regular monitoring of the student's self-management by an appropriately credentialed health care professional, and (d) be signed by the student's parent or guardian and the physician responsible for the student's medical condition.

A student with asthma or anaphylaxis must obtain written authorization to self-manage from the student's physician or from the health care professional who prescribed the medication for treatment of the student's condition. The plan for a student with asthma or anaphylaxis will (a) identify the health care services the student may receive at school, (b) evaluate the student's understanding of and ability to self-manage his or her medical condition, (c) permit regular monitoring of the student's self-management by an appropriately credentialed health care professional, (d) include the name, purpose, and dosage of the prescription asthma or anaphylaxis medication prescribed for such student, (e) include procedures for storage and access to backup supplies of such prescription asthma or anaphylaxis medication, and (f) be signed by the student's parent or guardian and the physician or other health care professional responsible for the student's medical condition.

The plan will permit the student to self-manage his or her medical condition in any part of the school or on school grounds during any school-related activity, or in a private location. The parent or guardian of a student for whom such a medical management plan has been developed shall sign a statement acknowledging that (a) the school and its employees and agents are not liable for any injury or death arising from a student's self-management of his or her medical condition and (b) the parent or guardian will indemnify and hold harmless the school district and its employees and agents against any claim arising from a student's self-management of his or her medical condition. The student's parent or guardian will be personally responsible for any and all costs associated with any injury to school personnel or another student resulting from the student's misuse of necessary medical supplies.

The district may prohibit a student who is self-managing his or her diabetic condition from possessing medical supplies for self-management and may establish other necessary and appropriate restrictions or conditions when the district determines that the student has endangered himself, herself, or others through misuse or threatened misuse of such medical supplies. The district will promptly notify the parent or guardian of any such prohibition, restriction, or condition.

The district may impose disciplinary consequences on a student with asthma or anaphylaxis who uses his or her prescription asthma or anaphylaxis medication other than prescribed. These disciplinary consequences shall not include limitations on the student's access to necessary medication. The district will promptly notify the parent or guardian of any disciplinary action imposed.

Series Name: 5000 - Students

Topic: 5600 - Student Health and Well-being

Policy: 5610 Emergency Response to Life Threatening Asthma or Anaphylaxis

School employees will comply with the requirements of "Protocol: Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)". The district shall procure and maintain the equipment and medication necessary to implement the protocol.

The Superintendent shall obtain the required signature(s) of one or more physicians licensed to practice medicine in Nebraska on the form entitled "Protocol: Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" ("Protocol").

The Superintendent shall arrange to have a qualified medical person train employees, and provide training updates as necessary.

Procedure 5610 A
Emergency Protocol

DEFINITION: Life-threatening asthma consists of an acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or *medication*, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, AND DEATH CAN OCCUR. Immediate allergic reactions may require emergency treatment and medications.

LIFE-THREATENING ASTHMA SYMPTOMS:

Any of these symptoms may occur:

Chest tightness

Wheezing

Severe shortness of breath

Retractions (chest or neck "sucked in")

Cyanosis (lips and nail beds exhibit a grayish or bluish color)

Change in mental status, such as agitation, anxiety, or lethargy

A hunched-over position

Breathlessness causing speech in one-to-two word phrases or complete inability to speak

ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM: Any of the symptoms may occur within seconds. The more immediate the reaction, the more severe the reaction may become. Any of the symptoms present require several hours of monitoring.

Skin: warmth, itching, and/or tingling of underarms/groin, flushing, hives

Abdominal: pain, nausea and vomiting, diarrhea

Oral/Respiratory: sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat, hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing reaction

Cardiovascular: headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid heart rate, ventricular fibrillation (no pulse)

Mental status: apprehension, anxiety, restlessness, irritability

EMERGENCY PROTOCOL:

1. CALL 911.
2. Summon school nurse OR trained staff to implement emergency protocol.
3. Check airway patency, breathing, respiratory rate, and pulse.
4. Administer medications (epinephrine auto injector and nebulized albuterol) per standing order.
5. Determine cause as quickly as possible.
6. Monitor vital signs (pulse, respiration, etc.).
7. Contact parents immediately and prescribing health care practitioner as soon as possible.
8. Any individual treated for symptoms with epinephrine at a school will be transferred to a medical facility.

STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS:

1. Administer epinephrine auto injector junior for any child less than 60 pounds or adult epinephrine auto injector for any individual over 60 pounds into the muscle towards the front and outer side of the thigh.
2. Follow with nebulized albuterol while awaiting EMS.
3. If symptoms persist, repeat epinephrine auto injector followed by nebulized albuterol every fifteen minutes while awaiting EMS arrival.
4. Administer CPR, if indicated.

Prescribing Health Care Practitioner

Date

When signed by a licensed prescribing health care practitioner, these orders shall serve as a prescription as defined in Neb. Rev. Stat. § 71- 9