ANDOVER REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

LONG POND SCHOOL
707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860
JUNE 25, 2025 at 7:30 pm

BOARD OF EDUCATION

Brian Hertenstein	**James Fetcho**	**William Porter**
Jane Byron	**Robert Koroski**	**Lena Sciroppo**
Maria Dunbar	**Steven Minnick**	**Margaret Widgren**

Mission Statement

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

I. INTRODUCTORY ITEMS

- •Call Meeting to Order
- •Pledge of Allegiance
- •The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

III. PRESENTATION(S): None

Motion by:_____ Second by: _____ Final Call Vote: _____

IV. APPROVAL OF MINUTES: Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

May 14, 2025 Regular Meeting Minutes
June 18, 2025 Special Meeting Minutes

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Koroski
Ms. Widgren	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Ms. Byron/Ms. Widgren/Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Ms. Widgren/Mrs. Dunbar
Newton Board of Education Rep.	Mr. Porter	Mr. Hertenstein/Ms. Widgren
Sussex County Educational Services	Ms. Byron	Ms. Widgren/Mr. Hertenstein
Andover Regional PTA	Mrs. Sciroppo	Ms. Widgren/Mrs. Dunbar
Township Liaison	Ms. Widgren	Mrs. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mr. Fetcho/Ms. Widgren
QSAC Committee	Dr. Koroski	Mr. Minnick/Ms. Widgren
Tri-District Consortium	Dr. Koroski	Ms. Widgren/Mrs. Dunbar/Mrs. Sciroppo
SEPAG Liaison	Mr. Hertenstein	Dr. Koroski/Mr. Fetcho/Ms. Widgren
Andover Regional Education Foundation	Mrs. Dunbar	Mr. Minnick

VI. SUPERINTENDENT REPORT:

A. Long Pond and FMB Concerts were a success
B. Mr. Fleming and students from LPS participated in the Torch Run
C. Meeting with the County Office to discuss our District Improvement Plan
D. Invited to classrooms to see the science activities
E. Attended the Wax Museum at FMB
F. Attended Andover Day
G. Update on Septic
H. PreK and Kindergarten Orientation
I. LPS Orientation
J. 8th Grade Dance
K. 8th Grade Graduation
L. Planning for next year has already started
M. Suspension/HIB Report - Approval of HIB Report (Monthly)

Motion by:_____ Second by: _____ Final Call Vote: _____

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____ Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Participated in interviews and demo lessons for new teacher openings
- Completed the Honors Algebra placement process
- Attended the Sussex County Curriculum Consortium meeting with a focus on future training for paraprofessionals
- Completed and granted the Funding for Optimal Comprehensive Universal Screener (FOCUS) grant
- Attended the county DIP meeting with Mr. Fritzky
- Worked on the ELA curriculum rewrite
- Attended Kindergarten Orientation
- Attended fifth grade orientation
- Worked with Mrs. Torres to complete incoming K ML screeners
- Completed End of Year Dibels data review
- Analyzed the K screening data
- Completed numerous planning documents for 25-26 school year

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Conducted NJSLA testing as the schools District Technology Coordinator at FMB.
- Installed a new projector in the FMB library.
- Conducted the first ARSD Technology Committee meeting.

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by **Suzanne Ross**, Supervisor of Special Services/LDTC.

- Ongoing collaboration with the administrative team regarding operations and programs.
- Submission of budget documents
- Attended the Sussex/Warren Special Education Directors group. A guest speaker from the Uncommon Thread provided a presentation regarding behavioral programs and services for staff and students. Updates were provided in regards to special ed teacher certification, since many teachers who have the Teacher of the Handicapped certification are of retirement age.
- Attended the LEA Directors webinar presented by the State of NJ, Office of Special Education.
- Ongoing collaboration with the administrative team regarding operations and programs.
- Completion of Child Study Team member summatives
- Closed out and submitted all Dynamic Learning Maps assessment data.
- Ongoing planning and coordination of programming for the Extended School Year program.
- Conducted a well attended preschool parent night, for new parents of students for the 25/26 school year.
- Attended Kindergarten Parent Orientation
- Attended Fifth Grade Parent Night Orientation
- Reviewed Kindergarten screening data results

Be it resolved that resolution E. be adopted, as presented:

Motion by: Second by: Final Call Vote:

E. HIB Findings: Resolved that the Andover Regional Board of Education, upon the recommendation of the Superintendent, affirm the Superintendent's findings on HIB(s) FMB-2425-6.

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

F. Principal's Reports

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Be it resolved that resolution numbers 1-32 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

1. **New Hire**: Approve Robert Tierney as School Security Officer at $35/hour during the school year with start date of September 1, 2025 with 4 training days, not to exceed 40 hours over the summer, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

2. **New Hire**: Approve Anthony Korn as School Security Officer at $35/hour during the school year with start date of September 1, 2025 with 4 training days, not to exceed 40 hours over the summer, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

3. **New Hire:** Approve Charlotte Sullivan to serve as Florence M. Burd's exclusive substitute at the rate of $120/day for the 2025-2026 school year, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

4. **New Hire**: Approve Delaney Conner as LPS Social Studies Teacher for the 2025-2026 school year with a start date of September 1, 2025, at a salary of $61,572, BA Step 1, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

5. **New Hire**: Approve Danielle Owusu as Math and Science Grade 4 Teacher for the 2025-2026 school year with a start date of September 1, 2025, at a salary of $80,323 MA Step 10, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

6. **ParaProfessional Part-Time New Hire(s):** Approve the following paraprofessionals for the 2025-2026 school year, without benefits, prorated to start date and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Clark, Kimberly	Etienne Shante	Nuvolone, Elizabeth
Cook, Stephanie	Farrell, Erica	Pike, Jennie
Coston, Candice	Finley, Amy	Rivetti, Stephanie
Coye, Darrius	Grant, Anthony	Roque, Maria
Coye, Rosita	Hiler, Judi	Santiago, Kerry
Coye, Peyton	Kulesa, Jessica	Skelly, Karen
D'Angelo, Audrey	McDole, Joanne	Sumski, Lisa
Denamen, Shirley	McGuire, Kaila	Toczynski, Bozena
DiCapua, Ashley	Mellogno, Kiana	Williams, Loretta
Dietz, Tara	Mohanram, Marita	Wooldridge, Toby
Erickson, Monique	Nichols, Marianne	
Etienne, Faith	Nikolakopoulos, Scott	

7. **Resignation**: Approve and accept with best wishes the resignation of Jennifer Coffey, Teacher, effective July 1, 2025, with last day worked June 30, 2025, as recommended by the Superintendent of Schools.

8. **Resignation**: Approve and accept with best wishes the resignation of Cara Brock, School Nurse, effective July 1, 2025, with last day worked June 30, 2025, as recommended by the Superintendent of Schools.

9. **Resignation**: Approve and accept with best wishes the resignation of Casey Gibbons, ParaProfessional, effective July 1, 2025, as recommended by the Superintendent of Schools.

10. **Summer Extended School Year Speech Therapist**: Approve Brittany Anello-Delaney as SpeechTherapist for the Extended School Year during the period July 7, 2025 through August 7, 2025 for 4 hours/day for 20 days at a rate of $50 per hour, and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

11. **Summer Extended School Year Occupational Therapist**: Approve Tara Meller as Occupational Therapist for the Extended School Year during the period July 7, 2025 through August 7, 2025 for 4 hours/day for 20 days at a rate of $50 per hour, as recommended by the Superintendent of Schools.

12. **Summer Extended School Year Social Worker**: Approve Paige Ortega as Social Worker for the Extended School Year during the period July 7, 2025 through August 7, 2025 for 4 hours/day for 20 days at a rate of $50 per hour, as recommended by the Superintendent of Schools.

13. **Summer Extended School Year ParaProfessionals**: Approve Anthony Grant and Emily McDole as ParaProfessionals for the Extended School Year during the period July 7, 2025 through August 7, 2025 for 4 hours/day for 20 days at a rate of $20 per hour, as recommended by the Superintendent of Schools.

14. **Summer Extended School Year Teacher**: Approve Rebecca Burrows as Teacher for the Extended School Year during the period July 7, 2025 through August 7, 2025 for 4 hours/day for 20 days at a rate of $50 per hour, as recommended by the Superintendent of Schools.

15. **2025 Extended School Year Teacher:** Approve Nicole Sautter as teacher to assist student ID # 4757127862 for the Extended School Year for the period July 7, 2025 through August 7, 2025 for 4 hrs/day for 5 days at a rate of $50 per hour, as recommended by the Superintendent of Schools.

16. **ML Screening**: Approve Marianela Torres at an hourly rate of $50, not to exceed 6 hours, to complete ML screenings over the summer, as recommended by the Superintendent of Schools.

17. **Curriculum Writing**: Approve Meredith Sajdak to write Grade 5 ELA curriculum at an hourly rate of $50, not to exceed 3 hours, as recommended by the Superintendent of Schools.

18. **Updated 2025-2026 Salary List**: Approve the updated salaries for the attached staff for the 2025-2026 school year, as recommended by the Superintendent of Schools.

19. **Schedule B Stipend**: Approve retroactively Wendy Pasko as 5th & 8th grade Trip Coordinator Schedule B stipend position for the 2024-2025 school year at the Schedule B stipend of $1,000 as recommended by the Superintendent of Schools.

20. **Schedule B Stipend**: Approve retroactively Wendy Pasko as 6th & 7th Grade Trip Coordinator Schedule B stipend position for the 2024-2025 school year at the Schedule B stipend of $1,000 as recommended by the Superintendent of Schools.

21. **Summer Technology Assistant**: Approve Patricia Ross as the 2025-2026 Summer Technology Assistant, starting July 1, 2025, for up to 28 hrs/wk, at the rate of $16/hour, as recommended by the Superintendent of Schools.

22. **Temporary Summer Custodians:** Approve the following as temporary summer custodians for the 2025-2026 school year, at a rate of $15.49/hour, pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Brianne Decker
Dawn Jacobsen
Brody Jacobsen
John Posser
Ryan Zuccheri

23. **BA/Board Secretary Contract:** Approve and accept from the County Executive Superintendent, the employment contract for Nicole Sylvester, Business Administrator/ Board Secretary, in accordance with N.J.S.A. 18A:7-8(j) and determined compliant with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1 for the period commencing July 1, 2025 through June 30, 2026 with an annual salary of $138,453 plus longevity, as recommended by the Superintendent of Schools.

24. **Merit Goal:** Approve the payment of $1,684 for the completion of contractual merit goal for Nicole Sylvester, Business Administrator, to attend events supported by the AREF along with overseeing that fundraising procedures are in place for proper approval at District level, as recommended by the Superintendent of Schools.

25. **Merit Goal:** Approve the payment of $1,684 for the completion of contractual merit goal for Nicole Sylvester, Business Administrator, to conduct and evaluate an energy audit for our solar panels for the 2024-2025 school year, as recommended by the Superintendent of Schools.

26. **Special Project Stipend**: Approve the payment of $1,351 for the completion of contractual stipend for Nicole Dilkes, FMB Principal, to work through the NJTSS grant process to improve our programming for early intervention as well as RTI for literacy with a stipend of $1,351 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

27. **Special Project Stipend**: Approve the payment of $1,138 for the completion of contractual stipend for Jennifer Reynolds, Coordinator of Curriculum, Instruction & Assessment, to investigate the drop-in grade 5 math scores and make necessary changes to yield improvements in student success on NJSLA with a stipend of $1,138 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

28. **Special Project Stipend**: Approve the payment of $1,138 for the completion of contractual stipend for Jennifer Reynolds, Coordinator of Curriculum, Instruction & Assessment, to serve as the Systems Change Leader for the Multi-Tiered Systems of Support Early Reading Grant with a stipend of $1,138 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

29. **Superintendent's Merit Goal**: Approve the payment of $4,355 for the completion of contractual merit goal for Mr. John Fritzky, Superintendent of Schools, to update grading practices, procedures, and policies at the Long Pond Middle School for the 2024-2025 school year, as approved by the Executive County Superintendent of Schools.

30. **Special Project Stipend**: Approve the payment of $1,418 for the completion of contractual stipend for Bryan Fleming, LPS Principal, to continue professional growth and development (10 hours) to maintain School Safety Specialist certificate with a stipend of $1,418 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

31. **Special Project Stipend**: Approve the payment of $1,098 for the completion of contractual stipend for Suzanne Ross, Supervisor of Special Services/LDTC, to expand and develop the Preschool Expansion Aid grant with the Business Administrator for the Andover Regional School District with a stipend of $1,098 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

32. **Second Reading of Policies & Regulations**: Approve the second reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

P 9181 Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants (Revised)

B. FINANCE/OPERATIONS:

Be it resolved that resolution numbers 1-26 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

1. **Treasurer & Board Secretary's Certification and Report**: Approve the May 2025 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of May 2025 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for May 2025, as recommended by the Superintendent of Schools.

3. **Transfers**: Approve/accept the Transfer Report for May 2025, as recommended by the Superintendent of Schools.

4. **Bills List**: Approve/accept the Bills List from May 15, 2025 through June 25, 2025 for a total of $2,418,234.81 as recommended by the Superintendent of Schools.

5. **Appointments:** Approval of the following appointments for the 2025-2026 school year, as recommended by the Superintendent of Schools:

a. Appoint Suzanne Ross as the Affirmative Action Officer & Homeless Liaison
b. Appoint Nicole Dilkes, elementary school principal as the ADA/504 Officer
c. Appoint Bryan Fleming, intermediate school principal as the ADA/504 Officer

6. **Contract withLearnWell:** Approve, retroactively, the agreement with LearnWell to provide educational services for the 2024-2025 school year for Student#7041841921 at a rate of $58.75/hour, as recommended by the Superintendent of Schools.

7. **Renewal of Insurance Proposal:** Approve the renewal proposal for the New Jersey Schools Insurance Group for the 2025-2026 school year for all coverage excluding medical and prescription, as recommended by the Superintendent of Schools.

8. **Contract with Performance Pediatrics:** Approve the contract with Performance Pediatrics for therapy services for the 2025 Extended school year at various rates per contract, as recommended by the Superintendent of Schools.

9. **Contract with InSite Health:** Approve the contract with InSite Health for Wellness Program Technology & Services at a cost of $12,000 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

10. **New Hire**: Approve Jackie Klinger as Payroll Coordinator at an hourly rate of $30 for the 2025-2026 school year, as recommended by the Superintendent of Schools.

11. **Tuition Contract with Bancroft**: Approve the tuition contract with Bancroft for student ID#3008652385 with a cost of $100,140.60 with a per diem cost of $476.86, including additional costs for services per the student's IEP for the 2025-2026 school year at a cost of $57,750 with a per diem cost of $275, as recommended by the Superintendent of Schools.

12. **Petty Cash for 2025-2026 School Year**: Approves the Business Administrator to be authorized to close the Business Office petty cash accounts as of June 30, 2025 and reopen the petty cash account Business Office accounts in the amount of $150 and $500 as of July 1, 2025, as recommended by the Superintendent of Schools.

13. **State Contract Purchases:** Approve that purchases using the following state contracts/cooperatives be approved for the 2025-2026 school year, as recommended by the

Superintendent of Schools.

- Sourcewell
- MRESC
- Morris County Cooperative
- Hunderton County Cooperative
- TIPS Cooperative Purchasing
- Ed Data
- New Jersey Cooperative Purchasing Alliance
- National Cooperative Purchasing Alliance

14. **Transfer of 2024-2025 Surplus to Capital Reserve:** Approve the transfer of 2024-2025 surplus to the capital reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

15. **Transfer of 2024-2025 Surplus to Maintenance Reserve:** Approve the transfer of 2024-2025 surplus to the maintenance reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $600,000 is

available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

16. **Transfer of 2024-2025 Surplus to Tuition Reserve:** Approve the transfer of 2024-2025 surplus to the tuition reserve account, as recommended by the Superintendent of Schools.

WHEREAS, NJSA **6A:23A-14.4 et seq** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Andover Regional Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Andover Regional Board of Education has determined that up to $401,826 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Andover Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

17. **Contract with Maschio's Trucking, LLC:** Approve the delivery service agreement with Maschio's Trucking, LLC for the 2025-2026 school year, as recommended by the Superintendent of Schools.

18. **Contract with Atlantic Health System:** Approve retroactively, the agreement with Atlantic Health System for various services and pricing for the 2025-2026 school year, as recommended by the Superintendent of Schools.

19. **Change Order for AME Inc.:** Approve retroactively, the change order request to fix the freeze stats in 21 units with AME Inc. at a cost of $15,978 within the ROD Grant contingency, as recommended by the Superintendent of Schools.

20. **FOCUS Grant Submission**: Approve, retroactively, the submission of the FOCUS grant for LinkIt! for Tier 2 & 3 in the amount of $1,790, as recommended by the Superintendent of Schools.

21. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per Credit	Reimbursement Cost	Dates
Kristen Brady	GED 615 Collaborative Practices	3	Centenary University	$716.30	$2,148.90 Tech Fee: $45.00	Fall 2025
Marianela Torres	MCC 655 Methods of Teaching ESL	3	NJCU	$824.72 **to be increased when the 2025 Fall tuition costs are published	$2,474.16	Fall 2025
Marianela Torres	MCC 635 Effective Literacy Teaching for ELL	3	NJCU	$824.72 **to be increased when the 2025 Fall tuition costs are published	$2,474.16	Fall 2025

22. **School Security Drills SOA**: Approve Andover Regional's School Security Drill Statement of Assurance for the 2024-2025 school year, as recommended by the Superintendent of Schools.

23. **Job Description Revised**: Approve the attached revised School Law Enforcement Officer job description, as recommended by the Superintendent of Schools.

24. **After School Activities Officials Rates**: Approve the following officials rates for the 2025-2026 school year, as recommended by the Superintendent of Schools.

Official Type	Rate
Soccer & Field Hockey Referees	$70/game $110/two games
Basketball Referees	$72 per game $90 for tournament

25. **Maintenance Reserve Proposals:** Approve the following to be paid out of maintenance reserve, as recommended by the Superintendent of Schools:

Item	Amount not to exceed:
Backpack Blower	$519.99
Steiner Sweeper	$5,794.99

26. **Special Council**: Approve Cleary, Giacobbe, Alfieri & Jacobs LLC as special counsel for Newton tuition for the 2025-2026 school year at a cost of $185/hour for all attorneys and $100 for paralegals, as recommended by the Superintendent of Schools.

C. CURRICULUM/INSTRUCTION:

Be it resolved that resolution numbers 1 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Mrs. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Mrs. Sciroppo	_____Ms. Widgren	_____Dr. Koroski

1. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Tara Meller Retro	Assessment & Integration of Primitive Reflexes for Improved Independence in Daily Activities	May 12, 2025 Online	Registration: $399.00
Shelley Brown	Teach: Effective Instruction w/Eureka Math Squared	July 31, 2025 Online	Registration: $105.00
Danielle Owaru	Launch: Bringing The Curriculum to Life Grades K-5	July 17, 2025 Online	Registration: $105.00
Maya Shah	Unpacking SLS-Year 1	September 17, 2025 October 17, 2025 November 19, 2025 December 18, 2025 January 14, 2026 February 12, 2026 March 3, 2026 April 21, 2026	Registration: $1,600.00 Mileage: 47¢ mile
Steve Zanella	Unpacking SLS-Year 1	September 19, 2025 October 22, 2025 November 24, 2025 December 12, 2025 January 28, 2026	Registration: $1,000.00 Mileage: 47¢ mile
Shelley Brown	Unpacking SLS-Year 1	September 15, 2025	Registration: $1,200.00

		October 15, 2025 November 17, 2025 December 16, 2025 January 16, 2026 February 25, 2026	Mileage: 47¢ mile
Jenny March	Unpacking SLS-Year 1	September 22, 2025 October 24, 2025 November 25, 2025 December 10, 2025 January 22, 2026	Registration: $1,000.00 Mileage: 47¢ mile

COMMUNICATIONS TO BOARD: None

OLD and NEW BUSINESS:

A. OLD BUSINESS
B. NEW BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

EXECUTIVE SESSION (as needed):

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____