

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	June 9, 2025
Kind	Regular Session
Place	Lancaster High School, One Forton Drive, Lancaster
Members Present	Michael Sage, President John Talarico, Vice President David Lyman, Trustee Anita Schiavone, Trustee Timothy Talbot, Trustee
Members Excused	Kevin Davenport, Trustee
District Administrators Present	Andrew P. Kufel, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services John Armstrong, Director of Special Education Karen Marchioli, Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00 by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.
4.0 Presentation	There were no presentations at this time.
5.0 Correspondence	
5.1 Email Received	An email from Jennifer Borgioli Binnis was received on May 13, 2025.
6.0 Approval of Minutes	
6.1 Annual Budget Hearing May 12, 2025	Moved by Talarico seconded by Schiavone to accept the minutes from the annual budget hearing held on May 12, 2025, as submitted. Vote on the motion: 5 Ayes 0 Nays Motion approved.
6.2 Regular Session May 12, 2025	

Moved by Talbot seconded by Talarico to accept the minutes from the regular session held on May 12, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

6.3 Annual Budget Vote and  
Election Results  
May 20, 2025

Moved by Talarico seconded by Talbot to accept the minutes from the annual budget vote and election results held on May 20, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mr. Greg Heer had no items to report.

Lancaster Central Teachers Association:

Mrs. Danielle Grzymala had no items to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Talarico spoke about events he attended since the last board meeting and Mr. Lyman congratulated Coach Jaskier on his successful career and extended best wishes for his retirement.

9.0 Superintendent's  
Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appointment of Assistant  
Director of Special Education

Moved by Talarico seconded by Talbot to approve the appointment of John Tresmond as Assistant Director of Special Education effective July 1, 2025 at a base salary of \$117,500, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.2 Appointment of Assistant  
Principal

Moved by Talarico seconded by Talbot to approve the appointment of Amy Meshulam as Assistant Principal effective July 14, 2025, at an annual salary of \$95,000 (prorated), as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.3 Personnel Changes

Moved by Talbot seconded by Lyman to approve the teachers listed for tenure status, effective on the date as indicated. Such grant of tenure is subject to and conditioned upon the teacher receiving an APPR rating of (D) Developing or higher at the conclusion of the 2024-2025 school year.

In the event that they do not obtain the required rating as described above, the tenure appointment shall be null and void.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.4 Tenure Appointment  
Erin Gannon

Moved by Talarico seconded by Talbot to approve Miss Erin Gannon for tenure status as Assistant Director of Special Education effective June 30 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.5 Tenure Appointment  
Michael Candella

Moved by Talbot seconded by Talarico to approve Mr. Michael Candella for tenure status as Principal (7-12), effective July 1, 2025. Such grant of tenure is subject to and conditioned upon the administrator receiving an APPR rating of (D) developing or higher at the conclusion of the 2024-2025 school year. In the event that he does not obtain the required rating as described above, the tenure appointment will be null and void.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.6 Personnel Changes

Moved by Talarico seconded by Talbot to approve the personnel changes for the period ending June 9, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talarico seconded by Talbot to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Talbot seconded by Talarico to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talarico seconded by Schiavone to approve the financial reports from June 9, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption #1210  
Board Members: Nomination  
and Election

Moved by Talarico seconded by Schiavone to adopt policy #1210 Board Members: Nomination and Election for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

- 12.3 Policy Adoption #7220  
Graduation Requirements

Moved by Talbot seconded by Talarico to adopt policy #7220 Graduation Requirements for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

- 12.4 Policy Adoption #7223  
Advanced Coursework

Moved by Talarico seconded by Lyman to adopt policy #7223 Advanced Coursework for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

- 12.5 Policy 2<sup>nd</sup> Reading #7556  
Equal Educational Opportunities

Policy #7556 Equal Educational Opportunities was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.6 Policy 2<sup>nd</sup> Reading #7471  
Student Government

Policy #7471 Student Government was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.7 Policy 2<sup>nd</sup> Reading #8340  
Instructional Materials and  
Nonpublic School Students

Policy #8340 Instructional Materials and Nonpublic School Students was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.8 Policy 1<sup>st</sup> Reading #6470  
Acceptable Use Policy

Policy #6470 Acceptable Use Policy was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.9 Policy 1<sup>st</sup> Reading #7316  
Use of Internet-Enabled  
Devices During the School Day

Policy #7316 Use of Internet-Enabled Devices During the School Day was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.10 Policy 1<sup>st</sup> Reading #5685  
Maximum Temperature for  
School Buildings and Indoor  
Facilities

Policy #5685 Maximum Temperature for School Buildings and Indoor Facilities was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.11 Policy 1<sup>st</sup> Reading #5672  
Information Security Breach  
and Notification

Policy #5672 Information Security Breach and Notification was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.12 Policy 1<sup>st</sup> Reading #5673  
Employee Personal Identifying  
Information

Policy #5673 Employee Personal Identifying Information was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.13 Contract – Lawley, LLC

Moved by Talarico seconded by Talbot to approve the consulting services agreement with Lawley, LLC for self-insured health plan consultant services with the district from September 1, 2025 through August 31, 2028, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.14 Payment of All Bills

Moved by Talarico seconded by Talbot to approve payment of all bills received and verified to June 30, 2025, and to authorize budget transfers as necessary to keep account records clear of deficits.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 BAN Sale Results

Information was presented to the board regarding the results of the \$60,045,231 renewal BAN sale related to the 2018 capital project.

12.16 Contract – Clarence Central  
School District

Moved by Talarico seconded by Talbot to approve the agreement between the Lancaster Central School District and Clarence Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.17 Contract – East Irondequoit  
Central School District

Moved by Talarico seconded by Lyman to approve the agreement between the Lancaster Central School District and East Irondequoit Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.18 Food Service Department  
Operating System Reports

Moved by Talbot seconded by Talarico to approve the food service department operating system reports for April 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.19 Declare Surplus Equipment

Moved by Lyman seconded by Talarico to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.20 Declare Surplus Books

Moved by Talarico seconded Talbot to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.21 Club Creation – Lift Club at the High School

Moved by Talarico seconded by Talbot to approve the creation of a Lift Club at the high school, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.22 Construction Change Orders

Moved by Talbot seconded by Lyman to approve change orders 77P6 CO-603-002 and CO-622-001, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.23 Amended AIA Contract  
FieldTurf USA, Inc.

Moved by Schiavone seconded by Talbot to approve the amended AIA contract between the Lancaster Central School District and FieldTurf USA, Inc. for field house floor repairs, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.24 Service Agreement: US OMNI  
& TSACG Compliance Services, Inc.

Moved by Talarico seconded by Schiavone to approve the agreement between the Lancaster Central School District and US OMNI & TSACG Compliance Services, Inc., as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.25 Contract – Rachael Schneider  
Licensed Behavior Analyst,  
PLLC

Moved by Talarico seconded by Schiavone to approve the agreement between the Lancaster Central School District and Rachael Schneider Licensed Behavior Analyst, PLLC, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.26 Contract – BHSC Services

Moved by Schiavone seconded by Talbot to approve the agreement between the Lancaster Central School District and BHSC Services to provide speech-language therapy services for the 2025-2026 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.27 Contract – EI US, LLC  
dba LearnWell

Moved by Talbot seconded by Talarico to approve the agreement between the Lancaster Central School District and EI US, LLC dba LearnWell, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.28 Contract – Buffalo City  
School District

Moved by Talbot seconded by Talarico to approve the contract between the Lancaster Central School District and Buffalo City School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

13.0 Public Hearing

Paula Adamy, 23 Denton Drive, addressed the board regarding student morning drop-off and traffic causing students to be late for school.

14.0 Executive Session

At 7:37pm moved by Talarico seconded by Talbot to move to executive session to discuss the superintendent's year-end evaluation.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

15.0 Adjournment

At 9:33pm moved by Talarico seconded by Schiavone to reconvene regular session.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

At 9:34pm moved by Talbot seconded by Schiavone to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

Sandra A. Janik, District Clerk