CARLISLE PUBLIC SCHOOLS www.carlisle.k12.ma.us
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JOINT SCHOOL COMMITTEE & SELECT BOARD MEETING
MINUTES
WEDNESDAY, JUNE 11, 2025
6:00 PM
COMMUNITY ROOM, ROBBINS BUILDING
AND REMOTE ZOOM ACCESS

Present – School Committee: Scott Jamison, James Steele, Brian Waterson, Sharon Whitt
Present – School Administration: James O'Shea, Superintendent; Mary O'Regan, Assistant to the Superintendent
Present via Zoom – School Administration: Dennet Sidell, Elementary Principal
Present - Select Board: Scott Triola, Travis Snell, Barney Arnold, David Model

Pursuant to Governor Healey's approved legislation, H. 62, a bill extending authorizations for all local boards, commissions, and committees to hold public meetings remotely or in a hybrid format Extended Timeline, amending Section 30A of Chapter 20 of the Acts of 2021, most recently amended by Section 40 of Chapter 2 of the Acts of 2023, and replacing the current expiration date of "March 31, 2025" with "June 30, 2027." Therefore, this meeting of the Carlisle School Committee is being conducted via remote participation in order to ensure public access to the deliberations of the Carlisle School Committee. Members of the public can access the meeting via live stream at:
Topic: CSC Meeting 6-11-25
Time: Jun 11, 2025 06:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://carlisle-k12-ma-us.zoom.us/j/85428186141?pwd=YaUXjyYPHEhxPGhDgbjfBdjOxKKdFA.1
Meeting ID: 854 2818 6141
Passcode: 244689

I. Call to Order
School Committee Chair Waterson called the School Committee meeting to order at 6:00 PM and announced the meeting was being recorded.
Select Board Chair Mr. Triola called the Select Board meeting to order at 6:02 PM.

II. Appointment of Carlisle School Committee Member with Select Board - Five candidates stepped forward for consideration to fill the vacant seat on the School Committee following the resignation of Julia Viola. School Committee Vice Chair Whitt provided an overview of the appointment process. It was noted that two of the candidates, Jeff Smith and Emily Lawson, were not in attendance and were unable to be reached by telephone, so the process moved forward with the three candidates in attendance, Lynette Kelleher, Ian Applegate, and Donna MacMullen.

A. Candidate Questions/Answers - Candidates were called in the order that they submitted their letters of interest and were asked three questions by Ms. Whitt. Follow-up questions were asked by School Committee and Select Board members.
B. Public Comment - Cynthis Sorn, 433 Rutland Street, Carlisle, asked the candidates if there were any programs in the district that they would like to see discontinued.
C. Deliberation and Vote - Mr. Waterson thanked all the candidates for their time and interest. School Committee members discussed the qualifications of each candidate and what they would bring to the committee. It was noted that the vacancy would only be for one year and that the new committee member would need to get up to speed quickly. Recognizing that all three candidates were qualified, School Committee members deliberated.

Mr. Waterson made a motion to appoint Lynette Kelleher to fill the vacancy and serve as a member of the Carlisle School Committee. Ms. Whitt seconded the motion.
The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.

Ms. Arnold from the Select Board made a motion to appoint Lynette Kelleher to fill the vacancy and serve as a member of the Carlisle School Committee. Mr. Model seconded the motion.
The Select Board encouraged all the candidates to stay involved in town government.
The motion passed unanimously.
Vote: Arnold, aye; Model, aye; Snell, aye; Triola, aye.

Select Board member Ms. Arnold made a motion to adjourn the Select Board Meeting and Mr. Snell seconded the motion.
The motion passed unanimously and the Select Board meeting adjourned at 7:01 PM.
Vote: Arnold, aye; Model, aye; Snell, aye; Triola, aye.

III. Public Comments -

- Julie Viola thanked the Carlisle community for allowing her to serve and Mr. O'Shea recognized Ms. Viola for her work over the past two years.
- Tracey Marano, 39 Partridge Lane, Concord, thanked Ms. Viola for her work at the Regional School Committee.

IV. Consent Agenda

A. CSC Meeting Minutes 5.14.25
B. CSC Meeting Minutes 5.19.25
C. CSC Meeting Minutes 6.5.25
D. SESC/SEPAC Meeting Minutes 5.8.25
E. Warrants
    a. Accounts Payable Warrant 25SE23; $249,543.07
    b. Accounts Payable Warrant 25SE24; $83,848.99
    c. Payroll Warrant 25PR23; $451,200.19
    d. Payroll Warrant 25PR24; $594,171.94

Motion to approve the Consent Agenda was made by Mr. Jamison and seconded by Mr. Steele.
The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye

V. Information/Discussion Items -

A. Student Update - There was no student update.
B. Superintendent Evaluation - Mr. Waterson invited former School Committee member Ms. Viola to participate and reviewed the evaluation process. The overall rating for Mr. O'Shea was proficient, although several members rated him as exemplary in the area of family and community engagement. Mr. Steele appreciated that Superintendent O'Shea sees everyone. Mr. Jamison highlighted that Mr. O'Shea sets the bar high while also being welcoming and warm. Mr. Jamison did recommend beginning work on succession planning. Ms. Whitt noted that Mr. O'Shea's leadership and collaboration are his strengths. Ms. Viola appreciates Mr. O'Shea's commitment to the district and how he has a finger on the pulse of the school community. She did recommend exploring the addition of a Human Resources position, even if it is part time. Mr. Waterson spoke about Mr.

O'Shea's dedication, his connection with the community, and the opportunity to rebuild the leadership team. Mr. Waterson reviewed member responses to the focus indicators on the evaluation that was linked to the agenda. While most goals have either been met or had significant progress, it was noted that many goals are long-term, multi-year goals and still have work to be done. All members were in agreement that community and family engagement is Mr. O'Shea's greatest strength.

C. Introduction of Valery Gransewicz as Director of Student Support Services - Mr. O'Shea introduced Valery Gransewicz and indicated that he should have introduced Ms. Gransewicz to School Committee members earlier in the hiring process. He provided some background information regarding Ms. Gransewicz experience. Ms. Gransewicz went on to share that she loves being with students and looks forward to being back in a setting where she will regularly interact with students. She noted that she likes the idea of wearing multiple hats and looks forward to working in a district with a strong sense of belonging and community among staff. Her goals for her first 90 days include listening and learning. She noted that she will not be overseeing ESY but will be on campus to begin meeting students and staff.

D. Superintendent's Update - Many of the open positions for the upcoming school year have been filled and work continues to make a few additional hires. During the town meeting the school budget for FY26 was approved. Mr. O'Shea recently participated in the Holi Celebration and noted it was a great experience. The Belonging Survey data is being compiled to be shared with staff so adjustments can be made to meet the needs of all students in the district. The data overall was positive, but there is room for improvement in some areas. Work continues on unified sports programs in order to bring students of all levels together. Lynne Carmel provided this opportunity for students during the spring Cross Country program. The Students vs. Staff Volleyball game was held at the end of May with the staff winning. Mr. O'Shea noted how popular volleyball has become over the past few years. Administration met with PTO leadership in an effort to continue to work collaboratively during the leadership transition. A summer planning meeting was held with the Recreation Department. Last week there was a 6th grade Nature's Classroom parent meeting via Zoom. Staff continue to encourage all students in the grade to participate. World Language trip survey data will be reviewed later in the meeting. The recent Pride Celebration was a great success. The year end 4th and 5th Grade Band & Chorus concert took place last week. Staff hosted a Bus Driver Appreciation and Support Staff Appreciation breakfasts this week. The last School Safety Committee meeting of the year was held today. Mr. O'Shea reviewed the current process of approval for enrolling students in the district that do not live in Carlisle and suggested that the committee may review and change the process in the coming months. Additional year end events included the kindergarten Chicka Chick Boom Boom program, the Drama Club production of You're a Good Man Charlie Brown, the Grade 8 trip to DC, various field trips, Elementary and Middle School Field Days, 4th grade state projects, and many more. Upcoming events for this week include Grade 8 Writing Treasury Celebration and Graduation, Pops on the Plaza, and the staff retirement party. Tuesday, June 17th is the last day of school.

E. World Language Proposed Trips April 2026 - Mr. O'Shea reported that World Language teachers Ms. Steffek and Ms. Rivier recently surveyed families regarding potential student trips and reviewed the response data. Responses to the Spanish trip survey showed that many families were open to having the trip scheduled during a school vacation. There was a significant amount of interest in students taking the trip as well as parent interest in potentially chaperoning. Data from the French trip survey showed a smaller number of

families interested in students participating in a trip over a vacation week. Mr. O'Shea also pointed out that staff would be giving up their vacation if a trip is planned over school vacation. Questions were asked regarding how students make up missed classwork without falling behind those students who do not participate in trips and the possibility of having trips run on the same days. When discussing trip destinations, the committee noted they are comfortable with Quebec and would prefer Puerto Rico over Costa Rica. World Language trips and Band trips are planned on alternating years. Two groups of students who are not currently eligible to participate in these trips are those students enrolled in Chinese and in study skills.

F. Naming of the Outdoor Classroom - This agenda item was tabled until a future meeting.
G. School Budget Process - A take away from the recent Carlisle town meeting is that the school is not doing a good job on communicating its current state of affairs. It was suggested that a communication be sent to the community just prior to the next town meeting, the "Story of the School." The committee discussed making this a goal for the upcoming school year. The committee talked about the potential to create a podcast as well as the commitment to continuing to invite community members into the school for events.
H. Appointment of a Warrant Signer - The committee discussed the role of the warrant signer and how it fits into the warrant approval process. Mr. O'Shea invited the warrant signer to come into the Business Office to review the detail of invoices at any time. It was pointed out that the warrant signer is reviewing the warrant following sign off from the Business Office/Superintendent. Mr. Steele stated that he is willing to remain the warrant signer for the 2025-2026 year.

VI. Communications/Correspondence - The committee received two emails regarding students enrolled in Carlisle School not living in Carlisle and one email with a request to name the outside classroom.

VII. Members'/Committee Reports as Needed

A. SESC - Ms. Whitt reported that additional joint SESC/SEPAC meetings may be scheduled for planning for the upcoming school year.
B. Regional Committee - Mr. Waterson noted that the committee was thankful that the amendment for the Amenities Building was approved at both the Carlisle and Concord town meetings. There will now be a vote in Concord regarding the Amenities Building. Tracey Marano of Concord will serve as Chair of the Regional Committee and Mr. Waterson will serve as Vice Chair for the upcoming year.

VIII. Action Items

A. Vote to Approve the Superintendent's Evaluation
A motion to approve the Superintendent's Evaluation as presented was made by Mr. Jamison and seconded by Ms. Whitt. The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.
B. Vote to waive usual practice and vote at this meeting to approve Ms. Gransewicz as Director of Student Support Services
A motion to waive usual practice and vote at this meeting to approve Ms. Gransewicz as Director of Student Support Services was made by Mr. Jamison and seconded by Ms. Whitt. The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.
C. Vote to approve Ms. Gransewicz as Director of Student Support Services

A motion to approve Ms. Gransewicz as Director of Student Support Services was made by Mr. Steele and seconded by Ms. Whitt. The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.

D. Vote to Approve Overnight Grade 6 Nature's Classroom Trip October 14-17, 2025
A motion to approve the Overnight Grade 6 Nature's Classroom Trip October 14-17, 2025 was made by Ms. Whitt and seconded by Mr. Jamison. The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.

E. Vote on Adoption of Policy G6-Personnel Use of Technology
A motion to approve the adoption of Policy G6-Personnel Use of Technology was made by Mr. Steele and seconded by Mr. Jamison. The motion passed unanimously.
Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.

F. Vote to waive usual practice and vote at this meeting regarding naming of Outdoor Classroom
The vote will be held until a future meeting.

G. Vote to approve the naming of the Outdoor Classroom
The vote will be held until a future meeting.

IX. Public Comments - There were no public comments.

X. Adjournment to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session: (Purpose 2) To conduct strategy sessions in preparation for negotiations with nonunion personnel (Administrators)
A motion to adjourn to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session was made by Mr. Jamison and seconded by Ms. Whitt.
Roll Call Vote: Jamison, aye; Steele, aye; Waterson, aye; Whitt, aye.
The motion passed unanimously and the meeting adjourned to Executive Session at 8:58 PM.

Respectfully Submitted
Mary O'Regan
Assistant to the Superintendent
June 11, 2025

List of Documents Viewed and/or Reviewed:
CSC Meeting Minutes 5.14.25
CSC Meeting Minutes 5.19.25
CSC Meeting Minutes 6.5.25
SESC/SEPAC Meeting Minutes 5.8.25
Accounts Payable Warrant 25SE23; $249,543.07
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Payroll Warrant 25PR23; $451,200.19
Payroll Warrant 25PR24; $594,171.94
Superintendent Evaluation
World Language Trip Survey Data
G6-Personnel Use of Technology Policy