

Circle USD 375
Minutes of Regular Board Meeting
September 11, 2023
Circle High School Library
6:10 pm Regular Meeting

These minutes may be approved or amended at the October 9, 2023, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the September 11, 2023, Board of Education Regular meeting to order at 6:10pm.

Members Present:

Ben Whiteside
Kristy Evans
Jake Myers
Jared Swilley
Chris Hoefer

Members Absent:

Jordan Buxton
Casey Winchell

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Brenda Young, Director of Learning Intervention
Sara Potter, Director of Community Relations & Development
Matthew Carroll, CHS Principal
Aaron Lechien, CHS Assistant Principal
Vince Haines, Gravity Works
Brooks Dohrman, Simpson Construction
Kent Marnane, Patron
Kandi Chilcott, Patron

Other Present by Google Meet:

Elizabeth Turner, District Business Manager

All in attendance recited the Pledge of Allegiance.

A moment of silence was observed in remembrance of Halie Friesen.

A moment of silence was observed in remembrance of 9/11.

PUBLIC COMMUNICATIONS

None

APPROVAL OF THE AGENDA

Motion by Kristy Evans to approve the agenda as presented. Seconded by Chris Hoefer.

Motion carried 5-0.

CONSENT AGENDA

Motion by Jared Swilley to approve the consent agenda as presented. Seconded by Jake Myers.
Motion carried 5-0.

TREASURER'S REPORT

Motion by Jake Myers to approve the treasurer's report as presented. Seconded by Jared Swilley.
Motion carried 5-0.

ADMINISTRATIVE REPORTS

Principal reports were shared with the board. Mr. Carroll and Mr. Lechien presented information on a revised vape/tobacco policy. A formal policy will be brought to the October meeting for approval.

Brenda Young provided the board with a Learning and Intervention update.

Sara Potter provided the board with a Community Development update.

SUPERINTENDENT'S REPORT

Bond Project Update

Brooks Dohrman and Vince Haines provided the board with a construction update.

Preliminary Enrollment Numbers

Mr. Potter shared a comparison of enrollment numbers vs. this time last year. The numbers could change from now until September 20th, but currently we are up about 20 students.

Strategic Plan

Mr. Potter shared an update on the strategic plan.

Open Enrollment Policy

Mr. Potter provided the board with a rough draft open enrollment policy for initial discussion.

Classified Benefits Discussion

Mr. Potter presented information on classified benefits.

Board President, Ben Whiteside called a recess at 8:07pm

The board reconvened at 8:15pm

APPROVAL 2023-2024 BUDGET

Mr. Potter presented information to the board regarding the 2023-2024 budget. Building Needs Assessment and State Assessment Review information were provided to the Board of Education, were evaluated by the Board, and used in the Budget Approval Process. The Board of Education adopted by roll call vote Resolution 2324-05 to exceed the Revenue Neutral Rate.

Motion by Jared Swilley to approve the 2023-2024 budget as presented. Seconded by Jake Myers.
Motion carried 5-0.

ADOPTION LOCAL OPTION BUDGET (LOB) RESOLUTION 2324-06

Motion by Kristy Evans to approve resolution 2324-06 to adopt the LOB percentage of 33%. Seconded by Chris Hoefer. Motion carried 5-0.

KASB DELEGATE ASSEMBLY MEMBER

Motion by Jake Myers to appoint Jordan Buxton as the 2023-2024 KASB Delegate Assembly Member. Seconded by Chris Hoefer. Motion carried 5-0.

EXECUTIVE SESSION

Mr. President, I Jared Swilley move we go into executive session to discuss employee adhering to board policy pursuant to non-elected personnel exception under KOMA at 8:25pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:25pm. Motion seconded by Jake Myers. Motion carried 5-0.

Open session resumed at 8:25pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:26pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:31pm. Motion seconded by Kristy Evans. Motion carried 5-0.

Open session resumed at 8:31pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:32pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:37pm. Motion seconded by Jake Myers. Motion carried 5-0.

Open session resumed at 8:37pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:38pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:43pm. Motion seconded by Jake Myers. Motion carried 5-0.

Open session resumed at 8:43pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:44pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:49pm. Motion seconded by Jake Myers. Motion carried 5-0.

Open session resumed at 8:49pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:50pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:55pm. Motion seconded by Jake Myers. Motion carried 5-0.

Open session resumed at 8:55pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:56pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:58pm. Motion seconded by Jake Myers. Motion carried 5-0.

Open session resumed at 8:58pm

Mr. President, I Jared Swilley move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:59pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 9:04pm. Motion seconded by Kristy Evans. Motion carried 5-0.

Open session resumed at 9:04pm.

PERSONNEL

Motion by Kristy Evans to approve the following personnel recommendations as amended. Seconded by Chris Hoefer. Motion carried 5-0

Resignation

Abbie Brensing-CGE Food Service Secretary/Aide
Angela Fooshee-COE Aide
Randy Lane-CMS Yearbook
Charles Long-Operations
Hagen Taylor-CHS Assistant Wrestling
Juan Vega-CGE Aide
Salena Walker-CHS Choreographer
Katrina Wright-Transportation (never started)

Motion by Jared Swilley to approve the following personnel recommendations as amended. Seconded by Kristy Evans. Motion carried 5-0

Appointments

Rhiannon Cox-District Health Aide
Daysi Domebo-CMS Yearbook
Mira Ehrlich-CGE Aide
Angela Fooshee-COE Aide
Summer Hinnen-CHS Choreographer
Rachel Holman-COE Title Aide
Stacy Hughey-CMS Yearbook
Dylan Kermode-CBE Custodian
John Kirkpatrick-CHS Heard Scholars Bowl
Koleen Laney-COE Title Aide
Michael Markee-Operations
Emily Mason-CHS Custodian
Rebecca Oldenettel-CGE Food Service Secretary/Aide

Jenny Oliver-CHS Head SADD
Olivia Ogle-COE Aide
Mary Rygg-CGE Aide
Ashely Sparks-CTE Aide
Lisa Welch-CTE Aide
Barbara White-CHS Assistant Scholars Bowl

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 9:05pm.

Kari Killman, Clerk of the Board
USD 375
Butler County, KS