

Circle USD 375
Minutes of Regular Board Meeting
October 9, 2023
CIRCLE ADMINISTRATION OFFICE
6:00 pm Regular Meeting

These minutes may be approved or amended at the November 13, 2023, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the October 9, 2023, Board of Education Regular meeting to order at 6:00pm.

Members Present:

Ben Whiteside
Kristy Evans
Jake Myers
Jared Swilley
Chris Hoefer
Jordan Buxton
Casey Winchell

Members Absent:

NONE

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Brenda Young, Director of Learning Intervention
Sara Potter, Director of Community Relations & Development
Matthew Carroll, CHS Principal
Alex Kessler, Patron
Ben Young, Patron
Andrew Young, Boy Scout Troop 524 Member

Other Present by Google Meet:

NONE

All in attendance recited the Pledge of Allegiance.

PUBLIC COMMUNICATIONS

Comments were heard by the board by Mr. Kessler.

APPROVAL OF THE AGENDA

Motion by Jordan Buxton to approve the agenda as presented. Seconded by Casey Winchell.
Motion carried 7-0.

CONSENT AGENDA

Motion by Jared Swilley to approve the consent agenda as presented. Seconded by Jake Myers.
Motion carried 7-0.

TREASURER'S REPORT

Motion by Jordan Buxton to approve the treasurer's report as presented. Seconded by Kristy Evans. Motion carried 7-0.

ADMINISTRATIVE REPORTS

Principal reports were shared with the board. Mr. Carroll presented information on a revised tobacco policy. Motion by Kristy Evans to approve the revised CHS Tobacco Policy as presented. Seconded by Jordan Buxton. Motion carried 7-0.

Brenda Young provided the board with a Learning and Intervention update.

Sara Potter provided the board with a Community Development update.

Board Member Jordan Buxton left the meeting at 7:18pm.

SUPERINTENDENT'S REPORT

Bond Project Update

Mr. Janzen provided the board with a construction update.

Open Enrollment Policy

Discussion continued in regard to the open enrollment policy.

Classified Benefits Discussion

After considering the varying factors mentioned at our previous meeting, there will be no change in insurance benefit eligibility at this time.

ACCOUNTS PAYABLE VIRTUAL CARD PROGRAM

Motion by Jake Myers to approve the virtual card program with Commerce Bank as presented. Seconded by Casey Winchell. Motion carried 6-0.

EARLY GRADUATION REQUEST

Motion by Kristy Evans to approve the early graduation request as presented. Seconded by Jake Myers. Motion carried 6-0.

EXECUTIVE SESSION

Mr. President, I Jake Myers move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 7:57pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:02pm. Motion seconded by Casey Winchell. Motion carried 6-0.

Open session resumed at 8:02pm

PERSONNEL

Motion by Jared Swilley to approve the following personnel recommendations as amended. Seconded by Casey Winchell. Motion carried 6-0

Resignation

Tyson Corley-CHS Assistant Baseball
Chris Kux-District Food Service Director

Allison Patton-CHS Cheerleading
Joanna Treto-Portillo-CBE Custodian

Motion by Jake Myers to approve the following personnel recommendations as presented. Seconded by Chris Hoefer. Motion carried 6-0

Appointments

Solataire Devore-CBE Custodian
Carly Diefenderfer-COE Aide
Amber Walthers-CHS Cheerleading
Bayley Young-CGE Aide

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 8:13pm.

Kari Killman, Clerk of the Board
USD 375
Butler County, KS