

Circle USD 375
Minutes of Regular Board Meeting
November 13, 2023
CIRCLE MIDDLE SCHOOL GOLD FLEX ROOM
6:00 pm Regular Meeting

These minutes may be approved or amended at the December 11, 2023, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the November 13, 2023, Board of Education Regular meeting to order at 6:00pm.

Members Present:

Ben Whiteside
Kristy Evans
Jake Myers
Chris Hoefer
Casey Winchell
Jared Swilley---arrived at 6:04pm

Members Absent:

Jordan Buxton

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Brenda Young, Director of Learning Intervention
Sara Potter, Director of Community Relations & Development
Tony Holguin, CMS Principal
Jordan Northern, CMS Teacher
Bryce Wilson, CMS Student Teacher
Crystal Reed, Patron
Karen Reed, Patron
Mike Reed, Patron
Rhiannon Cox, Patron
Dennis Barkley, Patron
Catlin Salle, Patron
Allie Barkley, CMS Student
Peyton Arebalo, CMS Student

Other Present by Google Meet:

Elizabeth Turner, District Business Manager

All in attendance recited the Pledge of Allegiance.

Board Member Jared Swilley arrived at 6:04pm

PUBLIC COMMUNICATIONS

Mr. Northerns, Mr. Wilson, along with students shared what they had been working on this semester in a new elective class, Music Appreciation.

APPROVAL OF THE AGENDA

Motion by Jake Myers to approve the agenda as presented. Seconded by Casey Winchell.
Motion carried 6-0.

CONSENT AGENDA

Motion by Jared Swilley to approve the consent agenda as presented. Seconded by Chris Hoefer.
Motion carried 6-0.

TREASURER'S REPORT

Motion by Casey Winchell to approve the treasurer's report as presented. Seconded by Kristy Evans.
Motion carried 6-0.

ADMINISTRATIVE REPORTS

Principal reports were shared with the board.

Brenda Young provided the board with a Learning and Intervention update.

Sara Potter provided the board with a Community Development update.

SUPERINTENDENT'S REPORT

Bond Project Update

Mr. Janzen and Mr. Potter provided the board with a construction update.

KASB District Showcase/Tour

Mr. Potter shared an update on the district showcase event at the KASB convention on November 10th along with the tour of BOE members and Superintendents.

Superintendent Evaluation

The evaluation tool will be sent out by November 17th with results to be discussed at the December meeting.

OPEN ENROLLMENT POLICY & PROCEDURES

The latest KASB policy was shared with the board along with the suggested changes from the board. At the December meeting a public hearing will be held prior to the regular board meeting. During the regular meeting the policy will be on the agenda for action.

TECHNOLOGY POLICY UPDATE

Motion by Casey Winchell to approve the updated technology policy as presented. Seconded by Jake Myers. Motion carried 6-0.

PERSONNEL

Motion by Jared Swilley to approve the following personnel recommendations as presented. Seconded by Chris Hoefer. Motion carried 6-0

Resignation

Chris Bernauer-CGE Custodian
Kim Bushey-CHS Assistant Boys/Girls Tennis
Christa Erikson-CTE Food Service Secretary
Rachel Holman-COE Title Aide
Sandra Stidham-Coe Food Service
Brooke Sullivan-CHS Assistant Girls Soccer
Lisa Welch-CTE Aide

Motion by Casey Winchell to approve the following retirement with appreciation of years of service to Circle district. Seconded by Kristy Evans. Motion carried 6-0

Retirement

Amy Stull-CGE 3rd Grade (end of 23-24yr)

Motion by Jared Swilley to approve the following personnel recommendations as amended. Seconded by Chris Hoefer. Motion carried 6-0

Appointments

Joshua Cleveland-CHS Custodian
Sabrina Johnson-Transportation
Steven Spencer-Assistant Boys Wrestling
Alexis Stephens-CMS Assistant Girls Basketball
Jenae Woodard-COE Aide
Wyatt Wright-CHS Assistant Wrestling
Bayley Young-CHS Head Boys Swimming

Transfers

Brenda McWilliams-Transportation to COE Food Service
Liz Patty-COE Counselor to District Behavior Health Counselor

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 7:19pm.

Kari Killman, Clerk of the Board
USD 375
Butler County, KS