

Circle USD 375
Minutes of Regular Board Meeting
June 10, 2024
CIRCLE ADMINISTRATION OFFICE
6:00 pm Regular Meeting

These minutes may be approved or amended at the July 8, 2024, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the June 10, 2024, Board of Education Regular meeting to order at 6:00pm.

Members Present:

Ben Whiteside
Jake Myers
Kristy Evans
Charles McLean
Chris Hoefer
Jordan Buxton

Members Absent:

Jared Swilley

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Brenda Young, Director of Learning and Intervention
Sara Potter, Director of Community Relations & Development
Jacob Hernandez, CMS Teacher

Other Present by Google Meet:

Elizabeth Turner, District Business Manager

All in attendance recited the Pledge of Allegiance.

PUBLIC COMMUNICATIONS

None

APPROVAL OF THE AGENDA

Motion by Kristy Evans to approve the agenda as amended. Seconded by Jake Myers.
Motion carried 6-0.

CONSENT AGENDA

Motion by Jordan Buxton to approve the consent agenda as presented. Seconded by Charles McLean.
Motion carried 6-0.

TREASURER'S REPORT

Motion by Charles McLean to approve the treasurer's report as presented. Seconded by Jake Myers.
Motion carried 6-0.

ADMINISTRATIVE REPORTS

Brenda Young shared a Learning and Intervention update.
Sara Potter shared a Community Development update.

SUPERINTENDENT'S REPORT

Bond Project Update

Mr. Janzen and Mr. Potter provided the board with a construction update.

Benton Elementary-District Property

Mr. Janzen presented information regarding the north property line of Benton Elementary. It was the consensus of the board to proceed conversations with the adjoining property owner and offer the City of Benton easement regulations of 10 feet.

MARCH 12, 2025, MIDDLE SCHOOL LEAGUE MUSIC FESTIVAL

Motion by Kristy Evans to approve no school on March 12, 2025, at the middle school only to host League Music Festival. Seconded by Charles McLean. Motion carried 6-0.

JBCC UPDATE

Motion by Jordan Buxton to approve JBCC as presented. Seconded by Kristy Evans. Motion carried 6-0.

NON-RESIDENT ENROLLMENT APPLICATION

Motion by Jordan Buxton to approve the non-resident enrollment application. Seconded by Chris Hoefer. Motion carried 6-0.

OIL LEASE AGREEMENT

Motion by Jake Myers to approve the non-surface entry lease agreement with Washburn Energies. Seconded by Jordan Buxton. Motion carried 6-0.

AUTHORIZED NUTRITION SERVICES REPRESENTATIVE APPROVAL

Motion by Charles McLean to approve the authorized food service representative to Margueriette Hutchison-Wright. Seconded by Kristy Evans. Motion carried 6-0.

2024-2025 NUTRITION SERVICES PIZZA BID

Motion by Kristy Evans approve the pizza bid as presented. Seconded by Jake Myers. Motion carried 6-0.

2024-2025 NUTRITION SERVICES MEAL PRICES

Motion by Jordan Buxton to approve an increase of \$0.05 in student breakfast, lunch and milk prices as presented. Seconded by Charles McLean. Motion carried 6-0.

OUT OF STATE TRAVEL

Motion by Charles McLean to approve out-of-state travel of Margueriette Hutchison-Wright to the School Nutrition Association's Annual National Conference in Boston. Seconded by Chris Hoefer. Motion carried 6-0.

RHID EL DORADO

Mr. Potter shared information of what he knows on this request. David Dilner with the City of El Dorado was not present to provide more information. No action was taken.

CIRCLE RECREATION COMMISSION BOARD APPOINTMENT

Motion by Charles McLean to appoint Nick Engels as the Benton Elementary Attendance Center Representative to a 4-year term for the Circle Recreation Commission Board. Seconded by Jordan Buxton. Motion carried 6-0.

Motion by Kristy Evans to appoint Kevin Frack as the Towanda Elementary Attendance Center Representative to a 3-year term for the Circle Recreation Commission Board. Seconded by Charles McLean. Motion carried 6-0.

Motion by Jordan Buxton to appoint Darius Semisch as the Oil Hill Elementary Attendance Center Representative to a 2-year term for the Circle Recreation Commission Board. Seconded by Jake Myers. Motion carried 6-0.

Motion by Charles McLean to appoint Casey Winchell as the Greenwich Elementary Attendance Center Representative to a 1-year term for the Circle Recreation Commission Board. Seconded by Jake Myers. Motion carried 6-0.

KASB POLICY UPDATES

KASB policy updates were provided to the board for 1st review. No action was taken.

BFR CPA, LLC ENGAGEMENT LETTER

Motion by Kristy Evan to approve the BFR CPA, LLC Engagement letter as presented. Seconded by Charles McLean. Motion carried 6-0.

PERSONNEL

Motion by Charles McLean to approve the following personnel recommendations as presented. Seconded by Jake Myers. Motion carried 6-0.

Resignations

Kari Cheever-COE Aide

Daysi Domebo-CMS Yearbook

Lorra Gillis-COE Aide

Tenley Smith-CBE Aide

Andrew Stauffer-CMS Math/CHS Boys Soccer/CMS Girls Basketball

Motion by Kristy Evans to approve the following personnel recommendations as presented. Seconded by Charles McLean. Motion carried 6-0.

Appointments

Brody Coulter-Seasonal Grounds

Chris Daugherty-Seasonal Grounds

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 7:45pm.

Kari Killman, Clerk of the Board

USD 375

Butler County, KS