

Circle USD 375
Minutes of Regular Board Meeting
August 14, 2023
Circle Benton Elementary School Library
6:00 pm Regular Meeting

These minutes may be approved or amended at the September 11, 2023, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the August 14, 2023, Board of Education Regular meeting to order at 6:00pm.

Members Present:

Ben Whiteside
Kristy Evans
Jake Myers
Jared Swilley
Chris Hoefer
Casey Winchell
Jordan Buxton

Members Absent:

NONE

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Brenda Young, Director of Learning Intervention
Sara Potter, Director of Community Relations & Development
John Coslett, CHS Athletic Director
Rob Leis, CBE Principal
Braden Kirkpatrick, CBE Teacher
Vince Haines, Gravity Works
Brooks Dohrman, Simpson Construction
Steve Noble, Mammoth Construction

Other Present by Google Meet:

Elizabeth Turner, District Business Manager

All in attendance recited the Pledge of Allegiance.

BUILDING TOUR

The board took a tour of Benton Elementary.

PUBLIC COMMUNICATIONS

None

APPROVAL OF THE AGENDA

Motion by Jordan Buxton to approve the agenda as presented. Seconded by Jake Myers.

Motion carried 7-0.

CONSENT AGENDA

Motion by Jared Swilley to approve the consent agenda as presented. Seconded by Casey Winchell.
Motion carried 7-0.

TREASURER'S REPORT

Motion by Casey Winchell to approve the treasurer's report as presented. Seconded by Jared Swilley.
Motion carried 7-0.

ADMINISTRATIVE REPORTS

Brenda Young provided the board with a Learning and Intervention update.

Sara Potter provided the board with a Community Development update.

SUPERINTENDENT'S REPORT

Bond Project Update

Brooks Dohrman and Vince Haines provided the board with a construction update.

Budget Timeline

Mr. Potter shared the budget timeline with the board.

Needs Assessment/State Assessment Review

Needs Assessment/State Assessment Review information was provided and evaluated by the board. The Needs Assessment/State Assessment Review will be evaluated again prior to the approval of the 2023-2024 budget on September 11th.

August 8-16 Professional Development Agenda

Mr. Potter provided the board with the staff in-service schedule for August 8-16

Open Enrollment

Mr. Potter provided the board with the latest information in regard to open enrollment. The board will need to pass formal policies by the December meeting and conduct a hearing on the policy prior to full approval.

2023-2024 REVENUE NEUTRAL RATE for PUBLICATION

Motion by Jordan Buxton to approve the 2023-2024 to Exceed Revenue Neutral Rate for publication in the Butler Times Gazette. Seconded by Kristy Evans. Motion carried 7-0.

2023-2024 BUDGET for PUBLICATION

Motion by Kristy Evans to approve 2023-2024 Budget for publication in the Butler Times Gazette. Seconded by Jake Myers. Motion carried 7-0.

KASB MEMBERSHIP RENEWAL

Motion by Jared Swilley to approve the KASB membership renewal option 1 as presented. Seconded by Casey Winchell. Motion carried 7-0.

SOFTBALL/BASEBALL FIELDS PROPOSAL

Motion by Jordan Buxton to approve Mammoth contract with additions/deletions/changes as noted to complete the turf project for the Softball/Baseball fields to not exceed \$2.7M to be paid out of capital outlay. Seconded by Jake Myers. Motion carried 7-0

EXECUTIVE SESSION

Mr. President, I Jared Swilley move we go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA at 8:00pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 8:10pm. Motion seconded by Kristy Evans. Motion carried 7-0.

Open session resumed at 8:10pm

PERSONNEL

Motion by Casey Winchell to approve the following personnel recommendations as presented. Seconded by Chris Hoefer. Motion carried 7-0

Resignation

Couey, Megan-District Behavior Health Counselor
Garza, Alyssia-CGE Food Service
Milam, Paula-CTE Classroom Aide
Shonkwiler, Sarah-CGE Custodian
Wells, Amanda-CGE Classroom Aide (Never started)
White, Dorothy-CTE Classroom Aide
Wilson, Michael-Operations

Motion by Jared Swilley to approve the following personnel recommendations as amended. Seconded by Jordan Buxton. Motion carried 7-0

Appointments

Bales, Tera-CTE Food Service
Bowlin, Jaidan-CBE Kitchen Assistant
Bowman, Evan-CHS Custodian
Brensing, Abbie-CBE Aide
Carlisle, Maia-CGE Food Service
Treto-Portillo, Joanna-CBE Custodian
Williamson, Shauna-COE Aide
Wright, Katrina-Transportation

Motion by Kristy Evans to approve the supplemental contract recommendations as amended. Seconded by Jordan Buxton. Motion carried 7-0

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 8:20pm.

Kari Killman, Clerk of the Board

USD 375

Butler County, KS