

Circle USD 375
Minutes of Regular Board Meeting
February 12, 2024
CIRCLE TOWANDA ELEMENTARY LIBRARY
6:00 pm Regular Meeting

These minutes may be approved or amended at the March 18, 2024, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the February 12, 2024, Board of Education Regular meeting to order at 6:00pm.

Members Present:

Ben Whiteside
Charles McLean
Chris Hoefer
Kristy Evans
Jake Myers
Jordan Buxton

Members Absent:

Jared Swilley

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Brenda Young, Director of Learning and Intervention
Sara Potter, Director of Community Relations & Development
April Hilyard, Butler County Interlocal 638 Special Education Director
Wendy Goldsmith, CTE Music Teacher
Kristen Schrag, CBE Music Teacher
Dawn Dodd, CTE Principal
Ian Lindstrom, OFG Financial Services
Leasha Rutschman, OFG Financial Services
Other Present by Google Meet:
Elizabeth Turner, District Business Manager

All in attendance recited the Pledge of Allegiance.

PUBLIC COMMUNICATIONS

Ian Lindstrom and Leasha Rutschman with OFG Financial Services presented Mr. Potter with a \$2,000 check to award scholarships in recognition of his selection of a Superintendent of the Year finalist.

Mrs. Goldsmith and Mrs. Schrag presented the board with information on K-6 music curriculum the district music department is interested in for the curriculum renewal.

APPROVAL OF THE AGENDA

Motion by Jordan Buxton to approve the agenda as amended. Seconded by Charles McLean.
Motion carried 6-0.

CONSENT AGENDA

Motion by Kristy Evans to approve the consent agenda as presented. Seconded by Jake Myers.

Motion carried 6-0.

TREASURER'S REPORT

Motion by Jordan Buxton to approve the treasurer's report as presented. Seconded by Kristy Evans.

Motion carried 6-0.

ADMINISTRATIVE REPORTS

Principal reports were shared with the board.

Brenda Young shared a Learning and Intervention update.

Sara Potter shared a Community Development update.

SUPERINTENDENT'S REPORT

Special Education Report

Mrs. Hilyard shared a Special Education report with the board.

Board President, Ben Whiteside called a recess at 7:26pm

The board reconvened at 7:31pm

Transportation Update

Mr. Janzen shared a transportation update with the board.

MUSIC CURRICULUM ADOPTION

It was the consensus of the board to table a decision until the March meeting.

AUDITORIUM LIGHTING

Motion by Charles McLean to approve the Auditorium Lighting project as presented not to exceed \$153,000.00. Seconded by Kristy Evans. Motion carried 6-0.

RESOLUTION 2324-09

Motion by Jordan Buxton to approve Resolution 2324-09 in Seeking Establishment of Recreation Commission and providing for an Election Pertaining to Same. Seconded by Charles McLean.

Motion carried 6-0.

PLC INSTITUTE

Motion by Kristy Evans to approve out-of-state travel to attend the Professional Learning Communities Institute. Seconded by Charles McLean. Motion carried 6-0.

BOARD OF EDUCATION NEGOTIATIONS REPRESENTATIVES

Motion by Jake Myers to appoint Kristy Evans, Jordan Buxton, and Ben Whiteside as negotiations representatives. Seconded by Chris Hoefer. Motion carried 6-0

EXECUTIVE SESSION

Mr. President, I Jordan Buxton move we go into executive session to discuss confidential student information pursuant to non-elected personnel exception under KOMA at 9:05pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 9:10pm.

Motion seconded by Jake Myers. Motion carried 6-0.

Open meeting resumed at 9:10pm

Mr. President, I Jake Myers move we go into executive session to discuss confidential student information pursuant to non-elected personnel exception under KOMA at 9:11pm with the BOE, Mr. Potter, and Mr. Janzen in attendance. The open meeting will resume in the board room at 9:21pm. Motion seconded by Charles McLean. Motion carried 6-0.

Open meeting resumed at 9:21pm

Mr. President, I Jake Myers move we go into executive session to discuss confidential employee performance pursuant to non-elected personnel exception under KOMA at 9:22pm with the BOE, Mr. Potter, and Mr. Janzen in attendance, and the open meeting will resume in the board room at 9:32pm. Seconded by Kristy Evans. Motion carried 6-0.

Open meeting resumed at 9:32pm

Mr. President, I Jake Myers move we go into executive session to discuss confidential employee performance pursuant to non-elected personnel exception under KOMA at 9:33pm with the BOE, Mr. Potter, and Mr. Janzen in attendance, and the open meeting will resume in the board room at 9:38pm. Seconded by Kristy Evans. Motion carried 6-0.

Open meeting resumed at 9:38pm

PERSONNEL

Motion by Jordon Buxton to approve the following personnel recommendations as presented. Seconded by Jake Myers. Motion carried 6-0

Resignation

Jamye Abbey-CBE Kindergarten
Brooklynne Davis-CTE Food Service Secretary
Leila Fowler-CMS Aide
Lynell McGinnis-CGE Aide
Lori Shirley-Transportation

Motion by Kristy Evans to approve the following retirement with appreciation of years of service to Circle district. Seconded by Charles McClean. Motion carried 6-0

Retirement

Brenda Young-Director of Learning and Intervention

Motion by Jordan Buxton to approve the following personnel recommendations as presented. Seconded by Chris Hoefer. Motion carried 6-0

Appointments

Wyatt Bobo-CHS Head Girls Soccer
Kara DeLauretis-CHS Assistant Boys/Girls Tennis
Alyssa Dodd-Food Service Student Worker
Amber Edwards-CHS Assistant Softball
Brad Jones-District Athletic Trainer

Claire Metzger-CMS Aide
Levi Razey-CMS Aide
Izahn Sanchez-CHS Assistant Girls Soccer
Helen Urban-CGE Aide

Motion by Jake Myers to extend the Administrator contracts of Dustin Razey, Rob Leis, Dawn Dodd, Sarah Coons, Tony Holguin, John Bumm, Matthew Carroll, Aaron Lechien, and John Coslett by one year with the new contract end date of June 15, 2026. Seconded by Charles McLean.
Motion carried 6-0

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 9:40pm.

Kari Killman, Clerk of the Board
USD 375
Butler County, KS