

Circle USD 375
Minutes of Regular Board Meeting
July 8, 2024
CIRCLE ADMINISTRATION OFFICE
6:00 pm Regular Meeting

These minutes may be approved or amended at the August 12, 2024, Board of Education meeting.

CALL TO ORDER

President Ben Whiteside called the July 8, 2024, Board of Education Regular meeting to order at 6:08pm.

Members Present:

Ben Whiteside
Jake Myers
Kristy Evans
Charles McLean
Jordan Buxton
Jared Swilley

Members Absent:

Chris Hoefer

Others Present:

Don Potter, Superintendent
Michael Janzen, Assistant Superintendent
Kari Killman, Board Clerk
Megan Eldridge, Director of Learning and Intervention
Sara Potter, Director of Community Relations & Development
Jacob Hernandez, CMS Teacher
Annie Gilliland, CHS Teacher
Shawn Lehecka, CHS Teacher

Other Present by Google Meet:

Elizabeth Turner, District Business Manager

All in attendance recited the Pledge of Allegiance.

PUBLIC COMMUNICATIONS

Mr. Hernandez and Mrs. Gilliland shared their experiences attending the PLC conference in St. Louis.

APPROVAL OF THE AGENDA

Motion by Jordan Buxton to approve the agenda as amended. Seconded by Kristy Evans.
Motion carried 6-0.

CONSENT AGENDA

Motion by Jake Myers to approve the consent agenda as presented. Seconded by Charles McLean.
Motion carried 6-0.

TREASURER'S REPORT

Motion by Jordan Buxton to approve the treasurer's report as presented. Seconded by Charles McLean.
Motion carried 6-0.

ADMINISTRATIVE REPORTS

Sara Potter shared a Community Development update.

Megan Eldridge shared a Learning and Intervention update.

SUPERINTENDENT'S REPORT

Bond Project Update

Mr. Potter provided the board with a construction update.

Summer School

Summer school had a great success rate for our students. A total of 53 students from across the district participated in the summer school program.

Drivers Education

55 students completed the summer driver's education course.

2024-2025 Budget Update

Mr. Potter provided information on the Revenue Neutral Rate, Budget process and timelines from the KSDE budget workshop on June 24th.

Open Enrollment Information

Mr. Potter shared the open enrollment numbers of acceptance and denial of enrollment.

Strategic Plan Update

Mr. Potter shared and update on the strategic plan progress from the 23-24 academic year.

Solar Energy Information

Mr. Potter, Mr. Janzen, and Mr. Whiteside presented information regarding solar energy savings for our buildings. It was the consensus of the board to continue pursuing the options available.

KASB POLICY UPDATES

Motion by Jared Swilley to approve the KASB policy recommendations as presented. Delete policy BBG. Adopt new policy EBBG. Updates to policies BCBK, CJ, CL, ID, IF, JBE, JGFGA, JH, KK and form BCBK. Policy updates to JGECAA, GARIA, GAAC, JGEC will not be updated at this time due to federal injunction. Seconded by Jake Myers. Motion carried 6-0

REVENUE NEUTRAL RATE CAP

Motion by Jared Swilley to approve to submit an Indication of Revenue Neutral cap of 62.5 to the county on or before July 20, 2024. Seconded by Jordan Buxton. Motion carried 6-0.

2024-2025 INSURANCE RENEWAL

Motion by Jordan Buxton to approve the ICI Insurance renewal as presented. Seconded by Kristy Evans. Motion carried 6-0.

HIGH SCHOOL ACTIVITY ACCOUNT

Motion by Jake Myers to approve moving the high school activity account from Vintage Bank to Citizens Bank of Kansas. Signers on the account will include Matthew Carroll, Principal; John Coslett, Athletic Director; Tracey Bible, Athletic Secretary. Checks will only require two signers. Seconded by Charles McLean. Motion carried 6-0.

ICS-INTRAFFI CASH SERVICES

Motion by Jared Swilley to approve the ICS Intraffi Agreement with Citizens Bank of Kansas. Seconded by Kristy Evans. Motion carried 6-0

CIRCLE HIGH SCHOOL HANDBOOK UPDATES

Motion by Jordan Buxton to approve the CHS handbook changes as amended. Seconded by Jared Swilley. Motion carried 6-0.

Board President, Ben Whiteside called a 5-minute recess at 8:25pm.

Meeting resumed at 8:30pm

KASB MEMBERSHIP RENEWAL

Motion by Jordan Buxton to approve the KASB membership renewal option 1 as presented. Seconded by Jared Swilley. Motion carried 6-0.

EXECUTIVE SESSION

Mr. President, I Kristy Evans move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:30pm with the BOE and Mr. Potter in attendance. The open meeting will resume in the board room at 8:45pm. Motion seconded by Jared Swilley. Motion carried 6-0.

Open meeting resumed at 8:45pm

EXECUTIVE SESSION

Mr. President, I Kristy Evans move we go into executive session to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA at 8:46pm with the BOE and Mr. Potter in attendance. The open meeting will resume in the board room at 8:56pm. Motion seconded by Jared Swilley. Motion carried 6-0.

Open meeting resumed at 8:56pm

PERSONNEL

Motion by Jake Myers to approve the following personnel recommendations as presented. Seconded by Charles McLean. Motion carried 6-0.

Resignations

Natasha Whalen-Transportation

Jenae Woodard-COE Aide

Motion by Jared Swilley to approve the following personnel recommendations as presented. Seconded by Jordan Buxton. Motion carried 6-0.

Appointments

Jarrold Hammond-Operations

Transfers

Maia Morgan-Carlisle---from CGE Nutrition Services to CTE Nutrition Services

ADJOURNMENT

There being no further business before the board, President, Ben Whiteside declared the meeting adjourned at 8:58pm.

Kari Killman, Clerk of the Board

USD 375

Butler County, KS