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The following items are contained in the June 11, 2025 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Presentation of 2025 MEA Scholarships
4. Special Recognition - Honor Retiree
5. Public Comment
6. Fire Drill & Security Drill Report
7. Superintendent's Report & Principals' Updates
8. MEA Report
9. Personnel Matters
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14. Students
15. Approval of Minutes: May 14, 2025 Reorganization & Regular Sessions
16. Board Secretary's Financial Reports for April 2025
17. Board of Education Certification as of April 2025
18. Report of Receipts and Disbursements for April 2025
19. Cash Report for April 2025

20. Bills and Payroll

21. Transfer of Funds

22. New Business

23. Other Matters

24. Public Comment

25. Executive Session

26. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:05 P.M. on June 11, 2025 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 31, 2025 a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

Roll Call - Members Present: Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano; Mr. Steve Swift
Others Present: Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor

2025 MEA Scholarships:

The MEA received twelve applications. Due to an anonymous donor, they were able to award each of the ten non-winning applicants with a \$50 prize. The winners of the MEA Scholarship awards, and recipients of a \$1,000 scholarship to the college of their choice were Luke Collins and Christopher Garrabrant. Congratulations!

Retiree Recognition:

Mr. Gaskill recognized the 2024-2025 retiree: Sandra LeVan. Congratulations and best wishes!

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire & Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of May 2025 attached as Exhibit # 1, pages 30,354-30,355.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill thanked the district staff and administration for all their efforts this school year. He shared that the Eighth Grade Promotion Ceremony was scheduled for Monday, June 16, 2025, at

4:00 PM. He shared an upcoming book study to discuss the book titled, *The Anxious Generation*, led by Mrs. Grimley, and sponsored by the Recreation Department. He shared correspondence from the World Central Kitchen, in response to the Empty Bowls donation, led by Mrs. Farrell. They thanked the district for the donation provided to their organization. He shared the Statement of Assurance for Testing and Reporting of Lead in School Drinking Water that was submitted to the New Jersey Department of Education on 5/23/25. He shared HIB Reports to Board of Education Investigation R04-202425 and Investigation R05-202425.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

MEA Report:

Mrs. Crawford thanked the Board acknowledging their support to the Margate Schools and the families in the community. She thanked Mrs. Dulude for her leadership. She congratulated Mrs. LeVan on her upcoming retirement.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following Personnel matters:

1. Approve the mentor stipend for Jennifer Cavaliere for Samantha Dulude's year two of her NJ Leaders to Leaders final summative of residency payment. Costs: \$1,000.00.
2. Approve the Margate School District Affirmative Action Team who will complete the District Needs Assessment for the District's Comprehensive Equity Plan. Staff: Ryan Gaskill, Bonnie Marino, Dr. Jacque Jones, Kaitlin Roselli, and Mark Winterbottom.
3. Approve the following Coaching Positions and Stipends for the 2025-2026 school year:
 - Field Hockey Coach - \$1,850.00 - Kristie Cafiero
 - Boys Cross Country - \$1,950.00 - Sherry Scott
 - Girls Basketball - \$2,550.00 - Joseph Marchiani
 - Soccer - \$2,100.00 - Kelly Crawford
 - Boys Basketball - \$2,450.00 - James Hiltner
 - Volleyball - \$2,100.00 - Jen Carey
 - Baseball - \$1,700.00 - Joe Marchiani
 - Tennis \$400.00 - Mauricio Saavedra
 - Field Hockey Assistant Coach - \$1,000.00 - Michelle Cossaboone
 - Girls Cross Country - \$1,750.00 Brian Pasternak
 - Girls Assistant Coach - \$800.00 - Jesse Weiner
 - Assistant Soccer Coach - \$1,000.00 - Michael McMenamin
 - Volleyball Assistant Coach - \$1,000.00 Anita Grimley
4. Approve Chelsi Crompton to complete her internship of 300 hours with Samantha Dulude and Bonnie Marino during the 2025-2026 school year. Staff: Chelsi Crompton, Samantha Dulude, Bonnie Marino.

Personnel Matters (Continued):

5. Approve the following club and activity stipends and advisors at William H. Ross School for the 2025-2026 school year:

Ross School Pride/Leadership

- Student Leadership/Pride Advisors -Tracy Magel and Lisa Carey - \$2,500 each

Clubs and Activities

- Artsy Upcycle Club-Anita Grimley-\$1,000.00
- Kind Kids Club-Erin McGuigan-\$1,000.00
- Yoga and Mindfulness Club-Barbara Farrell-\$1,000.00
- Art & Pottery Club-Barbara Farrell-\$1,000.00
- STEM Club-Grades 3&4- Lora Blanco and Erin Gorman-\$1,000.00 each
- Running Club-Lisa Carey-\$500.00
- After-School Educational Assistants-Eileen Duffey-MEA contracted hourly rate (as needed)
- 4th Grade Memory Book-Anita Grimley-\$1,000.00
- Noodlemania- Trivia Competition Club for Grade 4-Erin Gorman-\$1,000.00
- Girls on the Go Running Club- Jaime Collins, Stephanie Curry and Emily Rubino- \$500.00 per teacher
- After School Homework Club Advisors-1 hour per day Tuesday and Thursday-Tina Baronowitz and one other teacher, tbd. Lora Blanco, Emily Rubino, Erin Gorman to substitute.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following Instructional Support Activities request:

1. Approve to purchase and implement supplemental resources for English Language Arts to facilitate the delivery of instruction addressing the 2023 NJ Student Learning Standards for English Language Arts. Mystery Writing for Grades 2-4 will supplement the Wonders ELA Curriculum. Cost: \$999.00 for a 1-year online subscription.
2. Approve the following summer school programs for Advanced Math students from July 21, 2025 to August 15, 2025. Staff: Kelly Crawford. Costs: 40 total hours at \$56.00 per hour = \$2,240.00
 - Advanced math students entering 8th Grade, Monday through Thursday, 9:00 am to 10:00 am.
 - Advanced math students entering 7th Grade, Monday through Thursday 10:00 am to 11:00 am.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following Field Trip request:

1. Approve the Kindergarten trip to Jerome Avenue Park in June, 2025. Staff: Christa Toner, Jaime Collins, Amy Hughes, Patty Holland and 2 additional staff as needed.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Facilities/PAC requests:

1. Approve Cool at Camp Musical LLC to rent the PAC on August 17, 2025 from 4:30 pm to 9:30 pm. Costs: PAC Rental \$1,200.00, Consumable Fee \$100.00, Tables, Chairs, Microphones \$503.00. Staff: Custodians, Site Supervisor, Sound \$1,000.00. Total Cost: \$2,803.00.
2. Approve JAFCO Family Matters to rent the PAC and small gym on July 24, 2025 from 3:00 pm to 10:00 pm. Costs: PAC Rental \$1,200.00, Small Gym \$500.00, Consumable Fee \$100.00, Tables, Chairs, Microphones \$413.00. Staff: Custodians, Site Supervisor, Sound \$1,400.00. Total Cost: \$3,613.00.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Workshop matters:

1. Approve Ryan Gaskill to attend the School Safety and Security Symposium at Millville Public Schools. Costs: Travel.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Students:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Student matters:

1. Approve the final determination of HIB Report Investigation R03-202425

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Contracts:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following Contracts:

1. Approve a transportation route through the Cumberland County Regional Transportation Cooperative for one student attending Atlantic County Special Services School District, at a daily rate not to exceed \$487.87 per diem plus 6% administrative fees, for the 2025-2026 school year. Total contract cost not to exceed \$87,817 plus 6% administrative fees.
2. Approve a transportation route through the Cumberland County Regional Transportation Cooperative for one student attending Atlantic County Special Services School District, at a daily rate not to exceed \$589.58 per diem plus 6% administrative fees, for the 2025 Extended School Year program. Total contract cost not to exceed \$11,791.60 plus 6% administrative fees.
3. Approve a tuition contract with the Atlantic County Special Services School District for student #3925391885, in the 2025-2026 Extended School Year Program. Total contract cost for the ESY Program: \$3,025.
4. Approve a tuition contract with the Atlantic County Special Services School District for student #6920986267, in the 2025-2026 Extended School Year Program. Total contract cost for the ESY Program: \$3,025.
5. Approve a professional services contract with Bayada Home Health Care, Inc to provide Student Nursing Services for the Margate City School District from July 1, 2025 through June 30, 2026.
6. Approve Cape May County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2025 through June 30, 2026 as needed.
7. Approve a residential tuition contract, for student #5307866556, with Wellspring Foundation, Inc. for the Summer 2025 program in the amount of approximately \$36,163.00.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Swift, the board unanimously agreed to accept the May 14, 2025 Reorganization Meeting and Regular Session Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Brog seconded by Mr. Swift to accept the Secretary's Financial Reports for the month of April 2025 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 30,356 - 30,379. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Brog seconded by Mr. Swift, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of April 30, 2025 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog seconded by Mr. Swift, to accept the Report of Receipts and Disbursements for the month of April 2025, attached as Exhibit # 3, pages 30,380 – 30,391.

Motion passed by the following roll call vote:

June 11, 2025

Regular Meeting

Page 30,349

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Brog seconded by Mr. Swift, to accept the Cash Report for the month of April 2025, attached as Exhibit # 4, page 30,392.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog seconded by Mr. Swift, to approve the payment of bills and payrolls, as listed on Exhibit # 5, pages 30,393 - 30,342.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog seconded by Mr. Swift, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	11-150-100-101-00-00-025	HOME INSTRUCTION	\$100.00
	11-215-100-106-00-00-025	PREK ED ASSISTANT	\$4,000.00
		TOTAL	\$4,100.00
FROM:	11-120-100-101-00-00-025	HOME INSTRUCTION	\$100.00
	11-213-100-610-00-04-025	PREK ED ASSISTANT	\$4,000.00
		TOTAL	\$4,100.00

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Brog seconded by Mr. Swift, to approve the following New Business:

- A. WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
WHEREAS, the Margate City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and
WHEREAS, the Margate City Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;
NOW THEREFORE BE IT RESOLVED by the Margate City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.
- B. Approve the submission of the School Food Authority to School Food Authority Contract for lunches with the Ventnor City School District. The price per meal will be \$3.75 per student meal and \$5.00 per adult salad, for the 2025-2026 school year. The estimated total cost of the contract is \$25,000.
- C. Motion to approve the following resolution for the disposal of surplus property:
WHEREAS, the Margate City Board of Education is the owner of certain surplus property which is no longer needed for public use; and
WHEREAS, the Margate City Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.
NOW THEREFORE, be it RESOLVED by the Margate City BOARD OF EDUCATION in the City of Margate, County of Atlantic, as follows:
 - (1)The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Margate City Board of Education.
 - (2)The sale will be conducted online and the address of the auction site is govdeals.com.
 - (3)The sale is being conducted pursuant to Local Finance Notice 2008-9.
 - (4)A list of the surplus property to be sold is as follows:
 - Lot A: Desktops, Chromebooks, Laptops
 - Lot B: Desktops, Chromebooks, Laptops

New Business (Continued):

(5)The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6)The Margate City Board of Education reserves the right to accept or reject any bid submitted.

- D. Approve the attendance of Melina Skwarek at the ACCASBO JIF meetings for the 2025-2026 school year as approved by the JIF and their committees. Costs: Travel
- E. Approve the Margate School District Comprehensive Equity Plan, which includes the District Needs Assessment and Corrective Action Plan for the 2025-2028 school years.
- F. Approve the resolution directing the distribution of the Margate City Board of Education net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF for the Fund Fiscal Year July 1, 2019 to June 30, 2020 to be applied in full to the board’s 2025-2026 Fund Year Premium.
- G. Approve the first reading of new policy and regulation:
 - Policy 5111.5 Inclusive Preschool Admission Policy
 - Regulation 5111.5 Preschool Attendance Regulation

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Other Matters:

Motion by Mrs. Brog seconded by Mrs. Wray-Norris, to approve the following Other Matters:

- A. Approve Isaac Chalula and Omar Wright as Custodial Substitutes at a rate of \$18.00 per hour, pending completion of paperwork. Resumes attached.
- B. Approve the Business Administrator’s employment contract for July 1, 2025 to June 30, 2026, as reviewed and approved by the Executive County Superintendent.
- C. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Margate City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Margate City Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Margate City BOARD OF EDUCATION in the City of Margate, County of Atlantic, as follows:

(1)The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Margate City Board of Education.

Other Matters (Continued):

(2)The sale will be conducted online and the address of the auction site is govdeals.com.

(3)The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4)A list of the surplus property to be sold is as follows:

Lot A: Yamaha Clavinova Piano

(5)The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6)The Margate City Board of Education reserves the right to accept or reject any bid submitted.

D. Approve a \$1,000 base salary increase for Chris Baatz, for the 2025-2026 FY, for earning the Black Seal Low Pressure Boiler Operator License.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Public Comment:

No members of the community commented.

Executive Session:

Upon motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, the board unanimously approved the following resolution at 6:34 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Personnel
- Student Matters
- Potential Litigation

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists. No formal action shall be taken.

Upon motion by Mrs. Brog, seconded by Mr. Palmisano, the board unanimously agreed to reconvene the regular meeting at 7:12 P.M.

It is noted in the minutes that the 2024-2025 Superintendent Evaluation for Mr. Gaskill was conducted and reviewed during the Executive Session.

Personnel Matters (Continued):

Motion by Mrs. Brog seconded by Mrs. Gomes-Chapman, to approve the following Personnel Matter:

6. Approve the extended leave for employee #93423762 from March 20, 2025 through a revised anticipated return date of December 23, 2025.

Motion did not pass by the following roll call vote:

Ayes: None

Nays: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Motion by Mrs. Brog seconded by Mrs. Wray-Norris, to approve the following Personnel Matter:

7. Approve the termination of employment for employee #93423762 effective June 30, 2025. The contract previously awarded to employee #93423762 for the 2025-2026 school year will be rescinded.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman; Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 7:14 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator