Robertson County Board of Education
Board Meeting Minutes
March 20, 2025
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey, Principal—Shanda Gay, Board Attorney—Claire Estill

Others- Andy Dotson, Deana Rosenthal, Amanda Gray

The meeting was called to order by John Burns at 6:00 pm. All board members were present.

ADOPT AGENDA
BOARD ITEM 32025-1
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adopt the agenda with flexibility.

VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal, presented data to the Board regarding classroom walkthroughs and professional development plans for teachers.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, Assistant Superintendent/D.P.P., reported to the Board that the current YTD attendance percentage is 94.37% and enrollment is at 420 students K-12.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of February 28, 2025, and the general fund 1 ending cash balance as of February 28, 2025. The district's new school bond payment was due 3/1/25. The reimbursement from the IRS has not been received yet. Teacher's classroom budgets and letters of intent were due from staff on 3/14 that will help with tentative budget development.

SUPERINTENDENT'S REPORT-Sanford Holbrook
Dr. Holbrook, Superintendent, thanked the Board for understanding why he was out last week with a death in his family. The district is keeping up with legislative bills in Frankfort that could affect the school district. The district will be receiving a new literacy grant next school year. The new Chromebooks have been ordered.

BOARD ATTORNEY'S REPORT-Claire Estill
Mrs. Estill, Board Attorney, presented to the Board, she is still working on social media litigation, and the Superintendent is responsible for school security and safety.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 32025-2
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the following special call board meeting minutes on February 19, 2025.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 32025-3
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 32025-4
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

3/5/25- Vicki Covey to attend KEDC PD in Ashland, KY

3/20/25- Deana Rosenthal to KEDC PD in Ashland, KY

3/20/25- Shannon Schalch to KEDC PD in Ashland, KY

3/24/25- Keeley Massey to KEDC PD in Ashland, KY

3/24/25- Breanna Green to KEDC PD in Ashland, KY

3/24/25- Kristen Myers to KEDC PD in Ashland, KY

School Related Student Trip Requests

3/14/25- Archery to state archery tournament in Louisville, KY

3/22/25- Archery to KHSAA tournament in Flemingsburg, KY

4/23/25- STLP State Competition to Lexington, KY

Out of State Trip Requests

5/1/25- K & K-1 Split to Cincinnati Children's Museum in Cincinnati, OH

School Fundraisers

3/1/25-4/30/25- Class of 2026 to do a Count Down to Prom fundraiser.

3/24/25-3/28/25- RCS Library to hold the Scholastic Bookfair.

5/10/25- FCCLA to do a car show fundraiser.

5/31/25- FCCLA to a Community Yard Sale fundraiser.

Building Use Request

5/24/25- Deming/RCS Alumni to utilize the RCS cafeteria for the banquet.

Student Fees

None

Personnel

New Hire: (pending all board requirements)

Rebecca Dufresne- Middle School Softball Coach

Jeremy Florence- Middle School Baseball Coach

Billie Jo Ross Vogel- Cook/Baker

Joseph Baker- Certified Sub/Sub Aide

Larry Eugene Collins, Jr.- High School Assistant Baseball Coach

DISCUSS/CONSIDER APPROVING TOSHIBA COPIER RENEWAL AGREEMENT
BOARD ITEM 32025-5
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve Toshiba copier renewal agreement.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING ENGAGEMENT LETTER WITH DENISE KEENE FOR AUDITING SERVICES
BOARD ITEM 32025-6
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve engagement letter with Denise Keene for auditing services.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING GRADUATION DATE FOR THE CLASS OF 2025
BOARD ITEM 32025-7
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the graduation date of May 23, 2025, at 7:00pm for the class of 2025.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING SURPLUS OF TWO ICE CREAM MACHINES
BOARD ITEM 32025-8
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve to surplus two ice cream machines.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING AMENDED SALARY SCHEDULE FOR 24/25 FOR TENCO GRANT
BOARD ITEM 32025-9
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the amended salary schedule for 24/25 for TENCO grant.

VOTE: 5-0

DISCUSSION OF RCS EDUCATIONAL IMPROVEMENT PLAN
BOARD ITEM 32025-10
The Board heard updates from administrators including Superintendent, DPP/IS, Principal, Interim Assistant Principal, and Instructional Coach regarding improvement plans at RCS. A draft plan will be developed and presented to the Board at the next board meeting.

VOTE: 5-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 32025-11
None.

ADJOURNMENT
BOARD ITEM 32025-12
Motion was made by Mr. Haag and seconded by Mrs. Gifford to adjourn the meeting.
Time: 8:01 pm

VOTE: 5-0

Board Chair

Secretary

4.17.25 Date