

Clinton-Glen Gardner Board of Education
April 9, 2025
WORK AND BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Benedict Valliere, Meghan Moore
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: Dan Brkich, Theresa Tsakalagos

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 3
2. Out-of-School Suspensions: 2

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2024-2025: 58

ACCEPT SCHOOL DATA REPORTS

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 4-0-0, to accept the aforementioned monthly school data report, items 4A-E.

5. Superintendent/Principal's Report

Dr Cohen updated the Board on upcoming school activity dates

A. Student Representative Report NONE

B. Clinton Education Association Report NONE

C. Assistant Principal- Curriculum Coordinator Report

Mr. Stanbro shared a Wit and Wisdom update and 1st grade project.

D. Special Services Report

Dr. Kastner, Mrs. Nolan, Mrs. Rivera and student members of the Unified Club updated the Board on past events and the upcoming Unified Walk.

6. Public Comment

Stephen Hars, Clinton resident, inquired about the preschool enrollment process, actions that could potentially be taken to add additional classes for 25/26 SY and other preschool options in the community.

RESOLUTION 2024-2025: 59 APPROVE ALL ITEMS IN SECTIONS 7 through 9

Mrs. Burr moved, seconded by Mr. Valliere, and passed by a roll call vote, 4-0-0, to approve all items under Sections 7 through 9 (all of the following items under Personnel, Curriculum, Instruction, Assessment & Technology, Professional Development, Field Trips, Policy & Regulations

7. Personnel

A. Staff Approval

Motion: To approve the following staff member and rates for the listed position for the 2024-2025 school year RESOLUTION 2024-2025: 59			
Position	Name	Rate	Effective Date
Home Instruction	Katherine Kelsey Carolyn Schorr Robert Adase	5 hours/week 2.5 hours/week 2.5 hours/week \$53/hr up to 10 hours week total	3/14/25 (precise start/end to be determined based on need)
Substitute Teacher	Grace Hoelzel	\$125.00 per diem	04/09/25 pending completion of paperwork

B. 2025-2026 Staff Approvals

Motion: To approve the following staff members and rates for the listed position for the 2025-2026 school year RESOLUTION 2024-2025: 59			
Position	Name	Rate	Effective Date
Substitute Custodians	David Stoker Liam Love Jonathan Valko Kaitlyn Fonseca Roy Fonseca	\$18/hr	7/1/2025

C. After School Enrichment:

Motion: To approve the following staff members to teach the ASE Spring 2025 courses at .5 of current club stipend per negotiated agreement for each
RESOLUTION 2024-2025: 59

Class	Teacher
Bulldog Baking/Cooking	Gosselin, Viotto, T. Reese, McVerry
Crafts	Malmros
Woodworking	Adase, Grimm
Knitting	Polenz
Chess	Harris
ASE Director	Ferro

D. Leave Requests

1. Motion: To approve the maternity leave request for employee #8199 with a **revised** anticipated start of April 28, 2025 and return date on or about November 10, 2025.
(Attachment #4) RESOLUTION 2024-2025: 59

2. Motion: To approve the maternity leave request for employee #8172 with an anticipated start of August 26, 2025 and return date on or about February 6, 2026.
(Attachment #5) RESOLUTION 2024-2025: 59

3. Motion: To approve the following staff member(s) for the following leave(s):
RESOLUTION 2024-2025: 59

Position	Staff employee #	Leave Type	Start date	Anticipated return date	Att.
Teacher	7990	FMLA unpaid	4/7/2025(2 intermittent days used prior)		

E. Retirement and Resignation

Motion: To approve with gratitude and best wishes the retirement of Sandra Gilmore
(Attachment #6) RESOLUTION 2024-2025: 59

F. ESY

Motion: To approve the following staff members to serve 2025-2026 extended school year roles as listed below per negotiated agreement: **RESOLUTION 2024-2025: 59**

Position	Name	Rate
Teachers (5 weeks, 4 days/wk, 3hr instruction & 30 min prep/day)	Carolyn Schorr Lindsay Zengel Nicole Gosselin Kristin Pignio	\$58/hr
Paraprofessionals (5 week, 4 days/wk, 3hr/day)	Taylor Gilbert* Samantha Zangari Deborah Cook* Jennifer Zuluaga Nijel Allen * Kaitlyn Schoendorf* John Findeis * Heather Backer Sub Aides: Suzanne Stidworthy Erica O'Dell (week 2) Catherine Kapigian Clare Bubb (week 1)	\$22/hr
Nurse	Jessica Storey & Veronica Upwood	\$58/hr
Speech Therapy (3hr/wk)	Amanda Thomas Nicole Vazquez	\$110/hr
Substitute Para/Teachers	Robert Adase & Tonya Lunger Substitute Aides: Suzanne Stidworthy Erica O'Dell (week 2) Catherine Kapigian Clare Bubb (week 1)	\$58/hr
Additional Summer Work:	Carolyn Schorr- LDTC- evaluations & meetings (TBD)	

	School Psychologist- evaluations and & meetings (Toni Cespedes) Lauren Peachey -Social Worker- evaluations & meetings (TBD)	
Teachers for IEP Meetings: as needed	Kelly DeJesus Alex Jordan	

G. Co-Curricular 2024-2025

Motion: To approve the following staff member(s) for the following co-curricular appointments for **2024-2025 RESOLUTION 2024-2025: 59**

Activity	Staff Member	Rate
Grade Level Musical Director correction to amount	Laurie Ruch	\$1177
Science Club	Lindsay Zengel	\$1177

H. Motion: To place employee ID #1822 on administrative leave with pay effective April 9, 2025 in accordance with provisions of NJSA 18A:6-8.3
RESOLUTION 2024-2025: 59

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
NONE					

B. Field Trips

Motion: To approve the following requests for field trips as listed: **RESOLUTION 2024-2025: 59**

Date	Grade	Destination	Cost per student
April 2025	1st Grade	Echo Hill Park	\$11.25
May 2025	Artline	Metropolitan Museum of Art	TBD

C. New Program

Motion: To establish Emotional Regulation Impairment Program (**Attachment #7**)

9. Policy and Regulations

Motion: To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached): **RESOLUTION 2024-2025: 59**

Policy #	Title	Action	Att. #
5111.5	Preschool Admission Policy	1st Reading	Linked

10. General Information: Business Administrator's Report

A. 2025-26 School Budget Approval

2025-26 School Budget Presentation on April 30, 2025 after newspaper advertisement

2025-26 School Budget tentative final approval received from County.

RESOLUTION 2024-2025: 60 APPROVE 2025-2026 School Budget

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, all ayes, 4-0-0, to approve the 2025-2026 School Budget as follows:

The Board of Education of Clinton-Glen Gardner hereby adopts the following budget for the 2025-26 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes the adjustment for Healthcare in the amount of \$165,117. The district intends to utilize this adjustment for pay for the additional increase in health benefit premium.

The proposed budget includes the use of Capital Reserve transferred to the General Fund for the proposed renovation of garage space into small group instruction and

additional staff bathroom for the estimated amount of \$300,000 in effect for 25-26 school year.

The proposed budget included an enrollment adjustment of \$1,019,004 noted from the SFRA calculation of Adjusted Pre Budget Year Tax & Enrollment Report. The amount will be included in the Cap Bank eligibility that is deemed generated in 25-26 and be available for the next three years.

Anticipated Enrollment 539

Expenditures

General Current Expense \$10,546,734

Capital Outlay \$300,000

Capital Interest \$1,000

Total Operating Budget \$10,847,734

Special Revenue Fund \$1,200,405

Repayment of Debt \$183,834

Revenue

Local Tax Levy-General \$8,586,099

Withdraw from Emergency Reserve 0

Withdraw from Cap Res \$300,000

Misc Revenue \$16,096

Tuition \$535,895

State Aid \$1,409,644

Total Operating Budget \$10,847,734

Special Revenue Fund \$1,200,405

Debt Reserve \$0

		Debt Service	
		Aid	\$63,807
		Local Tax Levy-	
		Debt	\$120,027
		Budgeted Fund	
		Balance	\$0
		Total Debt Fund	\$183,834
Total Expenditures	\$12,231,973	Total Revenue	\$12,231,973

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2025-2026 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2025-26 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

RESOLUTION 2024-2025: 61 APPROVE BUSINESS ADMINISTRATOR ITEMS 10B-E
 Mrs. Burr moved, seconded by Mr. Valliere, and passed by a roll call vote, all ayes, 4-0-0, to approve all items under Section 10 items B-E.

B. NJSIG Safety Grant Application Submission for 2024-25

Motion: To approve submission of the 2024-2025 Safety Grant in the amount of \$2,600 for the Class 2 Officer’s expenditure. **RESOLUTION 2024-2025: 61**

C. Annual School Year Approval for Warren County Special Services Coordinated Transportation

Motion: To approve Warren County Special Services Coordinated transportation services with a 4.5% administration fee for the 2025-2026 School Year
RESOLUTION 2024-2025: 61

D. SFA to School agreement with Lebanon Borough School District.

Motion: To approve SFA agreement with Lebanon Borough School District
This agreement will allow a SFA (School Food Authority, Clinton Public School) and a school (Lebanon Borough School), in which SFA agrees to operate the school meal programs for the school not under its jurisdiction. This is to assist Lebanon Borough School to provide Free and Reduced meals to its students

RESOLUTION 2024-2025: 61

E. Monthly Minutes

(Monthly Financial Approval FORTHCOMING on 4/30/2025)

Motion: To approve the Board of Education Work/Business and Executive Sessions.
Minutes from March 13, 2025 **RESOLUTION 2024-2025: 61**

1. Approval of Board of Education Minutes from March 13, 2025
Work/Business and Executive Sessions. **(Attachment #8)**

11. Correspondences NONE

12. New Business

A. Cafeteria pricing for 25-26 school year

13. Old Business

A. Dear Parents

B. Board Liaison Reports

Clinton Public School Goals 2024-2025

Goal Statement: To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- Find out/identify what resources teachers need and provide
- Identify areas for cross-curricular/interdisciplinary instruction
- Provide opportunities for cross-grade learning
- Balance the use of technology and interpersonal SEL, real-world applications.

14. Public Comment

15. Executive Session

RESOLUTION 2024-2025: 62

ADJOURN TO EXECUTIVE SESSION

Mr. Valliere moved, seconded by Mrs. Burr, and passed unanimously by a roll call vote, 4-0-0, to adjourn to Executive Session at 7:51 pm in accordance with the Sunshine Law,

Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

HIB

RESOLUTION 2024-2025: 63

RESUME BUSINESS SESSION MEETING

Mr. Valliere moved, seconded by Mrs. Moore, at 8:09 pm and passed unanimously by roll call vote, 4-0-0, to resume the regular business session meeting.

HIB Report April 2024

HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
#4	1st	NOT HIB
#5	1st	NOT HIB

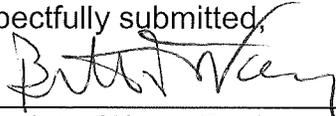
16. Adjournment

RESOLUTION 2024-2025: 64

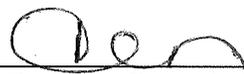
ADJOURNMENT

Mrs. Moore moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 4-0-0, to adjourn the Board Meeting at 8:10 pm.

Respectfully submitted,



 Bernadette Wang, Business Administrator



 Ashley Dunker, President