Grade Improvement Request Form

Grade Improvement Policy

The Student, for any/all grade improvement course(s) must receive prior written approval by the school counselor and/or administrator or it will not be considered for grade improvement.

Students who have received a grade of A- or below in a core class may improve the grade during high school through the following programs:

- Retake the course on a space-available basis at the high school.
- Retake the course through the Issaquah School District Online Learning.
- In specific cases of high-level courses, a community college course taken on a college campus may qualify for grade improvement. In these individual cases, the counselor will specify the exact course which satisfies the requirement(s).

Please be aware that in grade improvement, not all programs may be offering the same courses as those taught in the Issaquah School District.

IMPORTANT: *Students may improve a maximum of 4 semester grades during high school (Grades 9-12). Per WAC 392-415-055 and WAC 392-415-070 the original grade earned must remain on the transcript however, the credit will be removed so it is not calculated in the student's GPA. The new grade, if higher, will be used in the GPA calculation.*

Please print clearly

Student Name: _____ Grad Year _____

Name of original course taken: _____

School Year: _____ Sem 1 Grade: _____ Sem 2 Grade: _____ (fill out applicable semester(s))

Where was 2nd course taken? ☐ IHS (in-person) ☐ ISD Online ☐ Running Start

Name of course: _____ Completion Date: _____ 0.5 or 1.0 credit (circle)

Student Signature: _____ Date: _____

Counselor: _____ Date: _____

Grade Improvement processed and Transcript updated: _____ Date: _____

By: _____