

**Budget Preparation Schedule  
FY26 Department Budget Planning Dates for FY27  
Weymouth Public Schools**

|                                                                               |                                                                                                                                                                      |
|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| August 20, 2025                                                               | <b>Meeting of Sub-Committee:</b> Budget updates                                                                                                                      |
| September 12, 2025                                                            | Capital Needs Memo – Sent out to all cost centers                                                                                                                    |
| September 17, 2025                                                            | <b>Meeting of Sub-Committee:</b> Budget Kick Off Meeting for FY27                                                                                                    |
| September 22, 2025                                                            | FY27 Budget timeline shared with principals                                                                                                                          |
| October 8, 2025                                                               | <b>Meeting of Sub-Committee:</b> Updates, Budget Forecast                                                                                                            |
| November 12, 2025                                                             | <b>Meeting of Sub-Committee:</b> Updates, Budget Forecast                                                                                                            |
| November 14, 2025                                                             | Budget Requests Sent to building principals and spending authorities due to Business Office by 12/19/25                                                              |
| December 3, 2025                                                              | <b>Meeting of Sub-Committee:</b> Athletics game coverage rates                                                                                                       |
| December 19, 2025                                                             | Deadline for budget requests to be returned from all cost centers                                                                                                    |
| Between January 5, 2026 and January 16, 2026                                  | Meetings with building principals, department heads, Superintendent, Assistant Superintendent of Finance and Operations, Finance Manager to review budget requests   |
| January 14, 2026                                                              | <b>Meeting of the Budget Sub-Committee:</b> Updates, Review Proposals: Curriculum, Professional Development, Student Services, Health, Transportation, Maintenance   |
| January 21, 2026                                                              | <b>Meeting of Budget Sub Committee:</b> Updates, CH70, Review Proposals: Chapman, WHS, CTE, EdTech, Athletics; Athletics game coverage procedures & rates            |
| February 4, 2026<br>(Send to Newspaper by Next Publication for February 11th) | Publication in local Weymouth newspaper<br>Proposed School Department Budget Summary                                                                                 |
| February 4, 2026                                                              | <b>Meeting of the Budget Sub-Committee:</b> Updates, Review proposals: District, Schools: Academy, Hamilton, Murphy, Nash, Pingree, Seach, Talbot, Wessagusset, WECC |
| February 12, 2026                                                             | Draft Proposal of School Department Budget Available for public display at the Superintendent's office or at any other place as determined by the school committee   |
| February 25, 2026                                                             | <b>Meeting of the Budget Sub-Committee:</b> Updates, Gift Report, CH70, Athletics Budget, Update FY27 Level Service Budget Draft review, Needs List, Capital Plan    |
| March 4, 2026                                                                 | <b>Meeting of the Budget Sub-Committee:</b> Updates, Pre-Budget Hearing Sub-Committee Meeting, Fee Cycle Review, ESY & Sub rate update, Ath game coverage rates      |
| <b>March 12, 2026 (Thursday)</b>                                              | Public Hearing on the FY26 Budget by the School Committee (WHS Humanities Center)                                                                                    |
| March 18, 2026                                                                | <b>Meeting of the Budget Sub-Committee:</b> Updates, FY27 Level Service Budget Final Review, FY27 Needs List and Compliance                                          |
| <b>March 26, 2026 (Thursday)</b>                                              | Final approval of the School Dept budget by the Weymouth School Comm                                                                                                 |
| March 27, 2026                                                                | Submit complete budget with supporting documentation to Mayor's Office                                                                                               |
| April 1, 2026                                                                 | <b>Meeting of the Budget Subcommittee:</b> Updates , Financial Procedures, non-union benefits memo                                                                   |
| May 6, 2026                                                                   | <b>Meeting of the Budget Subcommittee:</b> Updates, Final Fee Cycle Review, ESY, Sub rates, Ath game coverage rates, Gift Report                                     |
| TBD                                                                           | Mayor's Submission of Budget to Town Council                                                                                                                         |
| May 12, 2026                                                                  | Meeting with Town Council Budget Management Committee                                                                                                                |
| May 18, 2026                                                                  | Weymouth Annual Town Meeting                                                                                                                                         |
| June 3, 2026                                                                  | <b>Meeting of the Budget Subcommittee:</b> if necessary                                                                                                              |
| June 24, 2026                                                                 | <b>Final Meeting</b> of the Budget Subcommittee FY27                                                                                                                 |

*\*All Budget Sub-Committee Meetings will be held at 6:00pm at the Abigail Adams Library unless noted otherwise.  
(89 Middle Street)*

**UPDATED: 5/9/2025**