

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS

Monday, April 28, 2025 - 7:00 PM Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Jason Shirley – Board President**.

Board Members Present	Jason Shirley, Gary Fairchild, TJ Adams, Kasey Foster, Tyler Downs and Stephen Edwards – Superintendent of Schools
Board Members Absent	Jason Loper and Chad Wiggins
School Personnel and Guests	<u>Staff:</u> Amber Flowers, Kristi Gore, Jimmy Gaspard, Jimmy Dodson, Leslie Williams, Kristin Hogervorst, Ashley Powell, Jennifer Hughes, Tisha McBride, Joy Jeter, Trecia Coody and Stephanie Cucancic <u>Guests:</u> Wendi Draper, Karli Draper, Lorie Adams, Michael Adams, Khyli Adams, Jace Hogervorst, Nora Coons, Brenda Walker, Jimmy Walker and Camden Coody
Regular Meeting	The Board started the Regular meeting at 7:00PM .

1. ORDER OF BUSINESS:

- A. Call to Order at 7:00pm.
- B. Declaration of Quorum – Quorum established (Jason Loper and Chad Wiggins absent)
- C. Invocation - Karli Draper
- D. Pledge to the United States Flag - Kyhli Adams
- E. Pledge to the Texas Flag - Haddie Freeman
- F. Staff Recognition:
 - KHS - Kristin Hogervorst
 - KJH - Jennifer Hughes
 - KES - Joy Jeter
- G. Public Comments

2. CONSENT AGENDA:

- A. Consider and discuss approval of the minutes of the following meetings:
- March 17, 2025, Regular Meeting
 - March 26, 2025, Special Meeting - Team Building
- B. Review District Financial Reports
1. Expenditures, Revenue and Cash Position
 2. Tax Collections
 3. Checks Issued
 4. American Express Report
 5. Master Card Report
- C. Consider and discuss approval of a budget amendment(s) for the 2024-2025 school year.
- D. Discussion and possible approval of \$1,000.00 donation from Jason Gordon.
- E. Discussion and possible approval of a \$100.00 from Ink Wink to KIIS.

Motion made by TJ Adams to approve the consent agenda as presented. Second by Gary Fairchild. Motion carried 5-0.

3. REGULAR AGENDA - Board Discussion, Deliberation, and/or Action

- A. Discussion and possible approval of the 2025-2026 Professional Development Plan as presented.

Motion made by Gary Fairchild to approve the 2025-2026 Professional Development Plan as presented. Second by Tyler Downs. Motion carried 5-0.

- B. Discussion and possible approval of the Certification of Provision of Instructional Materials Survey 2025-2026.

Motion made by TJ Adams to approve the Certification of Provision of Instructional Materials Survey 2025-2026 as presented. Second by Gary Fairchild. Motion carried 5-0.

- C. Discussion and possible approval of the Continued Participation in the Southeast Texas Regional Day School Program for the Deaf SSA for the 2025-2026 school year.

Motion made by TJ Adams to approve the Continued Participation in the Southeast Texas Regional Day School Program for the Deaf SSA for the 2025-2026 school year. Second by Gary Fairchild. Motion carried 5-0.

- D. Discussion and possible approval of the Wellness screening program by Samaritan Counseling Center.

Motion made by Gary Fairchild to approve the Wellness screening program by Samaritan Counseling Center as presented. Second made by TJ Adams. Motion carried 5-0.

- E. Discussion and possible approval of the 2025-2026 Salary Schedule

Motion made by Gary Fairchild to approve the 2025-2026 Salary Schedule as presented. Second by TJ Adams. Motion carried 5-0.

- F. Discussion and possible approval of the 2025 Summer Work Schedule

Motion made by TJ Adams to approve the 2025 Summer Work Schedule as presented. Second by Tyler Downs. Motion carried 5-0.

- G. Discussion and possible approval the resolution to update bank signer for safe deposit box with the following staff members:

- Jana Reeves
- Amber Flowers
- Stephen Edwards

Motion made by TJ Adams to approve Jana Reeves, Amber Flowers and Stephen Edwards as bank signers for the safety deposit box for Kirbyville CISD. Second by Gary Fairchild. Motion carried 5-0.

- H. Discussion and possible approval of the 2025 Kirbyville CISD fire alarm, hood suppression and fire extinguisher service and inspection contract in the amount of \$26,525.47 as presented.

Motion made by TJ Adams to approve the 2025 Kirbyville CISD fire alarm, hood suppression and fire extinguisher service and inspection contract in the amount of \$26,525.47 as presented. Second by Gary Fairchild. Motion carried 5-0.

- I. Discussion and possible approval of a new handicap bus in the amount of \$150,955.00.

Motion made by TJ Adams to approve a new handicap bus in the amount of \$150,955.00 as presented. Second by Kasey Foster. Motion carried 5-0.

- J. 2025-2026 Student Transfer List
- Informational - no action needed

Informational – no action taken.

- K. Board of Trustee member's continuing credit hours report.
- Informational - no action needed

Informational – no action taken.

4. **REPORTS AND COMMUNICATIONS:**

- A. Superintendent Updates
- B. KHS Updates
- C. KJH Updates
- D. KES Updates
- E. Technology Update
 - Tickets Closed
 - Current Projects
- E. Special Education Director Update

5. **EXECUTIVE SESSION:**

- A. Board of Trustees entered into executive session at **8:34pm**.
- B. Board of Trustees returned to open session at **9:50pm**.

6. **PERSONNEL MATTERS:**

- A. Employment Recommendation(s)

Motion made by Gary Fairchild hire Jackson Gore. Second by Tyler Downs. Motion carried 5-0.

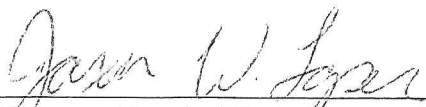
- B. Positions, Vacancies, Assignments, Resignations and Terminations
- C. Other

7. **ADJOURN:** Meeting adjourned at 9:50pm.

Minutes prepared by:
Stephanie Cucancic
Superintendent Secretary



President, Board of Trustees



Secretary, Board of Trustees

May 19, 2025

Date Minutes Approved