2025-2026
School Year

Revised 6/2025

CARROLL ISD
CHANGE OF ADDRESS OR TELEPHONE NUMBER

PLEASE COMPLETE A SEPARATE CHANGE OF ADDRESS FORM FOR EACH STUDENT

Return this form with required documentation to student's current campus.
During summer months while campuses are closed, return to Carroll ISD Administration Center at 2400 N. Carroll Ave., Southlake TX 76092
EMAIL: Student.Services@southlakecarroll.edu
Address will not be changed without proof of residency for new address

Student's Full Legal Name: _____

Student's Current Campus (check one):

☐ CES ☐ JES ☐ OUES ☐ RES ☐ WGES

☐ DIS ☐ EIS ☐ CMS ☐ DMS ☐ CHS ☐ CSHS

Student's Current Grade Level (check one):

☐ PreK ☐ Kindergarten ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th

☐ 6th ☐ 7th ☐ 8th ☐ 9th ☐ 10th ☐ 11th ☐ 12th

Old Address/Phone:

_____ _____ _____
Street address City Zip Code

_____ _____ _____ _____
Bus # Home Phone Mom Cell Phone # Dad Cell Phone #

****

New Address/Phone:

_____ _____ _____
Street address City Zip Code

_____ _____ _____ _____
Bus # Home Phone Mom Cell Phone # Dad Cell Phone #

* Per CARROLL ISD ADMISSIONS AND ATTENDANCE: FD (Regulation), the parent/guardian or other person having lawful control of the student under order of a court must present proof of residence in the district in the form of one or more of the following:

1. A current lease agreement AND a current water, electric or gas bill or deposit receipt
   or
2. The most recent property tax receipt or complete signed closing disclosure, warranty deed or settlement statement indicating home ownership AND a current water, electric or gas bill indicating the address and the adult's name

Address will not be changed without proof of residency for new address

Parent/Guardian's Signature: _____ Date: _____

Parent/Guardian's Name (please print): _____

Preferred E-mail address: _____