Washington Office of Superintendent of
**PUBLIC INSTRUCTION**

# 2025-26 Running Start Enrollment Verification Form

## Student

Name (Last, First): _____

Phone: _____ Email: _____

High School: _____

High School SID #: _____ District: _____

College: _____ College SID/ctcLink #: _____

College Term: ☐ Quarter _____ OR ☐ Semester _____
(Fall, Winter, Spring) (1st or 2nd)

Consent to share FRPL/income status for purpose of college fee waiver ☐ Y ☐ N

## Counselor or Authorized HS/District Administrator

☐ Check if this is a revision ☐ Student Over 18

☐ New Student ☐ Returning Student

☐ Homeschool Student ☐ Private School Student

☐ Student Enrolled in Multiple Colleges (Requires separate RSEVF for each college.) Name(s) of additional college(s):

_____

☐ Spring Quarter Eligibility Adjustment Form (SQEAF) attached.

FRPL ◊ eligibility in past 5 yrs. ☐ Yes ☐ No

## Running Start Classes (by Student)

| College Course (Dept. & Number) | # of College Credits | | High School Equivalency | # of HS Credits |
|---|---|---|---|---|
| Student must include | correct | = | Counselors will | |
| course code, not class | name + | = | fill this side out | |
| # of units. Example, ENG 101 | | = | | |
| 5 units or POLS 202 | 5 units | = | | |

## High School Equivalency (by Counselor/Administrator)

## Running Start Funding Limit Table

| Enrolled High School | | | | | | Available College Enrollment | |
|---|---|---|---|---|---|---|---|
| Weekly Minutes based on high school bell schedule | | | FTE | | | Max Allowed FTE | Max Credits |
| 0 | - | 8 | 0.00 | - | 0.00 | 1.40 | 21 * |
| 9 | - | 124 | 0.01 | - | 0.07 | 1.33 | 20 * |
| 125 | - | 224 | 0.08 | - | 0.13 | 1.27 | 19 * |
| 225 | - | 341 | 0.14 | - | 0.20 | 1.20 | 18 |
| 342 | - | 457 | 0.21 | - | 0.27 | 1.13 | 17 |
| 458 | - | 557 | 0.28 | - | 0.33 | 1.07 | 16 |
| 558 | - | 674 | 0.34 | - | 0.40 | 1.00 | 15 |
| 675 | - | 790 | 0.41 | - | 0.47 | 0.93 | 14 |
| 791 | - | 890 | 0.48 | - | 0.53 | 0.87 | 13 |
| 891 | - | 1,007 | 0.54 | - | 0.60 | 0.80 | 12 |
| 1,008 | - | 1,123 | 0.61 | - | 0.67 | 0.73 | 11 |
| 1,124 | - | 1,223 | 0.68 | - | 0.73 | 0.67 | 10 |
| 1,224 | - | 1,340 | 0.74 | - | 0.80 | 0.60 | 9 |
| 1,341 | - | 1,456 | 0.81 | - | 0.87 | 0.53 | 8 |
| 1,457 | - | 1,556 | 0.88 | - | 0.93 | 0.47 | 7 |
| 1,557 | - | or more | 0.94 | - | 1.00 | 0.40 | 6 |

* Students should check with college about the maximum number of credits allowed. Overages may require college approval.

## Available College FTE/Credits (by Counselor/Administrator)

For the college term ⁴ above, the student will be enrolled in high school and skill center classes equaling _____ full-time equivalent (FTE).

Student may register for a maximum of _____ college credits without incurring college tuition costs, based on the high school/skill center FTE above.

**Student Grade Level:** ☐ 11th ☐ 12th ☐ 5th Year Sr °

Comments: _____

_____

_____

_____

**High School/District Signature:** _____ **Phone:** _____

**Printed Name & Title:** _____

**College Signature:** _____ **Phone:** _____

**Printed Name & Title:** _____

## Student & Parent/Guardian Acknowledgement

I understand that:

- The student is responsible for understanding when their choice of college course and credit load will result in tuition charges. If the student enrolls for more high school and college credits than are identified in the Running Start Funding Limit Table, the student is responsible for:
  1) paying all college tuition and fees associated with exceeding the college credits identified in the table; or
  2) withdrawing from the excess college or high school course(s).
- Unless waived based on family income, the student is required to pay any college/lab fees charged for college classes.
- The signature below acknowledges the need to share FRPL eligibility only with the college to ensure access to tuition/fee waivers. Choosing not to disclose income status (see checkbox in "Student" section) will not affect eligibility for Running Start or free and reduced-price meals. Individuals receiving the information will not share it with any other entity or program.
- Enrollment in specific college classes cannot be guaranteed—even if the classes are needed to fulfill high school graduation requirements.
- To add/withdraw from a course, the student must complete the college Add/Drop process by the college deadline and notify the high school counselor.
- The student is responsible for ensuring that college courses completed as part of the Running Start program will meet high school graduation requirements.
- If the student plans to transfer, it is the student's responsibilitiy to determine college admissions policies/deadlines and whether earned college credits will transfer.
- After completing their college coursework, students are responsible for requesting offical college transcripts through the college's registrar's office.

*Per the U.S. Department of Education, "If a student is attending a postsecondary institution - at any age - the rights under FERPA have transferred to the student. However, in a situation where a student is enrolled in both a high school and a postsecondary institution, the two schools may exchange information on that student. If the student is under 18, the parent[s] [or guardian(s)] still retain the rights under FERPA at the high school and may inspect and review any records sent by the postsecondary institution to the high school. Additionally, the postsecondary institution may disclose personally identifiable information from the student's education records to the parent[s] [or guardian(s)], without the consent of the eligible student, if the student is a dependent for tax purposes under the IRS rules."*

I acknowledge I have read and understand both sides of this form, and will comply with the conditions of Running Start participation and the expectations of college course enrollment.

_____ _____ _____ _____

Student Signature (Required) Date Parent/Guardian Signature (Required for students under 18) Date