

ParentSquare Tips for Parents & Guardians

1 **Activate Your Account**

Click the link in your activation email/text, or sign up on parentsquare.com or via the ParentSquare app.

2 **Download App**

It's easy to stay in the loop with the ParentSquare app. Download it now for iOS or Android devices.

3 **Set Preferences**

Click your name in the top right to set your notification and language

4 **Get Photos & Files**

Click 'Photos & Files' in sidebar to access pictures, forms, and documents that have been shared with you.

5 **Appreciate Posts**

Click 'Appreciate' in your email/app or website to thank a teacher or staff member for a post.

6 **Comment or Reply**

Click 'Comment' in app or website to privately ask a question about the post that your teacher or school

7 **Participate**

Click 'Sign Ups & RSVPs' in the sidebar to see available opportunities. Click bell on top

8 **Join a Group**

Click 'Groups' in the sidebar to join a group or committee at your school to participate or to stay

9 **Find People**

Click 'Directory' in the sidebar to find contact information for school staff.

10 **Get in Touch**

Click 'Messages' in the sidebar to privately get in touch with staff