

Coquille School District #8

Wednesday, April 9, 2025
Regular Board Meeting Minutes
970 N. Central Blvd.
Coquille, OR 97423

Order

Melinda Millet called the meeting to order at 6:04 p.m. Board Members present were Steve Britton, Melinda Millet, Marsha Frost, and Luke Taylor. Absent were Board Members Heather Echavarria and Cliff Wheeler. Others present were Superintendent Wayne Gallagher, Assistant Business Director Denese Hale, and Board Secretary Julie Simpson.

1.0 Meeting Business

Motion made by Steve Britton to approve the Meeting Minutes for February 12, 2025, & March 12, 2025, and Marsha Frost seconded the motion; it passed unanimously with the following votes:

- Melinda Millet – Yes
- Marsha Frost – Yes
- Luke Taylor– Yes
- Steve Britton – Yes

The Board Meeting in June will be held on Monday, the 16th. We will have our first budget meeting on May 21st and the second budget meeting will be held on May 28, 2025.

2.0 School Presentations

Coquille High School – Paige Yi, Holli Vigue, & Emmy Wirebaugh

Two seniors, Holli and Emmy, shared highlights of their high school experience:

- **Activities & Leadership:** Both participated in multiple sports, including volleyball, basketball, track, and soccer. Holli is a multi-sport state champion and a member of NHS. Emmy serves as ASB President, is also in NHS, and took on a new role this year as a student broadcaster.
- **Achievements:** Holli holds individual and team state titles and set the school record in discus. Emmy maintained a 3.94 GPA, stayed on the honor roll, and received a full tuition scholarship to the University of Oregon.
- **Valuable Experiences:** Students cited state tournaments, community support, and leadership roles as key takeaways. Emmy emphasized how ASB and broadcasting helped her grow out of her shell.
- **Future Plans:**
 - **Holli** – Accepted to West Point, planning to study kinesiology and pursue a military career.
 - **Emmy** – Attending the University of Oregon to study journalism and sports media, continuing her interest in broadcasting.

3.0 Presentations

Title VI Grant Update – American Indian/Alaska Native Education

Tanya Sanders presented an update on the district's Title VI grant:

- **Increased Funding:** The number of enrolled students increased, resulting in a funding increase from \$7,551 to **\$12,745**.
- **Program Goals & Activities:**
 - *Academic Achievement:* Weekly tutoring sessions offered at the District Office.
 - *Post-Secondary Exposure:* Supported by academic counselors and the TRIO program led by Sandre Sperling at WLHS.
 - *Cultural Connection:* Engagement nights featuring activities like fry bread making, beading, and tribal history.
- **Next Steps:** Continued funding will support the liaison stipend and expanded community engagement opportunities in partnership with Marshia Frost (Coquille Tribe). Activities will focus on food, family, and cultural crafts.
- **Status:** 2025–26 grant application has been submitted; awaiting approval.

The Board jumped to Section 7.3 Request for out-of-state travel under Discussion/Action Mike Wallace, Teacher and Soccer Coach, is requesting to take the High School Boys Soccer Team to Seattle, Washington, for the Club World Cup on June 19, 2025.

4.0 Program/School Written Reports Provided

[Written Reports](#)

5.0 Fiscal Report – Denese Hale

The business office is busy working on next year's budget. There were no questions.

[Appropriations by Fund & Function](#)

[Monthly Summary Report](#)

[Object Summary Report](#)

6.0 Superintendent Report – Mr. Gallagher

- **Enrollment Update:** March enrollment was 1,224 students, down 48 from the same time last year. While this remains slightly above the budgeted ADMw of 1,220, the district is closely monitoring numbers. Official enrollment counts are taken in October and May.
- **Parent Communication:** Superintendent Gallagher acknowledged recent email communications shared with the board. A principal has met with the parent involved, and Mr. Gallagher will follow up with a response the following day.
- **Board Goals:** Draft goals discussed at the previous work session were updated and included in the board packet. Additional feedback from the board is welcome during discussion.
- **Federal Compliance Issue:** ODE has advised superintendents to delay signing a new federal assurance form related to DEI (Diversity, Equity, and Inclusion) programming, due to current contradictions between federal and Oregon state law. The form currently states that failure to sign could result in the loss of all federal funding—a serious concern for the district. The Superintendent will continue to monitor developments and update the board.

- **Federal Program Concerns:** Several federal grants routed directly to ODE have recently been revoked. While none of Coquille's current grants have been affected yet, this remains an area of high concern.

7.0 Discussion/Action

7.1 – Board Goals: The board reviewed the updated draft of the district goals discussed at the prior work session. No additional changes were proposed during the meeting.

7.2 – Resolution No. 25-5 to Adjust Appropriations: Business Manager Denise clarified the need to adjust appropriations within the General Fund (Fund 100) and Special Revenue Fund (Fund 200). Although overall fund totals remain within budget, salary expenses in Major Function 1000 exceeded original appropriations. Funds will be reallocated from Major Function 2000. The district is still projected to end the year with a \$1.4 million ending fund balance.

7.3 – Out-of-State Travel Request: A motion was made and approved to add and approve an out-of-state travel request for the boys' soccer team.

Motion made by Marsha Frost to approve Discussion/Action items 7.1 to 7.3 above. Luke Taylor seconded the motion; it passed unanimously with the following votes:

- Melinda Millet – Yes
- Marsha Frost – Yes
- Luke Taylor – Yes
- Steve Britton – Yes

8.0 Consent Agenda

The Board reviewed and approved the following Consent Agenda items:

- **8.1** – Non-Cash Donations
- **8.2** – Cash Donations (*Note: Notable contributions were made in support of the track program*)
- **8.3** – Hired: Cassie Green, LSEL – TOSA/Dean of Students
- **8.4** – Hired: Angela Dixon, CVE – Vice Principal
- **8.5** – Hired: Denese Hale – Business Manager
- **8.6** – Resignation: Trevor Paxton, CVE – Educational Assistant
- **8.7** – Revised Budget Calendar
- **8.8** – Second Reading of Board Policies:
 - **CPA** – Layoff and Recall for Administrators
 - **JFC** – Student Conduct
 - **JGD** – Suspension
 - **JHCD** – Medications
 - **JHCD-AR** – Medications (Administrative Rule)

Motion made by Steve Britton to approve items **8.1** to **8.8** above. Marsha Frost seconded the motion; it passed unanimously with the following votes:

- Melinda Millet – Yes
- Marsha Frost – Yes
- Luke Taylor– Yes
- Steve Britton – Yes

9.0 Staff/Public Comment

None

10.0 Executive Session

Chair Melinda Millet convened an Executive Session at 7:05 PM pursuant to ORS 192.660(2)(f), ORS 192.660(2)(i) and 192.660(8).

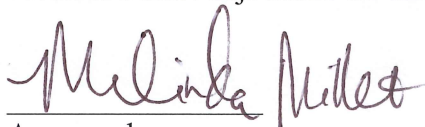
Return from Executive Session Time: 7:50 PM

Motion made by Steve Britton that the Coquille School District Board of Directors authorize the Superintendent to identify and implement budget reductions totaling up to \$1.5 million for the 2025–2026 fiscal year. Reductions are to align with district priorities, strategic goals, and legal requirements. The Superintendent will provide regular updates and keep the Board informed of proposed and implemented cuts. Marsha Frost seconded the motion; it passed unanimously with the following votes:

- Melinda Millet – Yes
- Marsha Frost – Yes
- Luke Taylor– Yes
- Steve Britton – Yes

Adjournment

Melinda Millet adjourned the meeting at 7:51 PM

A handwritten signature in dark ink, appearing to read "Melinda Millet", is written over a horizontal line.

Approved