

**RSU No. 5 Board of Directors Meeting
Wednesday, June 11, 2025 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the August 27, 2025 meeting).

- 1. CALLED TO ORDER:**
Chair Michelle Ritcheson called the meeting to order at 6:30 p.m.
- 2. MEMBERS PRESENT:** Colin Cheney, Anna Child, Malik Farlow, Cheyenne Farrell, Danielle George, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Kelly Sink, and Stephanie Worth
MEMBERS ABSENT: Kara Kaikini. There was no student representative present
- 3. PLEDGE OF ALLEGIANCE:**
- 4. CONSIDERATION OF MINUTES:**
None
- 5. ADJUSTMENTS TO THE AGENDA:**
Add Item# 8.A. and 8.B.
- 6. GOOD NEWS AND RECOGNITION:**
 - A. Report from Board's Student Representative - No report
 - B. Chair Ritcheson thanked Beth Munsen for her six years on the Board and Cheyenne Farrell for her year on the Board. The two student representatives, Phoebe Williamson and Moon Tussing, were also thanked.
- 7. PUBLIC COMMENT:**
None
- 8. REPORTS FROM SUPERINTENDENT:**
 - A. Resignations: Paula Chadwick - FMS Ed Tech
Alyssa Herling - DCS Ed Tech
Sierra Zahares - MSS Ed Tech
Marshall Flowers - FHS Ed Tech
 - B. Special Education Reserve Account Update
Expenditures are needed for nursing, an out of district placement, Teacher of the Deaf, and contracted Speech Language Pathologist services.
- 9. ADMINISTRATOR REPORTS:**
None
- 10. BOARD COMMENTS AND COMMITTEE REPORTS:**
Michelle Ritcheson reminded Board members about the special meeting on June 18, 2025 at 4:45 p.m. and to complete the confidentiality training.
- 11. POLICY REVIEW:**
None

12. UNFINISHED BUSINESS:

- A. **VOTED:** That the Computation and Declaration of Votes dated June 11, 2025 and attached hereto be approved.
Further moved: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5.
Further moved: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks of the member municipalities within Regional School Unit No. 5.
(Munsen – Sink) (10 – 0)
- B. **VOTED:** That the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year July 1, 2025 to June 30, 2026 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments.
(Munsen – Farrell) (10 – 0)

13. NEW BUSINESS:

- A. **VOTED:** To authorize the Superintendent to hire staff between June 12, 2025 and the first Board meeting in September 2025. (Sink – Worth) (10 – 0)

14. ORGANIZATIONAL BUSINESS:

- A. **VOTED:** To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2025). (Sink – Munsen) (10 – 0)
- B. **VOTED:** To appoint Maura Pillsbury as Vice-Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2025). (Child – Ritcheson) (10 – 0)
- C. **VOTED:** To approve the following appointments:
1. Malik Farlow to the Finance Committee
2. Drummond Woodsum, School Attorney
3. Dr. Stephanie Phelps, School Physician
(Farrell – Worth) (10 – 0)

15. PERSONNEL:

- A. **VOTED:** To authorize the Superintendent to hire a Special Education Teacher at Durham Community School. Funding to come from two unfilled Special Education Educational Technician Positions at Durham Community School. (Farlow – Munsen) (10 – 0)

16. PUBLIC COMMENT:

None

17. ADJOURNMENT:

- VOTED:** To adjourn at 7:00 p.m. (Munsen – Farrell) (10 – 0)


Jean M. Skorapa, Superintendent of Schools