

Board of Education

REGULAR MEETING

Wednesday, June 18, 2025 – 5:30 p.m.

Rotella Magnet School, Café, 380 Pierpont Road, Waterbury, CT

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at <https://youtu.be/z5I-Xhy0rw4>

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a) Copy of communication dated May 12, 2025 from Civil Service certifying Nasir James for the position of Motor Equipment Operator I.
- b) Copy of communication dated May 16, 2025 from Civil Service to Ronald Rinaldi regarding request for voluntary demotion.
- c) Copy of communication dated May 16, 2025 from Civil Service certifying Kristina Kociszewski for the position of Paraprofessional I.
- d) Copy of communications dated May 28, 2025 from Civil Service certifying Dominic Balboni for the position of Maintainer I and Christina Diaz Guillen for the position of Paraprofessional I.
- e) Copy of communication dated June 2, 2025 from Civil Service certifying Mustapha Lagrazna for the position of Maintainer I.
- f) Communication dated June 7, 2025 from Domenic Davino, Jr. regarding resolution for the immediate enhancement of school security.

5. *Public Addresses the Board* - All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. *Interim Superintendent's Announcements*

7. *President's Comments*

8. *Student Representative Comments*

9. *Consent Calendar*

- 9.1 *Committee of the Whole:* Request approval of the Educational Specifications for the proposed Roberto Clemente International Dual Language School Expansion Project.
- 9.2 *Committee of the Whole:* Request approval of a Subcontractor Agreement with Child Health and Development Institute of Connecticut, Inc. for professional development for the CONNECT initiative.
- 9.3 *Committee on Finance:* Request approval to participate in the Healthy Food Certification Program per CGS 10-215f.

- 9.4 *Committee on Finance:* Request approval of the food and beverage exemption statement for the Healthy Food Certification relative to CGS 10-221q.
- 9.5 *Committee on Finance:* Request approval of a Professional Services Agreement (RFP 8429) with David Leeper Consulting LLC for Cisco Network Engineering Services.
- 9.6 *Committee on Finance:* Request approval of a Professional Services Agreement (RFP 8454) Capitol Region Education Council Resource Group for school psychology services for students.
- 9.7 *Committee on Finance:* Request approval of a Professional Services Agreement (RFP 8436) with The Nurse Network, LLC to provide certified nursing assistant services.
- 9.8 *Committee on Finance:* Request approval of Amendment Two (2) to the Agreement with American School for the Deaf for special education services.
- 9.9 *Committee on Finance:* Request approval to apply for the CT State Department of Education State After-School Grant Program for K-12.
- 9.10 *Committee on Finance:* Request approval to apply for the CT State Department of Education Primary Mental Health Grant Program.
- 9.11 *Committee on Finance:* Request approval to apply for the 2025 U.S. Department of Justice COPS School Violence Prevention Program (SVPP) grant.
- 9.12 *Committee on Building & School Facilities:* Request approval to accept the John F. Kennedy High School Roof Project 151-307 RR as complete.
- 9.13 *Committee on Building & School Facilities:* Request approval to accept the Sprague Elementary School Roof Project 151-308 RR as complete.
- 9.14 *Committee on Building & School Facilities:* Request approval to accept the B. W. Tinker Elementary School Roof - Project 151-309 RR as complete.
- 9.15 *Committee on Building & School Facilities:* Use of school facilities by school organizations and/or City departments.
- 9.16 *Committee on Building & School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

10. *Items removed from Consent Calendar*

11. *Committee of the Whole* – Vice President Brown

- 11.1 Termination of Teacher Employment Contract.

- 11.2 Request approval of a no-cost Student Affiliation Agreement with University of Pennsylvania Graduate School of Education for student internships.
- 11.3 Request approval of a no-cost District Participation Agreement with Capitol Region Education Council (CREC) for CT Welcoming Schools Evaluative Study.

12. Committee on Finance – Commissioner Orso

- 12.1 Request approval of Amendment One (1) to the Student Transportation Services, Special Education Bus Transportation Services with All-Star Transportation, LLC.
- 12.2 Request approval of Amendment One (1) to the Student Intern Affiliation Agreement with The University of Connecticut for social work student internships.
- 12.3 Request approval of the Fiduciary Form for the Early Start Local Governance Partner (LGP).
- 12.4 Request approval of Amendment One (1) to the Professional Services Agreement with Securitas Technology Corporation for monitoring and servicing of school security systems.
- 12.5 Transfers in the 2024/25 General Fund Budget.
- 12.6 Request approval of the Department of Education’s 2025/2026 Operating Budget.

13. Superintendent’s Notification to the Board

13.1 Athletic appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Fino, Eileen	Girls Basket Ball Coach	WSMS	11/01/25
Gondek, David	Assistant Football Coach	CHS	08/11/25
Kuczenski, Henry	Assistant Freshmen Football Coach	KHS	07/07/25
McGugian, Kaitlyn	Assistant Cheerleading Coach	KHS	08/18/25
Samaroo-Kennedy, David	Assistant Volleyball Coach	KHS	08/20/25

13.2 First Lego League 2025/2026 appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Gilday, Michael	Lead FLL	WMS
Geffken, Melissa	Assistant FLL	WMS
Haines, Thomas	Lead FLL	WSMS
Lovell, Thomas	Lead FLL	NEMS
Lund, Melissa	Lead FLL	WAMS

13.3 Miscellaneous appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bayliss, Michelle	ELA Summer Curriculum Writing	DW
Franks-Blanchard, Lauren	ELA Summer Curriculum Writing	DW
Gilday, Michael	ELA Summer Curriculum Writing	DW
Leonard, Nicole	ELA Summer Curriculum Writing	DW
Reynolds, Erin	ELA Summer Curriculum Writing	DW

Riddick, DeAndre	ELA Summer Curriculum Writing	DW
Rivera, Lucille	ELA Summer Curriculum Writing	DW
Sierra, Mileydis	ELA Summer Curriculum Writing	DW
Winstanley, Kristin	ELA Summer Curriculum Writing	DW
Charles-Harris, Sian	ECHS Summer Instruction/ELA	CHS
Munoz, Angela	ECHS Summer Instruction/Science	CHS
Purnwasi, Muniram	ECHS Summer Instruction/Math	CHS

13.4 EAS Elementary Summer School appointments:

<u>Name</u>	<u>Position/Program</u>
Aidoo, Syreeta	EAS Elementary Secretary/Duggan
Alexander, Lisa	EAS Elementary Secretary/Gilmartin
Buinauskas, Marci	EAS Grade 1/Carrington
Chouinard, Alyssah	EAS Grade 1/Reed
Ciccone, Melissa	EAS Grade 1/Gilmartin
Fassino, Francisca	EAS Grade 2/Carrington
Fino, Eileen	EAS Grade 2/Reed
Grassi, Carmen	EAS Elementary Secretary/Reed
Mannikko, Forest	EAS Grade 2/Reed
Martinez, Latsha	EAS Grade K/Reed
Masters, Gail	EAS Grade K/Reed
McCartin, Sarah	EAS Grade 1/Carrington
McManus, Michael	EAS Grade 1/Wendell Cross
Mottola, Melissa	EAS Grade K/Carrington
Parker, William	EAS Grade 2/Carrington
Prior, Liely	EAS Elementary Secretary/Wendell Cross
Rizzo, Lisa	EAS Grade K/Gilmartin
Stanwicks, Meghan	EAS Grade 1/Reed
Vasquez, Valerie	EAS Grade K/Reed
	EAS Elementary Secretary/Carrington

13.5 EAS Middle School Summer School appointments:

<u>Name</u>		<u>Grade/Subject</u>
Baumann	Nicole	Social Studies/8
Gizzi	Adrianna	Math/6
Goff	Collen	ELA/7
Howes	Zachary	Math/8
Loustaunau	Taylor	Social Studies/7
Lovell	Thomas	Science/7
O'Keefe	Kathleen	Social Studies/6
Ortiz	Janet	Secretary
Pratt	Lena	Science/8
Rotella	David	ELS/8
Scurso	Laurie	Math/7
Serrano	Mariah	Hall Monitor
Signore	Deirdre	Science/6
Zaino	Anthony	ELA/6

13.6 High School Credit Recovery Summer School appointments:

<u>Name</u>		<u>Grade/Subject</u>
Bruch	Franklin	English 10
Burrus	John	Hall Monitor
Caruso	Anthony	English 12
Els	Cortney	Phys/Health
Franks	Lauren	English 11
Kampfman	William	SS/Civics
Malcom	Jaqueline	English 9
Muslli	Zamira	Math/Geo
Ortiz	Alyson	Science/Bio, Environ, Forensics
Pannoni	Michael	English 10
Phelan	Andrew	Science/Phys Sci (environ)
Maldonado	Lorenzo	School Secretary
Quimby	Thomas	Math/TBD
Riddick	Deandre	English 9
Rodriguez	Kiarillis	Hall Monitor
Salcito	Adrienne	SS/World
Sarlo	Christopher	SS/US 3
Sazo	Gustavo	Math/Alg 1
Scialla	Marlena	Math/Alg 2
Szwaba	Brigitt	Math/Geo
Thomas	Richard	Math/Alg 1
Valencia	Brando	Spanish 1 & 2

13.7 ESY Summer School Teacher/Staff appointments:

Special Ed Teachers

Bell	Teresa		Grendzinski	Katie
Bleau	Lisa		Hage	George
Boampong	Christine		Hagley	Katlyn
Burke	Heather		Hibbert	Alethia
Cacho-Zuinga	Lurbin		Kowal	Michelle
Capobianco	Olivia		Mancini	Laure Lyne
Clemente	Nera		Marchetti	Michele
Davis	Anitra		Padua	Maria
Defusco	Anna		Piccolo	Carla
Delano	Teresa		Plachcinski	Stephany
Dilonardo	Rachel		Quispe	Magda
Doll	Victoire		Scarduzio	Aimee
Dowdell	Angelia		Schaefer	Courtney
Facchino	Alexandra		Scrivano	Cynthia
Felton	Margaret		Silver	Sarah
Forestier	Sarah		Stewart-Blake	Tamalee
Frigo	Mark		Teal	Amanda

Gonzalez	Krystle		
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Speech/Language Pathologists

Doyle	Elisabeth		Murphy	Jame
Fay	Heidi		Naughton	Lisa
Masayda	Rebecca		Zamora	Angel

School Social Workers

Bandurski	Andrew		McAlinden	Patricia
Lopez	Xylia			

ESY Summer School Paraprofessional Appointments

Alonso	Miriam		King	Linell
Barragan Bravo	Brenda		Kociszewski	Kristina
Bascetta	Renee		Kunkel	Jaclyn
Beamon	Samone		Lacy	Simone
Bermudez	Jarielitz		Lamb	Rachel
Betancourt	Crystal		Lebron	Leannie
Biolo	Judy		Levett	Latanya
Blasl	Alissa		Lewis	Mi'nasia
Borgos	Danielle		Lochlan	Darhanie
Bouley	Allyssa		Lopez	Marlene L
Burke	Jacobi		Lopez Escarraman	Jessica
Byrd	Shana		Lucas	Leteacia
Canfield	Kelley		Maia	Latoya
Capellan	Laura		Marino	Janice
Cipriano	Lisa		Martinez	Joseph
Clark	Naima		Martinez	Sally
Colangelo	Sharon		Matthews	Shannon
Colon	Claritza		McDonald-Jadusingh	Roary
Cosme	Iris		Melo	Adelyn
Coty	Heidi		Metellus-Surpris	Johane
Cruz	Yailene		Miner	Melissa
Cruz	Veronica		Mitnick	Kristin
Daily	Emily		Morales	Carlos L
Davis	Brittany		Mullen-Ginyard	Vickie
Del Moral	Denise		Nadimi	Candace
Delgado	Joel		Newman	Jessie
Diaz	Mildred		Nowell	Delores
Diaz	Christina		Painter	Cynthia
Diaz Morales	Katty Diaz		Patterson	Christopher
Dunlap	Laura		Peguero	Jodarlin
Edmonds	Sade		Petitti	Brittany
Evans	Marlene		Perniciaro	Laura P

Falzarano	Kathleen
Farina	Cheryl
Ferucci	Lisa
Field	Regina
Fields	Jamesina
Fitch	Mark
Franks	Kendra
Fuentes	Sonia
Geary	Julie
George	Kendra
Giordano	Maureen
Gizzie	Debora
Gomez	David
Gomez	Bianey
Graham	Doreen
Grant	Cheryl
Hardy	Paula
Harris	Latonia
Hicks	Uniquewa
Holst	Nathasia
Ismalli	Nermin
Janatiss	Sherrie
Jiménez	María Y
Johns	Jasmine
Johnson	Julia
Johnson	Ferba
Johnson	Tyasias
Kasidas	Karrie
Kean	Michelle

Phelan	John
Pino	Holly
Price	Deborah
Quinn	Zelia
Quintana	Carolyn
Ramos	Stephanie
Rinaldi	Lori Rae
Rodriguez	Arwen
Rodriguez	Lisa
Rosa Marrero	Michelle J
Samaha	Mary
Sangare	Ramatou
Santamaria	Yvonne
Santiago	Maritza
Solano	Barbara
Taylor	Jamie
Taylor-Wray	Seltira
Toucet	Peyton
Toucet	Celestino
Turner	Gina T
Van Stone	Emily
Ventura	Debra
Williams	Monica
Williams	Shanice
Williams	Athena
Wright	Irina
Yates	Derek
Yeasmin	Shahilda
Zappone	Koren

ESY Summer School Secretaries

James	Ashley	Johnson	Stephanie
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13.8 Food Service Summer appointments:

<u>Employee</u>	<u>Positions</u>	<u>Site-Location</u>	<u>Rate</u>
Yesenia Martorony	Site Supervisor	Bags Foundation	\$16.35
Terri Reis	Site Supervisor	Boys/Girls Club	\$16.35
Sylvia Lebron	Site Supervisor	Bucks Hill Annex	\$16.35
Marcelina Ramos	Site Supervisor	Carrington	\$16.35
Lubna Azam	Site Supervisor	Carrington	\$16.35
Karen Bebyn	Site Supervisor	Carrington	\$16.35
Kim Plude	Site Supervisor	Crosby	\$16.35
Hyatt Abouanni	Site Supervisor	Crosby	\$16.35

Myra Acuna	Site Supervisor	Crosby	\$16.35
Agnes Colon	Site Supervisor	Crosby	\$16.35
Elizabeth Guisto	Site Supervisor	Duggan	\$16.35
Terri Brooks	Site Supervisor	Duggan	\$16.35
Bibi Ganesh	Site Supervisor	Duggan	\$16.35
Bernadette Donnelly	Site Supervisor	Fulton Park Pool	\$16.35
Diane Martone	Site Supervisor	Gilmartin	\$16.35
Monica Ramos	Site Supervisor	Gilmartin	\$16.35
Marimar Casanova	Site Supervisor	Gilmartin	\$16.35
Donna Ward	Site Supervisor	Gilmartin/Washington Pool	\$16.35
Griselda Torres	Site Supervisor	Kennedy	\$16.35
Suzan Dennis-Strickland	Site Supervisor	Kennedy	\$16.35
Mildred Johnson	Site Supervisor	Kennedy	\$16.35
Diana Whitlock	Site Supervisor	Reed	\$16.35
Nola Santiago	Site Supervisor	Reed	\$16.35
Liz Rosas	Site Supervisor	Reed	\$16.35
Agnelys Negron	Site Supervisor	Reed	\$16.35
Ivelisse Conception	Site Supervisor	Rivera Memorial	\$16.35
Caroline Thorpe	Site Supervisor	Rotella Magnet School	\$16.35
Mamie Parker	Site Supervisor	Rotella Magnet School	\$16.35
Rhonda Greene	Site Supervisor	WCA	\$16.35
Shalisia Bollins	Site Supervisor	WCA	\$16.35
Donna Synott-Hassinger	Site Supervisor	Waterbury Pal	\$16.35
Wanda Torres	Site Supervisor	Wendell Cross/ WAMS	\$16.35
Jacqueline Paulino	Site Supervisor	Wendell Cross	\$16.35
Lillian Rosario	Site Supervisor	Wendell Cross	\$16.35
Glarymar Lopez	Site Supervisor	Wendell Cross	\$16.35
Maria Rivera	Site Supervisor	West Side M.S.	\$16.35
Marcelina Visciano	Site Supervisor	West Side M.S.	\$16.35
Rosa Quinonez	Site Supervisor	West Side M.S.	\$16.35
Elaine Greco	Site Supervisor	West Side M.S.	\$16.35
Ellie Destafano	Site Supervisor	Wilby/North End M.S.	\$16.35
Sharon Morales	Site Supervisor	Wilby/North End M.S.	\$16.35
Caileen Rodriguez	Site Supervisor	Wilby/North End M.S.	\$16.35
Terra Saunders	Site Supervisor	Wilby/North End M.S.	\$16.35
Maria Rego	Monitor	WAMS	\$18.24
Patricia Lowe	Monitor	WAMS	\$18.24
Amy Daugerdas	Monitor	WAMS	\$18.24
Elaine Lepore	Monitor	WAMS	\$18.24
Linda Generali	Prep	WAMS	\$16.35
Paula Mucci	Prep	WAMS	\$16.35
Mandi Dreher	Prep	WAMS	\$16.35
Raymond McCusker	Prep	WAMS	\$16.35
Alice Pinto	Prep	WAMS	\$16.35
Robin Capozio	Prep	WAMS	\$16.35
Maria Saeteros	Prep	WAMS/ Hamilton Pool	\$16.35

Zara Morales	Prep	WAMS	\$16.35
Debbie Finke	Program Coordinator	WAMS	\$35.00
Isabel DeSousa	Program Coordinator	WAMS	\$31.50

13.9 Adult Education summer appointments effective July 1, 2025:

<u>NAME</u>		<u>POSITION</u>	<u>HRS/RATE</u>
<u>ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):</u>			-
Basile	David	Substitute	As needed @ \$36.00 p/hr.
Mobilio	James	Social Studies Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
Moreau	Margaret	Math Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
Person	Jocelyn	Science Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
Rossi	Stephen	English Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
<u>CT ADULT VIRTUAL HIGH SCHOOL:</u>			
Barbieri	Stephen	Coordinator	5 hrs. p/wk. @ \$32.42 p/hr.
<u>AHSCDP INDEPENDENT PROJECTS:</u>			
Curci	Joseph	Human Biology	10 hrs. p/wk. @ \$36.00 p/hr.
Highsmith	Carolyn	Health & Disease	10 hrs. p/wk. @ \$36.00 p/hr.
Mottillo	Carissa	Reading; English Usage	20 hrs. p/wk. @ \$36.00 p/hr.
Volikas	Katherine	Career Education	10 hrs. p/wk. @ \$36.00 p/hr.
<u>ADULT BASIC EDUCATION (ABE)/ GENERAL EDUCATION DEVELOPMENT (GED):</u>			
Baranowski	Judith	ABE Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
McDonald	Brian	GED Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
<u>GUIDANCE STAFF:</u>			-
Aucella	Laurence	ESL School Counselor	21 hrs. p/wk. @ \$36.00 p/hr.
Jordan	Ellen	School Counselor	21 hrs. p/wk. @ \$36.00 p/hr.
Volikas	Katherine	School Counselor	21 hrs. p/wk. @ \$36.00 p/hr.
Patterson	Delories	Guidance Secretary	21 hrs. p/wk. @ \$18.00 p/hr.
<u>English as a Second Language (ESL):</u>			
Mottillo	Lisa	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
Pantoni	Elizabeth	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
Salgado	Roberto	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
Stinson	Rebecca	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
<u>Literacy, Adult and Community Education Systems (LACES):</u>			
Monaco	Roxanne	Administrator	12 hrs. p/wk. @ \$42.33 p/hr.
<u>TECHNOLOGY:</u>			
Blancato	Alfred	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
Santoro	Joseph	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
<u>EDUCATIONAL AIDES:</u>			
Nonamaker	Kim	ABE	21 hrs. p/wk. @ \$24.00 p/hr.
Pelletier	Laurie	GED	21 hrs. p/wk. @ \$24.00 p/hr.
SantaBarbara, Sr.	Louis	Resource Room/Registration	21 hrs. p/wk. @ \$24.00 p/hr.

<u>GED EXAMINATION:</u>			
Bacik	Madeleine	CBT Test Administrator	As needed @ \$30.21 p/hr.
Felton	Tanya	CBT Test Administrator	As needed @ \$23.52 p/hr.
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$23.52 p/hr.
Iasevoli	Luigi	Saturday Security	As needed @ \$24.00 p/hr.
<u>SECURITY:</u>			
Iasevoli	Luigi	Security	35 hrs. p/wk. @ \$24.00 p/hr.
<u>CUSTODIAL/AIDES:</u>			
Cintron	Cameron	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Evon	Randy	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iaiennaro	Michael	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iasevoli	Peter	Head Custodian	35 hrs. p/wk. @ \$17.42 p/hr.
McLean	William	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.

13.10 May 2025 Clean Opening Transfers effective 2025-2026 school year:

<u>Name</u>		<u>FROM:</u> <u>Previous Temporary Assignment</u>	<u>TO:</u> <u>New Permanent Assignment</u>
Best	Macie	Wilson Gr K Co-Taught Reg. Ed	Wilson Gr K Co-Taught Reg. Ed
Coleman	Lavern	Generali Special Ed Elem.	Generali Special Ed Elem.
Fettinger	Johnna	Districtwide SLP	Districtwide SLP
Fields	Sheryl	Wallace ELA Gr 6	Wallace ELA Gr 6
Garcia	Gabriella	Academic Academy Tech Ed - Information Technology Gr 4-8	Academic Academy Tech Ed - Information Technology Gr 4-8
Hall	Grace	Regan Gr K	Regan Gr K
Marcellus	Martine	Bunker Hill Spec. Ed - Resource	Bunker Hill Spec. Ed - Resource
Olivieri	Sylvia	Bucks Hill Special Ed - CBL	Bucks Hill Special Ed - CBL
Skinner	Dylan	WAMS Science - Chemistry	WAMS Science - Chemistry
Zarookian	Zachary	Crosby PE/Health	Crosby PE/Health
<u>Name</u>		<u>FROM: Previous School</u>	<u>TO: New School</u>
Clemente	Nera	Bucks Hill Special Ed Gr 3	Gilmartin Special Ed Gr 3-6
Conner	Carrington	Wilson Gr 5	Maloney Gr 2
Crane	Evan	Walsh Gr 5	Chase Gr 4
DiPietro	Michelle	Bucks Hill Special Ed Gr 3-5	WSMS Spec. Ed Co-Taught Gr 6-8
Gordon	Crystal	Reed Special Ed Gr 4-8	Brass City Charter Special Ed Gr 4-8
Hernandez-Santiago	Cynthia	Enlightenment Special Ed HS	WCA Special Ed HS
Howes	Zachary	NEMS Social Studies Gr 7	NEMS Math Gr 8
Macarski	Denise	Wilby Special Ed HS	Wilby Special Ed HS - CBT
Mars	Kristen	Reed Special Ed Gr 4-8	Tinker Special Ed Elem. Gr K-5
Monegro	Jessica	Sprague Gr 3	International Gr 5 English
Rivera	Ana	Bucks Hill Annex Spec. Ed PreK	Duggan Spec. Ed Co-Taught Gr K
Robalino	Alexandra	Hopeville Bil. Literacy Gr K-5	Bucks Hill Bil. Literacy Gr K-5
Senan	Naseem	Regan Gr 5	Gilmartin Gr 2
Tyriq	Viola	Bunker Hill Gr 1	Carrington Gr 4

13.11 Immediate Involuntary Transfers effective 2025-2026 school year:

<u>Name</u>		<u>FROM: Previous School</u>	<u>TO: New School</u>
Allen	Christina	Carrington Gr 5	WAMS Science Gr 8
Booker-Youngs	Imani	Brass City Special Ed Gr K-5	Kingsbury PreK Special Ed IDEA
Bozzuto-Rinaldi	Elisa	Carrington ELA Gr 7-8	Carrington Social Studies Gr 7-8
Camilleri	Daniel	Gilmartin Special Ed - Resource Gr 3-6	Gilmartin Special Ed - SCOPE Gr 3-5
Cassan	Kristine	Chase Special Ed Elem.	Chase Special Ed PreK
Cieslewski	Elaine	Gilmartin Gr 2	Gilmartin Gr 1
Cifuentes	Andrea	Duggan Special Ed Gr K Co-Taught	Duggan Special Ed PreK Co-Taught
Cigas	Jeannine	Kingsbury Gr 2	Kingsbury Gr 1
Colavolpe	Matti	Bunker Hill Gr 4	Bunker Hill Gr 1
Crane	Evan	Chase Gr 4	Chase Gr 5
DeFusco	Anna	State Street Special Ed - ABA	NEMS Special Ed - ABA
Despres	Vanessa	Wendell Math Gr 6	Wendell Science/ELA Gr 6
Diodonet	Yamailys	International Gr 2 (Spanish)	International Gr 4 (Spanish)
Galante	Destiney	Bunker Hill Gr 5	Bunker Hill Gr 3
Gorman	Dani	Chase Gr 5	Chase Gr 4
Gunderson	Lauren	Rotella Gr 5	Rotella PreK Reg. Ed
Horner	Mykarra	Wilson Gr 3	Walsh Gr 5
Hudson	Giovanna	Kingsbury Gr 4	Kingsbury Gr 2
Klesyk	Mary	Washington Gr 4	Washington Gr 3
Kloc	Madison	Generali Gr 3	Generali Gr 4
Laird	Jennifer	Walsh Gr 5	Walsh Gr K
Lehtinen	Zachary	WSMS Theater	Enlightenment ELA HS
LeVasseur	Daniel	Carrington Gr 2	Carrington Gr 7-8 Math
Lucian	Alana	Sprague PreK	Bucks Hill Annex PreK Special Ed Co-Taught
Marchak	Nancy	Generali Gr 2	Generali Gr 3
Marquez	Chakira	Wallace ELA Gr 6	Wallace Math Gr 6
McCarthy	Monica	Bunker Hill Gr 3	Bunker Hill Gr 5
Meyer	Paula	WSMS SEL Counselor	WAMS Guidance Coun. Gr 6-8
Nealy	Lashonda	Chase Gr 4	Chase Gr 2
Power	Stephanie	Wallace ESL	Wallace ELA Gr 7
Royka	Samantha	Washington Gr 3	Washington Gr 4
Santopietro	Dayna	NEMS ELA Gr 7	NEMS FCS - Culinary Gr 6-8
Smith	Meriah	Carrington Gr 4	Carrington Gr 2
Therault	Alexis	Wendell Science/ELA Gr 6	Wendell Gr 2
Vasquez	Valerie	Walsh Gr K	Walsh Bilingual Gr 1
Vitale	Mikaela	Rotella Gr 4	Rotella Gr 5
Winington	Emily	Generali Gr 3	Generali Gr2
Zabin	Tracy	Washington Art	Tinker Gr 3

13.12 Resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
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Aldag, Monica	Maloney/PreK Special Ed	06/30/25
Baker, Michelle	WHS/Principal	06/30/25
Cassidy, Lauren	NEMS/Special Ed	06/30/25
Cellupica, Marissa	WHS/Social Students	06/30/25
DiVergilio, Kimberly	Special Education Supervisor	06/30/25
LaFavor, Brandon	WHS/Spanish	06/30/25
Lamenza, Amy	WHS/Visual Arts	06/30/25
Patnaude, Nicholas	WSMS/ELA	06/30/25
Schneider, Rosalinda	Wilson/PreK	06/30/25
Zammit, Deanna	Wilson/Social Worker	06/30/25
Berisha, Karen	Wilson/Grade 5	06/11/25

13.13 Retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Baranowski, Judith	Reed/School Psychologist (non-renewals of prior retiree)	06/16/25
Callahan, Kevin	Enlightenment/PE Health (non-renewals of prior retiree)	06/16/25
Durkin, Lisa	WCA/Allied Health Services	06/30/25
Glass, Rosalyn	Reed/Family Consumer Science (non-renewals of prior retiree)	06/16/25
Moulthrop, Barbara	NEMS/FCS-Culinary	06/30/25
Sutton, Paula	WMS/Grade 8 Social Studies	06/30/25
Valenti, Michele	WMS/Computer-Business (non-renewals of prior retiree)	06/16/25

14. *Committee Chair Reports*

15. *Adjournment*

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #9.1

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the Educational Specifications for the proposed Roberto Clemente International Dual Language School Expansion Project.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #9.2

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve of a
Subcontractor Agreement with Child Health and Development Institute of
Connecticut, Inc. for professional development for the CONNECT initiative.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.3

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that Pursuant to C.G.S. Section 10-215f, the Waterbury Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2025, through June 30, 2026. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.4

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.5

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve of a Professional Services Agreement (RFP 8429) with David Leeper Consulting LLC for Cisco Network Engineering Services.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.6

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve a Professional Services Agreement (RFP 8454) Capitol Region Education Council Resource Group for school psychology services for students.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.7

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve of a Professional Services Agreement (RFP 8436) with The Nurse Network, LLC to provide certified nursing assistant services.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.8

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve Amendment Two (2) to the Agreement with American School for the Deaf for special education services.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.9

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve to apply for the CT State
Department of Education State After-School Grant Program for K-12.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.10

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve to apply for the CT State
Department of Education Primary Mental Health Grant Program.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.11

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve to apply for the 2025 U.S. Department of Justice COPS School Violence Prevention Program (SVPP) grant.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.12

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve to accept the John F.
Kennedy High School Roof Project, State Project #151-307 RR, as complete.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.13

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve to accept the Sprague Elementary School Roof Project, State Project #151-308 RR, as complete.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.14

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve to accept the B. W. Tinker
Elementary School Roof, State Project #151-309 RR, as complete.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.15

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
S. Carpentieri	Sprague gym: Thursday, June 5, 5:00pm – 8:00pm (Art Showcase)
E. Devin	North End café: Tuesday, June 3, 5:00pm – 8:00pm (end of season softball team banquet)
J. Hunter	Reed café: Monday, June 16, 10:00pm – 11:00am (crossing guards meeting)
H. Sam	Kingsbury library: Tuesday, May 20, 5:30pm – 6:30pm (PTO election) Kingsbury gym: Thursday, June 5, 5:00pm – 6:30pm (School Dance/in school yard-if raining will be held in gym)
E. Lanza	Gilmartin café: Tuesday, June 3, 4:00pm – 7:00pm (Spring Chorus concert) Gilmartin gym: Monday, June 2, 3:00pm – 6:00pm (Spring Band concert)
N. Albini	West Side media center: Monday, June 2, 3:00pm – 5:00pm (Schools Health & Wellness Advisory Council meeting)
M. Bergin	Rotella community room: Monday, June 16, 8:00am – 3:00pm (Preschool PD)
Beth Corbin	Kennedy café: Thurs., August 21 and Wed., October 8, 8:00am – 3:00pm (PD days)
K. Nizzardo	West Side media center: August 21, October 25 – March 6, 7:00am – 3:00pm (Science teacher professional development days)
B. Shagensky	Carrington, Bucks Hill, Gilmartin, Rotella, W Cross, Maloney cafes Thursday, August 21, 7:30am – 3:30pm (full day district-wide PD)
M. Merati	Career Academy café: August 21, October 8, March 6, 8:00am – 3:30pm (District content PD)
B. Corbin	Wallace LMC and Room 134: Aug. 21 and Oct. 8, 8:00am – 3:00pm (Content PD days)
D. Lucian	Career Academy library: Thursday, August 21, 8:00am – 3:00pm (full day PD for media specialists)
Registrar of Voters	Schools for voting: Tuesday, September 9, 5:00am – 9pm
A. Desjardins	(if a primary election takes place) (see attached)
E. Lanza	Gilmartin café: Wednesday, May 28, 4:00pm – 6:00pm (Scholarship Awards Night) Gilmartin gym, cafe: Thursday, June 12, 3:00 – 7:30 pm (8 th Grade Dance)
M. Zaldivar	Reed media ctr.: Thursday., August 21, 8:00am – 1:00pm (PD)
Dr. Johnson	Rotella community room: Wednesday, July 2, 8:30am – 12:30pm (Presentation for administrators re: summer school programs)
L. Thomas	Career Academy gym: Wednesday, June 4, 5:00 – 8:00pm (National Honor Society induction ceremony)
M. Harris	Career Academy room 113: Saturday, May 31, 9:00am – 2:00pm (Robotics)
W. Johns	Rotella outside greenspace: Tuesdays, July 15 & July 29, 5:30 – 7:00pm (SEPTO Spec. Educ. PTO event /Family Wellness & Mental Health)
*Caisse	WAMS large dance studio: 9/1/25-11/23/25 Mon-Fri. 2pm-6pm (fall musical rehearsals)
*L. Martin	Rotella community rm.: Aug. 4 th thru Aug. 12 th (Fall Book Fair)
*B. Vergean	Career Academy: Friday, August 1 st 8:30 am-4:00pm
UCONN Health	6 rooms needed (Conference)

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5.21.25

TO: SCHOOL BUSINESS OFFICE

FROM: Sprague / Stephanie Carpentier

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Sprague

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: June 5, 2025

FROM: 5:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Art Showcase

S. Carpentier
APPLICANT.

C. Velez

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

York

SCHOOL PERSONNEL USE ONLY

DATE: 5/20/25

TO: SCHOOL BUSINESS OFFICE

FROM: NEMS Softball

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: North End

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Tuesday 6/3/25

FROM: 5 am/pm TO: 8 am/pm

FOR THE FOLLOWING PURPOSES:

End of season Softball team banquet


APPLICANT

Evelyn Devin for Jay Kuczenski

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: 5-14-25

TO: SCHOOL BUSINESS OFFICE

FROM: ENDY

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Reed

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: Monday June 16th

FROM 10:00 am/pm TO 11:00 am/pm

FOR THE FOLLOWING PURPOSES:

Crossing Guard
Meeting

Jeff Hunter
APPLICANT

SM

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/20/25

TO: SCHOOL BUSINESS OFFICE

FROM: Hannah Sam

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kingsbury

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

☒ Library

DATES REQUESTED: 5/20/25

FROM: 5:30 am/pm

TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

P T O Elections


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 5/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Hannah Sam

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kingsbury

★ Dance will be held in the school yard

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 6/5/25 IF it rains we will use the gymnasium★

FROM: 5:00 am/pm TO: 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

End of school year dance

Hannah Sam
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 5/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enka Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 6/3/25

FROM: 4:00 am/pm

TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Spring Chorus concert

Enka Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

look

SCHOOL PERSONNEL USE ONLY

DATE: 5/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enka Lantz

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 6/2/25

FROM: 3:00 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

Spring Concert - Band

Enka Lantz
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: May 13, 2025

TO: SCHOOL BUSINESS OFFICE

FROM: Nicholas J. Albini, Chief Operating Officer

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School Media Center

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

Media CTR

DATES REQUESTED: Monday, June 2, 2025

FROM: 3:00 am/pm ☐ TO: 5:00 am/pm ☐

FOR THE FOLLOWING PURPOSES:

Waterbury Public Schools Health & Wellness Advisory Council; use of laptop, projector
and screen needed; no food. 15 to 20 people. Set up 8 tables in a square with 24 chairs
(6 at each table).

Nicholas J. Albini
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 5/16/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms
Community Room

DATES REQUESTED: June 16, 2025,

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool Professional Development; audio required, microphone and screen

Maureen Bergin

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements *must* be made in person at the police and fire headquarters.

C:\Users\bfoley\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\15871K53\SCHOOL reservation form.doc

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/13/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Beth Corbin, Supervisor of Secondary Math

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Thursday, 8/21 and Wednesday, 10/8

FROM: 8:00am am/pm

TO: 3:00pm am/pm

FOR THE FOLLOWING PURPOSES:

Content Professional Development provided by Waterbury Department Heads and Savvas Learning Company.

Elizabeth Corbin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/20/25

TO: SCHOOL BUSINESS OFFICE

FROM: Kari Nizzardo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Media Center

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ *media* Café/Rooms

DATES REQUESTED: 8/21/25, 10/8/25, 3/6/26

FROM: 7 am am/pm

TO: 3 pm am/pm

FOR THE FOLLOWING PURPOSES:

science teacher professional learning

Kari Nizzardo
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: May 20, 2025

TO: SCHOOL BUSINESS OFFICE

FROM: Bob Shagensky, Elementary Mathematics Supervisor

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Carrington, Bucks Hill, Gilmartin, Rotella, Wendell Cross, and Maloney

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Thursday, August 21, 2025

FROM: 7:30 am/pm TO: 3:30 am/pm

FOR THE FOLLOWING PURPOSES:

Full-Day District-Wide Professional Development for Teachers in Grades K-5,
given by the Professional Learning Specialists at Curriculum Associates® and
Benchmark Education.


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/20/25

TO: SCHOOL BUSINESS OFFICE
FROM: Michael Merati - Supervisor of CTE

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: 8/21/25, 10/8/25, 3/6/26

FROM: 8am am/pm TO: 3:30pm am/pm

FOR THE FOLLOWING PURPOSES:

District content professional development for teachers

Michael Merati

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Look

SCHOOL PERSONNEL USE ONLY

DATE: 5/20/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Beth Corbin, Supervisor of Secondary Math

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School -- LMC and Room 134

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: Thursday, 8/21 and Wednesday, 10/8

FROM: 8:00am am/pm TO: 3:00pm am/pm

FOR THE FOLLOWING PURPOSES:

Content Professional Development provided by new core curriculum program.

Beth Corbin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/20/2025

TO: SCHOOL BUSINESS OFFICE

FROM: David Lucian

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy High School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms Lib.

DATES REQUESTED: 8/21/2025
FROM: 8 am/pm TO: 3 am/pm

FOR THE FOLLOWING PURPOSES:

I would like to use the WCA library for the full day professional development for Library Media

Specialist. We have two presenters who will be coming to the school to show two platforms

the teachers will be using throughout the school year.

David Lucian

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 5-21-25

TO: SCHOOL BUSINESS OFFICE

FROM: Registrar of Voters

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: See ATTACHED

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☐ CAFE/ROOMS

DATES REQUESTED: Tuesday, Sept. 9, 2025

FROM 5:00 ☒ am ☒ pm TO 9:00 ☒ am ☒ pm

FOR THE FOLLOWING PURPOSES:

Possibility of a Primary Election

APPLICANT SM

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.



DEPARTMENT OF REGISTRARS OF VOTERS
THE CITY OF WATERBURY
CONNECTICUT

May 6, 2025

Board of Education Members
236 Grand Street
Waterbury, CT 06702

Dear Board of Education Members:

I am writing to request the use of the following schools for the possibility of a primary election which will take place on September 9th, 2025. We will need to be in the facilities starting at 5:00am on the day of the election. Please bring any concerns to my attention as soon as possible so they may be addressed in adequate time.

Kennedy High School
Gilmartin Elementary
Kingsbury Elementary
Sprague Elementary
Wendell Cross Elementary

Regan Elementary
Carrington School
Maloney School
Waterbury Career Academy
International Dual Language School

Crosby High School
Tinker Elementary
Reed School
Chase Elementary

Our office would also kindly ask that the name and cell phone number of the Maintainer who is responsible for opening the buildings of each school be given to our office prior to the election.

Feel free to contact us should you have any questions.

Sincerely,

Alexandra Desjardins
Registrar of Voters

Teresa Begnal
Registrar of Voters

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/23/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enka Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 5/28/25

FROM: 4:00 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

* Scholarship Award Night -
Date correction. Prior date requested 5/27/25
please delete that request & Thank you!

Enka Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Handwritten signature/initials

SCHOOL PERSONNEL USE ONLY

DATE: 5/23/25

TO: SCHOOL BUSINESS OFFICE

FROM: Gilmanin Enke Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmanin

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 6/12/25

FROM: 3.00 am/pm TO: 7.30 am/pm

FOR THE FOLLOWING PURPOSES:

8th Grade Dance

Enke Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/27/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Mr. Manuel Zaldívar - Barahona

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed Elementary School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

☒ Media Center

DATES REQUESTED: 8/21/25

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Teacher Personal Development

[Signature]
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 05/28/25

TO: SCHOOL BUSINESS OFFICE
FROM: Dr. Johnson, Assistant Superintendent of Schools

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Magnet School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

**** Other: Dr. Johnson would like to utilize the community room or classroom for a presentation to the administrators of the 2025 summer school programs. ****

DATES REQUESTED: Wed. July 2, 2025

FROM: 8:30AM am/pm TO: 12:30 PM am/pm

FOR THE FOLLOWING PURPOSES:

Dr. Johnson would like to utilize the community room or classroom for a presentation to the administrators of the 2025 summer school programs.


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 5/28/25

TO: SCHOOL BUSINESS OFFICE

FROM: J. Franceshino (WCA)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Wednesday, June 4, 2025
FROM: 5:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

National Honor Society Induction for
Students

Laura Thomas
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 5/28/25

TO: SCHOOL BUSINESS OFFICE

FROM: Michael Harris

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 5.31.25

FROM: 9:00 am/pm TO: 2:00 am/pm

FOR THE FOLLOWING PURPOSES:

Robotics - Room 113 9:00 AM - 2:00 PM


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. .
These arrangements *must* be made in person at the police and fire headquarters.

John

SCHOOL PERSONNEL USE ONLY

DATE: May 29, 2025

TO: SCHOOL BUSINESS OFFICE

FROM: Wendy Johns, Director of Pupil Services

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Interdistrict Magnet School (Outside green space- behind school) / Restrooms at Crosby Football Field (Only)

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: July 15, 2025 and July 29, 2025

FROM: 5:30 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

SEPTO Special Education PTO event to promote Family Wellness and Mental Health Awareness for families with children with disabilities. Activities will include: yoga, mindfulness, nutrition counseling, wellness counseling, crafting, and give-aways


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 05/20/2025

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS - Caisse

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS = Large Dance Studio

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 09/01/2025 - 11/23/2025

FROM: 2:00 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

Fall Musical - Rehearsal


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 6/6/2025

TO: SCHOOL BUSINESS OFFICE
FROM: Lauren Martin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Magnet School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms Community Room

DATES REQUESTED: 9/4/2025 - 9/12/2025
FROM: all day (am/pm) TO: all day (am/pm)

FOR THE FOLLOWING PURPOSES:
Community Room for Fall Book Fair

Lauren Martin
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

hook

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT UConn Health NAME OF ORGANIZATION UConn UCEEDD
ADDRESS 243 Farmington Ave MC 0222 TELEPHONE # 8406791500
(street) (city) (state) (zip code)
SCHOOL REQUESTED Carver Academy DATES 8/1/25 ROOM(S) 5-6
OPENING TIME 8:30 CLOSING TIME 4:00 PURPOSE conference
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN _____
SIGNATURE OF APPLICANT B. Ve DATE 6/11/2025
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

Bethanne Vergean

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.16

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the use of school facilities and/or waiver requests by groups and organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Countrywood Hills Condo T. Simpson	Crosby media center: Wednesday, August 27, 5:00pm – 9:00pm (Annual condo members meeting)

REQUESTING WAIVERS:

Be A Baller-Not A Bully D. Zimmerman	Wilby café, gym: July 28 – August 8, Monday – Friday, 6:30am – 5:00pm (basketball camp) (\$9,660.)
All Star Transportation 1:30pm	West Side auditorium: Monday, August 11 and Tuesday, August 12, 9:30am- (Kick-off employees meetings) (\$3,280.)
Higher Heights Youth Chaka Felder	Reed café and gym: Wednesday, July 16 and August 20, 4:00pm – 7:00pm (Youth DCF meetings) (\$336.)
Links/Wtby. Chapter Cheryl Hilton	WAMS library: September to May 3, Saturday each month, 9:00am – 12:00pm (chapter meetings) (\$1,344.)
*CT. Rebound D. Parker	Wilby gym/café: Mon-Thurs Aug. 11 th – 14 th 10am-2pm (Unified Camp) (\$840.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

East Mt. Athletic Assoc. J. Sciascia	W. Cross café: Tuesdays – June 3, 10, 17, 24, 6:00pm – 7:30pm (sports registrations)
Wtby. Bridge to Success V. Rios	International School cafe: Wednesday, May 21, 6:00pm – 7:00pm (Early Childhood Education meeting) Carrington café: Wednesday, May 21, 10:00am – 3:00pm (Pop-Up Pantry) Reed School rooms: June 30 thru August 7, Monday –Thursday, 1:00 pm –5:00pm (Boost Summer Program)
Hoops 4 Life D. Fryer	Reed gym: June to August, days and time to be determined West Side gym: June to August, days and time to be determined

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Terry Simpson NAME OF ORGANIZATION Countrywood Hills

ADDRESS _____ (street) (city) (state) (zip code) TELEPHONE # 860-274-5182

SCHOOL REQUESTED Grosby HS DATES 8/27/25 ROOM(S) media Room

OPENING TIME 5:00pm CLOSING TIME 9:00 pm PURPOSE Annual Meeting

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO 0

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN _____

SIGNATURE OF APPLICANT Theresa Simpson DATE 5/30/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Russell Antkowiak 1278 Main St. Suite 8 Waterbury CT 06795

Patricia Rodgers, 380 Hitchcock Rd, Unit 217 Wtby, CT 06705

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TAS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE

RENTAL FEES: _____

MISCELLANEOUS FEES: Room \$10.00/HR.

SECURITY DEPOSIT \$ 500 INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Duval Zimmerman NAME OF ORGANIZATION Be A Bully, Not A Bully
ADDRESS 200 Yale St (14b) Waterbury CT 06704 TELEPHONE # 203-519-9423
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wilby DATE July 28 - Aug 1 / Aug 4th ROOM(S) Cafe, Gym
OPENING TIME 6am CLOSING TIME 5pm PURPOSE Basketball Camp
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 120
SIGNATURE OF APPLICANT [Signature] DATE MAY 20, 2025
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. BZ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. (2) (\$9,660)
RENTAL FEES: _____
MISCELLANEOUS FEES: _____
SECURITY DEPOSIT \$ 250 INSURANCE COVERAGE YES _____ NO _____
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) .
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE
CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Building Permit)



APPLICANT/ORGANIZATION: Be A Baller Not A Bully

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Wilby cafe & Gym

DATE(S): July 28 - Aug 1

TIMES: 6³⁰ AM - 5 PM

DATE(S): Aug 4 - Aug 8

TIMES: " "

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5-20-25

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

9,660.00

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
238 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Kaun Falci NAME OF ORGANIZATION All-Star Transportation

ADDRESS 146 Huntington Ave WB CT 06708 TELEPHONE # 203-753-8366
(street) (city) (state) (zip code)

SCHOOL REQUESTED West Side DATES 08/11 & 08/12 ROOM(S) auditorium

OPENING TIME 09:30 am CLOSING TIME 1:30 pm PURPOSE Kick off employees meeting

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 140 CHILDREN 0

SIGNATURE OF APPLICANT [Signature] DATE 05/20/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Kaun Falci All-star Transportation Cell. 959-257-6039

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. (2) (\$3,280.)

RENTAL FEES: \$2,000.

MISCELLANEOUS FEES: Tech. \$55/HR. \$440.-

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8983 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Monday &
Tuesday
Aug 11, 12
9:30 - 1:30 pm

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with 2020 Building Permit)



APPLICANT/ORGANIZATION: All Star Transportation

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: WSMS Aud

DATE(S): Monday, Aug 11

TIMES: 9:30 am - 1:30 pm

DATE(S): Tuesday, Aug 12

TIMES: " "

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5-23-25

Date

Karen Polci

Signature

Smc

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$2,000.
Building Usage Fees

\$840.
Custodial Fees

\$440.
Techn.

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Chaka Felder-McEntire NAME OF ORGANIZATION Higher Heights YEP

ADDRESS 496 Newhall Street Hamden CT 06517 TELEPHONE # 203-589-5828
(street) (city) (state) (zip code)

SCHOOL REQUESTED Reed DATES July 16 ROOM(S) Cafe

OPENING TIME 4pm CLOSING TIME 7pm PURPOSE Higher Heights + Oct Youth Meeting

ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 70 CHILDREN _____

SIGNATURE OF APPLICANT Chaka Felder-McEntire DATE 5/21/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Chaka Felder-McEntire, 496 Newhall St. 203-589-5828

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CE (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR. plus 1 HR. SERVICE PER CUST. (1) (\$168)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 587-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with 2025 Building Permit)



APPLICANT/ORGANIZATION: Higher Heights Youth Program

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Reed School

DATE(S): Wed, July 16

TIMES: 4 - 7 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5-28-25

Date

Chaka Felder

Signature

SMC

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

168.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Chalea Felder - McEntire NAME OF ORGANIZATION Higher Heights YEP
ADDRESS 496 Newhall St. Hamden CT 06517 TELEPHONE # 203-589-5828
(street) (city) (state) (zip code)
SCHOOL REQUESTED Reed DATES August 20 ROOM(S) Cafe
OPENING TIME 2:30 CLOSING TIME 7pm PURPOSE Higher Heights + Ocf Youth Mtg
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 70 CHILDREN _____
SIGNATURE OF APPLICANT Chalea Felder DATE 5/2/21

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Chalea Felder - McEntire, 496 Newhall St. 203-589-5828

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. ⁽¹⁾ (-\$168.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE ✓ YES _____ NO _____
PLEASE READ THE FOLLOWING CAREFULLY OK

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Higher Heights Youth Program

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Reed School

DATE(S): Wed, August 20th

TIMES: 2³⁰ - 7 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5-28-25

Date

Chaka Felder

Signature

/SM

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____

Building Usage Fees

\$ 231.00

Custodial Fees

\$ _____

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Cheryl Hilton NAME OF ORGANIZATION The Waterbury CT Chapter of Links, Inc
ADDRESS P.O. Box 2776 Waterbury CT 06705 TELEPHONE # 860.798.4142
(street) (city) (state) (zip code)
SCHOOL REQUESTED WAMS DATES 3rd Saturday ROOM(S) library
OPENING TIME 9AM CLOSING TIME 12AM PURPOSE Chapter meeting
ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 0
SIGNATURE OF APPLICANT Cheryl Hilton DATE 5/28/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Cheryl Hilton / 31 Birmingham Dr Southington, CT 06489 / 860-798-4142

in the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CDH (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR. service (\$1,344.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Building Permit)

APPLICANT/ORGANIZATION: Waterbury (CT) Chapter of The Links, Incorporated

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: WAMS - library

✓ DATE(S): 9/18/25

TIMES: 9Am - 12:00pm

✓ DATE(S): 10/18/25

TIMES: 9Am - 12:00pm

DATE(S): 11/15/25

TIMES: 9Am - 12:00pm

DATE(S): 1/17/26

TIMES: 9Am - 12:00pm

DATE(S): 2/21/26

TIMES: 9Am - 12:00pm

DATE(S): 3/21/26

TIMES: 9Am - 12:00pm

4/18/26

9Am - 12:00pm

5/16/26

9Am - 12:00pm

5/29/25

Date

Chung Ditz
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ 1,344. ✓
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT DeVonne Parker NAME OF ORGANIZATION CT Rebound

ADDRESS 146 Midwood Ave Waterbury, CT 06708 TELEPHONE # 203/228-3144
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby DATES Aug 11-14 ROOM(S) Gym, Cafc

OPENING TIME 10 AM CLOSING TIME 2 PM PURPOSE Unified Camp

ADMISSION (if any) Free CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5-10 CHILDREN 30

SIGNATURE OF APPLICANT DeVonne Parker DATE 6/4/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

DeVonne Parker

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR. plus 1 HR SERVICE (1) (\$840)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Use of Building Permit)



APPLICANT/ORGANIZATION:

DeVonne Parker

Please check below specific item(s):

CT. Rebound

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED:

Wilby

DATE(S): Aug 11 - 14

TIMES: 10 AM - 2 PM

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

6/13/25

Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

840.00

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST:

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Jim Sciascia NAME OF ORGANIZATION EMAA
ADDRESS 3 Evas Ter Wolcott CT 06716 TELEPHONE # 203-232-9676
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wendell Cross DATES 6/3/05 6/10/05 6/17/05 6/24/05 ROOM(S) Cafeteria
OPENING TIME 6:00 CLOSING TIME 7:30 PURPOSE Registration
ADMISSION (if any) No CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____
SIGNATURE OF APPLICANT James Sciascia DATE 5/14/2005
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Jim Sciascia 3 Evas Ter Wolcott, CT 06716 203-232-9676
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

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SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Victor Ros NAME OF ORGANIZATION Bridge to Success

ADDRESS 83 Prospect St. Waterbury CT 06702 TELEPHONE # 203-393-8551
(street) (city) (state) (zip code)

SCHOOL REQUESTED Don't know DATES 5/21/25 ROOM(S) Cafeteria/Gym

OPENING TIME 6:00 pm CLOSING TIME 7:00 pm PURPOSE Early Childhood Education Circle Engagement Workshop

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 25 CHILDREN _____

SIGNATURE OF APPLICANT Victor Ros DATE 4/30/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Victor Ros, 83 Prospect St Waterbury CT 06702, 203-393-8551

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. VF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Yoko
APPLICANT Victor Rios NAME OF ORGANIZATION Bridge of Success
ADDRESS 83 Prospect St Waterbury CT 06702 TELEPHONE # 203-393-8551
(street) (city) (state) (zip code)
SCHOOL REQUESTED Canaan DATES MAY 21 ST ROOM(S) Cafeteria
OPENING TIME 10:00am CLOSING TIME 3:00pm PURPOSE Pop-up Food Party
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30-50 CHILDREN _____
SIGNATURE OF APPLICANT Victor Rios DATE 4/30/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Victor Rios 83 Prospect Street Waterbury CT 06702-203-393-8551
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. VR (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

*I need ?
12 Tables
May 21
Wed
* NO tables
NEEDED IF
using cafe*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Vicki Rios NAME OF ORGANIZATION Waterbury Bridge To Success
ADDRESS 83 Prospect St Waterbury CT 06702 TELEPHONE # 203-343-8551
(street) (city) (state) (zip code)
SCHOOL REQUESTED J Rees DATES 6/30/25 - 8/2/25 ROOM(S) Entire First Floor
OPENING TIME 6:00 pm CLOSING TIME 5:00 pm PURPOSE Boost Summer Programming
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15 CHILDREN 250
SIGNATURE OF APPLICANT V Rios DATE 4-30-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Vicki Rios 83 Prospect St Waterbury CT 06702 203-343-8551
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. VR (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

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DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:
A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #11.1

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves to terminate the employment contract of _____ as recommended by the Superintendent of Schools, effective immediately.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #11.2

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve of a no-cost Student Affiliation Agreement with University of Pennsylvania Graduate School of Education for student internships.



MEMORANDUM

TO: Board of Education
Board of Aldermen

FROM: Nyree Toucet, Director of College and Career Readiness

DATE: June 11, 2025

RE: Request for contract with the University of Pennsylvania (Graduate School of Education) for School Counseling Interns

EXECUTIVE SUMMARY

The Department of Education seeks to enter into a partnership with the University of Pennsylvania to support field practicum and internship opportunities for graduate students enrolled in the Master's Degree, School Counseling Program. This collaboration is designed to enhance the preparation of future school counselors by offering meaningful, in-district training experiences aligned with their academic coursework and our district standards and expectations.

Under this agreement, University of Pennsylvania graduate students will complete their internship hours under the supervision of certified school counselors within the Waterbury Public Schools. The district will provide access, mentoring, and professional guidance to support the development of each intern's competencies, ensuring a strong connection between theory and practice in a real-world educational setting.

This internship program will be provided at no cost to the district and will remain in effect through June 30, 2026, contingent upon the Mayor's approval and signature, unless terminated earlier in accordance with the terms of the agreement.

STUDENT INTERN AFFILIATION AGREEMENT
for
Student Internships
between
The City of Waterbury, Connecticut
And
University of Pennsylvania Graduate School of Education

THIS AGREEMENT, effective as of the date signed by the Mayor of the City of Waterbury, is by and between the City of Waterbury, with a principal place of business at City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and University of Pennsylvania Graduate School of Education, having a principal address located at 3700 Walnut Street, Philadelphia, Pennsylvania 19104-6216, (the "University").

WHEREAS, University of Pennsylvania Graduate School of Education is a private University and maintains an Executive Program in School & Mental Health and Professional Counseling, located at 3700 Walnut Street, Suite 1, Philadelphia, Pennsylvania; and

WHEREAS, the University desires to establish field practicum/internships with the City to assist in the training of students enrolled in its Master's Degree in School Counseling Program; and

WHEREAS, the City desires to assist in the training of such students by hosting them as student interns in the City's school system.

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. **Term.** The term of this Agreement shall commence on the date signed by the Mayor and terminate on June 30, 2026, unless earlier terminated in accordance with the terms provided herein.

1.1 **Option.** This Agreement may be renewed for five (5) successive one-year terms by the mutual written agreement of the parties.

2. **Compensation.** This Agreement is a contractual affiliation solely for the purpose of providing Intern Opportunities in the Waterbury Public Schools. Neither the University nor the City shall be responsible to compensate the other party, or the intern(s) for services rendered under this Agreement. The parties further agree and understand neither the intern nor the Faculty Advisor/Internship Supervisor is an employee of the City of Waterbury, but rather that the intern is participating in an internship in the Waterbury Public Schools for the purpose of obtaining experience in furtherance of his/her education. The Parties further agree and understand that the City is not responsible to compensate the intern(s) nor the Faculty Advisor/University Supervisor or any employees of the University. The intern and the parties therefore agree that neither the intern nor the University faculty member shall be entitled to the usual characteristics of employment, such as wages, income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers' Compensation coverage, health benefits, etc.

3. **Responsibilities of the University.**

The University shall:

3.1. The University's Director of Internship and Field Experience, or his or her designee, not later than May 1 for the fall semester, and November 1 for the spring semester of each year, shall notify the City of the number of student interns available to be hosted by the City during the coming school year, and the City shall give notice as promptly as is practicable of the number of interns it agrees to host during that school year.

- 3.1.1.** The University shall convey to the City all information about the intern placements relevant to their candidacy to participate in the program, including, but not limited to, the student's name and qualifications.
- 3.2.** The University shall certify for participation in the internship only those qualified students enrolled in the Executive Program in School and Mental Health Counseling or the Professional School Counseling Program who are receiving a Master's degree.
- 3.3.** Prior to placement at an internship site (the "Internship Site"), the University shall arrange for the potential intern to be interviewed by the Principal, Vice-principal and/or School Social Worker/Counselor who is certified to supervise the intern, or other designated representative of the Internship Site. Interns shall be approved by the Principal of the intended Internship site. Only those students of the University who have been interviewed and accepted by the school representative at the Internship Site shall be permitted to intern at the site.
- 3.4.** The University shall designate an Internship Supervisor (the "Internship Supervisor") to facilitate administration of the internship. Interns will be assigned to each Internship Site in consultation with the Internship Supervisor. The Internship Supervisor shall visit each internship site twice per semester and as requested by the City. The Internship Supervisor shall be solely responsible for evaluating and grading the performance of the interns. The Internship Supervisor may consult with school personnel with regard to the performance and evaluation of the interns.
- 3.5.** The University shall advise its interns that they shall be required to follow the University of Pennsylvania Graduate School of Education Field Education Manual during the intern's involvement in the internship program (the "Program"). A copy of the Manual shall be provided to the City prior to commencement of this agreement.
- 3.6.** The University will instruct its student interns to comply with all applicable rules and regulations of the City. Upon the City's request, the University shall withdraw from the internship any student who fails to comply with applicable City rules and regulations. The University understands and acknowledges that the City, in its absolute discretion, has the right to immediately remove any intern from any Internship Site and/or City property. The City will promptly notify the University in the event an intern is so removed.
- 3.7.** The University shall withdraw an intern from the internship with the City, due to health, performance, or other reasons, upon the request of the City if the City determines that such intern's continued participation in the internship is detrimental to the intern and/or any employee of the City or student in the City's school system. The University understands and acknowledges that the City, in its absolute discretion, has the right to immediately remove any intern from any Internship Site and/or City property. The City will promptly notify the University in the event an intern is so removed.
- 3.8.** The University shall advise its interns that they will be expected to report to their designated internship sites as per their agreed upon schedules.
- 3.9.** The University shall be responsible for the planning, implementation and execution of all aspects of the intern's educational program, including clinical or other fieldwork experience and instruction and requirements for matriculation, promotion and graduation.
- 3.10.** The University shall provide Faculty for the purpose of tracking intern progress and for consultation with the Institution, as necessary. The Faculty shall be solely responsible for assigning final course grades to the intern.
- 3.11.** The University will instruct Students, Faculty and University personnel not to disclose any confidential material or information connected with the City or any of its Students as set forth herein.
- 3.12.** The University will convey to the City' information about the philosophy and objectives of the Program as well as any information and forms to be completed by the Cooperating Teacher, or the City as may be necessary to enable the City to host the intern.

4. Responsibilities of the City

The City shall:

- 4.1. During the term of this Agreement, the City will host in its school system student interns who are enrolled in the University's Graduate School of Education and who have received a baccalaureate degree and are qualified to act as school counseling student interns in the City's school system performing functions as described below. For the 2025-2026 school year, the City shall host no more than two (2) student interns.
- 4.2. The City shall provide the Internship Supervisor and student interns relevant information, including policies, procedures, and rules with which the student interns must comply.
- 4.3. The City will notify the University's Director of Internship and Field Experience, or his or her designee, whenever an intern does not timely report to the designated internship site.
- 4.4. The City may, in its exclusive discretion, require that each intern execute a waiver of liability in the form attached hereto as **Schedule A**. The City may condition participation in the Program on its receipt of such waiver of liability.
- 4.5. The City shall provide equipment and supplies necessary for the administration of care by the Students and suitable space for conferences connected with the Students' clinical or fieldwork instruction, as needed.
- 4.6. The City shall assign a Cooperating Teacher who shall plan and implement individual Student Assignments, and evaluate Student performance in accordance with criteria developed by and provided to the City by the University.
- 4.7. The City shall provide orientation for Faculty regarding relevant City information, including policies, procedures, and rules with which Faculty and Students must comply. The University shall provide such orientation to the Students.

5. Responsibilities of the Intern.

The University shall ensure that the Intern:

- 5.1. Executes a waiver of liability in the form attached hereto as **Schedule A**. The City may condition participation in the Program on its receipt of such waiver of liability.
- 5.2. Each Intern shall be expected to report to their designated internship sites as per their agreed upon schedules.
- 5.3. Each Intern shall comply with all applicable rules and regulations of the City.
- 5.4. Each intern shall comply with all Federal, State, and Local, laws regulations, Charter and Ordinance provisions relating to confidentiality and student privacy of records as outlined herein.

6. Criminal Background Check and DCF Registry Check. The University shall provide to each proposed Intern an authorization in the form attached as **Schedule B** requesting and authorizing the RESC to release the results of the Intern's state and national criminal history records checks to the City's Board of Education. The University will instruct the proposed Interns to go to the RESC for fingerprinting and to present and execute the authorization to the RESC at the time of fingerprinting.

- 6.1. The University shall ensure, and represents to the City, that any Interns who will have direct contact with a student pursuant to this Agreement has stated, in writing, whether such person has ever been convicted of a crime or whether criminal charges were ever pending against such person. The University shall further ensure, and represents to the City that any person who will have direct contact with a student has submitted to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to Conn. Gen. Stat. §17a-101k, as well as state and national criminal history

records checks conducted in accordance with Conn. Gen. Stat. §29-17a, the federal National Child Protection Act of 1993, and the federal Volunteers for Children Act of 1998. The University shall not permit any person with a disqualifying criminal history to have direct contact with a student.

6.2. The City shall confirm that, in accordance with C.G.S. Section 10-221d, the proposed Interns have submitted to fingerprinting and state and national criminal history checks within 30 days of commencing his/her internship. Should the results of any criminal history check for any Intern be unsatisfactory, then upon receipt of notice of this from the RESC, the City shall terminate the internship of such Intern and notify the University's Clinical Field Experience Specialist or his or her designee, of such termination.

6.3. The proposed Intern shall pay directly to the RESC the cost of fingerprinting and obtaining the state and national criminal history records checks.

6.4. The provisions of this Section 6 shall be automatically amended to comport with any changes in applicable laws and regulations on this subject while this Agreement remains in effect.

7. Student Education Records. The parties acknowledge that in the course of providing/hosting the student interns pursuant to this Agreement, they may come into possession of education records of the City of Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). The University and interns shall comply with the requirements of said statute and regulations, and agree to use information obtained in connection with the internship only for the purposes provided in this Agreement. Without the prior written consent of the student whose records are at issue (or the parent of such student, if a minor), as required by FERPA, the parties have no authority to make any other disclosures of any information from education records. The University shall instruct its student interns on their obligations to comply with FERPA.

8. Student Data Privacy.

8.1 All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the University or the Intern.

8.2 The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the University or the Intern except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the University or the Intern. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the University or the Intern within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the University and/or the Intern that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

8.3 Neither the University nor the Intern shall use Student Data for any purposes other than those authorized pursuant to this Agreement.

8.4 A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the University or the Intern receives a request to

review Student Data in the University's or the Intern's possession directly from a student, parent, or guardian, the University and the Intern agree to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The University and the Intern agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the University or the Intern, and correct any erroneous information therein.

8.5 The University and the Intern shall take actions designed to ensure the security and confidentiality of student data.

8.6 The University and the Intern will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps:

Upon discovery by the University or the Intern of a breach of Student Data, the University shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

8.7 Student Data shall not be retained or available to the University upon expiration of the contract between the University and City, or to the Intern at the expiration of his or her internship term except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the University after the expiration of such contract for the purpose of storing student-generated content.

8.8 The University, Intern and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

8.9 The University and the Intern acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

8.10 The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning Student Data.

9. Proprietary Information. Except as otherwise permitted under this Agreement, the University shall not knowingly disclose to any third party, or make any use of information designated by the City as its confidential proprietary information (the "Confidential Information"). The University shall use at least the same standard of care to maintain the confidentiality of the City's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information of equal importance. The University's obligation to maintain the confidentiality of the City's Confidential Information shall survive the expiration or earlier termination of this Agreement.

9.1 Nothing herein shall prohibit or limit the University from disclosing the City's Confidential Information if so required by any court order, subpoena or other legal Information Act, provided, however, that the University shall rely upon any and all trade secret or proprietary information exceptions or exemptions to the public disclosure laws available to it to protect the Confidential Information from disclosure to any person, except as expressly authorized hereunder. In the event that the University receives any such demand, order or other legal process compelling such disclosure, the University shall notify the City immediately upon their receipt of said demand and prior to making any disclosure in order to afford the City the

opportunity, at its sole discretion and expense, to take legal action opposing such disclosure. Disclosure by the University of any of the City's Confidential Information in any instance will not relieve the University of the obligation to adhere to the confidentiality obligations imposed by this Agreement in all other instances and for all other purposes.

10. Use of City Property. The Internship Supervisor and/or student intern shall have access to such areas of City property as the City and the Internship Supervisor agree are necessary for the performance of the Internship Supervisor's and/or student intern's functions pursuant to this Agreement and at such times as the City and the Internship Supervisor may mutually agree.

11. Insurance.

11.1. The University shall offer health insurance to the student to be considered as a potential Intern, and advise the student that unless the student has health insurance satisfactory to the City, either provided through the University or through other means, the student may not be eligible to participate in the student intern program. With the consent of the student, the University shall provide the student's health insurance information when submitting the potential Intern for review by the City.

11.2. The University or Intern(s) shall not commence work under this Contract until all insurance required under this Section 11 has been obtained by the University or Intern(s) and such insurance has been approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" A.M. Best's Rating, and are in an A.M. Best financial size category of VIII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

11.3. At no additional cost to the City, the University or Intern(s) shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the University's and/or Intern(s)' obligations under this Contract, whether such obligations are the University's or Intern(s)' or person or entity directly or indirectly employed by said University or Intern(s), or by any person or entity for whose acts said University or Intern(s) or subcontractor may be liable.

11.4. Each insurance policy shall state that the insurance company shall investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

11.5. The following policies with stated limits shall be maintained by the University or the Intern(s) as indicated below, in full force and effect, at all times during which the services are to be performed by the University or Intern(s):

11.5.1 General Liability Insurance:

\$1,000,000 each Occurrence
\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate

11.5.2 Auto Liability:

\$1,000,000 Combined Single Limit each Accident
Any Auto, All Owned and Hired Autos

11.5.3 Workers Compensation:

WC Statutory Limits
Employer Liability (EL)
\$1,000,000 EL each Accident
\$1,000,000 EL Disease each Employee
\$1,000,000 EL Disease Policy Limits

11.5.4 Excess/Umbrella Liability:

\$1,000,000 each Occurrence

\$1,000,000 Aggregate

11.5.5 Professional Liability Insurance:

\$1,000,000 each Wrongful Act

\$1,000,000 Aggregate

11.6. Failure to Maintain Insurance: It shall be a material breach of this Agreement if the University or the Intern(s) fails to maintain the minimum required coverage as set forth herein.

11.7. Cancellation: The City of Waterbury shall receive written notice of cancellation from the University or Intern(s) at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

11.8. Certificates of Insurance: The University or Intern(s)' General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the University or Intern(s)' policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the University or Intern(s) execute this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and its' Board of Education are listed as an Additional Insured on a primary and non-contributory basis on all policies except Workers Compensation and Professional Liability. All policies shall include a Waiver of Subrogation except Professional Liability."** The University or Intern(s) must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

11.9. No later than thirty (30) calendar days after University or Intern(s)' receipt, the University or Intern(s) shall deliver to the City a copy of the University or Intern(s) insurance policies, endorsements, and riders.

12. Indemnification. The University agrees to indemnify and hold harmless the City, its officers, directors, employees and agents from and against liabilities, damages and costs (including reasonable attorneys fees and costs of defense) arising out of the death or bodily injury to any person or the destruction or damage to any property, to the extent caused, during the performance of the University's and the Intern's obligations under this Agreement, by the negligent acts, errors or omissions of University, the Intern or anyone for whom the University is legally responsible.

13. Termination.

13.1. Termination Either party may terminate this Agreement at any time without cause by giving Thirty (30) days' written notice to the other party.

13.2. Termination for Non-Appropriation or Lack of Funding. The University acknowledges that the City is a municipal corporation and that this Agreement is subject to the appropriation of funds by the City sufficient for this Agreement for each budget year in which this Agreement is in effect. The University therefore agrees that the City shall have the right to terminate this Agreement in whole or in part without penalty in the event sufficient funds to provide staff services under this Contract is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.

13.3. Termination for Cause. If, through any cause, in part or in full, not the fault of University, the University shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if University shall violate any of the

covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to University of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. In the event of such termination, all documents, data, studies, and reports prepared by University under this Agreement shall, at the option of the City, become its property.

13.3.1 Notwithstanding the above, University shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by University, and the City may withhold any payments to University for the purpose of setoff until such time as the exact amount of damages due the City from University is determined.

14. Students and Faculty Not Employees or Agents. The University and the City acknowledge and agree that neither the student interns nor the Internship Supervisor will be considered employees or agents of the City, and that the relationship between the City and the student interns, the Internship Supervisor and the City is that of an independent contractor. The University, and shall not be entitled to the usual characteristics of employment such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers compensation coverage, health benefits, etc.

15. Accommodations for Persons with Disabilities. In the event that a student intern requests accommodations for a disability beyond those accommodations that are currently available at the City, and provided that the University determines that such accommodations should be provided, the University shall be responsible for making any arrangements necessary to effectuate the additional accommodations.

16. Notice. Any notice required to be given pursuant to the terms of this Agreement shall be in writing and shall be sent, postage prepaid, by certified mail, return receipt requested, to the City or the University at the address set forth below. The notice shall be effective on the date of delivery indicated on the return receipt.

To the University: Marsha Richardson, Psy.D.
Director, School and Mental Health Counseling Program
University of Pennsylvania, Graduate School of Education
3700 Walnut Street
Philadelphia, PA 19104

To the City: City of Waterbury
c/o Department of Education
Chief Operating Officer
236 Grand Street
Waterbury, CT 06702

With a copy to: Office of Corporation Counsel
City of Waterbury
235 Grand Street
Waterbury, CT 06702

17. Contract Assignment: No right or duty, in whole or in part, of either party under this Agreement may be assigned or delegated without the prior written consent of the other party.

18. Discriminatory Practices. In performing this Agreement, the University shall not discriminate against any intern or applicant for internship, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the ability to perform the duties of a particular job or position. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall

require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

18.1. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this Agreement shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.

19. Governing Law. The validity, construction, performance and effect of this Agreement shall be governed by the laws of the State of Connecticut without regard to its principles of conflicts of laws, and any question arising under of this Agreement shall be construed or determined according to such laws, except to the extent preempted by federal law.

20. Prohibition against Assignment. This Agreement may not be assigned by either party without the prior written consent of the other party.

21. Severability. Whenever possible, each provision of this agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this agreement shall be enforced as if this agreement was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this agreement shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

22. Survival. Any provisions of this agreement that impose continuing obligations on the parties shall survive the expiration or termination of this agreement for any reason.

24. Entire Agreement. This written contract shall constitute the entire agreement between the parties and no other terms and conditions in any document, acceptance or acknowledgment shall be effective or binding unless expressly agreed to in writing by the parties. This Agreement may not be changed other than by a formal written contract amendment signed by the parties hereto.

25. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

The Person (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

25.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

25.2. It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for

such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

25.3. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime University or Intern or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

25.4. The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

25.5. Upon a showing that a subcontractor made a kickback to the City, a prime contractor, University or Intern or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

25.6. It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 25.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 25.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.

25.7. The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has **(i)** delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owed to the City; **(ii)** filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; **(iii)** delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and **(iv)** filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 25.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.

25.8. The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 25.1-25.7.

25.9. The University or Intern is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

25.10. The University or Intern hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <http://www.waterburyct.org/content/458/539/default.aspx> [click link titled "The City

of Waterbury Code of Ordinances *Passed 8/24/2009*". For Chapter 38, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 38: CENTRALIZED PROCUREMENT SYSTEM". For Chapter 39, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 39: ETHICS AND CONFLICTS OF INTEREST"]].

25.11. The University or Intern is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.

25.12. Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

25.13. INTEREST OF CITY OFFICIALS. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.

25.14. PROHIBITION AGAINST CONTINGENCY FEES. The University or Intern hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

25.15. FREEDOM OF INFORMATION ACT NOTICE. Pursuant to State statute, in the event the total compensation payable to the University or Intern set forth in Section 2 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all University or Intern records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

[Signature Page follows.]

IN WITNESS WHEREOF, the parties hereto execute this agreement on the dates signed below.

WITNESS:

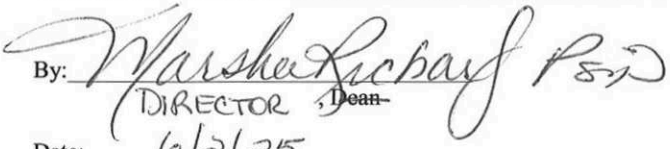
CITY OF WATERBURY

By: _____
Paul K. Pernerevski, Jr. , Mayor

Date: _____

WITNESS:

UNIVERSITY OF PENNSYLVANIA GRADUATE SCHOOL OF EDUCATION

By:  _____
DIRECTOR, ~~Dean~~

Date: 6/2/25

SCHEDULE A

**WAIVER OF LIABILITY
AND
ACKNOWLEDGMENT OF NON-EMPLOYMENT**

In consideration of the City of Waterbury Department of Education ("Education Department") granting me the privilege of participating in a _____ student internship that includes observation and when appropriate, participation in some of the various functions of the Department of Education, I, _____, the undersigned, do hereby acknowledge that I am aware of the risks associated with the aforesaid internship with the Department of Education and any associated activity, and I hereby agree to assume all risk of any loss, damage, claim, liability, cost, loss of earnings, personal injury including death, consequential damage and property damage which may directly or indirectly result from or occur as a consequence of said internship or any associated activity.

I further agree and understand that I am not an employee of the City of Waterbury, but rather that I am a student at the _____ College/University, School of _____ in its Undergraduate/Graduate _____ Program participating in a _____ student internship in the school system of the City of Waterbury for the purpose of obtaining clinical experience in furtherance of my education and therefore, that I shall not be entitled to the usual characteristics of employment, such as wages, income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc.

I hereby acknowledge that I have read this document in full and understand that by signing, I am waiving and releasing rights that I could exercise but for my signing of this waiver which I sign voluntarily without coercion or duress.

Dated at Waterbury, Connecticut this ____ day of ____, 2025.

WITNESSES:

Print Name:

Print name:

SCHEDULE B

AUTHORIZATION FOR RELEASE OF CRIMINAL HISTORY RECORDS CHECKS

I, the undersigned, _____, a graduate student in the _____ Program at the _____ School of _____, hereby request and authorize Cooperative Educational Services (a Regional Education Service Center), and the Department of Children and Families ("DCF") to release to the Board of Education of the City of Waterbury the results of my state and national criminal history records check and my DCF registry check requested by the Board of Education of the City of Waterbury pursuant to Connecticut General Statutes Section 10-221d.

Signed,

[Printed Name of Student Intern]

Dated: _____

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #11.3

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve a no-cost District Participation Agreement with Capitol Region Education Council (CREC) for CT Welcoming Schools Evaluative Study.



Sandra Romero

Family Community Engagement Manager

(203) 346-3520

sandra.romero@waterbury.k12.ct.us

MEMORANDUM

TO: Board of Education

FROM: Sandra Romero, Family & Community Engagement Manager

DATE: June 9 2025

RE: Executive Summary

EXECUTIVE SUMMARY

Waterbury Public Schools requests to enter into a District Study Participation Agreement with the Capitol Region Education Council (“CREC” or “Consultant”). The purpose of this participation agreement is to support and improve family involvement in schools and afterschool programs. This no cost study examines the impact of the Welcoming Schools family engagement program on student behavior and achievement. The study involves random assignment of eligible schools in our district to a program group or a control group for the Welcoming Schools program. The program group will receive an initial Welcoming Schools assessment in Spring 2025. They will receive the Welcoming Schools Toolkit, training sessions with district and school leaders, a written report to schools from initial assessment, and technical assistance for plan implementation during the 2025-26 and 2026-27 school years. A follow-up Welcoming Schools Assessment will be conducted in Spring 2027. • Schools in the control group will operate as usual for the 2025-2026 and 2026-27 school years. They will receive access to the Welcoming Schools Toolkit and related materials for the 2027-2028 school year.

Sincerely,
Sandra Romero
Sandra Romero, MSW
Family and Community Engagement Manager

CT Welcoming Schools Evaluative Study District Participation Agreement

This Agreement effective as of the date signed by the Mayor, is by and between the City of Waterbury, located at City Hall, 235 Grand Street, Waterbury, Connecticut 06702 (the "City") on behalf of Waterbury Public Schools ("WPS" or the "district") and the Capitol Region Education Council ("CREC" or "Consultant") located at 111 Charter Oak Avenue, Hartford, Connecticut 06106, for the district to participate in an evaluative study of the Welcoming Schools Initiative in CT. (Jointly referred to as the "Parties" to this Agreement).

Whereas, the CT Welcoming Schools Initiative was created to improve family involvement in schools and after school programs.

Whereas, this study is part of the independent evaluation of the CT Family School Partnerships project (CFSP).

Whereas, CREC is the lead agency for the Connecticut State Department of Education Partnership on Welcoming Schools and has engaged the City to participate in this project.

Whereas, the City wishes to participate in said project pursuant to the terms, conditions and provisions set forth in this Agreement.

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. **STUDY DESIGN AND SERVICES.** This no cost study examines the impact of the Welcoming Schools family engagement program on student behavior and achievement. The study involves random assignment of eligible schools in your district to a program group or a control group for the Welcoming Schools program.

- Project services are provided by CREC.
- The CFSP evaluation is provided by Cross Sector Consulting, LLP.
- The Welcoming Schools Initiative evaluative study is provided by Melissa Becce Coaching & Evaluation, LLC.
- This study will run from Spring 2025 to Spring 2028.

1.1 As a study participant, the district will receive the following:

- Schools in the *program group* will receive an initial Welcoming Schools assessment in Spring 2025. They will receive the Welcoming Schools Toolkit, training sessions with district and school leaders, a written report to schools from initial assessment, and technical assistance for plan implementation during the 2025-26 and 2026-27 school years. A follow-up Welcoming Schools Assessment will be conducted in Spring 2027.
- Schools in the *control group* will operate as usual for the 2025-2026 and 2026-27 school years. They will receive access to the Welcoming Schools Toolkit and related materials for the 2027-2028 school year.

1.2 As a study participant, the district agrees to provide the following:

- A list of eligible schools to be randomly assigned to the *program group* or the *control group*. District schools are eligible if they have not previously implemented the Welcoming Schools program.

- Access to participating schools as necessary for CFSP evaluation activities, including Welcoming Schools initial and final assessments (conducted by CREC), fidelity checklists (completed after first implementation year), and teacher and family focus groups with a subset of *program group* schools (conducted by evaluation partners).
- A limited, de-identified, student data set for all *program group* and *control group* schools for the 2024-25 and 2026-27 school years. The individual student-level data requested includes a unique ID, grade level, gender, race, percent of days attended, referrals for discipline, suspensions, and academic proficiency (score and levels) as measured by state assessments. Any identifying information should be removed before sharing.
- As feasible, supplemental data may be provided to help strengthen the evaluative study. These data may include: 1) Data from student progress on English and Mathematics during the 2025-26 and 2026-27 school years; 2) an interim limited student data set for school year 2025-26; and 3) data from district or school surveys of families about school climate and family engagement.

2. **DATA PRIVACY AND SECURITY.** This evaluative study uses only de-identified and anonymous data. No identifying information is collected or requested. Focus groups and fidelity checklists are confidential and no participant names or individually identifiable information will be collected.

Data will be shared with evaluation partners through a secure process specified at the time data are requested. Only the evaluation partners will have access to the data provided. Data will be securely stored and will not be copied, used, or shared for any purposes other than for the evaluative study. Districts and schools will not be individually identified in study reports. All information will be aggregated before reporting.

2.1 Confidentiality/FERPA. CREC shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education, Connecticut Department of Education and the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc. Recipient shall further ensure that its employees, agents, or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and those of the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc.

2.1.1 Any and all materials contained in City of Waterbury student files that are entrusted to Recipient or gathered by the Recipient in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by CREC shall be used solely for the purposes of providing services under this Agreement.

2.1.2 CREC acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). CREC and City shall comply with the requirements of said statute and regulations, as amended from time to time and CREC agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, CREC has no authority to make disclosures of any information from education records. CREC shall instruct its employees of their obligations to comply with FERPA.

2.2 Student Data Privacy. All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the CREC.

2.2.1 The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the CREC except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by CREC. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by CREC within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the CREC that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/ practices/ protocols.

2.2.2 CREC shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

2.2.3 A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If CREC receives a request to review Student Data in CREC's possession directly from a student, parent, or guardian, CREC agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. CREC agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with CREC, and correct any erroneous information therein.

2.2.4 CREC shall take actions designed to ensure the security and confidentiality of student data.

2.2.5 CREC will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps: Upon discovery by CREC of a breach of Student Data, CREC shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

2.2.6 Student Data shall not be retained or available to CREC upon expiration of the Agreement between CREC and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with CREC after the expiration of such Agreement for the purpose of storing student generated content.

2.2.7 CREC and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

2.2.8 CREC acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

2.2.9 The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

2.3 Criminal Background Check and DCF Registry Check:

CREC represents and warrants that it and its employees and/or agents who may be assigned to perform the Services set forth in this document have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending.

CREC shall, pursuant to Connecticut General Statutes §10-66rr, as amended from time to time, require that anyone employed by CREC, who performs a service under this Agreement, shall submit to a records check of the Department of Children and Families child abuse and neglect registry prior to commencing work under this Contract. The City and the Board of Education shall rely on this representation.

3. CONSULTANT'S INSURANCE

The Consultant shall not commence work under this Contract until all insurance required under this Section has been obtained by the Consultant and such insurance has been approved by the City. The Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VIII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

At no additional cost to the City, the Consultant shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Consultant's obligation under this Contract, whether such obligations are the Consultant's or subcontractor or person or entity directly or indirectly employed by said Consultant or subcontractor, or by any person or entity for whose acts said Consultant or subcontractor may be liable.

Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Consultant:

General Liability Insurance:

\$1,000,000.00 each Occurrence

\$2,000,000.00 General Aggregate

\$2,000,000.00 Products / Completed Operations Aggregate

Auto Liability:

\$1,000,000.00 Combined Single Limit each Accident

Any Auto, All Owned and Hired Autos

Workers Compensation: WC Statutory Limits

\$1,000,000.00 EL each Accident

\$1,000,000.00 EL Disease each Employee

\$1,000,000.00 EL Disease Policy Limits

Excess / Umbrella Liability:

\$1,000,000.00 each Occurrence

\$1,000,000.00 Aggregate

Professional Liability/E&O:

\$1,000,000.00 each Wrongful Act

\$1,000,000.00 Aggregate

3.1 Failure to Maintain Insurance: In the event the Consultant fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Consultant's invoices for the cost of said insurance.

Cancellation: The City of Waterbury shall receive written notice of cancellation from the Consultant at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

3.2 Certificates of Insurance: The Consultant's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City as an additional insured and provide a waiver of subrogation on all lines of coverage except Workers Compensation. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Consultant's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Consultant executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and its Board of Education is listed as an Additional Insured on a primary and non-contributory basis on all policies except Workers Compensation and Professional Liability. All policies shall include a waiver of subrogation except Professional Liability."** The Consultant must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

4. NOTICE. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Consultant, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Consultant: CREC
111 Charter Oak Avenue
Hartford, Connecticut 06106

City: City of Waterbury
Department of Education
236 Grand Street
Waterbury, CT 06702

With a copy to: Office of the Corporation Counsel
City Hall Building
235 Grand Street, 3rd Floor
Waterbury, CT 06702

5. REPORTS. All evaluative study participants will receive a copy of the final study report.

6. TERMINATION FOR CONVENIENCE OF THE CITY.

The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City to CREC.

7. AGREEMENT. This MOU and any appendices or exhibits referenced herein constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes any prior and contemporaneous oral or written agreements between the parties. By signing below, your district agrees to participate in the CT Welcoming Schools Evaluative Study. This agreement will take effect with the signature of both parties. This agreement may be amended, modified, or dissolved through mutual agreement of both parties.

8. APPLICABLE LAW. This MOU shall be governed by the laws of the State of Connecticut without regard to principles of conflicts of laws. CREC and The District shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of this MOU and which in any manner affect the work or its conduct.

Capitol Region Education Council

District: City of Waterbury

Representative:

Greg J. Florio
(signature)

Name:

Greg J. Florio
(Please print)

Title:

Executive Director
(Please print)

Date:

June 5, 2025

Representative:

(signature)

Name: Paul K. Pernerewski Jr.

(Please print)

Title: Mayor

(Please print)

Date:

PLEASE INCLUDE A LIST OF PARTICIPATING ELIGIBLE SCHOOLS WITH THE SIGNED AGREEMENT.

Appendix A
Ethics and Conflicts of Interests

1. Interest of City Officials

1.1 No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.

2. Prohibition Against Gratuities and Kickbacks

2.1 No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or purchase order, or to any solicitation or proposal therefore.

2.2 No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

2.3 Upon showing that a subcontractor made a kickback to the City, a prime contractor or a higher tier subcontractor in connection with the award of a subcontract or order thereunder, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

2.4 The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

3. Prohibition Against Contingency Fees

3.1 The Consultant hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #12.1

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve Amendment One (1) to the Student Transportation Services, Special Education Bus Transportation Services with All-Star Transportation, LLC.

EXECUTIVE SUMMARY

DATE: June 12, 2025

TO: Honorable Board of Aldermen Members
Honorable Board of Education Commissioners

FROM: Nicholas J. Albini, Chief Operating Officer

SUBJECT: Amendment #1 to the Services Agreement for Student Bus Transportation Services, Special Education Bus Transportation Services between All-Star Transportation, LLC for Special Education Bus Transportation Services

The Waterbury Education Department respectfully requests your approval of Amendment #1 to the contract with All-Star Transportation, LLC (All-Star) providing Student Bus Transportation Services, Special Education Bus Transportation Services for Special Education Students. The agreement provides daily transportation for morning and afternoon bus routes supplying at least 70 school buses during the regular school year and for summer school. All Star Transportation will also supply school buses for early/split dismissals, after-school programs, Early Childhood Education Program and out-of- district services. The fully executed Services Agreement with All-Star totals a not to exceed amount of \$40,747,600 for a five-year period from July 1, 2021 through June 30, 2026. This contract was initiated under the Request for Proposal process (RFP #6845). The project's funding source is the Education Department General Funds.

For Amendment #1, Thomaston Public Schools and Plymouth/Terryville Public Schools have decided to terminate busing to our three magnet schools for the 2025-2026 school year and beyond. This decision will affect Maloney, Rotella, and Waterbury Arts Magnet Schools. The students from these partner Districts are critical in our programming and funding. All-Star Transportation has busing in place to accommodate their transportation as they are the present carrier for those towns. It is imperative that we notify the parents in these Districts that busing will be provided with no interruption of service. It is even more critical that they are notified before the end of this school year so they do not withdraw from our schools. Transportation stability is vital to parents of elementary school-age students. They need peace of mind.

These buses will add to the total contract amount by \$150,360, increasing the total contract not-to-exceed amount to \$40,897,960, and increasing the total fuel amount from 75,000 gallons to 82,000 gallons over the five-year agreement, which will be 22,000 gallons for the 2025-2026 school year. Excess fuel cost will be paid by All-Star. All other contract terms remain unchanged. Due to this extraordinary circumstance, I am requesting an amendment to the present agreement between All-Star Transportation and Waterbury Public Schools to include transporting children enrolled in the Waterbury Magnet School Program through June 30, 2026. We will include these partner Districts in the upcoming RFP.

The Education Department will have a representative available at your upcoming meeting to answer any questions you may have regarding this matter. Thank you for your consideration.

**AMENDMENT NO. 1
TO
AGREEMENT
BETWEEN
THE CITY OF WATERBURY, CONNECTICUT
AND
ALL-STAR TRANSPORTATION, LLC**

THIS FIRST AMENDMENT (“Amendment No. 1”), effective on the date signed by the Mayor, is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut 06702 (the “City”) and **ALL-STAR TRANSPORTATION SERVICES, LLC**, (“All-Star”) located at 146 Huntingdon Avenue in Waterbury, Connecticut, a State of Connecticut duly registered domestic Limited Liability Company (Jointly referred to as the “Parties” to this Agreement).

WHEREAS, the parties hereto executed an Agreement on June 11, 2021, (the “Agreement”), for Student Bus Transportation Services for the Waterbury Public Schools Special Education Program (the “Project”); and

WHEREAS, the Parties agree that there was a mutual mistake and/or a scrivener’s error regarding the term, in that the term end date was mistakenly identified as June 30, 2021; and

WHEREAS, the Parties agree that at all times during the term of the Agreement the correct term was and is a period of five (5) years from July 1, 2021 through June 30, 2026; and

WHEREAS, the Parties further agree to add transport for certain out of district children enrolled at certain Waterbury Magnet Schools; and

WHEREAS, in accordance with Section 22 of the Agreement, the parties agree to amend the Agreement to include transporting children from Thomaston and Plymouth that are enrolled in the Waterbury Magnet School Program, and provide additional fuel and compensation for such transportation, in the amount of \$150,360.00.

NOW THEREFORE, the City and All-Star hereby agree and covenant to amend the Agreement to as follows:

1. Scope of Services. Section 1.1 only, of the Agreement is deleted and replaced with the following text:

“**1.1. Services to be Provided.** The Services consist of Student Bus Transportation Services for the Waterbury Public Schools Special Education Program and the Waterbury Magnet School Program as provided below and as detailed and described in **Attachment A** hereby made material provisions of this Contract.”

2. Scope of Services. Section 1 of the Agreement is amended to include the following subsection:

“**1.3.** City will provide 7,000 additional gallons of fuel for the 2025-2026 school year to transport children from Thomaston and Plymouth that are enrolled in the Waterbury Magnet School Program.”

3. Term. Section 5 of the Agreement is deleted and replaced with the following text:

“**5. Term.** The term of this Agreement shall be for a period of five (5) years from July 1, 2021 through June 30, 2026. All-Star shall commence all work and services required under this agreement on July 1, 2021 and shall complete all work and services required under this Agreement on June 30, 2026.”

4. Fee Schedule. Section 6.1.5 of the Agreement is deleted and replaced with the following text:

“**6.1.5** Year 5- July 1, 2025 – June 30, 2026, an amount not to exceed EIGHT MILLION NINE HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED TWENTY Dollars and 00/100 Cents. (\$8,998,520.00)”

5. Except as expressly modified herein, all other terms, conditions and provisions of the Agreement, which are not inconsistent with this Amendment No. 1 shall remain in full force and effect and binding upon the parties hereto.

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____
Paul K. Pernerewski, Jr., Mayor

Date: _____

WITNESSES:

**ALL-STAR TRANSPORTATION SERVICES,
LLC**

By: _____

Its: _____

Date: _____

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #12.2

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve Amendment One (1) to the Student Intern Affiliation Agreement with The University of Connecticut for social work student internships.

EXECUTIVE SUMMARY

DATE: June12, 2025

To: Board of Education

FROM: Wendy Johns, Director of Pupil Services

RE: Approval of Amendment No. 1 to Student Intern Affiliation Agreement between the **City of Waterbury** and **The University of Connecticut**

The Pupil Services Department requests the approval of Amendment No.1 to the Agreement between the City of Waterbury Public Schools (WPS) and **The University of Connecticut**. The purpose of the Student Intern Affiliation Agreement is to provide a Waterbury Teacher Association (WTA) Social Workers, selected as mentors, a stipend to supervise and serve as a mentor to University of Connecticut School of Social Work Interns.

The City first entered into a three (3)-year Student Intern Affiliation Agreement with the University effective on November 29, 2022 and terminated on August 31, 2025, or the last scheduled school date, whichever occurs first, for Social Work Student Internships.

The City then elected to exercise its First Option to extend said Agreement for the period of September 1, 2025 through August 31, 2026, under the same terms and conditions as set forth in the November 29, 2022 Agreement.

This Amendment No. 1 to the agreement shall compensate each of the five selected WTA social workers in the amount of **\$2,000.00** for the 2025-26 school year (\$1,000 per semester) to supervise and serve as mentor to University of Connecticut School of Social Work Interns. The stipend will be paid through Department of Education Grant Funds.

Amendment Number 1
to
Student Intern Affiliation Agreement
for
Social Work Student Internships
between
The City of Waterbury, Connecticut
and
The University of Connecticut

THIS AMENDMENT NUMBER 1, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, (the “City”), City Hall, 235 Grand Street, Waterbury, Connecticut 06702 and THE UNIVERSITY OF CONNECTICUT (the “University”), a constituent unit of the State of Connecticut System of Higher Education, having a principal place of business at 343 Mansfield Road, U-1280, Storrs, CT 06269-1280 (jointly referred to as the “Parties”).

WHEREAS, the City entered into a three (3)-year Student Intern Affiliation Agreement with the University effective on November 29, 2022 and terminating on August 31, 2025, or the last scheduled school date, whichever occurs first, for Social Work Student Internships (the “Agreement” or “Contract”);

WHEREAS, the City elected to exercise its First Option to extend said Agreement by letter signed April 2, 2025 for the period of September 1, 2025 through August 31, 2026, under the same terms and conditions as set forth in the November 29, 2022 Agreement; and

WHEREAS, in accordance with Section 21 of the Agreement, the Parties hereby wish to amend Sections 2, 3, and 4 of the Agreement to reflect that the City shall pay a \$1,000.00 per semester stipend to select Waterbury Public Schools social workers for mentorship and supervision of Student Interns, which shall be reimbursed by the University.

NOW THEREFORE, THE PARTIES HEREBY AGREE TO AMEND THE AGREEMENT AS FOLLOWS:

- 1. Section 2** is hereby deleted in its entirety and replaced with the following language:

2.1 Compensation. Neither the University nor the City shall be responsible to compensate the other party, or the intern, for services rendered under this Agreement except as set forth in paragraph 2.2 herein. The Parties further agree and understand that neither the Student Intern nor the Faculty Advisor/Internship Supervisor nor any other University employee is an employee of the City of Waterbury, but rather that the Student Intern is participating in an internship in the Waterbury Public Schools for the purpose of obtaining experience in furtherance of his/her education. Therefore, the Parties agree that the Student Intern and the University faculty member shall not be entitled to the usual

characteristics of employment, such as wages, income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers' Compensation coverage, health benefits, etc.

2.2 The City shall pay up to **five (5)** Social Work Mentors ("SW Mentor(s)") a stipend in the amount of one thousand dollars (**\$1,000.00**) per person, per semester (the "Stipend") for the performance of supervision and mentorship duties set forth in section 4.8 of this Agreement. Notwithstanding any other provision in the Agreement, the University shall, within forty-five (45) days of receiving proof of payment, reimburse the City for all Stipend payments made to SW Mentors pursuant to this Agreement.

In the event an internship is terminated by the Student Intern, the University, or the City prior to the completion of the Internship Period, the City shall pay the SW Mentor, and the University shall reimburse the City, the prorated Stipend amount based on the actual number of days the SW Mentor performed the mentorship responsibilities set forth in paragraph 4.8.1 of this Agreement.

2. **Section 3.3** is hereby deleted in its entirety and replaced with the following language:

3.3. Prior to placement of a Student Intern at a school within the Waterbury Public School system (the "Hosting School"), the University shall arrange for the potential Student Intern to be interviewed by the Principal, Vice-principal, SW Mentor, or other designated representative of the Hosting School. Student Interns shall be approved by the Principal (or his/her designee) of the intended Hosting School. Only those students of the University who have been interviewed and accepted by the school representative at the Hosting School shall be permitted the opportunity to be Student Interns at that Hosting School.

3. The following new section shall be inserted immediately after **Section 4.7**:

4.8 The Hosting School shall assign the Student Intern a qualified SW Mentor employed by Waterbury Public Schools with at least two (2) years of relevant work experience following completion of a Master in Social Work program from an accredited university. The SW Mentor shall provide mentorship and supervision of the Student Intern as detailed below for the duration of the Student Intern's placement with the Hosting School, September 2, 2025 through April 18, 2026 (the "Internship Period"). Each SW Mentor shall be paid a Stipend by the City, to be reimbursed by the University, in the amount of one thousand dollars (**\$1,000.00**) per semester for Student Intern mentorship and supervision. In the event that no qualified social worker employed by Waterbury Public Schools is available and willing to serve as a SW Mentor, or the Waterbury Teachers Association does not agree to permit its members to serve as SW Mentors under the Agreement, the City shall be excused from providing SW Mentors, and shall in no way be considered in breach thereof.

4.8.1 SW Mentors shall have the following responsibilities with respect to the supervision of Student Interns:

- a. Student Interns shall be placed in participating schools for seventeen (17) hours per week during the Internship Period. During the Internship Period, SW Mentors shall direct Student Interns during all hours in which they are placed in Hosting Schools.
 - b. Give one-on-one guidance to Student Interns for a minimum of one (1) hour per contractual work week, which shall be included in above-referenced seventeen (17) hours per week.
 - c. Be accompanied by Student Interns, subject to the discretion of the SW Mentors, while the Student Interns are placed in the Hosting Schools, not to exceed seventeen (17) hours per contractual work week;
 - d. Complete a Learning Contract with each assigned Student Intern, the written parameters of such Learning Contract to be provided by the University to the SW Mentor at least two (2) weeks prior to commencement of the Internship Period;
 - e. Verify and approve Student Intern attendance hours in a manner consistent with internship program requirements;
 - f. Provide verbal and written feedback on Student Intern process recordings (12 for year/6 per semester)
 - g. Provide input on the performance of Student Interns at the end of each semester; and
 - h. Have the option to attend, at no cost to the SW Mentor, an online module Seminar in Field Instruction at the end of September that offers Continuing Education Units for attendees.
 - i. Participate in site visits with Student Interns and the Student Intern's faculty advisor from the University. "Site visits" are meetings between the SW Mentor, Student Intern, and the Student Intern's Faculty Advisor from the University held at the Hosting School or remotely to review the Student Intern's progress, feedback, and adherence to the Learning Contract."
4. All other terms, conditions, and provisions of the Agreement remain in full force and effect and binding upon the parties hereto.

(Signatures next page)

IN WITNESS WHEREOF, the parties hereto executed this Amendment Number 1 on
the dates indicated below.

WITNESSES:

CITY OF WATERBURY

By: _____
Paul K. Pernerevski, Jr., Mayor

Date: _____

WITNESSES:

THE UNIVERSITY OF CONNECTICUT

By: _____
Jean McCarthy
Its: Director, OCPC

Date: _____

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #12.3

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve the fiduciary Form for the
Early Start Local Governance Partner (LGP).



Early Start Waterbury

Executive Summary

DATE: June 12, 2025

TO: Honorable Board of Alderman
Honorable Board of Education

From: Krista Pisano, Early Start Liaison

Subject: Approval of LGP Fiduciary Form for Early Start (formerly School Readiness)

I am respectfully requesting approval of a Fiduciary Form for the Early Start LGP (formerly School Readiness Council and Local Early Childhood Collaborative under Bridge to Success).

The purpose of this form is to confirm that the State of CT has informed us that they are designating Bridge to Success as their Local Government Partner (LGP) to act as their agent for the administration of the Early Start CT program, and that we have been so informed of this and agree to this designation.

Respectfully submitted,

Krista Pisano

Appendix B: LGP Stabilization Grants Cover Sheet

Organization: Waterbury Bridge to Success Partnership, Inc.

Street Address: 83 Prospect Street

Town/State/Zip: Waterbury, Connecticut 06702

Contact Name: Althea Marshall Brooks

Contact Title: Executive Director

Contact Email: abrooks@waterburybts.org

Contact Telephone: 203.754.0040 (office) or 203.5075790 (cell)

Authorized Person to Sign Contracts: Althea Marshall Brooks

Amount requested in this application: \$60,000

Please choose one payment option below:

XX Receive funds electronically

- ☐ completed ACH form attached OR
- ☐ organization received an LGP Transition grant in past 3 months

OR

☐ Receive funds via check (complete the following two questions)

☐ Make the check payable to: _____

☐ Mail the check to: _____

LGP Fiduciary Form

As Connecticut begins implementation of Early Start CT on July 1, 2025, local communities with state investment in certain child care programs may form a Local Governance Partner (LGP) or join with other towns to form a Regional Governance Partner.

The first six months of LGP work will focus on establishing the foundational pieces of the LGP such as hiring/contracting staff and Parent Ambassadors and rebuilding/reinvigorating the Community Table (local advisory council) with the intention of engaging families, providers, and the broader community by acting as the community's early childhood hub.

In order to be eligible for funding to support the LGP, stakeholders in each municipality must complete and sign this form. If forming a Regional Governance Partner, each municipality must complete its individual form and reference the towns with which it intends to partner in order for the regional fiduciary organization to be eligible for funding. In addition, if this form is submitted and approved before June 15, 2025, you may be eligible for a one-time LGP Stabilization Grant. Electronic signatures are acceptable.

Municipality:

XX Single municipality Local Governance Partner (LGP)

☐ Regional LGP which will include the following municipalities:

In Fiscal Year 2025, did this municipality receive school readiness funding:

XX Yes ☐ No

In Fiscal Year 2025, did this municipality have a Local Early Childhood Council, or a cross-sector cradle to career partnership:

XX Yes ☐ No

Organization that will serve as the LGP Fiduciary:

Legal Name of Organization: **Waterbury Bridge to Success Partnership, Inc.**

Mailing Address: **P.O. Box 70 Waterbury, Connecticut 06720**

Street Address: **83 Prospect Street Waterbury, Connecticut 06702**

EIN: **93-2614244**

Primary fiscal contact at the fiduciary organization

Name: Althea Marshall Brooks

Title: Executive Director

Organization: Waterbury Bridge to Success Partnership, Inc.

Mailing address (check if same as above): Same as above

Email address: abrooks@waterburybts.org

Telephone number: 203.753.0040 (office) or 203.507.5790 (cell)

Primary LGP staff person (e.g. contact for LGP operations)

Name: **Krista Pisano**

Title: **Early Start CT Liaison**

Organization: City of Waterbury Office of Early Childhood

Mailing address (check if same as above): 30B Church Street Waterbury CT 06702

Email address: Krista.Pisano@waterbury.k12.ct.us

Telephone number: 203.573.6684

We, the undersigned individuals, attest that community stakeholders in our municipality set forth below have met and agreed upon the above-named organization to serve as the contractor with Shine Early Learning to facilitate the formation and operation of a Local Governance Partner as defined in Connecticut General Statutes §10-550c. We understand that the above named organization will apply for the LGP funding allocated by the Office for Early Childhood for such purposes and will use these funds in coordination with the LGP Community Advisory Board to be established in our town/city or region and will serve in this capacity for the two year contract period of July 1, 2025 through June 30, 2027.

Chief Municipal Official (Mayor Paul K. Pernerewski, Jr.)

Date

School Superintendent (Dr. Darren Schwartz)

Date

Early Start CT Liaison (Krista Pisano)

Date

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #12.4

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Board of Education approve Amendment One (1) to the Professional Services Agreement with Securitas Technology Corporation for monitoring and servicing of school security systems.

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EXECUTIVE SUMMARY

DATE: June 16, 2025

TO: Honorable Board of Education Commissioners

FROM: Nicholas J. Albini, Chief Operating Officer 

Re: Amendment #1 to the Professional Services Agreement for Monitoring and Servicing of Security Systems with Securitas Technology Corporation (formerly Stanley Convergent Security Solutions/Sonitrol)

The Department of Education respectfully requests your review and approval of the above mentioned amendment to the agreement for monitoring and servicing of security systems, including audio surveillance, of all Education Department schools and buildings. The original agreement was initiated as a proprietary cost proposal to monitor and service school security systems throughout the district. The original agreement term was for three years beginning July 1, 2022 through June 30, 2025 with \$7,715.88 allocated per month for services for a not to exceed three-year amount of \$322,771.68 which included a \$45,000 owner controlled contingency. Amendment #1 will lower the per month rate to \$6,272.63 for a not-to-exceed six-month amount of \$37,635.78 and will extend the expiration date until December 31, 2025.

The Education Department will have a representative available at your upcoming meeting to answer any questions you may have regarding this matter. Thank you for your consideration.

c: Mike Konopka, Dan Barry

Amendment No. 1
to
PROFESSIONAL SERVICES AGREEMENT
for
Monitoring and Servicing of School Security Systems
between
The City of Waterbury, Connecticut
and
Securitas Technology Corporation fka
Stanley Convergent Security Solutions, Inc.

THIS AMENDMENT, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut (the “City”) and Securitas Technology Corporation, having an office at 3800 Tabs Drive, Uniontown, Ohio 44685, a State of Delaware duly registered foreign corporation (“Securitas” or “Consultant”), fka Stanley Convergent Security Solutions, Inc. (“Stanley Convergent”).

WHEREAS, the Purchasing Director of the City of Waterbury has determined that Contractor, Securitas, is the sole source to provide the services set forth in the Agreement; and

WHEREAS, the City and Securitas entered into an Agreement effective June 1, 2022 (the “Agreement” or “Contract”), for these services;

WHEREAS, Stanley Convergent assigned the June 1, 2022 Agreement between the City and Stanley Convergent to Securitas; and

WHEREAS, the Parties now desire to amend the Agreement pursuant to Section 21 of the Agreement to extend the term of the Agreement from June 30, 2025 to December 31, 2025; and

NOW THEREFORE, it is mutually agreed that the Agreement shall hereby be amended as follows:

1. Securitas represents that the Agreement entitled “Professional Services Agreement for Monitoring and Servicing School Security Systems between the City of Waterbury, Connecticut and Stanley Convergent Security Solutions, Inc.,” effective June 1, 2022, is assigned by Stanley Convergent to Securitas and that Securitas is assuming all benefits, liabilities, responsibilities, and obligations under the Agreement as amended by this Amendment 1.

2. **Section 5 “Contract Time” shall be amended as follows:**

5. **Contract Time.** Securitas shall commence all work and services required under this Contract on July 1, 2022 and shall complete all work and services required under this Contract on *December 31, 2025* (“Contract Time”):

3. Except as expressly modified herein, all other terms, conditions and provisions of the Agreement, which are not inconsistent with this Amendment No. 1 shall remain in full force and effect and binding upon the parties hereto.

IN WITNESS WHEREOF, the parties hereto execute this Amendment No. 1 on the dates signed below.

WITNESSES:

CITY OF WATERBURY

By: _____
Paul K. Pernerewski, Jr., Mayor

Date: _____

WITNESS:

SECURITAS TECHNOLOGY CORPORATION

By: _____
Print Name:

Date: _____

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #12.5

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

With the approval of the Committee on Finance, the Superintendent of Schools recommends the following transfer for fiscal year 2024-2025 from General Fund Budget:

FROM:

Accounting Unit	Account	Description	Amount
80610001	511102	Bunker Hill - Teachers	(\$1,000,000)
80810001	511102	Wendell Cross - Teachers	(\$784,000)
80910001	511102	Driggs - Teachers	(\$885,000)
82310001	511102	Washington - Teachers	(\$535,000)

TO:

88031006	545006	Operation & Maintenance - Electricity	\$500,000
88031006	591002	Operation & Maintenance - Transfer to Sinking Fund	\$1,460,000
89510007	551000	Pupil Transportation - Transportation	\$1,244,000

TOTAL	\$3,204,000	(\$3,204,000)
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Transfer is needed to cover costs for Electricity and Transportation,
To fund the Sinking Fund to cover possible loss of ESSER liquidation.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #12.6

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the Department of Education's 2025/2026 Operating Budget totaling \$233,617,091 (\$158,375,000/Board of Alderman adopted appropriation; \$71,617,091/Alliance Year 14; \$450,000/2016-17 Surplus; \$1,000,000/2015-16 Surplus; \$1,000,000/2014-15 Surplus;\$675,000/Contingency Surplus; and \$500,000/City non-lapsing contingency).

2025-2026
Operating Budget Mitigation Plan
BOE Regular Meeting
Wednesday, June 18, 2025

General Fund Gross Budget Proposal FY26	\$235,114,387
Alliance Year 14 (Operating Budget)	(\$60,472,884)
Alliance Year 14 (Portion of ECS / Alliance Increase for Operating Budget)	(\$10,455,257)
General Fund 2016-2017 Surplus	(\$450,000)
General Fund 2015-2016 Surplus	(\$1,000,000)
General Fund 2014-2015 Surplus	(\$1,000,000)
City Non Lapsing Account	(\$500,000)
Contingency Surplus	(\$675,000)
BOE Budget Transmittal Request	\$160,561,246
Approved City Budget	\$158,375,000
Difference	\$2,186,246

Adjustments General Fund:

Utilities - Electricity	\$400,000
Utilities - Natural Gas	\$50,000
Transportation	\$500,000
<i>Difference of the Increase to ECS Grant (Alliance) from Governor's Adopted Budget (FY26 Total ECS/Alliance Increase \$10,757,478)</i>	<i>(\$302,221)</i>
New Net Budget Gap	\$2,834,025

Operating Budget Reductions:

Early College High Bussing (to Title IV)	(\$18,814)
Harper Ave Building Tax Correction	(\$24,018)
Library Assistants (1) - (Vacant)	(\$30,928)
Legal Assistant Position - Paralegal (1) - (Vacant)	(\$45,000)
Maintenance Seasonal Workers (6) - (Vacant)	(\$59,760)
Art Teacher - North End (1) - (Vacant)	(\$63,000)
Theater Teacher WSMS - (1)	(\$67,067)
Propane Savings (New Bid \$1.0832/gallon)	(\$77,500)
Half Day Bussing - Wednesdays	(\$80,000)
Roberto Clemente Teachers Gr. 5 (2) Repurposed (new item GF budget)	(\$126,000)
Part-Time IT Interns (7)	(\$126,091)
Special Assignment Administrator - SAW	(\$133,221)
Instructional Supplies	(\$200,000)
Half-Day Bussing - SPED Half Days	(\$225,000)
SPED Bussing (Ambassador to All Star)	(\$250,000)
Bussing 181 to 180 Days	(\$305,737)
Vacant Positions to Freeze in FY 26 (Non-Cert Total of 13)	(\$615,160)
Excess cost of Alliance Reductions to offset the General Fund	(\$386,729)

Final Budget Gap	\$0
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BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.1

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following athletic appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Fino, Eileen	Girls Basket Ball Coach	WSMS	11/01/25
Gondek, David	Assistant Football Coach	CHS	08/11/25
Kuczenski, Henry	Assistant Freshmen Football Coach	KHS	07/07/25
McGugian, Kaitlyn	Assistant Cheerleading Coach	KHS	08/18/25
Samaroo-Kennedy, David	Assistant Volleyball Coach	KHS	08/20/25

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.2

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following First Lego League 2025/2026 appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Gilday, Michael	Lead FLL	WMS
Geffken, Melissa	Assistant FLL	WMS
Haines, Thomas	Lead FLL	WSMS
Lovell, Thomas	Lead FLL	NEMS
Lund, Melissa	Lead FLL	WAMS

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.3

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following miscellaneous appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Bayliss, Michelle	ELA Summer Curriculum Writing	DW
Franks-Blanchard, Lauren	ELA Summer Curriculum Writing	DW
Gilday, Michael	ELA Summer Curriculum Writing	DW
Leonard, Nicole	ELA Summer Curriculum Writing	DW
Reynolds, Erin	ELA Summer Curriculum Writing	DW
Riddick, DeAndre	ELA Summer Curriculum Writing	DW
Rivera, Lucille	ELA Summer Curriculum Writing	DW
Sierra, Mileydis	ELA Summer Curriculum Writing	DW
Winstanley, Kristin	ELA Summer Curriculum Writing	DW
Charles-Harris, Sian	ECHS Summer Instruction/ELA	CHS
Munoz, Angela	ECHS Summer Instruction/Science	CHS
Purnwasi, Muniram	ECHS Summer Instruction/Math	CHS

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.4

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following EAS Elementary Summer School appointments:

<u>Name</u>	<u>Position/Program</u>
Aidoo, Syreeta	EAS Elementary Secretary/Duggan
Alexander, Lisa	EAS Elementary Secretary/Gilmartin
Buinauskas, Marci	EAS Grade 1/Carrington
Chouinard, Alyssah	EAS Grade 1/Reed
Ciccone, Melissa	EAS Grade 1/Gilmartin
Fassino, Francisca	EAS Grade 2/Carrington
Fino, Eileen	EAS Grade 2/Reed
Grassi, Carmen	EAS Elementary Secretary/Reed
Mannikko, Forest	EAS Grade 2/Reed
Martinez, Latsha	EAS Grade K/Reed
Masters, Gail	EAS Grade K/Reed
McCartin, Sarah	EAS Grade 1/Carrington
McManus, Michael	EAS Grade 1/Wendell Cross
Mottola, Melissa	EAS Grade K/Carrington
Parker, William	EAS Grade 2/Carrington
Prior, Liely	EAS Elementary Secretary/Wendell Cross
Rizzo, Lisa	EAS Grade K/Gilmartin
Stanwicks, Meghan	EAS Grade 1/Reed
Vasquez, Valerie	EAS Grade K/Reed
	EAS Elementary Secretary/Carrington

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.5

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following EAS Middle School Summer School appointments:

<u>Name</u>		<u>Grade/Subject</u>
Baumann	Nicole	Social Studies/8
Gizzi	Adrianna	Math/6
Goff	Collen	ELA/7
Howes	Zachary	Math/8
Loustaunau	Taylor	Social Studies/7
Lovell	Thomas	Science/7
O'Keefe	Kathleen	Social Studies/6
Ortiz	Janet	Secretary
Pratt	Lena	Science/8
Rotella	David	ELS/8
Scurso	Laurie	Math/7
Serrano	Mariah	Hall Monitor
Signore	Deirdre	Science/6
Zaino	Anthony	ELA/6

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.6

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following High School Credit Recovery Summer School appointments:

<u>Name</u>		<u>Grade/Subject</u>
Bruch	Franklin	English 10
Burrus	John	Hall Monitor
Caruso	Anthony	English 12
Els	Cortney	Phys/Health
Franks	Lauren	English 11
Kampfman	William	SS/Civics
Malcom	Jaqueline	English 9
Muslli	Zamira	Math/Geo
Ortiz	Alyson	Science/Bio, Environ, Forensics
Pannoni	Michael	English 10
Phelan	Andrew	Science/Phys Sci (environ)
Maldonado	Lorenzo	School Secretary
Quimby	Thomas	Math/TBD
Riddick	Deandre	English 9
Rodriguez	Kiarillis	Hall Monitor
Salcito	Adrienne	SS/World
Sarlo	Christopher	SS/US 3
Sazo	Gustavo	Math/Alg 1
Scialla	Marlena	Math/Alg 2
Szwaba	Brigitt	Math/Geo
Thomas	Richard	Math/Alg 1
Valencia	Brando	Spanish 1 & 2

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.7

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following ESY Summer School Teacher/Staff appointments:

Special Ed Teachers

Bell	Teresa		Grendzinski	Katie
Bleau	Lisa		Hage	George
Boampong	Christine		Hagley	Katlyn
Burke	Heather		Hibbert	Alethia
Cacho-Zuinga	Lurbin		Kowal	Michelle
Capobianco	Olivia		Mancini	Laure Lyne
Clemente	Nera		Marchetti	Michele
Davis	Anitra		Padua	Maria
Defusco	Anna		Piccolo	Carla
Delano	Teresa		Plachcinski	Stephany
Dilonardo	Rachel		Quispe	Magda
Doll	Victoire		Scarduzio	Aimee
Dowdell	Angelia		Schaefer	Courtney
Facchino	Alexandra		Scrivano	Cynthia
Felton	Margaret		Silver	Sarah
Forestier	Sarah		Stewart-Blake	Tamalee
Frigo	Mark		Teal	Amanda
Gonzalez	Krystle			

Speech/Language Pathologists

Doyle	Elisabeth		Murphy	Jame
Fay	Heidi		Naughton	Lisa
Masayda	Rebecca		Zamora	Angel

School Social Workers

Bandurski	Andrew		McAlinden	Patricia
			Lopez	Xylia

ESY Summer School Paraprofessional Appointments

Alonso	Miriam		Kasidas	Karrie
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Barragan Bravo	Brenda
Bascetta	Renee
Beamon	Samone
Bermudez	Jarielitza
Betancourt	Crystal
Biolo	Judy
Blasl	Alissa
Borgos	Danielle
Bouley	Allyssa
Burke	Jacobi
Byrd	Shana
Canfield	Kelley
Capellan	Laura
Cipriano	Lisa
Clark	Naima
Colangelo	Sharon
Colon	Claritza
Cosme	Iris
Coty	Heidi
Cruz	Yailene
Cruz	Veronica
Daily	Emily
Davis	Brittany
Del Moral	Denise
Delgado	Joel
Diaz	Mildred
Diaz	Christina
Diaz Morales	Katty Diaz
Dunlap	Laura
Edmonds	Sade
Evans	Marlene
Falzarano	Kathleen
Farina	Cheryl
Ferucci	Lisa
Field	Regina

Kean	Michelle
King	Linell
Kociszewski	Kristina
Kunkel	Jaclyn
Lacy	Simone
Lamb	Rachel
Lebron	Leannie
Levett	Latanya
Lewis	Mi'nasia
Lochlan	Darhanie
Lopez	Marlene L
Lopez Escarraman	Jessica
Lucas	Leteacia
Maia	Latoya
Marino	Janice
Martinez	Joseph
Martinez	Sally
Matthews	Shannon
McDonald-Jadusingh	Roary
Melo	Adelyn
Metellus-Surpris	Johane
Miner	Melissa
Mitnick	Kristin
Morales	Carlos L
Mullen-Ginyard	Vickie
Nadimi	Candace
Newman	Jessie
Nowell	Delores
Painter	Cynthia
Patterson	Christopher
Peguero	Jodarin
Petitti	Brittany
Perniciaro	Laura P
Phelan	John
Pino	Holly

Fields	Jamesina
Fitch	Mark
Franks	Kendra
Fuentes	Sonia

Price	Deborah
Quinn	Zelia
Quintana	Carolyn
Ramos	Stephanie

Geary	Julie
George	Kendra
Giordano	Maureen
Gizzie	Debora
Gomez	David
Gomez	Bianey
Graham	Doreen
Grant	Cheryl
Hardy	Paula
Hicks	Uniquewa
Holst	Nathasia
Ismalli	Nermin
Janatiss	Sherrie
Jiménez	María Y
Johns	Jasmine
Johnson	Julia
Johnson	Ferba
Johnson	Tyasia

Rinaldi	Lori Rae
Rodriguez	Arwen
Rodriguez	Lisa
Rosa Marrero	Michelle J
Samaha	Mary
Sangare	Ramatou
Santamaria	Yvonne
Santiago	Maritza
Solano	Barbara
Taylor	Jamie
Taylor-Wray	Seltira
Toucet	Peyton
Toucet	Celestino
Turner	Gina T
Van Stone	Emily
Ventura	Debra
Williams	Monica
Williams	Shanice
Williams	Athena
Wright	Irina
Yates	Derek
Yeasmin	Shahilda
Zappone	Koren

ESY Summer School Secretaries

James	Ashley
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Johnson	Stephanie
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Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.8

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following Food Service Summer appointments:

<u>Employee</u>	<u>Positions</u>	<u>Site-Location</u>	<u>Rate</u>
Yesenia Martorony	Site Supervisor	Bags Foundation	\$16.35
Terri Reis	Site Supervisor	Boys/Girls Club	\$16.35
Sylvia Lebron	Site Supervisor	Bucks Hill Annex	\$16.35
Marcelina Ramos	Site Supervisor	Carrington	\$16.35
Lubna Azam	Site Supervisor	Carrington	\$16.35
Karen Bebyn	Site Supervisor	Carrington	\$16.35
Kim Plude	Site Supervisor	Crosby	\$16.35
Hyatt Abouanni	Site Supervisor	Crosby	\$16.35
Myra Acuna	Site Supervisor	Crosby	\$16.35
Agnes Colon	Site Supervisor	Crosby	\$16.35
Elizabeth Guisto	Site Supervisor	Duggan	\$16.35
Terri Brooks	Site Supervisor	Duggan	\$16.35
Bibi Ganesh	Site Supervisor	Duggan	\$16.35
Bernadette Donnelly	Site Supervisor	Fulton Park Pool	\$16.35
Diane Martone	Site Supervisor	Gilmartin	\$16.35
Monica Ramos	Site Supervisor	Gilmartin	\$16.35
Marimar Casanova	Site Supervisor	Gilmartin	\$16.35
Donna Ward	Site Supervisor	Gilmartin/Washington Pool	\$16.35
Griselda Torres	Site Supervisor	Kennedy	\$16.35
Suzan Dennis-Strickland	Site Supervisor	Kennedy	\$16.35
Mildred Johnson	Site Supervisor	Kennedy	\$16.35
Diana Whitlock	Site Supervisor	Reed	\$16.35
Nola Santiago	Site Supervisor	Reed	\$16.35
Liz Rosas	Site Supervisor	Reed	\$16.35
Agnelys Negrón	Site Supervisor	Reed	\$16.35
Ivelisse Conception	Site Supervisor	Rivera Memorial	\$16.35
Caroline Thorpe	Site Supervisor	Rotella Magnet School	\$16.35

Mamie Parker	Site Supervisor	Rotella Magnet School	\$16.35
Rhonda Greene	Site Supervisor	WCA	\$16.35
Shalisia Bollins	Site Supervisor	WCA	\$16.35
Donna Synott-Hassinger	Site Supervisor	Waterbury Pal	\$16.35
Wanda Torres	Site Supervisor	Wendell Cross/ WAMS	\$16.35
Jacqueline Paulino	Site Supervisor	Wendell Cross	\$16.35
Lillian Rosario	Site Supervisor	Wendell Cross	\$16.35
Glarymar Lopez	Site Supervisor	Wendell Cross	\$16.35
Maria Rivera	Site Supervisor	West Side M.S.	\$16.35
Marcelina Visciano	Site Supervisor	West Side M.S.	\$16.35
Rosa Quinonez	Site Supervisor	West Side M.S.	\$16.35
Elaine Greco	Site Supervisor	West Side M.S.	\$16.35
Ellie Destafano	Site Supervisor	Wilby/North End M.S.	\$16.35
Sharon Morales	Site Supervisor	Wilby/North End M.S.	\$16.35
Caileen Rodriguez	Site Supervisor	Wilby/North End M.S.	\$16.35
Terra Saunders	Site Supervisor	Wilby/North End M.S.	\$16.35
Maria Rego	Monitor	WAMS	\$18.24
Patricia Lowe	Monitor	WAMS	\$18.24
Amy Daugerdas	Monitor	WAMS	\$18.24
Elaine Lepore	Monitor	WAMS	\$18.24
Linda Generali	Prep	WAMS	\$16.35
Paula Mucci	Prep	WAMS	\$16.35
Mandi Dreher	Prep	WAMS	\$16.35
Raymond McCusker	Prep	WAMS	\$16.35
Alice Pinto	Prep	WAMS	\$16.35
Robin Capozio	Prep	WAMS	\$16.35
Maria Saeteros	Prep	WAMS/ Hamilton Pool	\$16.35
Zara Morales	Prep	WAMS	\$16.35
Debbie Finke	Program Coordinator	WAMS	\$35.00
Isabel DeSousa	Program Coordinator	WAMS	\$31.50

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.9

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following Adult Education summer appointments effective July 1, 2025:

NAME		POSITION	HRS/RATE
<u>ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):</u>			-
Basile	David	Substitute	As needed @ \$36.00 p/hr.
Mobilio	James	Social Studies Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
Moreau	Margaret	Math Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
Person	Jocelyn	Science Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
Rossi	Stephen	English Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
<u>CT ADULT VIRTUAL HIGH SCHOOL:</u>			-
Barbieri	Stephen	Coordinator	5 hrs. p/wk. @ \$32.42 p/hr.
<u>AHSCDP INDEPENDENT PROJECTS:</u>			
Curci	Joseph	Human Biology	10 hrs. p/wk. @ \$36.00 p/hr.
Highsmith	Carolyn	Health & Disease	10 hrs. p/wk. @ \$36.00 p/hr.
Mottillo	Carissa	Reading; English Usage	20 hrs. p/wk. @ \$36.00 p/hr.
Volikas	Katherine	Career Education	10 hrs. p/wk. @ \$36.00 p/hr.
<u>ADULT BASIC EDUCATION (ABE)/GENERAL EDUCATION DEVELOPMENT (GED):</u>			
Baranowski	Judith	ABE Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
McDonald	Brian	GED Instructor	21 hrs. p/wk. @ \$36.00 p/hr.
<u>GUIDANCE STAFF:</u>			
Aucella	Laurence	ESL School Counselor	21 hrs. p/wk. @ \$36.00 p/hr.
Jordan	Ellen	School Counselor	21 hrs. p/wk. @ \$36.00 p/hr.
Volikas	Katherine	School Counselor	21 hrs. p/wk. @ \$36.00 p/hr.
Patterson	Delories	Guidance Secretary	21 hrs. p/wk. @18.00 p/hr.
<u>English as a Second Language (ESL):</u>			
Mottillo	Lisa	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
Pantoni	Elizabeth	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
Salgado	Roberto	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.
Stinson	Rebecca	ESL Instructor	12 hrs. p/wk. @ \$36.00 p/hr.

<u><i>Literacy, Adult and Community Education Systems (LACES):</i></u>			
Monaco	Roxanne	Administrator	12 hrs. p/wk. @ \$42.33 p/hr.
<u><i>TECHNOLOGY:</i></u>			
Blancato	Alfred	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
Santoro	Joseph	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
<u><i>EDUCATIONAL AIDES:</i></u>			
Nonamaker	Kim	ABE	21 hrs. p/wk. @ \$24.00 p/hr.
Pelletier	Laurie	GED	21 hrs. p/wk. @ \$24.00 p/hr.
SantaBarbara, Sr.	Louis	Resource Room/Registration	21 hrs. p/wk. @ \$24.00 p/hr.
<u><i>GED EXAMINATION:</i></u>			
Bacik	Madeleine	CBT Test Administrator	As needed @ \$30.21 p/hr.
Felton	Tanya	CBT Test Administrator	As needed @ \$23.52 p/hr.
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$23.52 p/hr.
Iasevoli	Luigi	Saturday Security	As needed @ \$24.00 p/hr.
<u><i>SECURITY:</i></u>			
Iasevoli	Luigi	Security	35 hrs. p/wk. @ \$24.00 p/hr.
<u><i>CUSTODIAL/AIDES:</i></u>			
Cintron	Cameron	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Evon	Randy	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iaiennaro	Michael	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iasevoli	Peter	Head Custodian	35 hrs. p/wk. @ \$17.42 p/hr.
McLean	William	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.10

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following May 2025 Clean Opening Transfers effective 2025-2026 school year:

<u>Name</u>		<u>FROM:</u> <u>Previous Temporary Assignment</u>	<u>TO:</u> <u>New Permanent Assignment</u>
Best	Macie	Wilson Gr K Co-Taught Reg. Ed	Wilson Gr K Co-Taught Reg. Ed
Coleman	Lavern	Generali Special Ed Elem.	Generali Special Ed Elem.
Fettinger	Johnna	Districtwide SLP	Districtwide SLP
Fields	Sheryl	Wallace ELA Gr 6	Wallace ELA Gr 6
Garcia	Gabriella	Academic Academy Tech Ed - Information Technology Gr 4-8	Academic Academy Tech Ed - Information Technology Gr 4-8
Hall	Grace	Regan Gr K	Regan Gr K
Marcellus	Martine	Bunker Hill Special Ed - Resource	Bunker Hill Special Ed - Resource
Olivieri	Sylvia	Bucks Hill Special Ed - CBL	Bucks Hill Special Ed - CBL
Skinner	Dylan	WAMS Science - Chemistry	WAMS Science - Chemistry
Zarookian	Zachary	Crosby PE/Health	Crosby PE/Health
<u>Name</u>		<u>FROM: Previous School</u>	<u>TO: New School</u>
Clemente	Nera	Bucks Hill Special Ed Gr 3	Gilmartin Special Ed Gr 3-6
Conner	Carrington	Wilson Gr 5	Maloney Gr 2
Crane	Evan	Walsh Gr 5	Chase Gr 4
DiPietro	Michelle	Bucks Hill Special Ed Gr 3-5	WSMS Special Ed Co-Taught Gr 6-8
Gordon	Crystal	Reed Special Ed Gr 4-8	Brass City Charter Special Ed Gr 4-8
Hernandez-Santiago	Cynthia	Enlightenment Special Ed HS	WCA Special Ed HS
Howes	Zachary	NEMS Social Studies Gr 7	NEMS Math Gr 8
Macarski	Denise	Wilby Special Ed HS	Wilby Special Ed HS - CBT
Mars	Kristen	Reed Special Ed Gr 4-8	Tinker Special Ed Elem. Gr K-5
Monegro	Jessica	Sprague Gr 3	International Gr 5 English
Rivera	Ana	Bucks Hill Annex Special ED PreK	Duggan Special Ed Co-Taught Gr K
Robalino	Alexandra	Hopeville Bilingual Literacy Gr K-5	Bucks Hill Bilingual Literacy Gr K-5
Senan	Naseem	Regan Gr 5	Gilmartin Gr 2
Tyriq	Viola	Bunker Hill Gr 1	Carrington Gr 4

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.11

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following Immediate involuntary transfers effective 2025-2026 school year:

<u>Name</u>		<u>FROM: Previous School</u>	<u>TO: New School</u>
Allen	Christina	Carrington Gr 5	WAMS Science Gr 8
Booker-Youngs	Imani	Brass City Special Ed Gr K-5	Kingsbury PreK Special Ed IDEA
Bozzuto-Rinaldi	Elisa	Carrington ELA Gr 7-8	Carrington Social Studies Gr 7-8
Camilleri	Daniel	Gilmartin Special Ed - Resource Gr 3-6	Gilmartin Special Ed - SCOPE Gr 3-5
Cassan	Kristine	Chase Special Ed Elem.	Chase Special Ed PreK
Cieslewski	Elaine	Gilmartin Gr 2	Gilmartin Gr 1
Cifuentes	Andrea	Duggan Special Ed Gr K Co-Taught	Duggan Special Ed PreK Co-Taught
Cigas	Jeannine	Kingsbury Gr 2	Kingsbury Gr 1
Colavolpe	Matti	Bunker Hill Gr 4	Bunker Hill Gr 1
Crane	Evan	Chase Gr 4	Chase Gr 5
DeFusco	Anna	State Street Special Ed - ABA	NEMS Special Ed - ABA
Despres	Vanessa	Wendell Math Gr 6	Wendell Science/ELA Gr 6
Diodonet	Yamailys	International Gr 2 (Spanish)	International Gr 4 (Spanish)
Galante	Destiney	Bunker Hill Gr 5	Bunker Hill Gr 3
Gorman	Dani	Chase Gr 5	Chase Gr 4
Gunderson	Lauren	Rotella Gr 5	Rotella PreK Reg. Ed
Horner	Mykarra	Wilson Gr 3	Walsh Gr 5
Hudson	Giovanna	Kingsbury Gr 4	Kingsbury Gr 2
Klesyk	Mary	Washington Gr 4	Washington Gr 3
Kloc	Madison	Generali Gr 3	Generali Gr 4
Laird	Jennifer	Walsh Gr 5	Walsh Gr K
Lehtinen	Zachary	WSMS Theater	Enlightenment ELA HS
LeVasseur	Daniel	Carrington Gr 2	Carrington Gr 7-8 Math
Lucian	Alana	Sprague PreK	Bucks Hill Annex PreK Special Ed Co-Taught

Marchak	Nancy	Generali Gr 2	Generali Gr 3
Marquez	Chakira	Wallace ELA Gr 6	Wallace Math Gr 6
McCarthy	Monica	Bunker Hill Gr 3	Bunker Hill Gr 5
Meyer	Paula	WSMS SEL Counselor	WAMS Guidance Coun. Gr 6-8
Nealy	Lashonda	Chase Gr 4	Chase Gr 2
Power	Stephanie	Wallace ESL	Wallace ELA Gr 7
Royka	Samantha	Washington Gr 3	Washington Gr 4
Santopietro	Dayna	NEMS ELA Gr 7	NEMS FCS - Culinary Gr 6-8
Smith	Meriah	Carrington Gr 4	Carrington Gr 2
Theriault	Alexis	Wendell Science/ELA Gr 6	Wendell Gr 2
Vasquez	Valerie	Walsh Gr K	Walsh Bilingual Gr 1
Vitale	Mikaela	Rotella Gr 4	Rotella Gr 5
Winington	Emily	Generali Gr 3	Generali Gr2
Zabin	Tracy	Washington Art	Tinker Gr 3

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.12

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Aldag, Monica	Maloney/PreK Special Ed	06/30/25
Baker, Michelle	WHS/Principal	06/30/25
Cassidy, Lauren	NEMS/Special Ed	06/30/25
Cellupica, Marissa	WHS/Social Students	06/30/25
DiVergilio, Kimberly	Special Education Supervisor	06/30/25
LaFavor, Brandon	WHS/Spanish	06/30/25
Lamenza, Amy	WHS/Visual Arts	06/30/25
Patnaude, Nicholas	WSMS/ELA	06/30/25
Schneider, Rosalinda	Wilson/PreK	06/30/25
Zammit, Deanna	Wilson/Social Worker	06/30/25
Berisha, Karen	Wilson/Grade 5	06/11/25

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

INTERIM SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.13

June 18, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Interim Superintendent of Schools notifies the Board of Education of the following retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Baranowski, Judith	Reed/School Psychologist (non-renewals of prior retiree)	06/16/25
Callahan, Kevin	Enlightenment/PE Health (non-renewals of prior retiree)	06/16/25
Durkin, Lisa	WCA/Allied Health Services	06/30/25
Glass, Rosalyn	Reed/Family Consumer Science (non-renewals of prior retiree)	06/16/25
Moulthrop, Barbara	NEMS/FCS-Culinary	06/30/25
Sutton, Paula	WMS/Grade 8 Social Studies	06/30/25
Valenti, Michele	WMS/Computer-Business (non-renewals of prior retiree)	06/16/25

Respectfully submitted,

Dr. Darren Schwartz
Interim Superintendent of Schools

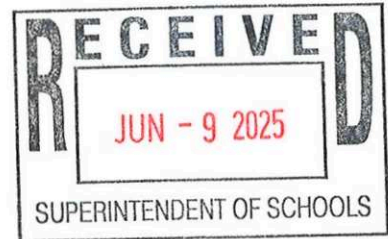


COMMUNICATIONS



June 3, 2025 through
June 16, 2025

DOMENIC davino Jr A Concerned Parent and Citizen of Waterbury]
105 Norris St
Waterbury Ct 06705
Domenicdavino@yahoo.com
Cell-203-525-1657. Home- 203-573-1884
June 7, 2025



The Honorable Elizabeth C. Brown, President
and Members of the Waterbury Board of Education
c/o Office of the Superintendent of Schools
236 Grand Street
Waterbury, CT 06702

Subject: Formal Submission of a Resolution for the Immediate Enhancement of School Security

Dear d Members of the Board of Education,

Please accept this letter and the attached document, "A RESOLUTION CONCERNING THE IMMEDIATE IMPLEMENTATION OF BOARD POLICY 5145.123 AND THE ALLOCATION OF RESOURCES FOR ENHANCED SECURITY INFRASTRUCTURE IN ALL WATERBURY PUBLIC SCHOOLS," for your review and consideration.

As a concerned parent and citizen of Waterbury, I am submitting this formal resolution on behalf of the many students, families, and educators who are deeply troubled by the escalating safety issues within our public schools. The recent, well-documented incidents at Wallace Middle School and Crosby High School have created a climate of fear that undermines the educational environment and jeopardizes the physical and emotional well-being of our children and school staff.

The attached resolution has been drafted to align with the Board's specific authority and existing policies. It respectfully urges the Board to take immediate action by enforcing its own Policy 5145.123: Use of Metal Detectors. The resolution calls for a two-pronged approach:

- * Directing the Superintendent to develop and present a comprehensive, time-bound plan for the installation and staffing of metal detectors and associated security infrastructure in all Waterbury Public Schools.
- * Formally requesting the necessary capital funding from the Mayor and the Board of Aldermen to make this critical safety enhancement a reality.

The safety of our children is our highest collective responsibility. While we understand the complexities of school administration and municipal funding, we believe that decisive, preventative action is not only warranted but morally imperative. We are asking for the leadership of the Board of Education to champion this cause and take the necessary steps to restore a sense of security to our school communities.

We respectfully request that this resolution be placed on the agenda for the next possible Board of Education meeting for full discussion. I am available to speak on this matter at your convenience and welcome the opportunity to work collaboratively toward a safer future for our schools.

Thank you for your time and your dedicated service to the children of Waterbury.

Sincerely,
A Concerned Parent and Citizen of Waterbury

Thank You

Sincerely , Domenic Davino Jr

CITY OF WATERBURY, CONNECTICUT
BOARD OF EDUCATION
RESOLUTION NO. _____
DATE OF INTRODUCTION:

INTRODUCED BY: A Concerned Parent and Citizen of Waterbury

A RESOLUTION CONCERNING THE IMMEDIATE IMPLEMENTATION OF BOARD POLICY 5145.123 AND
THE ALLOCATION OF RESOURCES FOR ENHANCED SECURITY INFRASTRUCTURE IN ALL
WATERBURY PUBLIC SCHOOLS

WHEREAS, the Board of Education of the City of Waterbury holds the safety, security, and well-being of its students, educators, and school staff as a paramount responsibility and a prerequisite for effective learning; and

WHEREAS, recent, documented events at Wallace Middle School and Crosby High School, including but not limited to, physical altercations, lockdowns, and incidents involving weapons being brought onto school grounds, have created an environment of significant and ongoing concern for student safety; and

WHEREAS, this climate of fear and disruption is detrimental to the educational mission of our schools and inflicts ongoing emotional and psychological distress upon students, potentially leading to long-term trauma such as Post-Traumatic Stress Disorder (PTSD); and

WHEREAS, the parents and guardians of students attending said schools have formally warned the City and the Board of Education of its duty to protect their children from foreseeable harm and have demanded tangible action to mitigate these known risks; and

WHEREAS, the Waterbury Board of Education has an existing "Policy 5145.123: Use of Metal Detectors," which acknowledges that such systems are an evidence-based tool to deter the introduction of weapons into school buildings and are a vital component of a comprehensive safety plan; and

WHEREAS, failure to take decisive action to address these known and persistent threats by implementing existing policies could be construed as willful negligence in the event of a future tragedy, exposing the City of Waterbury and the Board of Education to significant legal and financial liability.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF WATERBURY:

Section 1: Title

This resolution shall be known and may be cited as the "School Safety and Security Enhancement Resolution of 2025."

Section 2: Findings and Purpose

The Board of Education finds that an immediate and critical need exists to enhance security measures at Wallace Middle School and Crosby High School and all other schools in the district of Waterbury to protect students and staff from violence and the threat of weapons. The purpose of this resolution is to direct the Superintendent to enforce and implement Board Policy 5145.123 and to seek the necessary funding to install permanent metal detection systems and any associated security infrastructure in all Waterbury Public Schools.

Section 3: Directive for a Comprehensive Implementation Plan

The Board of Education hereby directs the Superintendent of Waterbury Public Schools to develop a comprehensive, multi-phase plan for the procurement, installation, and staffing of walk-through metal detectors at all public entrances of all Waterbury Public Schools, prioritizing Wallace Middle School and Crosby High School. This plan shall be presented to the Board of Education no later than sixty (60) days following the passage of this resolution. The installation shall be completed in the most expeditious manner possible.

Section 4: Formal Request for Funding

The Board of Education shall, upon approval of this resolution, formally communicate to the Honorable Mayor and the Board of Aldermen the urgent and critical need for the allocation of capital funds necessary to implement the security enhancements outlined in Section 3. This communication will request that the city designate this as a high-priority, emergency expenditure.

Section 5: Severability

If any section, subsection, sentence, clause, or phrase of this resolution is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this resolution.

Section 6: Effective Date

This resolution shall take effect immediately upon its passage by the Board of Education.

PASSED AND ADOPTED by the Board of Education of the City of Waterbury this _____ day of _____, 2025.

ATTEST:

Secretary of the Board of Education

APPROVED:

President of the Board of Education

Thank You

Sincerely , Domenic Davino Jr

The total cost for implementing metal detectors in four Waterbury schools would include significant one-time capital expenses for the equipment and substantial recurring annual costs for staffing. The first-year cost will be the highest, combining both capital and recurring expenses.

Summary of Estimated Costs

The estimated first-year cost to implement a metal detector program at four schools in Waterbury ranges from \$768,000 to over \$1,212,000. This is followed by a recurring annual cost of approximately \$648,000 to \$1,080,000 for staffing in subsequent years.

The following sections provide a detailed breakdown of how these figures were calculated.

1. One-Time Capital Costs: Equipment & Installation

This estimate assumes each of the four schools will require two walk-through metal detectors to cover primary entrances and reduce student bottlenecks during arrival, for a total of eight units.

- * Walk-Through Metal Detectors:

- * Standard multi-zone models typically cost between \$4,000 and \$6,000 per unit.

- * Subtotal: 8 units x (\$4,000 to \$6,000) = \$32,000 to \$48,000

- * Hand-Held Wands:

- * At least two wands are needed per walk-through unit for secondary screening. This estimate budgets for 20 wands across the four schools.

- * Costs range from \$150 to \$250 per wand.

- * Subtotal: 20 wands x (\$150 to \$250) = \$3,000 to \$5,000

- * Installation & Initial Training:

- * Installation, calibration, and initial staff training can be a significant cost. A conservative estimate is 15-20% of the total equipment cost.

- * Subtotal: 15% of (\$35,000 to \$53,000) = \$5,250 to \$7,950

- * Contingency Fund (10%):

- * For unforeseen expenses such as electrical work or physical modifications to entrances.

- * Subtotal: 10% of total capital costs = \$4,025 to \$6,095

Total Estimated One-Time Capital Cost: \$44,275 to \$67,045

2. Recurring Annual Costs: Staffing

Staffing is the largest and most significant ongoing expense of a metal detector program. This estimate is based on the following assumptions:

- * Staffing Level: Three trained security officers are required per walk-through unit to operate efficiently (one to monitor the screen, one for secondary screening with a wand, one to inspect bags).

- * Total Staff Needed: 8 units x 3 staff members = 24 additional security officers.

- * Hourly Wage: The average hourly wage for a school security guard in Connecticut is between \$18 and \$25 per hour. A rate of \$20 to \$30 per hour is used here to account for a loaded wage (including benefits, insurance, and payroll taxes).

- * Hours of Operation: Staff would be needed for a minimum of 3 hours per day at each school to screen all arriving students, staff, and visitors.

- * School Year: There are approximately 180 instructional days in a Waterbury school year.

Calculation of Annual Staffing Cost:

- * Cost per day: 24 staff x 3 hours/day x (\$20 to \$30/hour) = \$1,440 to \$2,160 per day

- * Low-End Annual Estimate: \$1,440/day x 180 days = \$259,200

- * High-End Annual Estimate: \$2,160/day x 180 days = \$388,800

Important Note on Staffing Models: The above calculation is for staffing the detectors only during student arrival. If the city chose to keep the stations fully staffed for the entire school day (e.g., 8 hours), the annual staffing cost would more than double, reaching approximately \$691,200 to \$1,036,800.

Total Estimated First-Year Investment

Cost Component	Low-End Estimate	High-End Estimate
One-Time Capital Costs	\$44,275	\$67,045
Annual Recurring Staffing Costs	\$259,200	\$388,800
(If staffed for 8 hours/day)	(\$691,200)	(\$1,036,800)
Total First-Year Cost (3 hrs/day)	\$303,475	\$455,845
Total First-Year Cost (8 hrs/day)	\$735,475	\$1,103,845

Given the urgency expressed in the proposed ordinance, a more robust staffing model covering the full day is often preferred. Therefore, a realistic budgetary expectation for the first year of implementation at four schools would be in the higher range, likely approaching or exceeding \$1 million.

Of course. Below is a detailed cost estimate for implementing a metal detector program in four schools in Waterbury, Connecticut.

This estimate is based on publicly available data, security industry standards, and case studies from other school districts. The actual costs can vary significantly based on the specific schools' layouts, the number of entrances that will be used, the exact equipment chosen, and the final staffing plan.

This analysis is broken down into one-time upfront costs (the initial investment) and recurring annual costs (primarily for staffing).

Executive Summary: Estimated Costs for Four Schools

- * Estimated Upfront Cost (One-Time): \$52,800 - \$96,000
- * Estimated Recurring Cost (Annual): \$432,000 - \$648,000

These figures are based on a model assuming two primary student entrances per school.

Detailed Cost Breakdown

The following is a line-item analysis. We will first model the cost for a single school and then multiply by four.

Key Assumptions for a Single School Model:

- * Entrances: 2 main student entrances requiring screening.
- * Staffing per Entrance: 2 security officers per entrance during screening times. This allows one officer to manage the flow of students and a second to conduct secondary screening with a wand for any alerts.
- * Screening Time: 3 hours per day. This covers the primary morning arrival rush and could be allocated for other peak times.
- * School Year: 180 days.
- * Staff Hourly Rate: \$30 per hour. This is a blended, competitive rate for a School Safety Officer in Connecticut.
- * Staff Burden Rate: 25% is added to the hourly wage to cover payroll taxes, benefits, insurance, and other associated costs, bringing the total cost per hour to \$37.50.

Part 1: One-Time Upfront Costs

This is the initial investment required to purchase and set up the equipment.

Cost Item	Price Per Unit	Quantity (per School)	Cost Per School	Total for 4 Schools	Notes
Walk-Through Metal Detectors	\$4,500 - \$7,500	2	\$9,000 - \$15,000	\$36,000 - \$60,000	Standard multi-zone detectors. More advanced AI systems (like CEIA or Evolv) can cost \$15,000+ per unit.

Hand-Held Security Wands	\$250 - \$400	4 (2 per entrance)	\$1,000 - \$1,600	\$4,000 - \$6,400	For secondary screening of students and bags that trigger the main alarm.
Initial Staff Training	\$150 - \$400	8 (4 per school)	\$1,200 - \$3,200	\$4,800 - \$12,800	Includes CT Guard Card certification (\$150+) and any specialized training from the equipment vendor.
Installation & Setup	\$500 - \$1,500	2	\$1,000 - \$3,000	\$4,000 - \$12,000	Many modern units are simple to install, but this budgets for professional setup and electrical work if needed.
Subtotal (Per School)			\$12,200 - \$22,800		
TOTAL UPFRONT (4 SCHOOLS)			\$48,800 - \$91,200	(Rounded to \$50k - \$90k for contingency)	

Part 2: Recurring Annual Costs

Staffing is the most significant and continuous expense of a metal detector program.

| Cost Item | Calculation | Cost Per School | Total for 4 Schools |

|---|---|---|---|

| Security Staffing | 4 Officers/School x 3 Hours/Day x 180 Days/Year x \$37.50/Hour (fully burdened rate) | \$81,000 | \$324,000 |

| Supervisor/Coordinator | 0.5 FTE @ \$75k/year (salary + benefits) | \$37,500 | \$150,000 |

| Annual Maintenance & Supplies | Approx. 5% of equipment cost | \$2,000 | \$8,000 |

| Subtotal (Per School) | | | \$120,500 | |

| TOTAL ANNUAL (4 SCHOOLS) | | | \$482,000 |

Note on Supervision: This budget includes a half-time equivalent (0.5 FTE) position to manage the program across the four schools, handle scheduling, liaise with school administration, and manage equipment maintenance. A successful program requires dedicated oversight.

Range of Scenarios & Final Considerations

The cost can be adjusted based on the final plan.

* A More Robust Plan: If screening is required for more hours (e.g., 4 hours/day) and includes more staff (3 per entrance), the annual staffing cost for four schools could easily exceed \$648,000.

* A Leaner Plan: If the district uses existing, certified staff and only needs one additional officer per entrance, the annual cost could be lower. However, this may compromise the effectiveness and speed of the screening process, leading to long lines.

Important Factors Not Included in This Estimate:

* Architectural Modifications: Some school entrances may need to be physically altered to create a streamlined and secure screening area.

* Administrative Overhead: The time required from principals and other district administrators to manage the program.

* Legal and Policy Development: Costs associated with having legal counsel review and refine security procedures.

* Grant Funding: The City of Waterbury could seek state or federal grants designed for school security to help offset a significant portion of the upfront equipment costs.

Thank You

Sincerely , Domenic Davino Jr