St. Anne's-Belfield School

2132 Ivy Road | 799 Faulconer Drive | Charlottesville, VA 22903 | (434) 296-5106 | www.stab.org

TRANSCRIPT RELEASE FORM

PARENTS/GUARDIANS

Please complete and sign this form. You must submit this form to your child's **current school** for release of records. Schools will not release records of their students without the written authorization of the parents/guardians.

CURRENT SCHOOLS

Upon receipt of this document, please email a copy of the following records to St. Anne's-Belfield School.
Please provide all records below dating back to September 2023

- o Copy of all records
- o Transcripts
- o Standardized Testing Scores
- o Disciplinary Records
- o Health and Immunization Records
- o For applicants applying for Grades 9 – 12 please include your school's college profile.

AUTHORIZATION TO CURRENT SCHOOL

(Please print or type)

Candidate's Name: _____ Current Grade: _____
First Middle Last

Candidate's Current School: _____

School Address: _____ Phone: _____

_____
City State Zip

I hereby authorize the release of all records concerning the above named student to St. Anne's-Belfield School, to which the student has applied for admission.

Signature: _____ Date: _____

Parent(s)/Guardian(s) Name(s): _____

Address: _____ Phone: _____

_____
City State Zip

Please submit all records via email to **admission@stab.org** or mail to 2132 Ivy Road, Charlottesville, VA 22903.