

**SAINT PAUL PUBLIC SCHOOLS
PROPOSAL #14T
ARTICLE #12
06/16/2025**

**Licensed Contract
NON-COMPENSATORY LEAVE COMMUNICATION UPDATES**

RATIONALE: For purposes of staffing and placement issues to effectively communicate with employees in timely manner.

ARTICLE 12. Non-Compensatory Leave
SECTION #, Subd #. n/a - Introduction

Whenever a teacher is temporarily separated from the District by reason of leave, it is the obligation of the teacher to inform ~~the Human Resources Department~~ immediately (within two (2) days of the change), of any change of **email**, address and/or telephone number. Failure to do so will void any rights to return as defined in this article until such time as the teacher does supply the Human Resource Department with a current **email**, address and/or telephone number. Such notification must occur in accordance with the timelines established in this article in order for a teacher to be considered eligible to return.