

**PITTSFORD CENTRAL SCHOOL DISTRICT**  
Board of Education  
Monday, June 2, 2025  
Barker Road Middle School  
(SPECIAL MEETING)

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The SPECIAL MEETING of the Pittsford Central School District Board of Education began at 7:30 a.m. in Room 410, Barker Road Middle School on Monday, June 2, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay.  
BOARD MEMBERS ABSENT: R. Sanchez-Kazacos.  
LEADERSHIP TEAM PRESENT: M. Pero, S. Clark.

1. Mrs. Scott called the Special Meeting to order at 7:30 a.m.

2. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the appointment of a District Clerk Pro-Tem for this meeting.

**APPROVED:  
DISTRICT CLERK  
PRO-TEM**

Vote: Unanimously carried by those present

3. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.

**APPROVED:  
AGENDA**

Vote: Unanimously carried by those present

4. Motion was made by Mrs. Pelusio, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the medical history of a particular person, where no official business will be conducted.

**APPROVED:  
EXECUTIVE  
SESSION**

Vote: Unanimously carried by those present

5. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session in order to return to the Special Meeting at 7:43 a.m.

**APPROVED:  
ADJOURNMENT OF  
EXECUTIVE SESSION**

Vote: Unanimously carried by those present

6. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, pursuant to Education Law Section 913, hereby directs an employee to submit to such medical examinations and testing as is necessary by such medical and/or testing providers as determined by the District; and

**APPROVED:  
EDUCATION  
LAW §913**

BE IT FURTHER RESOLVED, that the Board of Education hereby directs that employee provide such medical records relevant to the examination as determined by the provider.

Vote: Unanimously carried by those present

7. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

Vote: Unanimously carried by those present

A. Resignation - Administrator- see attached letter

Laura Hefner

105.

B. Appointment - Administrator

Name: Laura Hefner  
Position: Coordinator of Special Programs and Services  
Type of Position: Probationary  
Tenure Area: Administrator- Coordinator  
Probationary Period: 07/01/2025 – 06/30/2028  
Certification: Permanent  
Salary: \$133,493.00  
Effective Date: 07/01/2025

C. Appointment - Administrator

Name: Scott Covell  
Position: Interim Assistant Superintendent for Business  
Type of Position: Part-Time  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$100.00 hr.  
Effective Date: 06/02/2025 – 12/01/2025

8. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Special Meeting at 7:46 a.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk  
(On behalf of Clerk Pro-Tem J. Casey)