



Churchill Junior High School

**Principal**

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June 18, 2025

Dear Churchill Junior High School Parents and Guardians,

1. Important Dates for Advanced Planning:

- June 19: Schools Closed for Students and 10-month Staff - *Juneteenth*
- June 20: Final Exams – Single Session Day for Students – 12:32 PM Dismissal
- June 20: 9th Grade Semi-Formal – 5:30-8:00 PM at CJHS
- June 23, 24: Final Exams – Single Session Day for Students – 12:32 PM Dismissal
- June 25: Last Day of School for Students – Single Session Day – 12:32 PM Dismissal
- June 30: Marking Period 4 Reports Available in Parent Access

- 2. Final Exam Schedule:** Final exams will take place on June 18th, 20th, 23rd and 24th. Final exam days are single session days for students with dismissal at 12:32 PM and no lunch is served in grades 7-12. The schedule for final exams at Churchill is shown in the table below:

Final Exam Schedule 2025					
6/18/25	6/20/25	6/23/25	6/24/25	Time	Activity
Period 6	Period 1	Period 5	Period 2	8:00-8:15 AM	Study/Review
				8:15-10:00 AM	Exam
				10:00-10:11 AM	Exam Collection
				10:11-10:21 AM	Change of Class
Period 7	Period 4	Period 8	Period 3	10:21-10:36 AM	Study/Review
				10:36-12:21 PM	Exam
				12:21-12:32 PM	Exam Collection

The entire building will follow the schedule shown above even if your class does not administer a final exam.

Make-up exams for students who are absent on an exam day will be held in the afternoon on 6/18, 6/20, 6/23, and 6/24 from 12:35-2:00 PM. Please have your child bring a snack or bagged lunch if they are staying for a make-up exam. We will also have make-up exams on the last day of school, June 25th during the school day. Activity buses will be provided for students who stay to take a make-up exam on June 18th, 20th, 23rd, or 24th.

- 3. Medication:** All students who have medication stored in our Nurses' Office should make arrangements through the Nurses' Office to pick up the medication before June 25th or it will be discarded. You can call the office at 732-613-6807.
- 4. Textbooks:** Please ensure that your child returns all their textbooks to their classroom teachers by the last day of school or a fine will be assessed for the cost of the book.
- 5. Student Laptops:** All students will keep their district-issued laptop over the summer and continue to use their device next year. Any students who are moving out of the district will need to return their device before withdrawing from the district.

- 6. Bell Schedule for the Last Day of School – 6/25/25:** Our last day of school for students is Wednesday, June 25th. We do not use our regular block schedule on the last day of school. Instead, we will meet with all 8 class periods. The last day of school is a single session day with dismissal at 12:32 PM for students. No lunch is served in grades 7-12 on June 25th. This schedule allows students to have the opportunity to see all their teachers and classmates one final time. The bell schedule that we use on the last day of school is shown below:

Single Session Day Last Day of School – 6/25/25 All 8 Periods - No Lunch	
1 (HR)	8:00 – 8:34 AM
2	8:40 – 9:08 AM
3	9:14 – 9:42 AM
4	9:48 – 10:16 AM
5	10:22 – 10:50 AM
6	10:56 – 11:24 AM
7	11:30 – 11:58 AM
8	12:04 – 12:32 PM

- 7. Fines:** All fines must be paid through [Community Pass](#). Outstanding balances will prevent you from signing up for clubs and activities in the fall. Please check your Parent Access account to see if you have any open fines.

Sincerely,

Matthew N. Hanas