Regional School District No. 17

Board of Education

Facilities Subcommittee Meeting Minutes

Chair: Shawna Goldfarb

A meeting of the Regional School District #17 Facilities Subcommittee was held on June 5, 2025, directly after the Finance Committee meeting in the Central Office Boardroom.

Subcommittee Members Present: Shawna Goldfarb, Joe Centofanti, Suzanne Sack (Virtual, left at 6:00 pm), Jennifer Voegtli

Subcommittee Members Absent: Nelson Rivera, Corey Roberts, Jennifer Voegtli

Others Present: Director of Finance and Operations Alison Pierce, Interim Superintendent Paul Smith

Call to Order

The meeting was called to order at 5:57 PM by Shawna Goldfarb (Chair).

Approval of Previous Meeting Minutes

Joe Centofanti **MOVED** and Suzanne Sack **SECONDED** a motion to approve the minutes as presented. The motion passed.

Master Plan/ High School Project Update

Director Pierce updated the committee on the HKHS project. She said there has been no other news about the application process since the full board approved the project to move forward. We are waiting for another full board meeting to determine the upcoming referendum date for the HS project.

Final update on FY General Fund Capital Projects

Director Pierce provided the committee with an update on the Capital Projects that were slated to be completed in FY25 using the General Fund. She stated that all 35 projects have been completed. The last project is expected to be completed by June 30, 2025. The budgeted amount approved in the FY25 Budget was $514,258.00. The final amount spent was under budget at $498,460.42. The committee asked if Director Pierce could create a one-page summary of the completed projects to present to the full board. The committee thanked the Director for her work on these projects and for keeping the committee informed.

Final update on Possible FY25 Fund Balance Project

This portion was discussed in depth during the Finance Meeting prior to this Facilities meeting. It was determined to move forward with the purchasing of the Chromebooks to begin to discontinue the Chromebook leasing program for the amount of $200,000. The Fin/Fac committee will bring this to the full board for a possible vote.

Possible FY26 Summer Projects

Director Pierce let the committee know that an actual plan has not been put into place due to the unknowns regarding the FY26 budget. However, she indicated that the priorities for the summer would be the Food Service/Courier Vehicle replacements at $50,000 and the ADA Compliant Update of the KES upper level playground at $66,444.00, as they would be needed for the beginning of the school year. The committee will report this to the full board for a possible vote. Director Pierce will provide a full priority list at the next Facilities meeting.

- Emergency Needs

  Director Pierce informed the committee she had reached out to the town of Haddam regarding the Old White Barn at the front of HKHS that is at risk of collapsing. She indicated that the Haddam Town Building Official asked the district not to brace the structure at this time and to bring in a Structural Engineer to assess the building. At the time of this meeting, the engineer has already met with the Town Building Official and made their assessment. Director Pierce is waiting for the report and will let the committee know the results.

  Director Pierce informed the committee that the diving blocks in the pool are showing signs of cracking. A quote was provided to the district stating that all the diving blocks and piping were unsafe and should be replaced at a cost of $40,000 to the district. This district is having an official assessment completed to determine safety. Direct Pierce will inform the committee of the final report. The final results will help determine if HK REC will be able to use the facilities for their swim team and other swim camps for the summer.

- Seasonal Needs

  None

- Additional Facility Needs

  The FF&E project for KES has been delayed until Dec. 2025 due to supply chain and tariff issues. Director Pierce will update the committee if any changes occur.

Upcoming Agenda Items

There is no meeting scheduled for July 2025

-Update FY26 Summer Projects

-Update on preparations for the beginning of the new school year

-Update on Facility Walk-through for the new school year and any emergency needs

Adjournment

The meeting was adjourned at 6:27 PM.