

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT
435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: May 15, 2025
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called to Order at 3:15 PM
- II. Members reported their attendance and the meeting proceeded. Lois Hess-Strite, Melissa Crider, and Jaime Vinglas were absent.
- III. The Minutes were approved from the April 24, 2025 meeting. Mark Long motioned and Barry Sheeder seconded.
- IV. Accident Review – Lori Zimmerman reviewed.

Employee Type	Date of Incident	Location	Description of Incident	Type
Support	5/9/2025	CASHS	R knee strain/While bringing a student to the office	Incident Only
Support	5/9/2025	CASHS	R lower leg contusion/breaking up altercation	Incident Only
Support	5/9/2025	Falling Spring Elementary	L hand, finger burn/ while reaching for tray	Incident Only
Support	5/5/2025	South Hamilton Elementary	Nose contusion, knee, ankle abrasion/while walking	Incident Only
Support	4/30/2025	CAMS North	L wrist contusion/opening bathroom door	Medical Only
Support	4/30/2025	CASHS	L little toe contusion / helping class at thrift store volunteer assignment	Medical Only
Support	4/29/2025	Lurgan Elementary	L hand sprain/While lifting spaghetti pan	Medical Only
Professional	4/28/2025	CAMS North	R upper leg strain / assisting with student restraint	Lost Time
Support	4/28/2025	CAMS North	Head contusion / while working	Incident Only
Professional	4/28/2025	CASHS	R great toe, toe contusion / while working	Medical Only
Support	4/25/2025	CASHS	R thumb laceration/while working	Medical Only
Support	4/23/2025	CASD	L shoulder, back strain / caught falling ladder	Incident Only

Bobbie Stine reviewed the inspection teams. All inspections need to be completed by end of May. Only inspection remaining is Ben Chambers and it should be done this week.

If you need the inspection paperwork, please let Melissa know and she will email the information to you.

Armory building inspection was completed. No findings reported.

Scotland Elementary building inspection was completed. Both room 558, the psych office/conference room in the main office and the Nurses Office are able to lock door from both sides. The playground has nails sticking

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up/possibly replace. Cardboard boxes are being stored in electrical room. The cardboard boxes were moved. According to Scott Moyer, the locks meet regulations. Nailed were addressed.

Lurgan Elementary building inspection was completed. In the library it was noted that the fire extinguisher is not prominently located and marked nor is the emergency exit and/or evacuation route clearly marked. Roof access is not restricted. Scott Moyer stated that they will check the fire extinguisher and signage.

2024-25 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle

Ben Chambers

- I. Old Business:
 1. Replacement for Robin Knepper – Welcome Kara Snyder to our committee.
- II. New Business:
 1. Privilege of the floor
- III. The next meeting is scheduled virtually for June 19, 2025 at 3:15 pm.
- IV. Adjournment at 3:26 p.m. Ellen Henry motioned and Scott Moyer seconded.