

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT

435 Stanley Avenue

Chambersburg, Pennsylvania 17201

717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: January 16, 2025

Location: Virtual Meeting

Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called to Order at 3:16 PM
- II. Members reported their attendance and the meeting proceeded. Gary Carter, Lorie Zimmerman, Lissett Jones, Jonathan Michael, Matt Varner and Jaime Vinglas were absent.
- III. The Minutes were approved from the December 12, 2024 meeting. Mark Long motioned and Barry Sheeder seconded.
- IV. Accident Review – Bobbie Stine reviewed.

Employee Type	Date of Incident	Location	Description of Incident	Type
Support	12/18/24	CAMS North	Head contusion/passed out and hit head on the floor	Medical only
Professional	12/18/24	Marion Elementary	Low back contusion/slipped and fell on ice in the parking lot	Medical only
Support	12/18/24	CASHS	L foot contusion/student accidentally tripped over a stool in the classroom	Medical only
Professional	12/9/24	CASHS	L ankle contusion, hip, elbow, head contusion/slipped on step and fell down flight of stairs	Medical only

Bobbie Stine reviewed the inspection teams. Added Jen Preisler to the inspection teams list.

If you need the inspection paperwork, please let Melissa know and she will email the information to you.

CAMS North building inspection was completed. Noted lack of emergency exit diagrams. Found bookcases in classroom with heavy items on top. Found heaters in office area but they were not plugged in. Noted folding doors in gym not operating safely. Made note that there were no vent hoods in the lab area.

Grandview building inspection was completed. Noted that the front walk wasn't level in some places. There were items in the storage area blocking panels, had them moved. Noted a leaf blower and small grounds keeping items being stored in the mechanical room.

Andrew Buchanan building inspection was completed. Noted a loose mat at the ESL/playground entrance. Noted a laptop cord laying across a walkway in Ramsey's classroom. Ask her to move or cover it. Noted water pooling under bottom of slides throughout the playground safety cones in place. Made note of outdoor speaker needed replaced on West side of building. Noted that only the custodian was trained in fire extinguisher use.

Scott will check that all B&G items have service calls entered.

2024-25 Inspections to be completed December thru February

Keith Naugle / Barry Sheeder

Mark Long / Jen Preisler

Gary Carter / John Parson

Guilford Hills, New Franklin

Hamilton Heights, Falling Spring

Scotland, B&G/Food Service

AN EQUAL OPPORTUNITY EMPLOYER

2024-25 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Scott Moyer / Brandon Hull
Lissett Jones / Ellen Henry
Mark Long / Lois Hess-Strite

Lurgan, Ben Chambers
CAMS South, Marion
Fayetteville, South Hamilton
CMS, Support Services Building (Coke plant)

- I. Old Business:
 1. Replacement for Robin Knepper – Bobbie and Mark will continue to reach out to find a replacement.
- II. New Business:
 1. Welcome Jen Preisler as Cody Marker's replacement.
 2. Privilege of the floor
- III. The next meeting is scheduled virtually for February 20, 2025 at 3:15 pm.
- IV. Adjournment at 3:27 p.m. Keith Naugle motioned and Mark Long seconded.