

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT
435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: December 12, 2024
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called to Order at 3:16 PM
- II. Members reported their attendance and the meeting proceeded. Gary Carter, Lorie Zimmerman, Keith Naugle, John Parson and Jaime Vinglas were absent.
- III. The Minutes were approved from the November 14, 2024 meeting. Barry Sheeder motioned and Scott Moyer seconded.
- IV. Accident Review – Bobbie Stine reviewed.

Employee Type	Date of Incident	Location	Description of Incident	Type
Support	11/18/2024	Grandview Elementary	R ankle strain/unloading mail	Notification only
Professional	11/19/2024	Guilford Hills Elementary	Head contusion hair pulled / altercation with student	Notification only
Support	11/21/2024	Fayetteville Elementary	L middle Finger abrasion / placing can on cart	Medical only
Professional	11/21/2024	Guilford Hills Elementary	R middle finger contusion / altercation with student	Notification only
Support	11/22/2024	Marion Elementary	R knee contusion/while working	Notification only
Professional	11/26/2024	Benjamin Chambers	No physical injury/possible allergic reaction	Medical only
Professional	12/6/2024	Guilford Hills Elementary	R hand abrasion/Restraining student	Notification only

Bobbie Stine reviewed the inspection teams. If you need the inspection paperwork, please let Melissa know and she will email the information to you. Matt completed North and Grandview and the report will be on the next month's agenda. Jonathan and Melissa will be completing Buchanan's inspection next week.

The Admin Building inspection was completed with no findings. – noted that no employees were trained on fire extinguisher usage. – Matt Varner said that the Borough provides a fire simulator for the custodian's in-service training and there is a vector training that can be done.

2024-25 Inspections to be completed September thru November

Jaime Vinglas / Matt Varner	CAMS North, Grandview
Melissa Crider / Jonathan Michael	Admin. Building, Buchanan

2024-25 Inspections to be completed December thru February

Keith Naugle / Barry Sheeder	Guilford Hills, New Franklin
Mark Long / Melissa Crider	Hamilton Heights, Falling Spring

AN EQUAL OPPORTUNITY EMPLOYER

2024-25 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Scott Moyer / Brandon Hull
Lissett Jones / Ellen Henry
Mark Long / Lois Hess-Strite

Lurgan, Ben Chambers
CAMS South, Marion
Fayetteville, South Hamilton
CMS, Support Services Building (Coke plant)

- I. Old Business:
 - 1. Replacement for Robin Knepper and Cody Marker – Still need replacements. Still no progress on replacing Robin Knepper. Mark will send out to principles to replace Cody Marker.
- II. New Business:
 - 1. Privilege of the floor
- III. The next meeting is scheduled virtually for January 16, 2025 at 3:15 pm.
- IV. Adjournment at 3:26 p.m. Ellen Henry motioned and Brandon Hull seconded.