

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT

**435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419**

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: November 14, 2024
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called to Order at 3:15 PM
- II. Members reported their attendance and the meeting proceeded. Gary Carter, Lorie Zimmerman, Lissett Jones, Jonathan Michael were absent.
- III. The Minutes were approved from the October 17, 2024 meeting. Mark Long motioned and Brandon Hull seconded.
- IV. Accident Review – Bobbie Stine reviewed.

Employee Type	Date of Incident	Location	Description of Incident	Type
Support	10/16/2024	Reserve	L thumb, neck strain/using electric miter saw	Incident Only
Support	10/16/2024	Hamilton Heights	R lower leg contusion / coming from bus zone	Incident Only
Professional	10/22/2024	Scotland Elementary	R upper lip puncture / altercation with student	Incident Only
Support	06/18/2024	Fayetteville Elementary	R hand abrasion/bitten by student	Incident Only
Professional	10/22/2024	Scotland Elementary	Head contusion/altercation with student	Incident Only
Support	10/21/2024	CASHS	L knee contusion / putting away groceries, kneeling in freezer	Incident Only
Professional	10/28/2024	New Franklin Elementary	R hip, head contusion/slipped on restroom floor Girls bathroom	Incident Only
Support	10/31/2024	Fayetteville Elementary	R upper arm burn/Opening oven door	Incident Only
Support	11/04/2024	Fayetteville Elementary	Middle finger contusion/amputated tip	Medical Only
Professional	11/05/2024	Hamilton Heights Elementary	Student fell into EE hitting mouth. Teeth contusion	Incident Only

The committee questioned the difference between "medical only" and "incident only". Jennifer Graham confirmed that "incident only" means that no medical attention was needed while "medical only" means that the employee sought medical attention.

The committee also commented that there seem to be a lot of student on staff injuries. Mark Long attested that employees are trained with CPI restraint.

Bobbie Stine reviewed the inspection teams. If you need the inspection paperwork, please let Melissa know and she will email the information to you.

2024-25 Inspections to be completed September thru November

Jaime Vinglas / Matt Varner
Melissa Crider / Jonathan Michael

CAMS North, Grandview
Admin. Building, Buchanan
AN EQUAL OPPORTUNITY EMPLOYER

2024-25 Inspections to be completed December thru February

Keith Naugle / Barry Sheeder
Mark Long / Melissa Crider
Gary Carter / John Parson
Bobbie Stine / Lori Zimmerman

Guilford Hills, New Franklin
Hamilton Heights, Falling Spring
Scotland, B&G/Food Service
Stevens, Transportation

2024-25 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Scott Moyer / Brandon Hull
Lissett Jones / Ellen Henry
Mark Long / Lois Hess-Strite

Lurgan, Ben Chambers
CAMS South, Marion
Fayetteville, South Hamilton
CMS, Support Services Building

- I. Old Business:
 1. Replacement for Robin Knepper and Cody Marker – Still need replacements. Bobbie Stine hasn't heard back from Cheryl Horn. Mark Long will email Jen Preisler after she begins her position at CASHS.
- II. New Business:
 1. Privilege of the floor
 - i. Ellen Henry asked for Drew Nelson at Fayetteville about hot spots for their building as the second floor has no cell service and could be a safety issue if there is an emergency. Matt Varner said that this should be handled by having Drew put a ticket into Incident IQ and having Technology follow up.
- III. The next meeting is scheduled virtually for December 19, 2024 at 3:15 pm. It was suggested to have the week earlier due to the Holiday. There was discussion that attendance has been great and commendations for the membership being committed. If we set the meeting for December 12th, neither Matt Varner or Mark will be able to attend. We concluded that we should still be able to hold the meeting on December 12th virtually at 3:15 pm. Melissa Crider will send out the invite.
- IV. Adjournment at 3:27 p.m. Ellen Henry motioned and Keith Naugle seconded.