

Employer's Name: Chambersburg Area School District

**CHAMBERSBURG AREA SCHOOL DISTRICT**  
435 Stanley Avenue  
Chambersburg, Pennsylvania 17201  
717-261-3419

***CERTIFIED WORKPLACE COMMITTEE MINUTES***

Date: October 17, 2024  
Location: Virtual Meeting  
Starting & Ending Time: 3:15 - 4:15 PM

- I. Matt Varner called to Order at 3:15 PM
- II. Members reported their attendance and the meeting proceeded. Bobbie Stine was absent.
- III. The Minutes were approved from the September 19, 2024 meeting. Ellen Henry motioned and Scott Moyer seconded.
- IV. Accident Review – Not available before meeting added to the end of the agenda.

Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes

CASHS building inspection was completed. Matt Varner review the findings. Plug ins were found in classrooms – these were addressed and removed. The inspection team moted cracking in the walls starting in A300 admin office through stairwells down to bottom floor. This was already addressed and inspected. No repairs needed. Will continue to monitor. Clutter in boiler room – working with several departments to keep this more organized.

Matt Varner reviewed the inspection teams. If you need the inspection paperwork, please let Melissa know and she will email the information to you.

**2024-25 Inspections to be completed September thru November**

Jaime Vinglas / Matt Varner                      CAMS North, Grandview  
Melissa Crider / Jonathan Michael            Admin. Building, Buchanan

**2024-25 Inspections to be completed December thru February**

Keith Naugle / Barry Sheeder                      Guilford Hills, New Franklin  
Mark Long / Melissa Crider                      Hamilton Heights, Falling Spring  
Gary Carter / John Parson                      Scotland, B&G/Food Service  
Bobbie Stine / Lori Zimmerman                      Stevens, Transportation

**2024-25 Inspections to be completed March thru May**

Barry Sheeder / Keith Naugle                      Lurgan, Ben Chambers  
Matt Varner / \_\_\_\_\_                      CAMS South, Marion  
Lissett Jones / Ellen Henry                      Fayetteville, South Hamilton  
Mark Long / Lois Hess-Strite                      CMS, Support Services Building

I. Old Business:

1. Replacement for Robin Knepper – Still need a replacement Not sure if Bobbie Stine heard back from Cheryl Horn and Crissy Kuhns.

II. New Business:

1. Cody Marker left CASD and suggested Jen Preisler as his replacement as she is taking over his duties at CASHS. Mark will reach out to her.
2. Ellen asked who to contact about Fob access to the Fayetteville office. This would not go thru the regular work order system as it is a safety responsibility. Go thru Gary Carter.
3. Ellen Henry asked about signage for inside the buildings. Gary Carter is working on something for this. If Drew, the building principal, wants to purchase, buildings and grounds can install.
4. Accident report for October arrived after the start of the meeting. Matt Varner reviewed.

Name	Date of Incident	Location	Description of Incident	Type
Support	9/18/2024	Scotland	R shoulder contusion/altercation with student	Medical Only
Support	9/20/2024	Hamilton Heights	R shoulder strain/ lifting fruit cocktail	Medical Only
Support	9/20/2024	Scotland	L elbow contusion / altercation with student	Notification Only
Support	9/25/2024	Stevens	L upper leg strain / placing a box down	Medical Only
Professional	9/27/2024	CASHS	head contusion/altercation with students	Lost Time
Professional	9/30/2024	South Hamilton	R knee contusion/ while working	Notification Only
Support	10/1/2024	CAMS South	L elbow fracture/While working	Lost Time
Support	10/1/2024		R ankle strain/ while walking down steps	Notification Only
Support	10/2/2024	CAMS North	L knee contusion/helping students play game	Notification Only
Support	10/8/2024	CAMS South	Low back strain/Grabbing student's harness	Notification Only
Professional	10/8/2024	CAMS South	L forearm contusion/Altercation with student	Notification Only
Support	10/9/2024	Reserve	No physical injury/while on bus	Medical Only
Support	10/10/2024	Scotland	L forearm contusion/restraining student	Medical Only
Professional	10/15/2024	Scotland	R eye abrasion/altercation with student	Medical Only

5. Privilege of the floor

III. The next meeting is scheduled virtually for November 14 2024 at 3:15 pm.

IV. Adjournment at 3:28 p.m. Ellen Henry motioned and Melissa Crider seconded.