

Employer's Name: Chambersburg Area School District

**CHAMBERSBURG AREA SCHOOL DISTRICT**  
435 Stanley Avenue  
Chambersburg, Pennsylvania 17201  
717-261-3419

**CERTIFIED WORKPLACE COMMITTEE AGENDA**

Date: March 20, 2025  
Location: Virtual Meeting  
Starting & Ending Time: 3:15 - 4:15 PM

- I. Welcome/Call to Order
- II. Roll Call of Members
- III. Read, Review and Approve Minutes from February 20, 2025 meeting
- IV. Accident Review –

<b>Employee Type</b>	<b>Date of Incident</b>	<b>Location</b>	<b>Description of Incident</b>	<b>Type</b>
Professional	2/19/2025	CAMS S	Pinky finger closed in door	Notification Only
Professional	2/21/2025	CAMS S	Fall/Slip/Trip NOC; Head contusion/while sitting in chair	Notification Only
Support	2/26/2025	CAMS S	Slip/Fall; hip and head contusion	Notification Only
Professional	2/27/2025	Fayetteville	Knee strain restraining student	Notification Only
Support	2/27/2025	CASHS	Fall/Slip/Trip NOC; hip contusion, knee abrasion/while walking	Medical Only
Professional	2/27/2025	CAMS S	R lower arm abrasion, back, shoulder strain/altercation with student	Notification Only
Professional	3/10/2025	Scotland	R foot contusion; Student threw desk	Lost Time
Support	3/10/2025	Scotland	Finger strain, b/l legs, chest, arms, hands contusion, abrasion/altercation with student	Medical Only
Support	3/11/2025	Fayetteville	Abdomen, B/L arm abrasion / altercation with student	Notification Only
Professional	3/12/2025	Scotland	L wrist strain / involved in CPI student restraint	Notification Only
Professional	3/12/2025	Scotland	Chest, abdominal contusion/altercation with student	Notification Only

Inspection Report Review: If you need the inspection paperwork, please let Melissa know and she will email the information to you.

Stevens building inspection was completed. Exterior door tension in front south entrance. Cases of water sitting on steps going to mechanical room. AED battery inspection bleed kit regularly serviced? Classroom 5-1 has a plug in. Cords by the library desk need taped down. Shelving in the library needs secured to the wall. Custodial area – mini fridge and microwave approved? Some breaker boxes doors were opened in storage closet and not locked. Art Room tag needs updated on fire extinguisher says 23/24 but inspections were done and noted. Noted classrooms are mostly neat and organized. And Storage Areas should have small ladder available to reach items on high shelf.

Fayetteville building inspection was completed. On the playground, the rock wall, balance beam and toad stools need tightened and the playground could use some more mulch. More lighting is needed around the dumpsters where employees park. Need a gate in the kitchen area to keep kids from running back into the kitchen.

Guilford Hills building inspection was completed. Noted that roof access isn't restricted.

New Franklin building inspection was completed. The sharps container in nurse's office needs attention. Nurse stated that a bottle was stuck in there. It is working properly now. Noted that roof access isn't restricted.

The Transportation building inspection was completed. At the back hallway entrance the light fixtures don't work, they blink. There are large potholes in the parking lot.

The Support Services building inspection was completed. Elevator has sign stating, "Do not use, out of order." Food services employees mentioned about smoke detectors or fire alarms. B&G has the building organized and accessible.

Hamilton Heights building inspection was completed. Several classrooms has bins and boxes on high shelves. (For example, 5-1 green tub, AS2 white Sapphire tub & green box, and others). There was also a storage closet outside of the OT room that had a bin of clothes that is too heavy for the top shelf. 4-4 classroom has daisy chaining for Chromebooks, power cord plugged into power cord. 4-4 also has laptop cord that needs taped down it goes across walkway beside chair. On the playground, the mulch needs raked in under the swings. The storage closet outside 4-4 classroom has electrical panels that are blocked by items.

Falling Spring building inspection was completed. 2-1 room needs to tape or place a cord holder between teacher desk and cord running up front wall. Mulch must be raked on playground, especially under swings and sliding board. Noted custodial area were really neat and kept.

CMS building inspection was completed. Media center needed power cords off the floor under the student tables. Requested they be tied up.

### **2024-25 Inspections to be completed December thru February**

Gary Carter / John Parson

Scotland, B&G/Food Service

### **2024-25 Inspections to be completed March thru May**

Barry Sheeder / Keith Naugle

Lurgan, Ben Chambers

Scott Moyer / Brandon Hull

CAMS South, Marion

Lissett Jones / Ellen Henry

South Hamilton

- I. Old Business:
  1. Replacement for Robin Knepper
- II. New Business:
  1. Privilege of the floor
- III. Announcement of next meeting date April 17, 2025 at 3:15 pm via Google Meet.
- IV. Adjournment