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To: Board of Education
Via: Dr. Henry Thiele
From: Dr. Travis McGuire
Date: June 11, 2025
Re: Award of Bid - Copy Paper

Bid documents were developed for the purpose of obtaining competitive bids that will meet our copying paper needs for the 2025-2026 school year.

The bid was structured in such a way as to comply with state law (Public Act 095-0741) as well as continue implementing our conservation efforts. We received 5 (five) sealed bids on June 11, 2025.

The low bid meets our bid specifications. A follow up discussion with the low bidder, as well as reference checks were conducted. It is my recommendation that the Board accept the lowest acceptable bid as follows:

Bid Package - CHSD 99 Copy Paper
Garvey's Office Products, Niles, IL

Total Bid \$50,958.89