Community High School District 99

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To: Board of Education
Via: Dr. Henry Thiele
From: Dr. Travis McGuire
Date: June 11, 2025
Re: Award of Bid - Custodial Supplies

Bid documents were developed for the purpose of obtaining competitive bids that will meet our essential custodial supply needs for the 2025-2026 school year. Based on feedback from the Supervisors of Buildings and Grounds at DGN and DGS, we limited this custodial supply bid to essential large items that meet our known operational needs. This change is intended to enhance efficiency and ensure more appropriate supply ordering. For any additional purchases, we will prioritize the use of cooperative purchasing agreements to help reduce costs. We will evaluate the impact of this approach on our operations and monitor overall expenditures to determine if adjustments are needed for next year's ordering practices.

We received 6 (six) sealed bids on June 11, 2025.

The low bids meet our bid specifications. The following vendors submitted the lowest prices for one or more products. We have previously done work with, or conducted reference checks, on each of these low bidders. It is my recommendation that the Board accept the lowest acceptable bids as follows:

Bid Package - CHSD 99 Custodial Supplies

Vendor	**Total Cost**
North American - Glenview, IL	$48,747.50
Unipak Corp - West Long Branch, NJ	$20,286.00

Aggregate Total Cost $69,033.50