

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT

435 Stanley Avenue

Chambersburg, Pennsylvania 17201

717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: May 16, 2024

Location: Virtual Meeting

Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called to Order at 3:16 PM
- II. Members reported their attendance and the meeting proceeded. Gary Carter, Brandon Hull, Jonathan Michael, and John Parson were absent.
- III. The Minutes were approved from the April 18, 2023 meeting. Mark Long motioned and Matt Varner seconded.
- IV. Accident Review – Emily Dice reviewed.

Date Reported	Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
4/18/2024	Struck/Injured	4/18/2024	Scotland	Support	IW was struck in the back by a door. A student slammed the door into the IW.
4/25/2024	Struck/Injured	4/25/2024	CAMS North	Professional	IW had a strain on lower back due to breaking up a fight.
5/7/2024	Struck/Injured	5/7/2024	CMS	Professional	IW was playing basketball with students. A ball hit her nose.
5/13/2024	No Physical Injury	5/10/2024	CAMS North	Professional	IW was assisting a student who may have been under the influence, IW started to feel ill.
5/13/2024	No Physical Injury	5/10/2024	CAMS North	Support	IW was assisting a student who may have been under the influence, IW started to feel ill.

Matt Varner reviewed this section

Inspection Report Review: If you need the inspection paperwork, please let Melissa know and she will email the information to you.

Scotland, Marion and B&G/Food Service Building have been completed.

Findings at Scotland Elementary – Issues with setting the alarm. (issue resolved – testing of the fire alarm caused the issue) Spike or two needs hammered into wooden border of playground, fall hazard.(completed) Cafeteria needs floor markings at sides of lunch lines (floor slopes downward).(workorder submitted) No shut off valve binder could be located in custodial room/boiler room.(work in progress) Nurse's office needs door lock turned around so no access can be obtained from de-escalation room.(work order in progress) Need extra YA3 key for nurse's office door to main office.

Findings at Marion – Step down into Kitchen needs marked for awareness.

Findings at B&G/Food Service Building – No findings.

Bobbie Stine reviewed inspection schedule

2023-24 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Scott Moyer / Brandon Hull
Mark Long / Emily Dice

Lurgan, Ben Chambers
CAMS South, Marion
CMS, Support Services Building

I. Old Business:

II. New Business:

1. Privilege of the floor

- i. Bobbie thanked everyone on the committee for regular attendance and for being on time
- ii. Matt suggested that during building inspections we only report items on the check list. We can't cover all the issues in a building. Instead encourage them to enter a service call.

III. Adjournment at 3:27 p.m. Matt Varner motioned and Sam Beepath seconded.

The next meeting is scheduled for June 20, 2024 at 3:15 pm.