

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT

435 Stanley Avenue

Chambersburg, Pennsylvania 17201

717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: March 21, 2024

Location: Virtual Meeting

Starting & Ending Time: 3:15 - 4:15 PM

- I. Matt Varner called to Order at 3:23 PM
- II. Members reported their attendance and the meeting proceeded. Emily Dice, Robin Knepper, Mark Long, Cody Marker, Jonathan Michael, John Parson and Bobbie Stine were absent.
- III. The Minutes were approved from the February 15, 2023 meeting. Ellen Henry motioned and Scott Moyer seconded.
- IV. Accident Review – Matt Varner reviewed.

Date Reported	Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
2/12/2024	Struck/Injured	2/12/2024	Scotland Elementary	Professional	IW was punched in the face by student in the calm down room.
2/20/2024	Slip/Fall	2/20/2024	Fayetteville Elementary	Professional	IW fell and slipped on ice on the sidewalk, scraped knee and twist ankle.
2/29/2024	Struck/Injured	2/29/2024	Fayetteville Elementary	Professional	IW was kicked in the knee by a student.
3/1/2024	Slip/Fall	3/1/2024	Admin Building	Professional	IW stepped off a ladder, and twisted knee
3/5/2024	Struck/Injured	3/5/2024	Scotland Elementary	Professional	IW helping a student in the cool down room, punch left shoulder, and scratches
3/7/2024	Stuck by object	3/7/2024	Hamilton Heights	Support	IW pulled a drawer out, it fell on their foot, bruising.
3/11/2024	Slip/Fall	3/11/2024	South Hamilton Elementary	Professional	IW was walking backwards with their cart and tripped over a student, hit their head.
3/18/2024	Struck/Injured	3/18/2024	Fayetteville Elementary	Professional	IW was hit in the shoulder and stomach, kicked in the legs, and upper back/neck area.

AN EQUAL OPPORTUNITY EMPLOYER

3/18/2024	Struck/Injured	3/18/2024	Fayetteville Elementary	Professional	IW was kicked in the ribs, had a paper cutter thrown at them, and hit and punched in the chest
3/18/2024	Bite	3/18/2024	South Hamilton Elementary	Professional	IW was bit by a student, was wearing bite sleeves, but the bruise is about 2 inches.
3/19/2024	Struck/Injured	3/19/2024	Scotland Elementary	Support	IW was struck/stabbed with a pencil in the hand by a student.
3/19/2024	Struck/Injured	3/19/2024	CASHS	Support	IW broke up a student fight, and was hit in the head and face.

Inspection Report Review: If you need the inspection paperwork, please let Melissa know and she will email the information to you.

Stevens, Transportation Building and CAMS North have been completed.

Findings at Stevens Elementary - Shelving needs secured to the wall in the Electrical and Book rooms as well as the Physical Education shelving.

Findings at Transportation Building - Parking lot has several large pot holes. This is possibly on a capital improvement list.

Findings at CAMS North - There are fire extinguishers due for yearly inspection. Noted several rooms with heavy totes and books stored on top of bookshelves and filing cabinets. There are heaters in the office area but they were not plugged in or in use at the time of the inspection. Noted that the folding doors in the gym are inoperable and fastened shut. The parking lot has several pot holes that need to be fixed. Cold patch was already attempted to fill them. Noted that there are no vent hoods located in the lab areas. – Matt said that the fire extinguisher inspection was completed.

2023-24 Inspections to be completed September thru November

Cody Marker / John Parson

CASHS – completed waiting on paperwork

2023-24 Inspections to be completed December thru February

Keith Naugle / Barry Sheeder
Gary Carter / John Parson

Guilford Hills, New Franklin – done and turned in. can be removed from list
Scotland, B&G/Food Service

2023-24 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Scott Moyer / Brandon Hull
Lissett Jones / Ellen Henry
Mark Long / Emily Dice

Lurgan, Ben Chambers
CAMS South, Marion
Fayetteville, South Hamilton - Fayetteville is complete for review in April
CMS, Support Services Building

I. Old Business:

1. Annual Safety Training – Ellen Henry and John Parson completed their online training. Robin Knepper still needs to complete it.

II. New Business:

1. Privilege of the floor

III. Adjournment at 3:28 p.m. Keith Naugle motioned and Barry Sheeder seconded.

The next meeting is scheduled for April 18, 2024 at 3:15 pm.